

# Your Criminal Charge & COVID-19

You got a ticket or were arrested and charged with violating the law. Court is still “Open” but South Weber City Offices are closed because of the Pandemic. Now what do you do during this crisis time of COVID-19?

## **WHEN** must you Pay or Appear?

The law requires you to either Pay or Appear within FOURTEEN DAYS after your ticket or arrest, but most formal court hearings have been postponed until after June 1<sup>st</sup>. So within 14 days, you simply pay on-line or contact the Clerk and either PAY the ticket in full (or set up monthly payments), or set up a date with the Clerk to APPEAR before the Judge later. Hearings will be set with your choice of in person or electronic.

**You must act NOW – within 14 days of the ticket/charge.**

## What is a **MANDATORY APPEARANCE**?

For most criminal charges, you can choose to simply PAY – rather than APPEAR on the charge. And monthly payments are possible. However, even if you just want to plead guilty, an appearance by you before the Judge is still required on some charges. That is called a MANDATORY APPEARANCE. This Court has Ordered that appearances are NOT mandatory during COVID-19 for any new charge – except a charge involving DUI, Theft, or Domestic Violence. For those three charges, you must still see the Judge. On all other charges, you may avoid appearing if you pay the fine in full or make a payment plan. If you disagree with any part of your ticket/arrest and want to plead NOT GUILTY, you must contact the clerk and set up a time to see the Judge.

## What is the **AMOUNT** of your fine?

Unless you have a DUI, Theft, or Domestic Violence charge, you may pay the amount of the ticket in full. If you pay the fine, a conviction will be entered on your record. The amount of the ticket is listed on the Uniform Fine/Bail Schedule linked from the Justice Court Page [www.SouthWeberCity.com](http://www.SouthWeberCity.com)

The Clerk can also tell you the amount. If you can't afford to pay that amount immediately and in full, you can make a monthly fine payment arrangement by contacting the Clerk.

## **HOW** will you PAY or APPEAR?

You may pay the full amount of the fine electronically at:

**[Xpressbillpay.com//court-citation/#/southwebercoris](https://xpressbillpay.com/court-citation/#/southwebercoris)** or link from the city website [southwebercity.com](http://southwebercity.com)

You will need the citation or court case number. You may make other payment arrangements by contacting the Clerk. If you pay the fine, a conviction will be entered. You may also contact the Clerk to set up a future time to appear before the Judge and meet with the Prosecuting Attorney and/or a Public Defender.

## How can you see Judge Memmott through an **ELECTRONIC HEARING**?

If you do not want to wait until in person hearings are being conducted, contact the Clerk to set up a time for an electronic hearing. You will need to have access to a smart phone or computer. Your rights will be sent to your email for your signature and Judge Memmott will send an invitation to the hearing.

## How do you **CONTACT** the Prosecutor, Public Defender, and/or the Clerk?

Contact the court to set up a meeting with the prosecutor or request a public defender.

Court Phone: (801) 479-3177 x 2203 Email: [jcsouthweber@utcourts.gov](mailto:jcsouthweber@utcourts.gov)

Mail: South Weber Court 1600 E South Weber Drive South Weber UT 84405

Drop box available on site for payments or paperwork.