

## SOUTH WEBER CITY COUNCIL AGENDA

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**PUBLIC NOTICE** is hereby given that the City Council of SOUTH WEBER CITY, Utah, will meet in a regular public meeting commencing at 6:00 p.m. on Tuesday, May 09, 2023, in the Council Chambers at 1600 E. South Weber Dr.

**OPEN** (Agenda items may be moved in order or sequence to meet the needs of the Council.)

1. Pledge of Allegiance: Councilwoman Alberts
2. Prayer: Councilman Halverson
3. Public Comment: Please respectfully follow these guidelines.
  - a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
  - b. State your name & city and direct comments to the entire Council (They will not respond).

### **ACTION ITEMS**

4. Consent Agenda
  - a. March 28 Minutes
  - b. April 11 Minutes
  - c. April 25 Minutes
  - d. April Checks
5. Resolution 23-10: South Weber Model Railroad Club Agreement
6. Resolution 23-14: Tentative Budget and Set Public Hearing
7. Resolution 23-15: Municipal Election Polling Places
8. Cherry Farms Field Overhaul

### **REPORTS**

9. New Business
10. Council & Staff
11. Adjourn

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder, 1600 East South Weber Drive, South Weber, Utah 84405 (801-479-3177) at least two days prior to the meeting.*

The undersigned City Recorder for the municipality of South Weber City hereby certifies that a copy of the foregoing notice was mailed/emailed/posted to: City Office building, Family Activity Center, City Website <http://southwebercity.com/>, Utah Public Notice website <https://www.utah.gov/pmn/index.html>, Mayor and Council, and others on the agenda.

**DATE: 05-02-2023**

**CITY RECORDER:** Lisa Smith

# SOUTH WEBER CITY CITY COUNCIL MEETING

**DATE OF MEETING:** 28 March 2023

**TIME COMMENCED:** 6:00 p.m.

**LOCATION:** South Weber City Office @ 1600 East South Weber Drive, South Weber, UT

**PRESENT: MAYOR:**

Rod Westbroek

**COUNCIL MEMBERS:**

Hayley Alberts  
Joel Dills  
Blair Halverson  
Angie Petty  
Quin Soderquist

**CITY MANAGER:**

David Larson

**FINANCE DIRECTOR:**

Mark McRae

**COMMUNITY SERVICES DIR:**

Trevor Cahoon

**CITY ATTORNEY:**

Jayme Blakesley

**CITY ENGINEER:**

Brandon Jones

**CITY RECORDER:**

Lisa Smith

**Minutes:** Michelle Clark

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**ATTENDEES:** Paul Sturm, Michael Grant, Cole Fessler, and Lisa Manning.

**Mayor Westbroek called the meeting to order and welcomed those in attendance.**

**1. Pledge of Allegiance:** Councilwoman Petty

**2. Prayer:** Councilman Soderquist

**3. Public Comment:** Please respectfully follow these guidelines.

- Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- State your name & city and direct comments to the entire Council (They will not respond).

## **PRESENTATIONS**

**4. Property Tax Presentation by County Assessor Lisa Manning:** County Assessor Lisa Manning explained the assessed value/sales price = sales ratio. 1 (100%) means that the assessed value and sales price match exactly. Anything over 1 means the assessed value is HIGHER than the sale price and anything under 1 means the assessed value is LOWER than the sales price. The

law requires values between 95 and 105% of the sales prices. She walked through a scenario in which a property was valued at \$400,000 on January 1, 2022 which was 100%. Ms. Manning continued to explain the calculations for sales ratio from January 2022 to December 2022 and the market fluctuated up and down. From January to April the increase was approximately 15%. From May to December, it decreased 15-20%. Countywide, it is anticipated the 2023 values will be within 5-6% of the 2022 value. Mayor Westbroek thanked Ms. Manning for her report.

### **ACTION ITEMS:**

#### **5. Consent Agenda**

- **28 February 2023 Minutes**
- ~~2023 Maintenance Project Contract~~ (removed)

Councilman Dills questioned the 2023 Maintenance Project Contract. The City Council decided to remove it from the consent agenda to discuss further.

**Councilwoman Petty moved to approve the consent agenda as written. Councilwoman Alberts seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

#### **2023 Maintenance Project Contract:**

City Engineer Brandon Jones explained that due to poor timing and higher than anticipated prices last summer, City staff decided to wait and combine last year's projects with this year's and bid them as one larger project. Streetlogix (street evaluation software) determined the locations and treatments that would produce the highest overall increase to the city's PCI (pavement condition index) rating. The average overall PCI is currently 80.68. If no work is completed it will drop to 77.96 next year. With the proposed projects, it will increase to 84.08. For the concrete repair work, the highest priorities will be repaired first with funding dictating how much can be done. Actual field conditions may affect final quantities.

Councilman Dills queried why one contractor is awarded the entirety considering the high number of projects. City Engineer Brandon Jones responded that it makes it easier to coordinate all the projects. Councilman Dills was concerned about the dollar amount of the bid and questioned the need for striping in certain areas of the city. Mr. Jones reviewed the process conducted by the Public Works Department in identifying street maintenance. Councilman Soderquist asked how often city streets are scanned. Mr. Jones replied the last scan was two years ago and will take place again in 2024. Councilman Soderquist questioned the process for road maintenance following the winter months. Mr. Jones explained after areas dry out a street assessment will be conducted along with patching/fixing. He noted chipping and sealing the streets usually takes place within two years of completion of a development and those funds are provided by the developer and held by the city until needed.

**Councilwoman Petty moved to approve the 2023 Maintenance Project Contract to Staker & Parson Companies in the amount of \$1,228,999.00. Councilman Halverson seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

#### **6. Resolution 23-08: Interlocal Cooperation Agreement for Municipal Election Services**

Municipal elections are held in odd numbered years. Election processes are complicated and costly. South Weber relies on Davis County to provide the necessary support to run the election. Some of the

costs are shared with participating cities and the number participating is currently unknown. The number of registered voters also factors in the amount. The estimated cost is \$9,152.89 per election so if both a primary and general election are held, the total is estimated to be \$18,305.78 which is about \$1,000 more than the last election. If any of the water districts participate, they will share a small portion of the cost.

**Councilman Dills moved to approve Resolution 23-08: Interlocal Cooperation Agreement for Municipal Election Services. Councilman Soderquist seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

#### **7. Resolution 23-09: Update Consolidated Fee Schedule Chapter 7 Section 4 Water**

The Culinary Water Impact Fees Analysis (Water IFA) was adopted February 27, 2017. The analysis calculated the water impact fees that are to become effective on January 1 of each succeeding year. The current Consolidated Fee Schedule was adopted on October 25, 2022. This schedule includes the water impact fees thru December 31, 2022. It does not show the change scheduled to be effective January 1, 2023. The resolution is to amend Chapter 7-4 of the current fee schedule to show the water impact fees for 2023, 2024, 2025, and 2026. This table is the only change to the fee schedule

**Councilman Dills moved to approve Resolution 23-09: Update Consolidated Fee Schedule Chapter 7 Section 4 Water. Councilwoman Alberts seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

#### **8. Fire Department Fleet Program and Quint Purchase**

City Council discussed the purchase of a new quint on February 7 and February 13. The Council tabled the item until the Public Safety Committee could research funding options further. The Committee met on February 22, March 1, and will meet again on March 23 to hopefully finalize a recommendation. Syracuse City has recently placed a 20-year-old quint up for auction and bids are due by the end of this month. The Council discussed the large apparatus philosophy and purchase options and whether to consider submitting a bid for Syracuse's vehicle.

City Manager David Larson announced the Public Safety Committee reviewed four philosophies for large fire apparatus rotation schedules and recommended not submitting a bid for the used quint sticking with the known backup engine that we have for now and continuing to develop funding plans for philosophy 1 and potentially 2 long-term. Each of the options seeks to follow the National Fire Protection Association (NFPA) standards of a vehicle remaining in service for no more than 25 years if miles and usage are low.

Mr. Larson emphasized that each of the annual costs per year are an average over the life of the rotations and does not include any current funding amounts. The current annual amount of \$115,000 for fire fleet being set aside includes \$95,000 for the small apparatus municipal lease program and \$20,000 per year for large apparatus purchases. That effectively lowers the cost per year for each philosophy by \$20,000. Councilman Halverson announced the need to budget \$175,000 to \$180,000 for the vehicle fleet program. Mr. Larson acknowledged Finance Director Mark McRae reviewed options for funding which include taking from capital projects fund balance, ARPA money, etc.



Fire Marshall Cole Fessler recommended South Weber City not bid on the used quint from Syracuse City because it is 20 years old, there may be maintenance issues, and the city can only keep it for up to four years as per NFPA standards. Councilman Halverson shared Chief Tolman will continue to watch for a used quint. Mr. Larson suggested keeping Engine #2 until 2028. Councilman Soderquist questioned if there are other quint sellers besides the two companies the city has been working with. Mr. Fessler announced there are only two retailers in the state, but he was willing to research and contact sellers outside of the state to get comparison pricing.

Councilwoman Petty voiced concern with making sure the new Public Works Building is still moving forward. Mark McRae announced the city still does not know how much that building is going to cost. He has reviewed which projects can be delayed. He suggested looking at extending the apparatus purchase to 12.5 years allowing time to save for the purchase. He suggested budgeting \$185,000 per year for 12.5 years and pulling \$450,000 from ARPA Funds.

Councilman Dills recommended deciding how much can the city afford to put toward a used vehicle instead of purchasing a new apparatus. Councilman Halverson disagreed with the purchase of a 20-year-old used vehicle. Councilman Soderquist requested the city staff put together options for funding that would not include using all the money from ARPA.

**Councilman Soderquist moved to decline bidding on the Syracuse City quint fire truck. Councilwoman Petty seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

## **REPORTS:**

### **9. New Business (None)**

### **10. Council & Staff**

**Councilwoman Petty:** reported the Easter Egg Hunt is scheduled April 7<sup>th</sup> @ 6:00 p.m. She will investigate the options and the possibility of holding it at South Weber Elementary School or on the pickleball courts at Canyon Meadows Park because of the weather.

**Councilman Halverson:** announced discussions are still taking place with Davis County Sheriff's Department concerning their contract.

**City Manager David Larson:** noted the city office is under renovation. Davis County Animal Control has been looking at a new facility. The County Commission has voted to put this to a ballot for a general obligation bond. There have been a lot of questions concerning flooding and a meeting will take place tomorrow. The city does have self-serve sandbags available which can be filled by residents at the Public Works Office. Utah League of Cities and Towns has put together information from the recent Legislature and city staff will review.

**Community Services Director Trevor Cahoon:** stated no Planning Commission Meeting will be held in April.

**11. Adjourn**

Councilwoman Alberts moved to adjourn the meeting at 7:51 p.m. and go into a closed session held pursuant to the provision of UCA section 52-4-205 (1)(e) to discuss the sale of real property. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

**APPROVED:**

Date 05-09-2023

\_\_\_\_\_  
Mayor: Rod Westbrook\_\_\_\_\_  
Transcriber: Michelle Clark**Attest:**\_\_\_\_\_  
City Recorder: Lisa Smith

# SOUTH WEBER CITY CITY COUNCIL MEETING

**DATE OF MEETING:** 11 April 2023

**TIME COMMENCED:** 6:18 p.m.

**LOCATION:** South Weber City Office @ 1600 East South Weber Drive, South Weber, UT

**PRESENT: MAYOR:**

Rod Westbroek

**COUNCIL MEMBERS:**

Hayley Alberts  
Joel Dills  
Blair Halverson  
Angie Petty  
Quin Soderquist

**CITY MANAGER:**

David Larson

**FINANCE DIRECTOR:**

Mark McRae

**COMMUNITY SERVICES DIR:**

Trevor Cahoon

**CITY ATTORNEY:**

Jayme Blakesley

**CITY ENGINEER:**

Brandon Jones

**CITY RECORDER:**

Lisa Smith

**Minutes:** Michelle Clark

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**ATTENDEES:** Paul Sturm, Jeremy Davis, and Michael Grant.

Mayor Westbroek called the meeting to order and welcomed those in attendance.

**1. Pledge of Allegiance:** Mayor Westbroek

**2. Prayer:** Councilman Dills

**3. Public Comment:** Please respectfully follow these guidelines.

- a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- b. State your name & city and direct comments to the entire Council (They will not respond).

Paul Sturm of South Weber City requested clarification of budget wording “fund balance” and numerical signs (+/-). He noted the packet pages should be numbered.

**ACTION ITEMS:****4. Consent Agenda**

- **14 March 2023 Minutes**
- **March Checks**
- **February Budget to Actual**

**Councilman Soderquist moved to approve the consent agenda as written. Councilman Dills seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, and Soderquist voted aye. Councilwoman Petty and Councilman Halverson abstained as each were excused from the meeting. The motion carried.**

**5. Ordinance 2023-04: Extended On-Street Parking**

The current code limiting parking for vehicles, trailers, and recreational vehicles parking over an extended period on South Weber City streets has some areas that are vague and open to interpretation. The Public Safety Committee drafted a proposed ordinance to help mitigate these issues.

**Councilman Halverson moved to approve Ordinance 2023-04: Extended On-Street Parking. Councilwoman Alberts seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

**6. Resolution 23-10: South Weber Model Railroad Club (SWMRRC) Agreement**

The Parks Committee has been working with the SWMRRC concerning updating the agreement with South Weber City. The major additions to the agreement are as follows:

- The agreement has a term of 10 years, until December 31, 2033
- SWMRRC will begin leasing the land at \$200/year
- The City must authorize by written approval any additional track to be installed
- Clarification on grass and weed maintenance responsibilities to 2 feet from the outside rail of the track
- Clarification on the club's ability to request donations up to \$2/ride/person
- Clarification on the club's responsibility to place signs when trains are running but public rides are not being provided
- Establish a regular bi-annual meeting schedule between the club and the committee for coordination purposes
- Add force majeure language

Councilwoman Petty queried why only one day a month for public use and not two. She stated a 10-year agreement is too long. Councilman Dills responded a 10-year agreement allows the SWMRRC to attract investors. Councilman Soderquist added the 10-year agreement was a compromise between the SWMRRC and the Parks Committee. Councilwoman Petty stated South Weber City needs to have the ability to re-negotiate the agreement if the need arises.

Councilwoman Alberts favored adding language to include modifications to the agreement. City Attorney Blakesley suggested adding an addendum if both parties agree. Councilman Halverson favored a 5-year agreement with one day a month for public use. Councilman Soderquist agreed, but he would support the 10-year agreement with the bi-annual meetings. Councilwoman Petty

suggested no more than 3-years. Councilwoman Alberts approved the 10-year agreement because it allows for the club to attract investors and she did not want to set them up for failure. Mr. Blakesley added SWMRRC can do an insurance or cash bond which would allow South Weber City to step in and maintain the weeds. Councilwoman Alberts noted the language for formal approval was ambiguous. The City Council suggested amending the agreement to specify the City Council will give approval. Councilwoman Petty questioned the language in Section 1.1.1 and 1.6.6 concerning free ride days and donations, etc. It was suggested to replace “fee” with “donation.” The City Council agreed individuals should not feel pressured to donate on free ride days. City Manager David Larson expressed that a representative from SWMRRC could not attend tonight’s meeting and they had a couple of items they would like to discuss further. Mr. Blakesley will include a statement at the end of the agreement to include it must meet all federal and state laws.

**Councilman Dills moved to continue Resolution 23-10: South Weber Model Railroad Club Agreement to May 9, 2023. Councilman Soderquist seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Dills, Halverson, and Soderquist voted aye. Councilwoman Petty voted nay. The motion carried 4 to 1.**

#### **7. Resolution 23-11: Redevelopment Agency Reimbursement Agreement**

The Development Agreement for the General RV Center project requires the City, through its Redevelopment Agency (“Agency”), to establish a Community Reinvestment Area (“CRA”). Presently, the Agency lacks resources to pay for the work necessary to establish a CRA. Once the CRA is established and the General RV Center project is completed, the Agency will reimburse the City from property tax revenues generated by the project. This Agreement is required to comply with the City’s obligations in its Development Agreement with South Weber LLC for the General RV Center project. The agreement established a maximum reimbursement amount of \$15,000. The anticipated costs for Zions Public Finance to complete the project area study would not exceed \$7,000, leaving room for other potential consultant work that could be necessary in such as legal, engineering, and/or survey work.

**Councilwoman Alberts moved to approve Resolution 23-11: Redevelopment Agency Reimbursement Agreement. Councilwoman Alberts seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

**Councilman Halverson moved to open the public hearing for Fiscal Year 2023 Budget Amendment. Councilwoman Alberts seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

\*\*\*\*\* PUBLIC HEARING \*\*\*\*\*

#### **8. Public Hearing: Fiscal Year 2023 Budget Amendment**

The current budget was adopted on August 23, 2022. Since the adoption of the budget, several unforeseen expenditures have come before the City Council. They are as follows:

10-43-240	Office Supplies	+5,000	
10-43-900	Transfer to Fund Balance	-5,000	
52-40-650	Sewer - Depreciation	+8,000	
52-40-312	Sewer - Engineering	-8,000	
54-40-650	Storm - Water Depreciation	+25,000	
54-40-650	Storm - Transfer to Fund Balance	-25,000	
10-60-135	Street - Health Insurance	+10,000	
10-60-415	Street - Mailboxes and Street Signs	-10,000	
51-40-650	Water - Depreciation	+25,000	
51-36-100	Water - Interest Earnings	+25,000	
20-71-610	Recreation - Miscellaneous	+85,000	2022 Gravel Pit - Canyon Meadows
20-39-900	Recreation - Fund Balance to be Appropriated	+85,000	2022 Gravel Pit - Canyon Meadows
45-34-445	Contributions - Restricted	+85,000	2023 Gravel Pit - Canyon Meadows
45-39-900	Fund Balance to be Appropriated	-85,000	2023 Gravel Pit - Canyon Meadows
45-39-900	Fund Balance to be Appropriated	-121,000	
45-90-900	Contribution to Fund Balance	-121,000	
45-39-900	Fund Balance to be Appropriated	+40,000	
45-57-730	Fire - Improv. Other Than Buildings	+40,000	Fire Alerts - Rebudget
45-70-730	Parks - Improv. Other Than Buildings	+5,000	Cherry Farms
45-36-100	Cap Proj - Interest Income	+5,000	
45-60-730	Streets - Improv. Other Than Buildings	+150,000	R.O.W
45-39-800	Transfer from Impact Fees	+150,000	
45-33-500	Federal Grants ARPA	+230,000	Fire Aux Bldg
45-57-720	Fire - Buildings	+230,000	Fire Aux Bldg
45-33-500	Federal Grants ARPA	+60,000	City Hall Remodel
45-43-730	Admin - Improv. Other than Buildings	+60,000	City Hall Remodel
45-33-500	Federal Grants ARPA	+10,000	Bike Track
45-70-730	Parks - Improv. Other than Buildings	+60,000	Bike Track
45-33-500	Federal Grants ARPA	+10,000	Peterson Barn Memorial
45-70-730	Parks - Improv. Other than Buildings	+60,000	Peterson Barn Memorial
60-60-740	Fleet - Equipment Purchases	+16,000	Ambulance
60-60-990	Fleet - Transfer to Fund Balance	+16,000	
10-36-100	Misc. Revenue	+2,700	
10-57-250	Fire - Equip Maint.	+2,700	Insurance - Fire Medic Truck
10-70-262	Park - Buildings Maint	+4,100	
10-36900	GF - Misc.	+4,100	Insurance - Bathroom Vandalism
10-41-620	Legislative - Misc.	+7,000	CDA Study (RDA Reimbursement)
10-36-900	GF - Sundry Rev.	+7,000	CDA Study (RDA Reimbursement)

Mayor Westbrook asked if there was any public comment. There was none.

**Councilwoman Alberts moved to close the public hearing for Fiscal Year 2023 Budget Amendment. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

\*\*\*\*\* PUBLIC HEARING CLOSED \*\*\*\*\*

### 9. Resolution 23-12: Budget Amendments Fiscal Year 2023

Finance Director Mark McRae discussed amending items 45-70-730 Bike Track to \$10,000 and 45-70-730 Peterson Barn Remodel to \$10,000. He also explained money donated from Staker Parson was input incorrectly and needed to be moved to the appropriate account. He then answered the questions raised by Mr. Sturm. Councilman Dills wondered about 52-40-650 depreciation and Mr. McRae explained.

**Councilman Halverson moved to approve Resolution 23-12: Budget Amendments Fiscal Year 2023 with the additional amendments proposed. Councilman Soderquist seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**



**10. Resolution 23-13: 2022 Municipal Wastewater Planning Program (MWPP)**

Utah's Department of Environmental Quality requires an annual survey so cities can evaluate the technical, operation, and financial conditions of their wastewater system. Dana Schuyler from Jones & Associates assisted Sewer Manager Mark Johnson to complete and submit the report. The Council is required to review and approve the report by April 15th of each year.

**Councilman Soderquist moved to approve Resolution 23-13: 2022 Municipal Wastewater Planning Program (MWPP). Councilwoman Alberts seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

**DISCUSSION ITEMS:****11. Fiscal Year 2024 Budget Discussion**

Over the last few months, City Council Committees have been working with City staff on the budget for FY 2024. The City Council had the chance to review the entire budget and make any amendments before finalization of a Tentative Budget to be approved on May 9, 2023. That version will be available for the community to review and provide comments prior to a Final Budget being adopted in June.

Below is an overview of the draft budget:

1. Overall, the budget decreased from last year's \$13.995M to the current \$12.010M.
2. There is no change to the property tax amount from last year to this year. Davis County has not yet provided the certified tax rate for next year.
3. The budget contains the following utility fee increases:
  - a. Sewer Charges show a 7.27% increase due to a 12.52% increase in sewer treatment fees. This is a pass-through increase.
  - b. Sanitation Charges show a 2% increase due to a 6% increase in collection charges. This is a pass-through increase.
  - c. Storm Drain Charges show a 3% increase as recommended by the 2022 rate study.
4. Building and development fees, and their corresponding impact fees are dramatically down from the past year due to development and building within South Weber City anticipated to be very minimal.
5. An average of 3% merit increases for city staff is shown in the budget. Inflation is higher than that and no cost-of-living adjustment (COLA) is included. If the City Council wishes to adjust that percentage or direct that a COLA is provided, each additional 1% for merit and/or COLA would be \$22,671 all-inclusive of wages and benefits.
6. The municipal lease fleet management program lists all 15 vehicles and equipment currently on lease and 6 additional vehicles and/or equipment added to the program this year. All but the South Weber Fire Department vehicles have been moved from the capital projects fund into their respective operational departments.
7. \$62,587 of RAP Tax has been collected to date. The draft budget includes \$10,000 for park enhancements with the main goal of RAP Tax still to grow until there's enough to complete a larger park amenity project.
8. No money is currently shown in the draft budget for the new Public Works Facility. However, a majority of Capital Facility Plan (CFP) projects have been delayed making room for the Public

Works Facility project once it is fully designed, the amount is known, and the project is bonded for.

Councilwoman Petty suggested the Public Safety Committee re-evaluate the ice machine at the Fire Department and added she does not agree with the purchase of a side-by-side vehicle for the Fire Department. The consensus of the City Council was to remove the side-by-side. Mr. Larson acknowledged Chief Tolman should voice his reasoning for this purchase. The Christmas lights will be reduced from \$10,000 to \$2,000. Councilwoman Petty suggested removing the purchase of the front-end loader for \$30,000. Discussion took place regarding the code enforcement vehicle being used by the Fire Department. It was stated the Toyota Camry is temporarily being used by the Fire Department until they can replace the Ford Excursion. Mr. McRae explained the leasing of the lawn mowers and the associated cost.

Councilman Halverson noted the large apparatus for the Fire Department is included in this budget and will be \$185,000 per year. Mr. Larson acknowledged the capital projects fund is directly tied to the general fund and what it can pay for; however, water, sewer, etc. are a separate fund. He added it is his understanding that the City Council has prioritized the purchase of the large apparatus and new Public Works Facility as top priority, and other capital facilities projects will be delayed.

## **REPORTS:**

### **12. New Business** (None)

### **13. Council & Staff**

**Councilwoman Alberts:** reported the Code Committee is close to completing the updates for the Conditional Use Permit section.

**Councilman Soderquist:** mentioned the sensors from University of Utah should be installed next week.

**Councilwoman Petty:** announced the Easter Egg Hunt was cancelled and eggs were handed out at the Family Activity Center.

**City Manager David Larson:** expressed he, Mayor Westbrook, and Trevor Cahoon met with House Representatives Katy Hall and Trevor Lee concerning issues with the gravel pits. He added phase 1 has been completed on the City Office renovation.

**CLOSED SESSION:** held pursuant to the provision of UCA Section 52-4-205(l)(f)

### **14. Discuss deployment of security Personnel, Devices, or Systems**

**Councilwoman Petty moved to adjourn the meeting at 8:17p.m. and go into a closed session held pursuant to the provision of UCA section 52-4-205 (1)(f) discussion regarding deployment of security personnel, devices, or systems. Councilwoman Alberts seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

**15. Adjourn and Convene Redevelopment Agency Board (RDA) Meeting**

Councilwoman Petty moved to adjourn the closed session and convene a Redevelopment Agency Board (RDA) Meeting at 8:42 p.m. Councilman Soderquist seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

**APPROVED:** \_\_\_\_\_ Date 05-09-2023

Mayor: Rod Westbrook

\_\_\_\_\_  
Transcriber: Michelle Clark

**Attest:** \_\_\_\_\_  
City Recorder: Lisa Smith

# SOUTH WEBER CITY CITY COUNCIL MEETING

**DATE OF MEETING:** 25 April 2023

**TIME COMMENCED:** 6:00 p.m.

**LOCATION:** South Weber City Office @ 1600 East South Weber Drive, South Weber, UT

**PRESENT: MAYOR:**

Rod Westbroek

**COUNCIL MEMBERS:**

Hayley Alberts  
Joel Dills  
Blair Halverson  
Angie Petty --**Excused**  
Quin Soderquist

**CITY MANAGER:**

David Larson

**CITY RECORDER:**

Lisa Smith

**PR ASSISTANT:**

Shaelee King

**Minutes:** Lisa Smith

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**ATTENDEES:** Paul Sturm

Mayor Westbroek called the meeting to order and welcomed those in attendance.

## **1. Ordinance 2023-35: Firework Restrictions:**

Utah State Code (UCA 15A-5-202.5) directs cities that wish to enact fireworks restrictions to adopt those restrictions annually by ordinance before May 1<sup>st</sup>. The Council discussed the neighborhoods north of South Weber Drive and west of 475 East and, after consulting with Chief Tolman, decided to change the restriction to no aerial fireworks in those residential areas.

**Councilwoman Alberts moved to approve Ordinance 2023-05: Firework Restrictions with the amendment to the map allowing non-aerial fireworks north of South Weber Drive from 475 East to the east property line of La Roca Futbol Club. Councilman Soderquist seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Dills, Halverson, and Soderquist voted aye. The motion carried.**

## **2. Adjourn**

**Councilman Halverson moved to adjourn the City Council meeting at 6:14 p.m. Councilwoman Alberts seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Dills, Halverson, and Soderquist voted aye. The motion carried.**

**APPROVED:** \_\_\_\_\_ **Date 05-09-2023**  
**Mayor: Rod Westbroek**

**Attest:** \_\_\_\_\_  
**City Recorder: Lisa Smith**

DRAFT

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Report Criteria:

Report type: GL detail

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
04/13/23	45518	Alberts, Hayley	03/31/23	ULCT Spring Conference mileage and perdiem	1041230	581.11	Alberts, Hayley
Total 45518:						581.11	
04/27/23	45592	Angel, Hannah	04/04/23	Referee: 3/9 & 3/22	2071482	35.00	Angel, Hannah
04/27/23	45592	Angel, Hannah	04/24/23	Referee: 4/5, 4/6 & 4/20	2071482	80.00	Angel, Hannah
Total 45592:						115.00	
04/20/23	45569	AT&T MOBILITY	04/02/23	Telecom Service - March2023	1057280	148.92	AT&T MOBILITY
04/20/23	45569	AT&T MOBILITY	04/02/23	Telecom Service - March 2023	5140280	124.43	AT&T MOBILITY
04/20/23	45569	AT&T MOBILITY	04/02/23	Telecom Service - March 2023	1070280	112.94	AT&T MOBILITY
04/20/23	45569	AT&T MOBILITY	04/02/23	Telecom Service - March 2023	1060280	66.47	AT&T MOBILITY
04/20/23	45569	AT&T MOBILITY	04/02/23	Telecom Service - March 2023	5440280	79.71	AT&T MOBILITY
04/20/23	45569	AT&T MOBILITY	04/02/23	Telecom Service - March 2023	1058280	129.20	AT&T MOBILITY
Total 45569:						661.67	
04/13/23	45519	BELL JANITORIAL SUPPLY	03/28/23	Gallon of Misty Super Auto Clean Car Wash (2)	1057250	137.22	BELL JANITORIAL SUPPLY
Total 45519:						137.22	
04/06/23	45507	BENNETTS GLASS & FLOORING	03/28/23	Windows (2)	4543730	1,300.00	BENNETTS GLASS & FLOORING
Total 45507:						1,300.00	
04/27/23	45593	BENNETTS GLASS & FLOORING	04/17/23	Caulking	4543730	18.00	BENNETTS GLASS & FLOORING
04/27/23	45593	BENNETTS GLASS & FLOORING	04/17/23	Windows (2)	4543730	400.00	BENNETTS GLASS & FLOORING
Total 45593:						418.00	
04/13/23	45520	BIRT, LARRY	03/21/23	Referee 3/21, 3/28	2071488	104.00	BIRT, LARRY
Total 45520:						104.00	
04/27/23	45594	BIRT, LARRY	04/24/23	Referee 4/11, 4/18, 4.20	2071488	91.00	BIRT, LARRY

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Total 45594:						91.00	
04/13/23	45521	BLOMQUIST HALE CONSULTING INC.	04/03/23	EAP Coverage - April 2023	1043135	201.65	BLOMQUIST HALE CONSULTING INC.
Total 45521:						201.65	
04/13/23	45522	Blue Stakes of Utah	03/31/23	Blue Stakes - MARCH 2023	5140250	327.60	BLUE STAKES OF UTAH
Total 45522:						327.60	
04/13/23	45523	BOMAN KEMP	03/23/23	Bracket for ADA Bathroom	4543730	73.38	BOMAN KEMP
04/13/23	45523	BOMAN KEMP	03/23/23	SALES TAX	1031300	5.32	BOMAN KEMP
Total 45523:						78.70	
04/20/23	45570	BOUND TREE MEDICAL LLC	03/29/23	Medical Supplies	1057450	632.72	BOUND TREE MEDICAL LLC
Total 45570:						632.72	
04/13/23	45524	Burtts, Madison	03/21/23	Referee 3/21, 3/23, 3/28, 3/30	2071488	256.00	Burtts, Madison
Total 45524:						256.00	
04/27/23	45595	Burtts, Madison	04/24/23	Referee 4/11, 4/13, 4/18 & 4/20	2071488	256.00	Burtts, Madison
Total 45595:						256.00	
04/20/23	45571	Cahoon, Trevor	04/13/23	Mileage & per diem for UCMA Conf.	1058230	637.49	Cahoon, Trevor
Total 45571:						637.49	
04/20/23	45572	CAL RANCH STORES	04/14/23	Wiring Harness - 4 Wheeler	1070250	19.99	CAL RANCH STORES
Total 45572:						19.99	
04/13/23	45525	Christensen, Anders - Attorney-at-Law	04/03/23	Public Defender - 3 cases	1042313	525.00	Christensen, Anders - Attorney-at-Law
Total 45525:						525.00	

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04/13/23	45526	Christensen, Kyle	04/11/23	2023 Q1 Safety Bonus	1070110	100.00	Christensen, Kyle
	Total 45526:					100.00	
04/13/23	45527	CHRISTOPHER F ALLRED	04/03/23	Prosecution Services - March 2023	1042313	600.00	CHRISTOPHER F ALLRED
	Total 45527:					600.00	
04/27/23	45596	Christy, Korbin Travis	04/24/23	Referee: 4/20	2071482	25.00	Christy, Korbin Travis
	Total 45596:					25.00	
04/13/23	45528	CINTAS CORPORATION	03/23/23	First Aid - City Office - March 2023	1043262	16.35	CINTAS CORPORATION
04/13/23	45528	CINTAS CORPORATION	03/23/23	First Aid - Shops - March 2023	1060260	74.30	CINTAS CORPORATION
	Total 45528:					90.65	
04/20/23	45573	CINTAS CORPORATION	03/27/23	First Aid - FAC - March 2023	2071240	16.39	CINTAS CORPORATION
	Total 45573:					16.39	
04/13/23	45529	CINTAS CORPORATION LOC 180	03/22/23	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/22/23	PW Uniforms - 03/22/2023	5240140	10.77	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/22/23	PW Uniforms - 03/22/2023	5140140	21.56	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/22/23	PW Uniforms - 03/22/2023	5440140	10.77	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/22/23	PW Uniforms - 03/22/2023	1060140	21.56	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/22/23	PW Uniforms - 03/22/2023	1070140	43.10	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/22/23	PW Uniforms - 03/22/2023	1058140	21.56	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/29/23	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/29/23	PW Uniforms - 03/29/2023	5240140	10.77	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/29/23	PW Uniforms - 03/29/2023	5140140	21.56	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/29/23	PW Uniforms - 03/29/2023	5440140	10.77	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/29/23	PW Uniforms - 03/29/2023	1060140	21.56	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/29/23	PW Uniforms - 03/29/2023	1070140	43.10	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	03/29/23	PW Uniforms - 03/29/2023	1058140	21.56	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	04/05/23	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	04/05/23	PW Uniforms - 04/05/2023	5240140	10.77	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	04/05/23	PW Uniforms - 04/05/2023	5140140	21.56	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	04/05/23	PW Uniforms - 04/05/2023	5440140	10.77	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	04/05/23	PW Uniforms - 04/05/2023	1060140	21.56	CINTAS CORPORATION LOC 180

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04/13/23	45529	CINTAS CORPORATION LOC 180	04/05/23	PW Uniforms - 04/05/2023	1070140	43.10	CINTAS CORPORATION LOC 180
04/13/23	45529	CINTAS CORPORATION LOC 180	04/05/23	PW Uniforms - 04/05/2023	1058140	21.56	CINTAS CORPORATION LOC 180
Total 45529:						441.24	
04/20/23	45574	CINTAS CORPORATION LOC 180	04/12/23	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
04/20/23	45574	CINTAS CORPORATION LOC 180	04/12/23	PW Uniforms - 04/12/2023	5240140	18.53	CINTAS CORPORATION LOC 180
04/20/23	45574	CINTAS CORPORATION LOC 180	04/12/23	PW Uniforms - 04/12/2023	5140140	37.08	CINTAS CORPORATION LOC 180
04/20/23	45574	CINTAS CORPORATION LOC 180	04/12/23	PW Uniforms - 04/12/2023	5440140	18.53	CINTAS CORPORATION LOC 180
04/20/23	45574	CINTAS CORPORATION LOC 180	04/12/23	PW Uniforms - 04/12/2023	1060140	37.08	CINTAS CORPORATION LOC 180
04/20/23	45574	CINTAS CORPORATION LOC 180	04/12/23	PW Uniforms - 04/12/2023	1070140	74.14	CINTAS CORPORATION LOC 180
04/20/23	45574	CINTAS CORPORATION LOC 180	04/12/23	PW Uniforms - 04/12/2023	1058140	37.08	CINTAS CORPORATION LOC 180
Total 45574:						240.20	
04/27/23	45597	CINTAS CORPORATION LOC 180	04/01/23	Zoll Plus Auto Agreement	1043262	108.00	CINTAS CORPORATION LOC 180
Total 45597:						108.00	
04/13/23	45530	Clark, Jared	04/11/23	2023 Q1 Safety Bonus	1070110	100.00	Clark, Jared
04/13/23	45530	Clark, Jared	04/03/23	Snowplow Truck Part	1060411	52.68	Clark, Jared
Total 45530:						152.68	
04/27/23	45598	COLONIAL FLAG SPECIALTY CO INC	04/19/23	Flag Rotation - City Hall March 2023	1043262	44.00	COLONIAL FLAG SPECIALTY CO INC
Total 45598:						44.00	
04/13/23	45531	Coombs, Alyssa	04/04/23	Referee 3/23 & 3/30	2071488	120.00	Coombs, Alyssa
Total 45531:						120.00	
04/27/23	45599	Coombs, Alyssa	04/24/23	Referee 04/18 & 4/20	2071488	80.00	Coombs, Alyssa
Total 45599:						80.00	
04/13/23	45532	Core and Main	03/21/23	Hydrant Meter Parts	5140490	3,409.96	Core and Main
04/13/23	45532	Core and Main	03/20/23	Blue marking flags (box of 1000) blue stakes	5140490	90.26	Core and Main
04/13/23	45532	Core and Main	03/20/23	Safety glasses (2) water	5140490	48.46	Core and Main

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Total 45532:						3,548.68	
04/13/23	45533	Cox, Joshua	04/04/23	Referee: 3/25 & 3/30	2071482	15.00	Cox, Joshua
Total 45533:						15.00	
04/27/23	45600	Cox, Joshua	04/24/23	Referee: 4/5	2071482	30.00	Cox, Joshua
Total 45600:						30.00	
04/20/23	45575	Custom Lighting Services LLC	04/01/23	Streetlight Maintenance (2 Hours)	1060416	182.14	Custom Lighting Services LLC
04/20/23	45575	Custom Lighting Services LLC	04/01/23	Streetlight Maintenance (1 Hour)	1060416	97.47	Custom Lighting Services LLC
04/20/23	45575	Custom Lighting Services LLC	04/01/23	Streetlight Maintenance (1 Hour)	1060416	97.47	Custom Lighting Services LLC
04/20/23	45575	Custom Lighting Services LLC	04/01/23	Streetlight Maintenance (3 Hours)	1060416	265.73	Custom Lighting Services LLC
04/20/23	45575	Custom Lighting Services LLC	04/01/23	Streetlight Maintenance (4 Hours)	1060416	338.68	Custom Lighting Services LLC
Total 45575:						981.49	
04/13/23	45534	DAVIS COUNTY GOVERNMENT	04/04/23	Law Enforcement Services - April 2023	1054310	22,111.53	DAVIS COUNTY GOVERNMENT
04/13/23	45534	DAVIS COUNTY GOVERNMENT	04/04/23	Fire Dispatch Fees - April 2023	1057370	958.04	DAVIS COUNTY GOVERNMENT
Total 45534:						23,069.57	
04/27/23	45601	DAVIS COUNTY GOVERNMENT	04/07/23	Baliff Services - March 2023	1042317	302.00	DAVIS COUNTY GOVERNMENT
Total 45601:						302.00	
04/27/23	45602	DE LAGE LANDEN	04/22/23	COPIER MAINT AGREEMENT - SHARP	1042240	22.06	DE LAGE LANDEN
04/27/23	45602	DE LAGE LANDEN	04/22/23	COPIER MAINT AGREEMENT - SHARP	1043240	51.48	DE LAGE LANDEN
04/27/23	45602	DE LAGE LANDEN	04/22/23	COPIER MAINT AGREEMENT - SHARP	5140240	36.77	DE LAGE LANDEN
04/27/23	45602	DE LAGE LANDEN	04/22/23	COPIER MAINT AGREEMENT - SHARP	5240240	36.78	DE LAGE LANDEN
04/27/23	45602	DE LAGE LANDEN	04/15/23	COPIER MAINT AGREEMENT - SHARP	1042240	22.65	DE LAGE LANDEN
04/27/23	45602	DE LAGE LANDEN	04/15/23	COPIER MAINT AGREEMENT - SHARP	1043240	52.84	DE LAGE LANDEN
04/27/23	45602	DE LAGE LANDEN	04/15/23	COPIER MAINT AGREEMENT - SHARP	5140240	37.74	DE LAGE LANDEN
04/27/23	45602	DE LAGE LANDEN	04/15/23	COPIER MAINT AGREEMENT - SHARP	5240240	37.74	DE LAGE LANDEN
Total 45602:						298.06	
04/13/23	45535	Dills, Joel	03/31/23	ULCT Spring conference mileage	1041230	433.61	Dills, Joel

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Total 45535:						433.61	
04/20/23	45576	DURKS PLUMBING	04/06/23	3/4" Comp x fip.	1060411	54.92	DURKS PLUMBING
Total 45576:						54.92	
04/20/23	45577	Elwell Consulting Group PLLC	04/12/23	SWC Multi-Hazard Mitigation Plan - March 2023	1054320	720.00	Elwell Consulting Group PLLC
Total 45577:						720.00	
04/13/23	45536	Eriks North America, Inc.	03/27/23	Megacrimp Coupling snowplow	1060411	251.54	Eriks North America, Inc.
04/13/23	45536	Eriks North America, Inc.	03/28/23	3" X 8" Protect Orange snowplow	1060411	100.30	Eriks North America, Inc.
04/13/23	45536	Eriks North America, Inc.	04/03/23	Threadlock Med Strength Bottle	1060411	46.85	Eriks North America, Inc.
Total 45536:						398.69	
04/20/23	45578	Executech	04/01/23	IT Services - April 2023	1043308	773.00	EXECUTECH
04/20/23	45578	Executech	04/01/23	Antivirus, Backup, Email - March 2023	1043350	1,434.95	EXECUTECH
Total 45578:						2,207.95	
04/27/23	45603	Executech	04/16/23	Office Remodel: Reroute lines, cables, patch ca	4543730	1,277.97	EXECUTECH
Total 45603:						1,277.97	
04/13/23	45537	Fowers, Drake	03/06/23	Referee 2/16, 3/6	2071488	90.00	Fowers, Drake
Total 45537:						90.00	
04/13/23	45538	FREEDOM MAILING SERVICES INC.	03/30/23	Utility Billing - March 2023	5140370	626.06	FREEDOM MAILING SERVICES INC.
04/13/23	45538	FREEDOM MAILING SERVICES INC.	03/30/23	Utility Billing - March 2023	5240370	435.52	FREEDOM MAILING SERVICES INC.
04/13/23	45538	FREEDOM MAILING SERVICES INC.	03/30/23	Utility Billing - March 2023	5340370	204.15	FREEDOM MAILING SERVICES INC.
04/13/23	45538	FREEDOM MAILING SERVICES INC.	03/30/23	Utility Billing - March 2023	5440370	95.27	FREEDOM MAILING SERVICES INC.
Total 45538:						1,361.00	
04/27/23	45604	GOVCONNECTION INC	04/10/23	Patch Cables	1043740	50.15	GOVCONNECTION INC

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Total 45604:						50.15	
04/13/23	45539	GRAINGER	03/22/23	Coated Nylon Gloves for water and sewer	5140490	74.04	GRAINGER
04/13/23	45539	GRAINGER	03/28/23	Gloves water sewer	5140490	16.92	GRAINGER
Total 45539:						90.96	
04/13/23	45540	GREAT BASIN TURF PRODUCTS	03/24/23	Pramitol 25 lb	1060420	327.48	GREAT BASIN TURF PRODUCTS
Total 45540:						327.48	
04/13/23	45541	GRIFFIN FAST LUBE/MYFLEETCENTER	04/06/23	Oil Change- Zach M	1060250	244.72	GRIFFIN FAST LUBE/MYFLEETCENTER
Total 45541:						244.72	
04/13/23	45542	Hayes Godfrey Bell, PC	03/31/23	Attorney Services - March 2023	1043313	5,011.50	Hayes Godfrey Bell, PC
Total 45542:						5,011.50	
04/13/23	45543	HERRICK INDUSTRIAL SUPPLY	03/22/23	Cutter, 14" Double Compound	5140490	133.17	HERRICK INDUSTRIAL SUPPLY
Total 45543:						133.17	
04/13/23	45544	INDUSTRIAL TOOL BOX	04/24/23	KRYLON PAINT 20OZ (24) blue stakes	5140490	322.85	INDUSTRIAL TOOL BOX
Total 45544:						322.85	
04/13/23	45545	INTERMOUNTAIN CONCRETE SPEC	03/15/23	10LB Plantitop (2)	1070260	26.52	INTERMOUNTAIN CONCRETE SPEC
04/13/23	45545	INTERMOUNTAIN CONCRETE SPEC	03/30/23	Credit for return of 1 - 10LB Plantitop	1070260	13.26-	INTERMOUNTAIN CONCRETE SPEC
04/19/23	45545	INTERMOUNTAIN CONCRETE SPEC	V 03/15/23	10LB Plantitop (2)	1070260	26.52	INTERMOUNTAIN CONCRETE SPEC
04/19/23	45545	INTERMOUNTAIN CONCRETE SPEC	V 03/30/23	Credit for return of 1 - 10LB Plantitop	1070260	13.26-	INTERMOUNTAIN CONCRETE SPEC
Total 45545:						26.52	
04/20/23	45579	INTERMOUNTAIN GYM REPAIR	03/01/23	Maintenance on Cardio and Strength units	2071250	312.50	INTERMOUNTAIN GYM REPAIR
Total 45579:						312.50	
04/13/23	45546	Interwest Supply Co.	04/06/23	Snow Plow Blades & Attachments	1060411	4,192.80	INTERWEST SUPPLY CO.

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	Total 45546:					4,192.80	
04/13/23	45547	Johnson, Mark H	04/11/23	2023 Q1 Safety Bonus	5240110	100.00	Johnson, Mark H
	Total 45547:					100.00	
04/13/23	45548	Kendell, Lon	04/04/23	Referee: 3/22 & 3/25	2071482	45.00	Kendell, Lon
	Total 45548:					45.00	
04/27/23	45605	Kendell, Lon	04/24/23	Referee: 4/6, 4/13 & 4/18	2071482	80.25	Kendell, Lon
	Total 45605:					80.25	
04/20/23	45580	Kirk Mobile Repair Inc	04/11/23	PW-1 2022 221315EX Plow Repair	1060411	234.00	Kirk Mobile Repair Inc
	Total 45580:					234.00	
04/13/23	45549	LARSEN, MARK	04/11/23	2023 Q1 Safety Bonus	1058110	100.00	LARSEN, MARK
	Total 45549:					100.00	
04/13/23	45550	Larson, David	03/31/23	UCMA and ULCT conference per diem	1043230	324.50	Larson, David
	Total 45550:					324.50	
04/13/23	45551	Lauryn Ava Hall	03/30/23	Referee 3/30	2071488	40.00	Lauryn Ava Hall
	Total 45551:					40.00	
04/27/23	45606	LES OLSON COMPANY	04/17/23	Quarterly Copier Contract	1043250	134.35	LES OLSON COMPANY
	Total 45606:					134.35	
04/20/23	45581	Linde Gas & Equipment Inc	03/22/23	Oxygen	1057450	209.43	Linde Gas & Equipment Inc
	Total 45581:					209.43	
04/27/23	45607	Lukas Staten	04/24/23	Cash Bail Refund for Case 225400259	1035100	50.00	Lukas Staten

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Total 45607:						50.00	
04/20/23	45582	Mark McRae	04/18/23	Reimbursement for Vacuum and Command Stri	4543730	567.14	Mark McRae
Total 45582:						567.14	
04/27/23	45608	Mark McRae	04/20/23	2023 UAPT Conference: Milage & Per- Diem	1043230	638.80	Mark McRae
Total 45608:						638.80	
04/13/23	45552	McFarland, Zachary	04/11/23	2023 Q1 Safety Bonus	1060110	100.00	McFarland, Zachary
Total 45552:						100.00	
04/13/23	45553	Mel Fowers Heating and Cooling Inc	04/01/23	Shop Heater Repair	1060260	847.00	Mel Fowers Heating and Cooling Inc
Total 45553:						847.00	
04/13/23	45554	Mortys Car Wash LLC	04/04/23	Car Wash - March 2023	5440250	5.50	Mortys Car Wash LLC
04/13/23	45554	Mortys Car Wash LLC	04/04/23	Car Wash - March 2023	5140250	16.00	Mortys Car Wash LLC
04/13/23	45554	Mortys Car Wash LLC	04/04/23	Car Wash - March 2023	1070250	9.75	Mortys Car Wash LLC
04/13/23	45554	Mortys Car Wash LLC	04/04/23	Car Wash - March 2023	1070250	7.25	Mortys Car Wash LLC
04/13/23	45554	Mortys Car Wash LLC	04/04/23	Car Wash - March 2023	5140250	16.00	Mortys Car Wash LLC
04/13/23	45554	Mortys Car Wash LLC	04/04/23	Car Wash - March 2023	1058250	4.50	Mortys Car Wash LLC
Total 45554:						59.00	
04/27/23	45609	NORTHRIDGE HIGH SCHOOL PTSA	04/19/23	Donation for Senior Class Graduation Party	1041620	200.00	NORTHRIDGE HIGH SCHOOL PTSA
Total 45609:						200.00	
04/20/23	45583	ODP Business Solutions, LLC	04/10/23	Toner	1058240	55.47	ODP Business Solutions, LLC
Total 45583:						55.47	
04/13/23	45555	OREILLY AUTOMOTIVE, INC.	03/04/23	Wipers	1057250	72.18	OREILLY AUTOMOTIVE, INC.
04/13/23	45555	OREILLY AUTOMOTIVE, INC.	03/04/23	Return wipers	1057250	72.18-	OREILLY AUTOMOTIVE, INC.
04/13/23	45555	OREILLY AUTOMOTIVE, INC.	03/04/23	Wiper blade (2)	1057250	26.62	OREILLY AUTOMOTIVE, INC.
04/13/23	45555	OREILLY AUTOMOTIVE, INC.	03/10/23	16oz motor treatment	1057250	11.49	OREILLY AUTOMOTIVE, INC.

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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
04/13/23	45555	OREILLY AUTOMOTIVE, INC.	03/13/23	Floor dry	1057250	67.96	OREILLY AUTOMOTIVE, INC.
04/13/23	45555	OREILLY AUTOMOTIVE, INC.	02/23/23	Credit for overpayment on account	1057250	147.13-	OREILLY AUTOMOTIVE, INC.
04/13/23	45555	OREILLY AUTOMOTIVE, INC.	04/12/23	14oz Grease (4)	1060250	33.96	OREILLY AUTOMOTIVE, INC.
04/13/23	45555	OREILLY AUTOMOTIVE, INC.	04/07/23	1 qt motoriol (2) snowblower	1060411	26.99	OREILLY AUTOMOTIVE, INC.
04/13/23	45555	OREILLY AUTOMOTIVE, INC.	03/28/23	5 Gal Hydro Oil (5) snowplow	1060411	269.95	OREILLY AUTOMOTIVE, INC.
04/13/23	45555	OREILLY AUTOMOTIVE, INC.	03/30/23	Wiper blade (2) snowplow truck	1060411	54.92	OREILLY AUTOMOTIVE, INC.
04/13/23	45555	OREILLY AUTOMOTIVE, INC.	03/30/23	SnowBrush	1060411	16.99	OREILLY AUTOMOTIVE, INC.
Total 45555:						361.75	
04/13/23	45556	PEHP LTD PAYMENTS	04/07/23	LTD Premium - March 2023	1043135	691.64	PEHP LTD PAYMENTS
Total 45556:						691.64	
04/20/23	45584	Perks Auto Repair Inc	04/01/23	Repair on 2022 Ram 2500	1057250	3,613.80	Perks Auto Repair Inc
Total 45584:						3,613.80	
04/06/23	45517	Peterson, Maryn	03/31/23	Mileage Reimbursement (83.2)	1043230	54.50	Peterson, Maryn
Total 45517:						54.50	
04/13/23	45557	PETTY, ANGIE	03/31/23	ULCT Spring Conference mileage and perdiem	1041230	581.11	PETTY, ANGIE
04/13/23	45557	PETTY, ANGIE	04/11/23	Reimbursement for Easter Egg hunt supplies	1041494	470.46	PETTY, ANGIE
Total 45557:						1,051.57	
04/20/23	45585	PROTECT YOUTH SPORTS	03/31/23	Background Check (2)	1057137	61.70	PROTECT YOUTH SPORTS
Total 45585:						61.70	
04/20/23	45586	Quench USA, Inc	04/02/23	Ice Machine Lease - April 2023	1057260	300.90	Quench USA Inc
Total 45586:						300.90	
04/06/23	45509	Revco Leasing Company	03/21/23	Lease Buyout for HP DesignJet T2530ps 36"	1058250	820.74	Revco Leasing Company
Total 45509:						820.74	
04/13/23	45558	ROBINSON WASTE SERVICES INC	03/31/23	Garbage Collection - March 2023	5340492	13,500.41	ROBINSON WASTE SERVICES INC

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Total 45558:						13,500.41	
04/27/23	45610	Shums Coda Associates	04/17/23	Building Inspector - March 2023	1058326	2,625.00	Shums Coda Associates
Total 45610:						2,625.00	
04/06/23	45510	SJE Rhombus Inc.	03/02/23	IControl Subscription - January, February and M	5140490	690.00	SJE Rhombus Inc.
Total 45510:						690.00	
04/13/23	45559	SMITH AND EDWARDS COMPANY	04/05/23	CLOTHING - Boots and Gloves mark L	5140140	293.12	SMITH AND EDWARDS COMPANY
Total 45559:						293.12	
04/13/23	45560	Smith, Lisa	04/10/23	Reimbursement for Court Clerk Conf (310 Miles	1042230	193.75	Smith, Lisa
04/13/23	45560	Smith, Lisa	04/10/23	UMCA Reimb for mileage and per diem	1043230	476.43	Smith, Lisa
Total 45560:						670.18	
04/13/23	45561	Soderquist, Blake	04/11/23	2023 Q1 Safety Bonus	5140110	100.00	Soderquist, Blake
Total 45561:						100.00	
04/13/23	45562	Stake Center Locating Inc.	04/03/23	Blue Staking of street lights (66)	1060416	990.00	Stake Center Locating Inc.
Total 45562:						990.00	
04/20/23	45587	STAKER PARSON MATERIALS AND CONS	04/12/23	Pothole patch QPR (4.5 Tons)	1060410	913.60	STAKER PARSON MATERIALS AND CONSTRUCT
Total 45587:						913.60	
04/06/23	45511	Standard Examiner	03/02/23	2023 Street Maint Notice	5676730	946.18	STANDARD EXAMINER
Total 45511:						946.18	
04/13/23	45563	UniFirst Corporation	03/24/23	Towels for FAC	2071241	39.65	UNIFIRST CORPORATION
Total 45563:						39.65	

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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
04/20/23	45588	UniFirst Corporation	04/07/23	Towels for FAC	2071241	39.65	UNIFIRST CORPORATION
Total 45588:						39.65	
04/13/23	45564	UPPERCASE PRINTING INK	04/07/23	UTILITY FORMS & ENVELOPES	5140370	900.63	UPPERCASE PRINTING INK
04/13/23	45564	UPPERCASE PRINTING INK	04/07/23	UTILITY FORMS & ENVELOPES	5240370	640.45	UPPERCASE PRINTING INK
04/13/23	45564	UPPERCASE PRINTING INK	04/07/23	UTILITY FORMS & ENVELOPES	5340370	200.14	UPPERCASE PRINTING INK
04/13/23	45564	UPPERCASE PRINTING INK	04/07/23	UTILITY FORMS & ENVELOPES	5440370	140.10	UPPERCASE PRINTING INK
Total 45564:						1,881.32	
04/20/23	45589	UTAH LOCAL GOVERNMENTS TRUST	04/10/23	Workers Comp Monthly Premium - May 2023	1022250	1,152.33	UTAH LOCAL GOVERNMENTS TRUST
Total 45589:						1,152.33	
04/06/23	45512	UTAH STATE TREASURER	04/03/23	Court Surcharge Remittance - March 2023	1035100	8,431.90	UTAH STATE TREASURER
Total 45512:						8,431.90	
04/20/23	45590	UTAH VALLEY UNIVERSITY	04/07/23	Winter Fire School - Smith	1057230	60.00	UTAH VALLEY UNIVERSITY
Total 45590:						60.00	
04/13/23	45565	VANGUARD CLEANING SYSTEMS OF U	04/01/23	Janitorial service - April 2023	1043262	395.00	VANGUARD CLEANING SYSTEMS OF U
Total 45565:						395.00	
04/13/23	45566	Visionary Homes	04/07/23	Refund of Completion Bond SWC220830098-R	1021340	500.00	Visionary Homes
Total 45566:						500.00	
04/13/23	45567	WAGEMAN, BRYAN	04/11/23	2023 Q1 Safety Bonus	5140110	100.00	WAGEMAN, BRYAN
Total 45567:						100.00	
04/06/23	45513	WASATCH INTEGRATED WASTE MGMT	03/01/23	Garbage Collection - February 2023	5340492	23,328.00	WASATCH INTEGRATED WASTE MGMT
Total 45513:						23,328.00	
04/27/23	45611	WCEC Engineers Inc	04/10/23	City Hall Remodel - 1st Review	4543730	510.00	WCEC Engineers Inc

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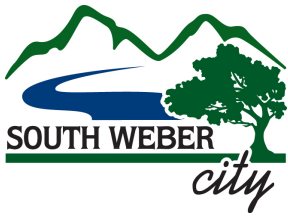
Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 45611:						510.00	
04/20/23	45591	WESTBROEK, ROD	04/18/23	Reimbursement for ADA bathroom grab bar	4543730	39.74	WESTBROEK, ROD
Total 45591:						39.74	
04/06/23	45514	Wheelwright Lumber	03/28/23	Finish Nails	4543730	21.37	Wheelwright Lumber
04/06/23	45514	Wheelwright Lumber	03/27/23	Doors and frames (8)	4543730	7,493.04	Wheelwright Lumber
Total 45514:						7,514.41	
04/13/23	45568	WILSON, COREY	04/11/23	2023 Q1 Safety Bonus	5440110	100.00	WILSON, COREY
Total 45568:						100.00	
04/06/23	45515	Woods Cross City	03/27/23	1/5 Judge Memmott 2023 Conference Fee	1042230	132.05	Woods Cross City
Total 45515:						132.05	
Grand Totals:						129,556.98	

Approval Date: \_\_\_\_\_

Mayor \_\_\_\_\_

City Recorder: \_\_\_\_\_

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# CITY COUNCIL MEETING STAFF REPORT

## MEETING DATE

May 9, 2023

## PREPARED BY

David Larson  
City Manager

## ITEM TYPE

Legislative

## ATTACHMENTS

Resolution 23-10  
SWMRRC Agreement  
Track Changes Copy  
SWMRRC Agreement  
Clean Copy

## PRIOR DISCUSSION DATES

April 11, 2023

## AGENDA ITEM

Resolution 23-10: South Weber Model Railroad Club Agreement

## PURPOSE

Consider an updated agreement with the South Weber Model Railroad Club (SWMRRC)

## RECOMMENDATION

Parks Committee recommends approval

## BACKGROUND

The City has had an agreement in place with the club since their original installation in Canyon Meadows Park. Amendments have been made at times since the original agreement was approved, with the most recently adopted updates taking place in 2018. The Parks Committee began discussing potential agreement updates with the SWMRRC in early 2020 and even got so far as drafting amendments. Then covid hit and the club was unable to operate in 2020. The drafted amendments were discussed between the club and the committee on and off since 2021 but real traction began to be made in fall of 2022.

SWMRRC leadership changed at the beginning of 2023 and the committee worked on a draft agreement with the new leadership in a meeting on March 13, 2023, which the Council considered on April 11, 2023. During that meeting, the City Council requested some additional amendments be made. The Parks Committee was able to meet with SWMRRC leadership on April 28, 2023, to discuss those changes and finalize a proposed agreement.

## ANALYSIS

The track changes version of the agreement provided in the packet tracks to the March 13, 2023, version for comparison to what went before the Council on April 11.

Below is a summary of the amendments from April 11, which includes the changes discussed during City Council meeting along with general clarifying edits necessary for the Agreement to be cohesive and legally binding:

- Sections 1.2 and 1.6 – Clarification and definition of Public Ride Days (that go from March to October) with no charge to the public but donations are accepted
- Section 2.2 – Requirement to post a schedule of Public Ride Days during any private events
- Sections 1.3 and 2.5 – 10 year term with a requirement to review the agreement at least every three years

## AGREEMENT BETWEEN SOUTH WEBER CITY AND THE SOUTH WEBER MODEL RAILROAD CLUB

This Agreement is made this ~~11th~~ day of ~~April~~, 2023, by and between South Weber City ("City") ~~and the City of South Weber, a municipal corporation hereinafter called "City,"~~ and the South Weber Model Railroad Club ~~("Club") hereinafter called "Club."~~ City and Club are hereinafter referred to individually as a "Party" and collectively as the "Parties."

### RECITALS

Whereas, the Club, a 501(c)(3) non-profit corporation, proposes to render advantageous and desirable services by and through its model railroad activities; and

Whereas, it is the desire of the City to increase the use of the City's Canyon Meadows Park and to aid and assist the Club in the development of its program, the same being consistent with Resolution 14-07, Phased Master Plan dated January 28, 2014, it being noted that Resolution 14-07 approved a conceptual Master Plan; and

Whereas, the City Council updated the Canyon Meadows Park Master Plan for the West side of the park in December 2020; and

Whereas the Parties entered into an Agreement in 2018 documenting their positions and obligations, and now they desire to amend that Agreement to read as stated herein.

### AGREEMENT

Now therefore, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

#### 1.0 General Provisions

The City agrees to ~~cooperate with the Club in providing~~ allow the Club to use a the limited use portion of Canyon Meadows Park for the operation of their model railroad activities. The City's programs and activities shall, in all cases and at all times, take precedence over the Club's programs and activities unless specifically authorized by this Agreement. The Club may use the Canyon Meadows Park railroad facilities during such periods and for such purposes as are prescribed herein and for other periods as the City may make available. The Club shall maintain the railroad facilities and features to include tracks, gravel bedding, railroad yard, bridges, signals, and signs.

#### 1.1 Construction

~~The The~~ Club shall ~~provide the labor to~~ build the track panels, design appropriate bridges, and their installation per national 1/8 scale standards. The Club will build all track facilities and features, to include site prep and road base installation ~~as agreed upon,~~ with funds donated by club members and benefactors, and with donated labor ~~donated Club funds~~. No "out-of-phase" track will be laid down. "In-phase" construction will be completed as part of the approved City's "Canyon Meadows Park Master Plan" (see Resolution 14-07,



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Phase 3, Appendix A). The City has allowed the track to be installed in Phase 2 during the initial construction of the Park. All changes and additions shall be approved by the City prior to construction. Construction of the track shall be limited to what is currently installed. No additional track shall be constructed beyond that without the City's written approval.

Prior to any new construction, additions, or improvements not related to maintenance or repair and other than those on the approved 5 year plan, the Club will submit to the City Council for formal approval (1) a detailed description of the requested improvements, (2) a projected timeline for completion, (3) a list of construction materials, and (3) detailed plans for the construction, additions, or improvements sufficient that City staff can confirm the train system is built to standards and specs outlined in the plans. The plans ~~need to~~ shall be drawn to scale and provided to the City in electronic form. These plans will be dated and kept on file at the City offices. No work including demolition can begin until the plans have been approved by the City Council and the City has provided the Club ~~has been presented~~ with a notice or permit of approval. To help in the approval process and coordination with City projects, the Club will present a tentative five-year plan at the Spring Coordination Meeting with the City.

## 1.2 **Operation**

Weather permitting, the Club shall operate trains for public rides (hereinafter referred to as "Public Ride Days") at least one (1) Saturday of each month from March through October. September. Weather permitting, the Club shall operate the trains for public rides during, with an annual event in October of each year, weather permitting.

The Club may also participate in public City events including Country Fair Days, the Easter Egg Hunt, and others. Hours may vary as established by the Club's Board of Directors. The Club shall operate its trains as set forth in the Club's adopted Operating Rules (see Appendix B) as established by the Club's insurance carrier. In the event of an incident or accident, the Club will provide a complete report to both the City and the Club's insurance agency within forty-eight (48) hours. The City Manager will determine if a review board should convene to discuss cause and prevention.

## 1.3 **Term of Agreement**

The term of this ~~a~~ Agreement shall be until December 31, 2033, unless the Termination of Agreement paragraph below is exercised.

## 1.4 **Lease Payment**

The Club shall pay the City ~~two two~~ hundred dollars (\$200.00) each year to lease the ground the track and rail yard building is on. Such Payment shall be made on or before the first day of January of each year.

## 1.5 **Funding and Construction Maintenance**

The initial funding of the railroad was a cooperative effort between the City and Club. The City's original contribution is considered a donation to the Club. The Club shall have ownership of all features and facilities, including the track. The Club is self-funded and may request donations from private individuals, businesses, corporations, and entities.

### 1.5.1 The Club's responsibilities include but are not limited to:

- a) ~~Construction and maintenance of the~~ Club-owned riding cars<sup>2</sup>  
~~construction and maintenance;~~
- b) ~~Construction and maintenance of the~~ Club-owned locomotives<sup>2</sup>  
~~construction and maintenance;~~
- c) ~~Construction and maintenance of all~~ ~~Track maintenance, including~~  
~~physical~~ track, ties, road base, the train yard building, ballast, and  
weed control along ~~the~~ track right-of-way, with track clearance  
determined by the width of the road base on either side of the track  
but not less than two (2) feet from the outside rail or to the mow  
strip once installed, ~~and the~~ ~~loading and unloading areas.~~
- d) ~~Construction and maintenance of r~~ailroad signs, crossing  
gates, warning signs along track right of way, including path  
crossing signs, passenger riding rules, private party notices,  
and price/donation signs posted at loading sites.
- e) ~~All r~~ailyard maintenance, including ~~but not limited to~~ weed  
control, ballast coverage, fencing, security of shed,  
appropriate management and storage of supplies and tracks,  
~~and~~ short-term storage of ballast, and signage

1.5.2 The Club shall keep the grass and weeds removed from the track area with chemical or mechanical means. When the weeds are growing and not maintained by chemical means the Club will need to remove them by mechanical means (string trimmer) weekly. The track area is considered the width of the road base on either side of the track but not less than two (2) feet from the outside rail or to the edge of the mow strip.

1.5.3 The Club shall inspect equipment monthly. The Club shall repair, replace, or remove equipment as needed to maintain safety compliance. All equipment and materials must be maintained and stored in a safe, neat, and orderly manner. Supplies other than gravel must be stored inside or off sight. Any track, ballast, and road base that is not being used needs to be removed. Any action items identified in safety audits performed from time to time directly

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related to the Club's equipment and maintenance responsibilities must be addressed within 30 days of receipt of the audit report.

## **1.6 Donations Collection and Usage**

**1.6.1** ~~On days when the Club is required to open the train for public ride~~ Days pursuant to Section 1.2, rides for the public shall be free of charge without the obligation to pay a fee or donation. ~~On any additional days when rides are available to the public the club opens the train for public rides. the Club may charge a fee of not more than two dollars (\$2.00) per ride.~~ The Club shall not increase the fee without first obtaining approval from the City Council.

**1.6.2** The Club shall not use ride fees for any purpose other than the cost of operating the train. Operating costs shall include but not be limited to fuel, materials to construct passenger cars and locomotives, track maintenance, lease payments, and insurance costs. In addition to the fee described above, the Club may invite patrons to make voluntary donations.

**1.6.3** Under no circumstances shall the Club require a donation for ~~Public Ride~~ Days pursuant to Section 1.2.

**1.6.4** As an incentive to make donations, the Club may allow a donor to advertise on the riding cars and locomotives so long as the donor complies with City's advertising policies and sign codes.

**1.6.1** ~~The Club may collect donations at all times, including regular run weekends and special scheduled Club events such as group parties, birthdays, and business events.~~

**1.6.2** ~~The Club shall keep a financial record of all donations and rider counts incurred within Canyon Meadows Park.~~

**1.6.3** ~~Donations collected at Canyon Meadows Park shall be used to pay the lease and build and maintain the railroad.~~

**1.6.4** ~~The Club shall be responsible for the purchase of all track materials.~~

**1.6.5** ~~As an incentive to make donations, the Club may allow a donor to advertise on the riding cars and locomotives so long as the donor complies with the City's advertising policies and sign codes.~~

**1.6.6** ~~The Club shall be allowed to collect a small fee of no more than \$2 per ride per person. In addition, the Club shall be allowed to receive donations in excess of the \$2 rider fee so long as the donation is completely voluntary. If the Club wishes to charge a fee of more than \$2, it shall obtain City Council approval first. The Club may submit a proposed increase in fees on an annual basis to the City Council.~~

~~The fees shall only be used to help cover operating costs. Operating costs shall include but not be limited to: fuel, materials to construct passenger cars and locomotives, track maintenance, lease payments, and insurance costs.~~

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**1.7 Use of Track**

The track, trains, and equipment shall only be used by trained members of the Club in good standing. Visitors may use the track and equipment if a member of the Club is on site. Visiting operators shall sign a release form (Appendix C) with the Club and abide by the Club's Rules of Operation. If the Club fails to obtain a release form before providing the ride, the Club shall assume all liability for any accidents and injuries and shall defend and release the City from all liability,

**1.8 Rider Rules of Operation**

The Rider Rules of Operation (Appendix D) may be modified by the Club or the City depending on both agencies' insurance policies. Each entity will notify the other in writing of the changes.

**2.0 Special Provisions**

**2.1 General Public**

Participation in public rides shall be dependent upon full compliance with the Club's Rules of Operation. Participation in all train-related events shall be without regard to race, color, religion, gender, sexual orientation, national origin, age, marital status, familial status, disability, status as a disabled veteran or veteran of the Vietnam era, or any other legally protected status.

**2.2 Rides**

Club members shall not be obligated to furnish rides to the general public on their personally owned equipment. Members may offer rides as long as full compliance with Club safety rules and regulations are followed. The Club agrees to provide at least one locomotive and riding cars on scheduled ride days, weather permitting.

When Club members operate trains for private use, maintenance, or private parties, members shall display signs in the park indicating ~~such for the benefit of the public to know it is a~~ it is not a public/private event and a schedule of Public Ride Days.

Appropriate railroad signs will be purchased and installed by the Club (e.g., i.e., passenger loading, crossing signs, warning points, stay off of the track, private party, and passenger area(s)).

**2.3 Financial Report**

Upon request by the City, the Club shall allow City officials ~~The City reserves the right to~~ inspect the Club's financial records as to the Canyon Meadows

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Park revenues, expenditures, and ridership. ~~The -and the-~~ Club agrees to provide access to such records within ten (10) business days following receipt of a written request from the City's request.

**2.4 Ownership**

The Club shall own and maintain ~~Club the~~ locomotives, riding cars, ~~and~~ tracks, signs, and fixtures. Upon termination of this Agreement, the Club shall grant the City ~~The City reserves~~ the first right to purchase any track or structures owned by the Club ~~upon the termination of this Agreement~~. If the City does not want the track, the City shall allow the Club ninety (90) days, weather permitting, to remove the items.

**2.5 Coordination Meetings**

The Club, City Manager, Mayor, and City Parks Committee representatives shall meet at least twice a year in coordination and evaluation meetings. It is anticipated that meetings will take place each year in preparation for the run season and following the run season. This Agreement shall be reviewed at least once every three years as part of the coordination meetings.

**3.0 Indemnity Clause**

**3.1** ~~For purposes of tort liability, the The Agreement assumes the~~ Club shall be considered is the sole owner of the railroad, including but not limited to the tracks, locomotives, riding cars, signs, fixtures, and structures.

**3.2** The Club shall indemnify, defend and save and hold the City harmless from any and all claims, demands, suits, fines, fees of causes of action for death or injury to a person, or damage to property resulting from or in any way connected to the ~~track-railroad~~ and/or the Club's use of the Canyon Meadows Park, or anyone associated with the Club.

**3.3** The City shall save and hold the Club harmless from any or all claims or causes of action for death or injury to persons, or damage to property resulting from or which may arise by reason of dangerous or defective conditions of City property, except for property to be maintained by the Club under this Agreement, or by reason of a failure to maintain Canyon Meadows Park in a safe condition.

**4.0 Club Insurance**

The Club agrees to maintain, at its expense, public liability insurance in the amount of \$1,000,000 with an insurance carrier satisfactory to the City. The carrier shall provide the City Recorder with a certificate each year upon policy renewal.

*Agreement Between South Weber City and  
The South Weber Model Railroad Club - 2023*

**5.0 Closure of Park Facilities**

The City, after giving reasonable notice to the Club, shall reserve the right to temporarily close any and all Canyon Meadows Park facilities, including all related Club facilities within the park for reasons of health, safety, or necessary repairs.

**6.0 Termination of Agreement**

The City or the Club may terminate any provision within the Agreement or the Agreement in its entirety, at any time upon sixty (60) days written notice. Upon total termination, the Club shall remove all Club-owned equipment and fixtures from the park within ninety (90) days, weather permitting, following the official termination date.

**7.0 Arrangements for use of Facilities**

The Club's President or designee shall submit to the City, in writing, by January 30, of each year, their intended schedule of run days and any special events. Any future changes shall be submitted to the City in writing. Club members may use the track any time the park is open to the public, as long as it is deemed safe by the Club.

**8.0 Force Majeure**

If either the City or the Club shall be delayed or prevented from the performance of any act required by this Agreement by reason of acts of God, weather, earth movement, lockout or labor trouble, unforeseen restrictive governmental laws, regulation, acts or omissions, or acts of war or terrorism which directly affects Canyon Meadows Park, the City, or the Club, riot or other similar causes, without fault and beyond the reasonable control of the party obligated, the performance of such act, including payment of all monies due, shall be permanently excused for the period of the delay and the period for the performance of such act shall be extended for a period equivalent to the period of such delay, at which time all payments due shall be resumed.

**9.0 The Club shall operate and maintain the railroad in compliance with all federal, state, and local laws, and in accordance with the terms of this Agreement, the Club's insurance, and all legal requirements and obligations.**

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IN WITNESS WHEREOF, these parties hereto have caused this Agreement to be executed by their respective authorized representatives to be effective as of the date first above written.

SOUTH WEBER CITY

SOUTH WEBER MODEL RAILROAD CLUB

\_\_\_\_\_  
City Manager David Larson

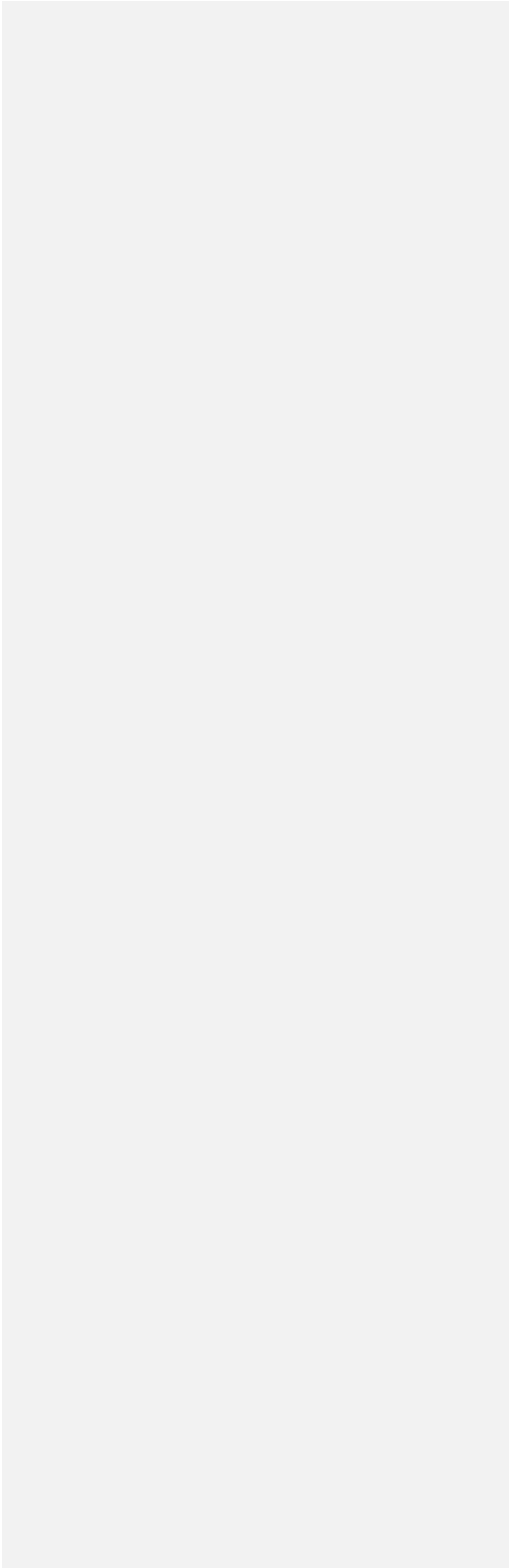
\_\_\_\_\_  
President

*Agreement Between South Weber City and  
The South Weber Model Railroad Club - 2023*

Attest:

---

City Recorder Lisa Smith



**RESOLUTION 23-10****A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL ADOPTING  
THE SOUTH WEBER MODEL RAILROAD CLUB AGREEMENT**

**WHEREAS**, the South Weber Model Railroad Club was organized in 2009 with a substantial contribution from the city of South Weber; and

**WHEREAS**, South Weber approved a conceptual phased master plan in 2014; and

**WHEREAS**, South Weber entered into an agreement with the Club in 2018 outlining mutual covenants and conditions; and

**WHEREAS**, the Parks Committee brought forward potential updates in early 2020 and the negotiation process has been lengthy due to the pandemic and change in club leadership; and

**WHEREAS**, the contract came before the Council on April 11, 2023 and was tabled for further negotiations; and

**WHEREAS**, a meeting was held on April 28<sup>th</sup> to finalize the details before presentation tonight;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Approval:** The South Weber Model Railroad Club Agreement is hereby approved as attached in Exhibit 1.

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 9<sup>th</sup> day of May 2023.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Dills	FOR	AGAINST

---

**Rod Westbroek, Mayor**


---

**Attest:** Lisa Smith, Recorder



# **EXHIBIT 1**

## **SOUTH WEBER MODEL RAILROAD CLUB AGREEMENT**

## **AGREEMENT BETWEEN SOUTH WEBER CITY AND THE SOUTH WEBER MODEL RAILROAD CLUB**

This Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between South Weber City (“City”) and the South Weber Model Railroad Club (“Club”). City and Club are hereinafter referred to individually as a “Party” and collectively as the “Parties.”

### **RECITALS**

Whereas, the Club, a 501(c)(3) non-profit corporation, proposes to render advantageous and desirable services by and through its model railroad activities; and

Whereas, it is the desire of the City to increase the use of the City’s Canyon Meadows Park and to aid and assist the Club in the development of its program, the same being consistent with Resolution 14-07, Phased Master Plan dated January 28, 2014, it being noted that Resolution 14-07 approved a conceptual Master Plan; and

Whereas, the City Council updated the Canyon Meadows Park Master Plan for the West side of the park in December 2020; and

Whereas the Parties entered into an Agreement in 2018 documenting their positions and obligations, and now they desire to amend that Agreement to read as stated herein.

### **AGREEMENT**

Now therefore, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

#### **1.0     General Provisions**

The City agrees to allow the Club to use a limited portion of Canyon Meadows Park for the operation of their model railroad activities. The City’s programs and activities shall, in all cases and at all times, take precedence over the Club’s programs and activities unless specifically authorized by this Agreement. The Club may use the Canyon Meadows Park railroad facilities during such periods and for such purposes as are prescribed herein and for other periods as the City may make available. The Club shall maintain the railroad facilities and features to include tracks, gravel bedding, railroad yard, bridges, signals, and signs.

#### **1.1     Construction**

The Club shall build the track panels, design appropriate bridges, and their installation per national 1/8 scale standards. The Club will build all track facilities and features, to include site prep and road base installation with funds donated by club members and benefactors, and with donated labor. No “out-of-phase” track will be laid down. “In-phase” construction will be completed as part of the approved City’s “Canyon Meadows Park Master Plan” (see Resolution 14-07, Phase 3, Appendix A). The City has allowed the track to be installed in Phase 2 during the initial construction of the Park. All changes and additions

shall be approved by the City prior to construction. Construction of the track shall be limited to what is currently installed. No additional track shall be constructed beyond that without the City's written approval.

Prior to any new construction, additions, or improvements not related to maintenance or repair and other than those on the approved 5 year plan, the Club will submit to the City Council for formal approval (1) a detailed description of the requested improvements, (2) a projected timeline for completion, (3) a list of construction materials, and (3) detailed plans for the construction, additions, or improvements sufficient that City staff can confirm the train system is built to standards and specs outlined in the plans. The plans shall be drawn to scale and provided to the City in electronic form. These plans will be dated and kept on file at the City offices. No work, including demolition, can begin until the plans have been approved by the City Council and the City has provided the Club with a notice or permit of approval. To help in the approval process and coordination with City projects, the Club will present a tentative five-year plan at the Spring Coordination Meeting with the City.

## **1.2 Operation**

Weather permitting, the Club shall operate trains for public rides (hereinafter referred to as "Public Ride Days") at least one (1) Saturday of each month from March through October.

The Club may also participate in public City events including Country Fair Days, the Easter Egg Hunt, and others. Hours may vary as established by the Club's Board of Directors. The Club shall operate its trains as set forth in the Club's adopted Operating Rules (see Appendix B) as established by the Club's insurance carrier. In the event of an incident or accident, the Club will provide a complete report to both the City and the Club's insurance agency within forty-eight (48) hours. The City Manager will determine if a review board should convene to discuss cause and prevention.

## **1.3 Term of Agreement**

The term of this Agreement shall be until December 31, 2033, unless the Termination of Agreement paragraph below is exercised.

## **1.4 Lease Payment**

The Club shall pay the City two-hundred dollars (\$200.00) each year to lease the ground the track and rail yard building is on. Such Payment shall be made on or before the first day of January of each year.

## **1.5 Funding and Construction Maintenance**

The initial funding of the railroad was a cooperative effort between the City and Club. The City's original contribution is considered a donation to the Club. The Club shall have ownership of all features and facilities, including the track.

The Club is self-funded and may request donations from private individuals, businesses, corporations, and entities.

**1.5.1** The Club's responsibilities include but are not limited to:

- a) Construction and maintenance of the Club-owned riding cars;
- b) Construction and maintenance of the Club-owned locomotives;
- c) Construction and maintenance of all track, ties, road base, the train yard building, ballast, and weed control along the track right-of-way, with track clearance determined by the width of the road base on either side of the track but not less than two (2) feet from the outside rail or to the mow strip once installed, and the loading and unloading areas.
- d) Construction and maintenance of railroad signs, crossing gates, warning signs along track right of way, including path crossing signs, passenger riding rules, private party notices, and price/donation signs posted at loading sites.
- e) All railyard maintenance, including but not limited to weed control, ballast coverage, fencing, security of shed, appropriate management and storage of supplies and tracks, and short-term storage of ballast, and signage

**1.5.2** The Club shall keep the grass and weeds removed from the track area with chemical or mechanical means. When the weeds are growing and not maintained by chemical means the Club will need to remove them by mechanical means (string trimmer) weekly. The track area is considered the width of the road base on either side of the track but not less than two (2) feet from the outside rail or to the edge of the mow strip.

**1.5.3** The Club shall inspect equipment monthly. The Club shall repair, replace, or remove equipment as needed to maintain safety compliance. All equipment and materials must be maintained and stored in a safe, neat, and orderly manner. Supplies other than gravel must be stored inside or off-site. Any track, ballast, and road base that is not being used needs to be removed. Any action items identified in safety audits performed from time to time directly related to the Club's equipment and maintenance responsibilities must be addressed within 30 days of receipt of the audit report.

**1.6 Donations Collection and Usage**

**1.6.1** On Public Ride Days pursuant to Section 1.2, rides for the public shall be free of charge without the obligation to pay a fee or donation. On any additional days when rides are available to the public, the Club may

charge a fee of not more than two dollars (\$2.00) per ride. The Club shall not increase the fee without first obtaining approval from the City Council.

**1.6.2** The Club shall not use riding fees for any purpose other than the cost of operating the train. Operating costs shall include but not be limited to fuel, materials to construct passenger cars and locomotives, track maintenance, lease payments, and insurance costs. In addition to the fee described above, the Club may invite patrons to make voluntary donations.

**1.6.3** Under no circumstances shall the Club require a donation for Public Ride Days pursuant to Section 1.2.

**1.6.4** As an incentive to make donations, the Club may allow a donor to advertise on the riding cars and locomotives so long as the donor complies with City's advertising policies and sign codes.

## **1.7 Use of Track**

The track, trains, and equipment shall only be used by trained members of the Club in good standing. Visitors may use the track and equipment if a member of the Club is on site. Visiting operators shall sign a release form (Appendix C) with the Club and abide by the Club's Rules of Operation. If the Club fails to obtain a release form before providing the ride, the Club shall assume all liability for any accidents and injuries and shall defend and release the City from all liability,

## **1.8 Rider Rules of Operation**

The Rider Rules of Operation (Appendix D) may be modified by the Club or the City depending on both agencies' insurance policies. Each entity will notify the other in writing of the changes.

## **2.0 Special Provisions**

### **2.1 General Public**

Participation in public rides shall be dependent upon full compliance with the Club's Rules of Operation. Participation in all train-related events shall be without regard to race, color, religion, gender, sexual orientation, national origin, age, marital status, familial status, disability, status as a disabled veteran or veteran of the Vietnam era, or any other legally protected status.

### **2.2 Rides**

Club members shall not be obligated to furnish rides to the general public on their personally owned equipment. Members may offer rides as long as full compliance with Club safety rules and regulations are followed. The Club agrees to provide at least one locomotive and ride cars on scheduled ride days, weather permitting.

When Club members operate trains for private use, maintenance, or private parties, members shall display signs in the park indicating it is a private event and a schedule of Public Ride Days.

Appropriate railroad signs will be purchased and installed by the Club (e.g., passenger loading, crossing signs, warning points, stay off of the track, private party, and passenger area(s)).

### **2.3 Financial Report**

Upon request by the City, the Club shall allow City officials to inspect the Club's financial records as to the Canyon Meadows Park revenues, expenditures, and ridership. The Club agrees to provide access to such records within ten (10) business days following receipt of a written request from the City.

### **2.4 Ownership**

The Club shall own and maintain the locomotives, riding cars, tracks, signs, and fixtures. Upon termination of this Agreement, the Club shall grant the City the first right to purchase any track or structures owned by the Club. If the City does not want the track, the City shall allow the Club ninety (90) days, weather permitting, to remove the items.

### **2.5 Coordination Meetings**

The Club, City Manager, Mayor, and City Parks Committee representatives shall meet at least twice a year in coordination and evaluation meetings. It is anticipated that meetings will take place each year in preparation for the run season and following the run season. This Agreement shall be reviewed at least once every three years as part of the coordination meetings.

## **3.0 Indemnity Clause**

- 3.1** For purposes of tort liability, the Club shall be considered the sole owner of the railroad, including but not limited to the tracks, locomotives, riding cars, signs, fixtures, and structures.
- 3.2** The Club shall indemnify, defend, and save and hold the City harmless from any and all claims, demands, suits, fines, fees of causes of action for death or injury to a person, or damage to property resulting from or in any way connected to the railroad and/or the Club's use of the Canyon Meadows Park, or anyone associated with the Club.
- 3.3** The City shall save and hold the Club harmless from any or all claims or causes of action for death or injury to persons, or damage to property resulting from or which may arise by reason of dangerous or defective conditions of City property, except for property to be maintained by the Club under this

Agreement, or by reason of a failure to maintain Canyon Meadows Park in a safe condition.

**4.0 Club Insurance**

The Club agrees to maintain, at its expense, public liability insurance in the amount of \$1,000,000 with an insurance carrier satisfactory to the City. The carrier shall provide the City Recorder with a certificate each year upon policy renewal.

**5.0 Closure of Park Facilities**

The City, after giving reasonable notice to the Club, shall reserve the right to temporarily close any and all Canyon Meadows Park facilities, including all related Club facilities within the park for reasons of health, safety, or necessary repairs.

**6.0 Termination of Agreement**

The City or the Club may terminate any provision within the Agreement or the Agreement in its entirety, at any time upon sixty (60) days written notice. Upon total termination, the Club shall remove all Club-owned equipment and fixtures from the park within ninety (90) days, weather permitting, following the official termination date.

**7.0 Arrangements for use of Facilities**

The Club's President or designee shall submit to the City, in writing, by January 30, of each year, their intended schedule of run days and any special events. Any future changes shall be submitted to the City in writing. Club members may use the track any time the park is open to the public, as long as it is deemed safe by the Club.

**8.0 Force Majeure**

If either the City or the Club shall be delayed or prevented from the performance of any act required by this Agreement by reason of acts of God, weather, earth movement, lockout or labor trouble, unforeseen restrictive governmental laws, regulation, acts or omissions, or acts of war or terrorism which directly affects Canyon Meadows Park, the City, or the Club, riot or other similar causes, without fault and beyond the reasonable control of the party obligated, the performance of such act, including payment of all monies due, shall be permanently excused for the period of the delay and the period for the performance of such act shall be extended for a period equivalent to the period of such delay, at which time all payments due shall be resumed.

**9.0** The Club shall operate and maintain the railroad in compliance with all federal, state, and local laws, and in accordance with the terms of this Agreement, the Club's insurance, and all legal requirements and obligations.

IN WITNESS WHEREOF, these parties hereto have caused this Agreement to be executed by their respective authorized representatives to be effective as of the date first above written.

*Agreement Between South Weber City and  
The South Weber Model Railroad Club - 2023*

SOUTH WEBER CITY

SOUTH WEBER MODEL RAILROAD CLUB

\_\_\_\_\_  
City Manager David Larson

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
City Recorder Lisa Smith



MEETING DATE

May 9, 2023

AGENDA ITEM

Resolution 23-15: Tentative Budget

PURPOSE

Adoption of a Tentative Budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024. Set a public hearing for public comment on the tentative budget to be held May 23, 2023. Following the public hearing, the city council may continue to discuss and change this budget at anytime until the Final Budget is adopted.

PREPARED BY

Mark McRae  
Finance Director

RECOMMENDATION

Staff recommends adoption.

ITEM TYPE

Legislative

BACKGROUND

State law requires the City to prepare and file a tentative budget for the upcoming year by the first city council meeting in May. The council committees and staff have given input to the budget officer over the last several months as we have worked through the budget process. The full city council had the opportunity to discuss the budget on April 11, 2023. The minutes of that meeting and discussion are part of tonight's packet. Following that discussion, this version of the tentative budget has been prepared for adoption.

ATTACHMENTS

Resolution 23-15  
2024 Tentative Budget

PRIOR DISCUSSION DATES

April 11, 2023

The following changes were made following the April 11, 2023 discussion:

1. The Fire department side by side was removed.
2. Holiday decorations for City Hall were reduced from \$10,000 to \$2,000.
3. The wheel loader for Public Works was removed.
4. The judge's salary was reduced by \$1,000 to meet state guidelines.

ANALYSIS

NA

**RESOLUTION 23-14****A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL  
ADOPTING THE 2023-2024 FISCAL YEAR TENTATIVE BUDGET**

**WHEREAS**, Utah Code Annotated 10-6-111, 10-6-112, and 10-6-118 require the governing body to prepare a tentative budget, provide that budget for public inspection, and approve that budget before the end of the fiscal period; and

**WHEREAS**, Council Committees and Department Heads have worked with Finance Director Mark McRae and City Manager David Larson to create a fiscally responsible budget; and

**WHEREAS**, the Tentative Budget is a public document that will be modified and amended as needed prior to adoption of the Final Budget; and

**WHEREAS**, Council shall hold a public hearing for citizen input at its regularly scheduled meeting on May 23, 2023; and

**WHEREAS**, the Council has carefully considered the proposed budget and with full conformity with state laws, now desires to adopt the same;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Adoption:** The South Weber City Tentative Budget for Fiscal Year 2023-2024 is adopted as attached in Exhibit 1 and a public hearing is set as referenced above.

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 9<sup>th</sup> day of May 2023.

Roll call vote is as follows:

Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Dills	FOR	AGAINST

---

**Rod Westbrook, Mayor**

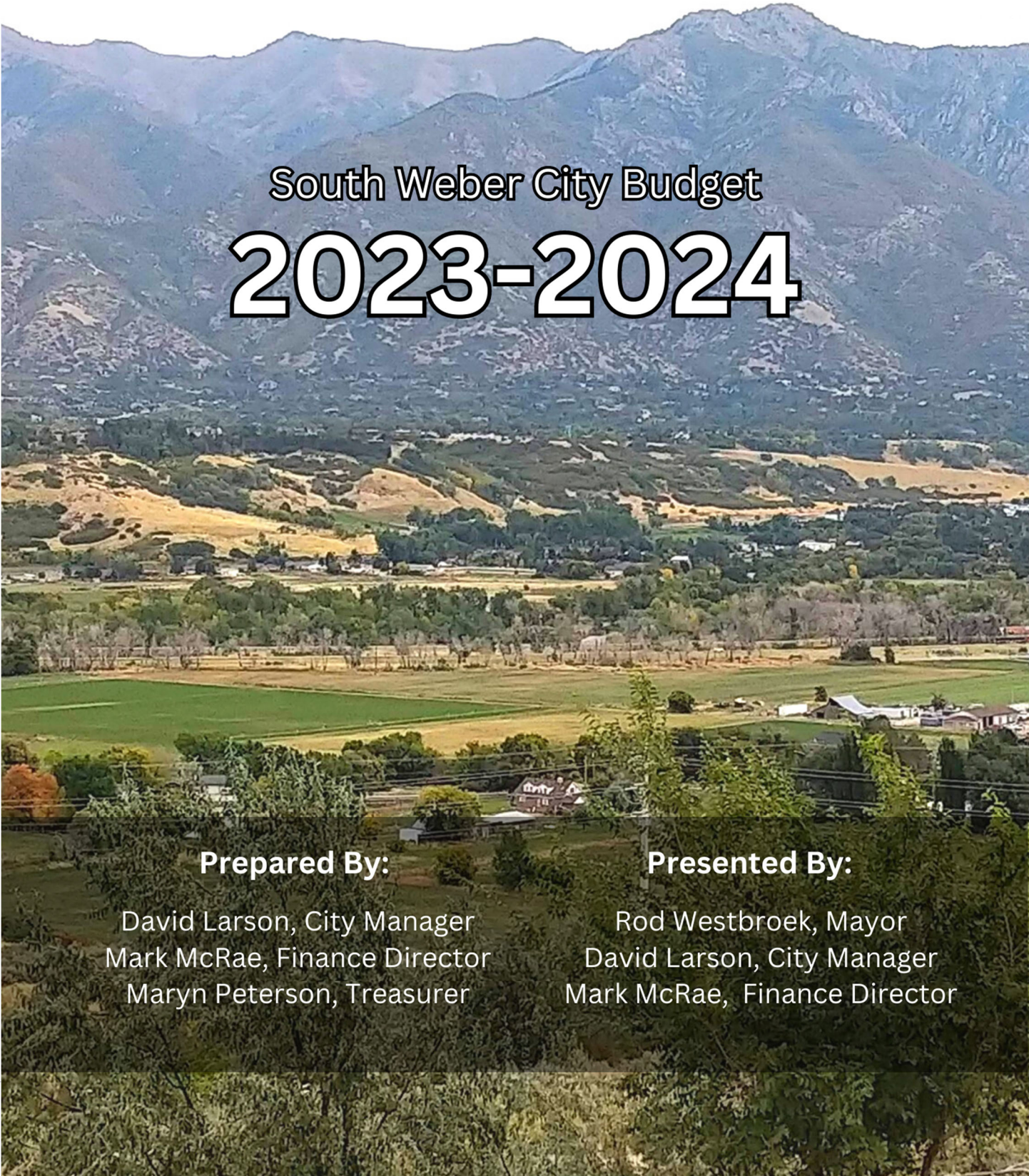
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**Attest:** Lisa Smith, Recorder

# **EXHIBIT 1**

## **TENTATIVE BUDGET**





# South Weber City Budget 2023-2024

## Prepared By:

David Larson, City Manager  
Mark McRae, Finance Director  
Maryn Peterson, Treasurer

## Presented By:

Rod Westbroek, Mayor  
David Larson, City Manager  
Mark McRae, Finance Director

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**South Weber City  
Utah**

For the Fiscal Year Beginning

**July 01, 2022**

*Christopher P. Morill*

**Executive Director**

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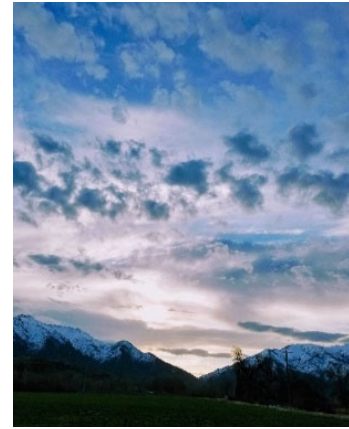


## ABOUT SOUTH WEBER

South Weber is located in the northeast corner of Davis County and is bordered in the north by Interstate 84 and the Weber River, east by Highway 89. Hill Air Force base defines the border in the south. Land area equals a total of 4.7 square miles.



The City's proximity to outdoor pursuits such as, fishing, mountain biking, skiing, and lakes while simultaneously being close to shopping added with the city's ability to maintain a small-town vibe brings many to settle here. The city prides itself in its ability to maintain the numerous parks and trails in the city.



Pickleball courts were recently added to one of our parks. A bike track at Canyon Meadows is planned for this year.

Connecting the Shoreline trail system to our trails systems is moving forward.

Historically, South Weber is known for the Morrisite war in 1862 and a Sasquatch sighting. Presently, South Weber is known for their annual Country Fair Days, which occurs every year in August. The celebration lasts six days and is a perfect example of how the community comes together in unity.





## Mission Statement

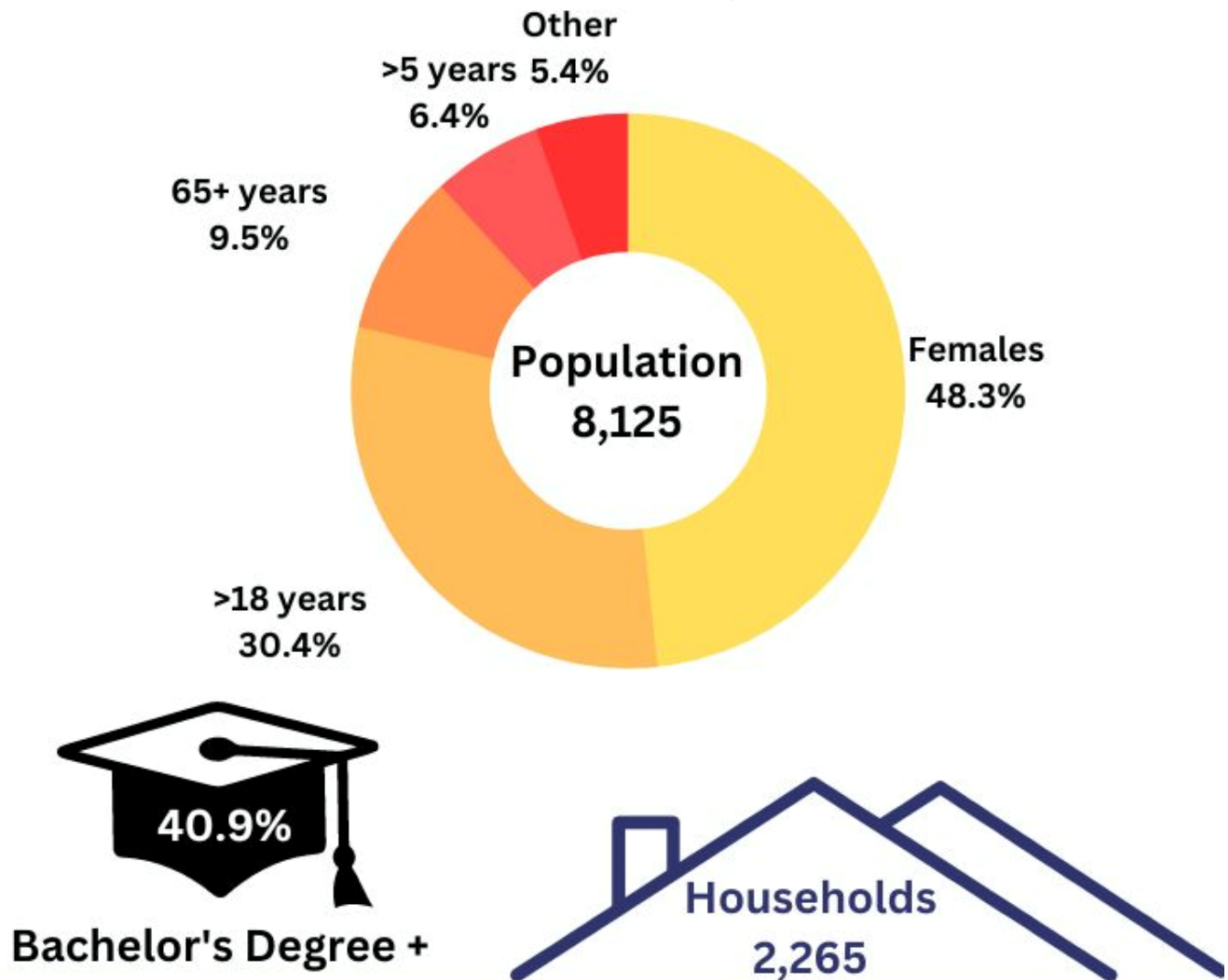
To enhance the quality of life by providing municipal services, protecting life and property with fiscal responsibility, while preserving our heritage for the citizens of South Weber City.



## Vision Statement

A family-oriented community that provides sufficient amenities and infrastructure for residents.

## South Weber Demographics



**Median value of home**  
\$376,200

**Persons per household**  
3.44

**Median household income**  
\$120,365



**Median Age 32**

Information from <https://www.census.gov/quickfacts/fact/table/southwebercityutah,US/PST045222>

## City Government

### Mayor



Rod Westbroek

### City Council



Angie Petty



Joel Dills



Quin Soderquist



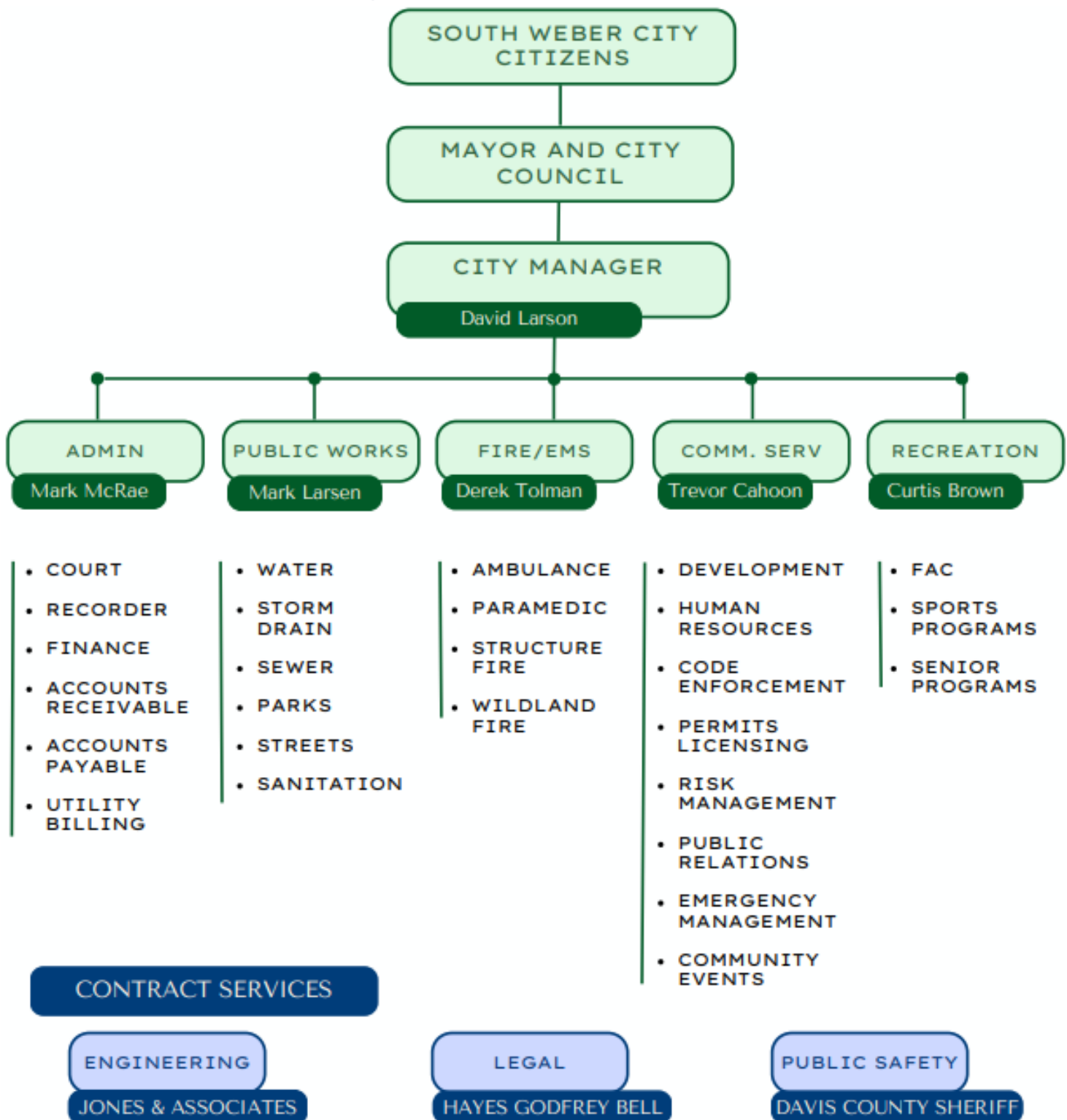
Hayley Alberts



Blair Halverson



# Organizational Chart



# South Weber's Strategic Goals

A strategic plan is used to ensure that the priorities set by the City Council are conveyed in the organization's goals, that strategies are clearly developed to meet the goals, and that overall city government is accountable to meeting community needs. Strategic goals are created in collaboration between City Council, City Manager, and department heads. Strategic goals were implemented during an initial strategic planning meeting during 2020, and an annual meeting has been held each year after to review and update these goals. The goals are guided by the Capital Facilities Plan, infrastructure plans, and needs of the community. Specific department goals, related to the strategic directives, will be discussed in that departments section of the budget.

## Strategic Directives

### Public Safety

Ensure the protection of people and property from incident through increased community awareness, focused proactive administration and expanded reactive enforcement of city, state, and federal laws.

### Infrastructure, Equipment & Municipal Services

Invest in the upkeep and maintenance of existing city infrastructure and plan for new infrastructure development needs and opportunities to support the growth of our community.  
Systems and projects are categorized into these groups: culinary water, sewer, storm drain, streets, parks, and trails.

### Fiscal Sustainability

Ensure the ability of the City to provide quality public services through careful, long-range planning and evaluation of current decisions in the context of future fiscal impacts.

### Community Engagement

Develop a trusting relationship between the City and its residents through open communication, active outreach, and productive dialogue

### Smart Growth and Planning

Manage continual community expansion with a unified vision that is conveyed through the City's General Plan which is centered around family, heritage, and community

### Employees

Recruit, develop, and retain quality employees by maintaining a positive culture, providing fair and appropriate pay, and demonstrating a commitment to the growth and development of City Staff.

## Basis of Budgeting

### Accounting vs. Budgeting Basis

The basis of accounting or budgeting refers to the timing of when revenues and expenses are recognized in the accounts and reported on the financial documents. In South Weber City the basis for accounting is not the same as the basis for budgeting. The City contracts with an independent auditor to prepare the City's annual audit in conformance with Generally Accepted Accounting Principles (GAAP), which require an accrual basis of accounting for certain funds. The budget is not prepared using the accrual basis of accounting; therefore, the budget cannot be compared to information reported in the annual report in all cases.

The general governmental funds (General, Capital Projects, and Special Revenue) are budgeted on a modified accrual basis and can be directly compared to the fund operating statements in the city audit. The Enterprise Fund types (Water, Sewer, & Solid Waste) are also budgeted on a modified accrual basis but are depicted in the audit report using an accrual basis. Therefore, these funds are not directly comparable between the two documents.

### Accounting Basis

The City's Audit reports the status of the City's finances in accordance with GAAP. The accrual basis of accounting is used for all funds at the entity-wide reporting level. At the fund level, the accrual basis of accounting is used for all funds except the governmental fund types, which use the modified accrual basis of accounting.

The modified accrual basis differs from the accrual basis in the following ways:

- Purchases of capital assets are considered expenditures.
- Redemptions of long-term debt are considered expenditures when due.
- Revenues are recognized only when they become both measurable and available to finance expenditures of the current period.
- Inventories and prepaid items are reported as expenditures when purchased.
- Interest on long-term debt is recorded as an expenditure when due.
- Accumulated unpaid vacation, sick pay, and other employee benefits are considered expenditures when paid.
- Depreciation is recorded on an accrual basis only.

## Budget Format

The financial transactions of the City are recorded in individual funds. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is used to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

The City's budget is presented and approved as funds. Fund accounting is the methodology used as the standard for governmental entities. There are two fund types in the South Weber City budget: governmental funds, and proprietary funds. Within these two types are classification as shown below, with the name of the budgeted funds within those classifications also noted.

The public can get involved in budget decisions by coming to and expressing their opinion through open Council Meetings and Truth in Taxation hearings, when applicable. The public may also contact the Mayor and City Council for concerns or needs. From there the Mayor and Council Members will bring concerns to the City Council. City Council meetings are held twice a month on Tuesdays. More information can be found on the City website.

<i>Department</i>	<i>General Fund</i>	<i>Special Fund</i>	<i>Capital Projects Fund</i>
<i>Legislative</i>	X		
<i>Judicial</i>	X		
<i>Administrative</i>	X	X	X
<i>Public Safety</i>	X		
<i>Fire &amp; EMS</i>	X		X
<i>Community Services</i>	X		
<i>Streets</i>		X	X
<i>Parks</i>	X	X	X

### Governmental Fund Types

#### General Fund

#### Special Revenue Funds:

- Recreation Fund
- Transportation Fund
- Fleet Management Fund

#### Capital Projects Fund

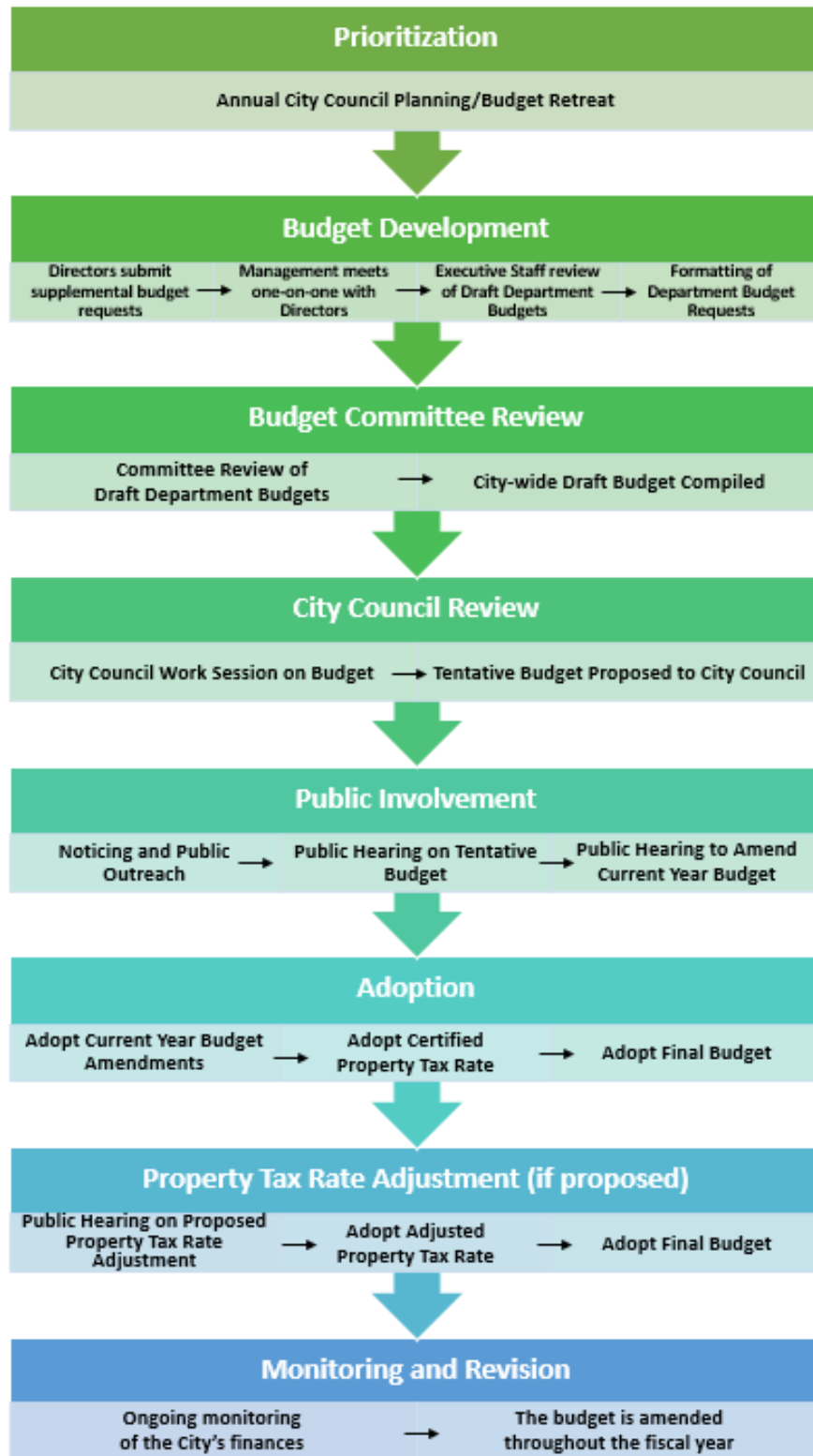
### Proprietary Fund Types

#### Business Funds (aka. Enterprise Funds)

- Water Utility Fund
- Sewer Utility Fund
- Sanitation Utility Fund
- Storm Drain Fund



# Budget Process



## Budget Schedule

January: Prioritization		
Budget Step	Description	Utah Code
Annual Planning/Budget Retreat	The City Council meets with the City Manager and Executive Staff to review and update the City's Strategic goals and directives. This gives staff direction on priorities in the upcoming budget. Major projects for the next budget year are discussed and prioritized.	n/a

January-March: Budget Development		
Budget Step	Description	Utah Code
Directors submit supplemental budget requests.	Department Directors take time to evaluate their department's role in meeting the City's strategic goals and directives and develop budget requests that best meet those needs. Significant changes from the current year's budget are submitted in writing.	n/a
City Manager/Finance Director meet one-on-one with Directors	City Manager and Finance Director meet with Department Directors individually to better understand and scrutinize departmental requests and how the requests meet City Council and operational goals.	10-6-111 (1)(c)(i) In making estimates of revenues and expenditures... the budget officer shall estimate on the basis of demonstrated need, the expenditures for the budget period, after: hearing each department head; and reviewing the budget requests and estimates of the department heads;
Executive Staff review of Draft Department Budgets	City Manager and Finance Director meet to review, discuss, and prioritize	n/a

## South Weber City Budget

	department budget requests.	
Formatting of Department Budget Requests	Finance Director formats budget requests according to state format.	n/a

## March: Budget Committee Review

Budget Step	Description	Utah Code
Committee Review of Draft Department Budgets	The City has created 4 budget committees covering the functional areas of Finance & Administration, Municipal Utilities, Public Safety, and Parks & Trails. Each committee comprises the Mayor, two City Councilmembers, the City Manager and staff. Committee meetings are held to discuss budget requests in each of these functional areas and recommend changes, as appropriate. Committees vote to recommend proposed budgets to full City Council.	n/a
City-wide Draft Budget Compiled	The Finance Director compiles all recommended departmental budgets with revenue projections into one city-wide balanced draft budget.	n/a

## April-May: City Council Review

Budget Step	Description	Utah Code
City Council Work Session on Budget	The City-wide budget is first reviewed and discussed by the entire City Council. Direction is given to staff for any additional changes to the budget.	n/a
Tentative Budget Proposed to City Council	Proposed tentative budget is filed, presented to and adopted by the City Council.	10-6-111 (1)(a) On or before the first regularly scheduled meeting

	At this meeting the City Council sets the date for the public hearing on the tentative budget. The tentative budget becomes a public record and is available for public inspection for a period of at least 10 days prior to the adoption of a final budget.	of the governing body in the last May of the current period, the budget officer shall prepare for the ensuing fiscal period, and file with the governing body, a tentative budget for each fund for which a budget is required.
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May-June: Public Involvement		
Budget Step	Description	Utah Code
Noticing and Public Outreach	The tentative budget is noticed and the document posted on the City's website and the State of Utah Public Notice website. Notice of the public hearing and availability to inspect the budget document is made through the City's social media channels and monthly newsletter. A hard copy of the document is available for inspection at City Hall.	10-6-113 ...the governing body... shall order that notice of the public hearing be published at least seven days prior to the hearing: in three public places within the city; on the Utah Public Notice Website; and on the home page of the website...
Public Hearing on Tentative Budget	Following the adoption of the tentative budget and noticing of the public hearing, the public is invited to provide input, feedback and/or additional information the public feels should be considered in the proposed budget.	10-6-114 At the time and place advertised the governing body shall hold a public hearing on the budgets tentatively adopted. All interested persons in attendance shall be given an opportunity to be heard, for or against, the estimates of revenue and expenditures or any item thereof in the tentative budget of any fund.
Public Hearing to Amend Current Year Budget	The public is invited to provide input on all budgets adopted by the City, including amendments.	10-6-114 (same as above)

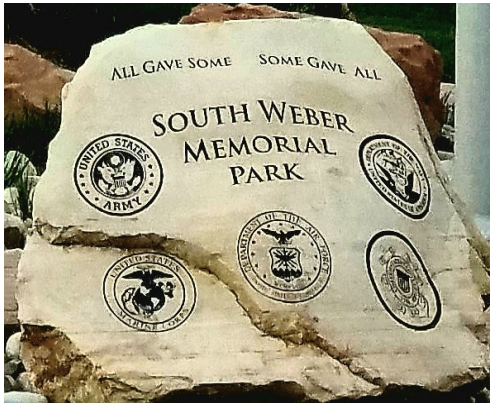
June: Adoption		
Budget Step	Description	Utah Code
Adopt Current Year Budget Amendments	The City will often amend its current year budget prior to the close of the fiscal year based upon the most recent revenue and expenditure projections to ensure the budget remains balanced.	10-6-128 The governing body may amend the budgets of the funds proposed to be increased. Final amendments in the current period to the budgets shall be adopted by the governing body on or before the last day of the fiscal period.
Adopt Certified Property Tax Rate	Each year the certificated tax rate is provided to the City by the County Auditor's office. The rate is automatically adjusted to ensure the same dollar amount is collected as the previous year plus any new growth. If the City wishes to adopt a tax rate different than what is provided by the County, the City must follow the truth-in-taxation process.	10-6-134 The city... shall certify the ordinance or resolution setting the levy to the county auditor before the fifteenth day of June of each year.
Adopt Final Budget	If no property tax increase is proposed, the City Council adopts the final budget for the next fiscal year.	10-6-118 Before June 30 of each fiscal period, the governing body shall by resolution or ordinance adopt a budget for the ensuing fiscal period for each fund for which a budget is required.

August: Property Tax Rate Adjustment (if proposed)		
Budget Step	Description	Utah Code
Public Hearing on Proposed Property Tax Rate Adjustment	A public hearing, called a Truth in Taxation public hearing, is held after noticing to allow the public to provide input on the proposed property tax rate adjustment.	59-2-919 A City may levy a tax rate that exceeds the fiscal year taxing entity's certified tax rate if the City conducts a public meeting and public

		hearing.
Adopt Adjusted Property Tax Rate	After receiving the public's input, the City Council votes to certify a final property tax rate.	59-2-919 A City may levy a tax rate that exceeds the fiscal year taxing entity's certified tax.
Adopt Final Budget	The City Council adopts the final budget for the next fiscal year.	10-6-118 In the case of a property tax increase, before September 1 of the year for which a property tax increase is proposed, the governing body shall by resolution or ordinance adopt a budget for the ensuing fiscal period for each fund for which a budget is required.

Ongoing: Monitoring and Revision		
Budget Step	Description	Utah Code
Ongoing monitoring of the City's finances by the Finance Director, City Manager and City Council	The City's Finance Director, City Manager and the City Council monitor the budget on a regular basis to ensure revenues are keeping up with projections and expenditures are within set budget amounts.	10-6-148 Each city shall prepare and present to the governing body monthly summary financial reports and quarterly detail financial reports.
The budget is amended throughout the fiscal year	The needs of the City may change during the fiscal year and it is important for the City's budget to reflect those changes. If the budget is to be amended, the City follows the same noticing and public hearing process used to adopt the original budget.	10-6-119 Upon final adoption, the budgets shall be in effect for the budget period, subject to later amendment.

## Long-term Financial Policies



South Weber City was incorporated on August 1, 1936. The City operates under a six-member Council (one of the Council Members acts as mayor with no voting power) form of government and provides the following services as authorized by its charter: public safety, highways and streets, parks, recreation, planning and zoning, water, sewer, storm drain, and general administrative. The financial statements of South Weber City are prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant policies.

### (A) Balanced Budget:

Pursuant to §10-6-109, Utah Code Annotated, South Weber City will adopt a balanced General Fund budget by June 30. South Weber City maintains a balanced budget, which means the revenues and expenditures are equal. Each governmental fund shows budgeted adjustments to the fund balance to accomplish the goal of a balanced budget. The current budget shows a balanced budget for all governmental funds. Budgeted Use of Fund Balance or Budgeted Increase in Fund Balance is used to balance budgets. These accounts are used to acknowledge that the City Council is choosing to either use fund balance or to increase fund balance by approving expenditures that are less than the budgeted revenue.

### (B) The Reporting Entity:

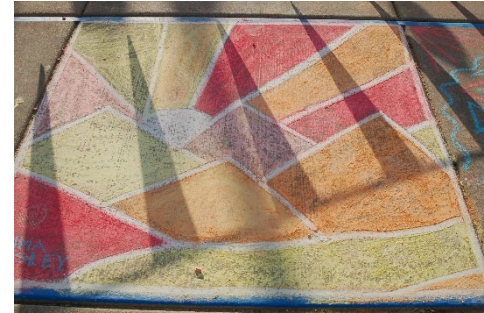
For financial reporting purposes, the reporting entity includes all funds, agencies, and authorities for which the City holds corporate powers, and all component units for which the City is financially accountable. GASB has established criteria to consider in determining financial accountability. The criteria are: appointment of a majority of the voting members of an organization's governing board and, either (1) the City has the ability to impose its will on the organization or, (2) there is potential for the organization to provide specific financial benefits, or impose specific financial burdens on, the City. The City currently does not have any component units.





(C) Government-Wide and Fund Financial Statements:

The Statement of Net Positions presents the City's assets and liabilities, with the difference reported as net position. Net positions are restricted when constraints placed upon them are either externally imposed or are imposed by constitutional provisions or enabling legislation. The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable within a specific function. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and 2) grants and contributions that are restricted to meeting the operation or capital requirements of a particular function. Taxes and other revenues not meeting the definition of program revenues are reported as general revenues.



Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

(D) Measurement Focus and Basis of Accounting:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The use of financial resources to acquire capital assets are reported as assets in the

government-wide financial statements, whereas those financial resources are reported as expenditures in the governmental fund financial statements. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, whereas they are reported as another financing source in the governmental fund financial statements. Amounts paid to reduce long-term debt in the government-wide



financial statements are reported as a reduction of the related liability, whereas the amounts paid are reported as expenditures in the governmental fund statements.

Governmental Fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter (generally within sixty days) to pay liabilities of the current period. Expenditures are generally recorded when a liability is incurred, as under the accrual method of accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded when payment is due.

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows, liabilities, deferred inflows, revenues, fund balance, revenues, and expenditures or expenses as appropriate. All funds are subject to appropriation. For presentation in our financial statements, the following funds are combined: Water Impact with Water, Sewer Impact with Sewer, Storm Drain impact with Storm Drain,

The City reports the following major governmental funds:

- General Fund - The General Fund is used to account for all financial resources of the City not accounted for by a separate, specialized fund.
- Recreation Fund - Special Revenue Fund is used to account for the sports and recreation functions of the City.
- Transportation Fund –
- Fleet Management Fund -
- Capital Projects Fund- The Capital Projects Fund is used to account for financial resources used for the acquisition or construction of major capital improvements (other than those financed by proprietary funds).

The City reports the following major enterprise funds:

- Water Utility Fund - is used to account for the water services provided.
- Sewer Utility Fund – is used to account for the sewer services provided.
- Sanitation Utility Fund – is used to account for the garbage services provided.



- Storm Drain Utility Fund – is used to account for the storm sewer services provided.

As a general rule the effect of inter-fund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments to the General Fund by the Enterprise Funds for providing administrative, billing, and repair services for such funds. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned. Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the enterprise funds are charges to customers of the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

#### (E) Budgets:

Annual budgets are prepared and adopted before June 30 for the fiscal year commencing the following July 1, in accordance with the Uniform Fiscal Procedures Act for Utah Cities. State law requires budgeted revenues to equal budgeted expenditures, and legal control is exercised at the department level. Once a budget has been adopted, it remains in effect until it has been formally revised. Budgets for the general fund, special revenue, and capital projects funds are legally required, prepared and adopted on the modified accrual basis of accounting. Therefore, no reconciliation between budgetary schedules and the GAAP statements is required.



The Budgetary Comparison schedules presented in this section of the report are for the City's general fund and major special revenue funds. Original budgets represent the revenue estimates and spending authority authorized by the City Council prior to July 1. Final budgets represent the original budget amounts plus any amendments made to the budget during the year by the City Council through formal resolution. Final budgets do not include unexpended balances from the prior year because such balances automatically lapse to unreserved fund balance at the end of each year.

Utah State allows for any undesignated fund balances in excess of 5% of total revenue of the general fund to be utilized for budget purposes. The law also allows for the accumulation of a fund balance in the general fund in an amount up to 35% of the total estimated revenue of the general fund. In the event that the fund balance, at the end of the fiscal year, is in excess of that allowed, the City has one year to determine an appropriate use and then the excess must be included as an available resource in the general fund budget.

(F) Taxes:

In connection with budget adoption, an annual tax ordinance establishing the tax rate is adopted before June 30 and the City Recorder is to certify the tax rate to the County Auditor before June 30. Budgets for the general, special revenue, debt service and capital projects funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). The above procedures are authorized by the Utah Code Sections 10-6-109 through 10-6-135.

All property taxes levied by the City are assessed and collected by Davis County. Taxes are attached as an enforceable lien as of January 1, are levied as of October 1, and are due November 30; any delinquent taxes are subject to a penalty. Unless the delinquent taxes and penalties are paid before January 15, a lien is attached to the property, and the amount of taxes and penalties bears interest from January 1 until paid. If after five years, delinquent taxes have not been paid, the County sells the property at a tax sale. Tax collections are remitted to the City from the County on a monthly basis.





## Budget Overview

May 11, 2023

To the South Weber City Mayor, City Council, and Citizens:

It is my pleasure to present the Fiscal Year (FY) 2023-2024 Tentative Budget. A public hearing will be held on May 25, 2022 on this Tentative Budget. The final FY 2023-2024 Budget will be adopted in June 2023. As one of the most important policy documents the City adopts, the budget is published to provide detailed information to the South Weber City Council, Citizens, the State of Utah, the South Weber City Administration, Business Groups, and any other interested parties or individuals with detailed information regarding the





financial condition and plans of the City from July 1, 2023 to June 30, 2024. The City's Budget Officer is tasked with presenting an accurate and complete budget to the City Council for formal approval in an open and public meeting.

The budget is the City's financial plan for the 2023-2024 fiscal year. It is a representation of the financial guidance necessary for the thoughtful and considerate implementation of the goals and plans of the Mayor and City Council. The budget is constructed with a conservative forecast of underestimating revenues and overestimating expenses. All revenues and expenditures are scrutinized and monitored throughout the year by the administrative staff using systematic, aggressive internal financial controls. Safeguards have been implemented to monitor, authorize, and analyze expenditures. These procedures and controls provide staff with the ability to adjust for the impact of unanticipated changes to the economy without causing dramatic variations in service levels.



### **Budget Summary**

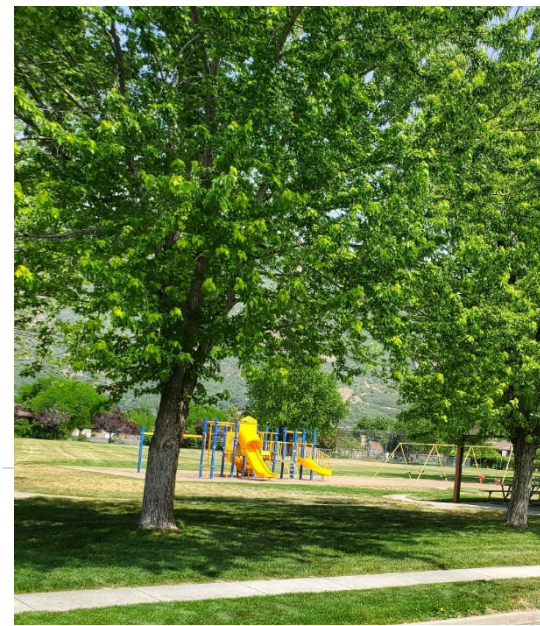


Davis County is the smallest county in land area in the state, but the third most populous. Davis County has 11.00% of Utah's population. In April 2022, the unemployment rate was 1.7%. These county statistics and the following table are taken from the Davis County Annual Report – 2022 Assessor's Office.

## South Weber City Budget

<b>Total Value—South Weber</b>	<b>2020 Property Values</b>	<b>2021 Property Values</b>	<b>2022 Property Values</b>	<b>% Change</b>
Overall Total	856,149,152	1,010,542,383	1,405,778,258	39.11%
Median Single Family	373,532	414,000	569,000	37.44%
Median Condo/Attached PUD	208,479	266,000	328,000	23.31%
Total Assessed Commercial	20,887,272	21,630,945	32,236,722	49.03%

Throughout the last few years, City staff and elected officials have worked alongside with citizens, non-profit organizations, and enterprise groups to take a comprehensive look at the overall health of South Weber City; specifically, in terms of economic growth, infrastructural and facility repair, and improved fiscal management. Collectively, South Weber City officials continue to create long range plans which will, over time, promote an improved environment of health, safety, and wellness for its residents and guests. Modifications in the budget this fiscal year support the goals the City has set in support of these plans. In FY 2023 - 2024, total budgeted General Fund Revenue equals \$3,878,000. The major summary of fund expenditures, including contributions and transfers, are: \$3,878,000 General Fund, \$5,5607,000 combined enterprise funds (Water, Sewer, Sanitation, and Storm Drain), \$268,000 Capital Projects, \$392,000 Fleet Management, \$1,442,000 Transportation Utility, and \$365,000 Recreation fund.



The City Administration is continually looking for improved methods of operation and procedure in its approach to budgeting in order to efficiently control the expenditure of city funds. Fund balance allocations and reserves will be made as necessary to maintain a fiscally sound budget and financial policies.

### **Budget Priorities and Services**

The FY 2023-2024 Budget is prepared to meet the priorities of South Weber City. In January of 2020, 2021, 2022, and 2023, the City Council held several meetings to discuss the economic, infrastructural, and financial future of the City. In those meetings,



several priorities were identified and converted into goals to be achieved in the FY 2023 – 2024 Budget. South Weber City is committed to providing ongoing services to its residents through its utility enterprise funds, parks and recreation facilities and programs, and contracts with the Davis County Sheriff's Office for Law Enforcement, Dispatch, and Animal Services.

South Weber City maintains its own culinary water system (supplied with water from a City well and from the Weber Basin Water Conservancy District), sanitary sewer collection system (with treatment provided by the Central Weber Sewer Improvement District), storm drain system (supported by membership in the Davis County Storm Water Coalition), street repair system (supported by Class C Road Funds, and by private contractors chosen by competitive bidding who complete major streets projects), Fire Department and Emergency Management services (enhanced by Mutual Aid Agreements with other jurisdictions), Justice Court (provides adjudication services and sense of community identity), and support of the traditional and longtime community celebration of Country Fair Days (which identifies the values and culture of the South Weber City residents).

To reduce costs, South Weber City also contracts for the following services: information technology services; inter-local agreements with Davis County for law enforcement, dispatch, animal control, elections; and Wasatch Integrated Waste Management District and Robinson Waste for solid waste (garbage removal) services in conjunction with City-owned garbage cans and City billing services.

South Weber City also provides other municipal services, such as notary public services, water leak detection, recreation, and parks.

### **Population Growth and Commercial Development**

In 2022, South Weber City experienced a dramatic decline in population growth. Construction in South Weber City within the last 1.5 years has noticeably decreased. Investments have therefore been delayed to the City's infrastructural systems to provide for additional new office buildings, retail space, and residential housing. South Weber is experiencing stagnation in residential development and building permits. This has affected building-related revenues and impact fees.

The City's General Plan and the current zoning map envisions and provides for additional residential development; however, the City needs additional commercial development zones that appeal to profitable business groups. Economic development continues to be a main



priority and an essential need for the City's viability as it has potential to alleviate the service cost pressures of streets, police, fire, and parks through sales tax revenue. At present, South Weber City cannot sustain the same level of service it currently has under the existing financial business model. Currently, the City has only one consistent source of revenue - property tax.

### **Budget Guidelines and Principles**

The Mayor and City Council have directed staff to prepare all budgets and funds under the following guidelines and principles:

- **City Council** – Staff executes the policies and directions of the Mayor and City Council.
- **Fiscal Responsibility** – Enterprise funds should be self-sustaining and “one-time” revenues are to be used for “one-time” expenses; on-going revenue sources should be used to pay for on-going expenses. Evaluate the health of the City's revenue sources on a regular basis. The General Fund should be supported by diverse revenue sources (property, franchise, and sales taxes) that do not cause instability.
- **Asset Management** – Develop capital facility plans for utilities, facilities, and other capital infrastructure that are supported by strategic financial plans. Capital facilities plans should be developed with impact fee facilities plans, and impact fee analysis every six years.
- **Compensation** – Establish and follow a market-driven compensation plan that will entice and retain high-quality employees.
- **Reserves** – Manage General Fund reserves in conformity with state law and establish enterprise fund reserves to sustain emergencies and infrastructure replacement.
- **Planning** – Plan with the big picture in mind. Seek feedback and input from the community.



### **Financial Highlights**

#### **General-**

- The assets of South Weber City exceeded its liabilities at the end of the 2022 fiscal year by \$43,331,143 (net position). Of this amount, \$10,583,901 (unrestricted position) is available to meet ongoing obligations of citizens and creditors. Net position increased by \$2,023,555 from the prior year.



- The City's Governmental activities reported a combined ending fund balance of \$21,353,729. Of the combined total fund balance, \$2,657,943 is available for spending at the discretion of the City (unrestricted and undesignated fund balance).
- The unassigned fund balance of the general fund on June 30, 2022, totaled \$940,351 and is 32% of the general fund total revenue for the year.
- Total principal balance of debt for South Weber City decreased approximately \$212,555 due to principal payments on bonds.
- Several developments were completed during the year, and the related infrastructure was contributed to the City. Capital assets were added in the Water, Sewer, and Storm Drain Funds, as well as the general fixed assets of the City.

### Expenditures-

#### Personnel:

South Weber City has experienced several significant challenges concerning its workforce. Many of these challenges are attributed to the large amount of growth that has taken place and the recent surges that have occurred in the labor market. The labor market has improved significantly over the last several years making the City's competition to be against both the private and public sectors.

In addition, employment in the public-sector labor market has been dominated by neighboring area communities, both large and small. The attrition of these economic and market transformations has impeded the City's ability to be productive and cost effective.



As a result, the Mayor and Council have recognized that the ultimate benefit to South Weber City residents is the incalculable cost savings of retaining high quality employees. In an effort to address these concerns, several goals and objectives were identified:

1. Create a competitive compensation plan.

## South Weber City Budget

2. Establish control groups whereby data can be obtained (benchmarks)<sup>1</sup>;
3. Collect the necessary market data from the benchmarks; and
4. Develop financial and non-financial metrics to attract, retain, and motivate high performing



Operatio

The City Council also adopted, in its policy, that range adjustments are to be conducted every two years to prevent the City from having to address this matter in the years to come. This was last completed and reviewed in April 2022. Compensation is contingent on performance and the availability of funds. A significant portion of the City's workforce is non-benefited (seasonal and part-time).

This last year the city formalized its employee certification compensation program. This program establishes, recognizes, and compensates for specific job-related certifications earned by an employee.

Public Safety is a major component of the General Fund. Over the prior years, the Emergency Medical Service level of South Weber has been significantly raised to the benefit of our citizens. Medical response time has decreased from an average of 10 minutes to only 4 minutes. Staffing has changed from 11 volunteers to 35 part-time professionals, most of whom work full-time at other EMS agencies. This reduced response time and increased level of training is critical when seconds count in a medical emergency. Our EMS service level was also increased in 2018 with the addition of our own ambulance service. In 2021 the city began its own Paramedic service. This needed increase in EMS service level has not come without a cost. Funding has been accomplished by a major property tax increase in 2019 and 2021.

The Planning and Zoning department has been renamed Community Services to reflect the functions and duties of the department more accurately. In addition to the name change, the position of Community Services Director has been created, code enforcement has been moved from the Administrative department, and the contracted Planner position has been eliminated. This was done in the 2021 budget.

Capital:

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A significant component of the Mayor and Council's "Priorities and Fundamental Focus" is the maintenance of the City's infrastructure, particularly the roads. The funding of Capital Projects is a fundamental financial tool that appropriates funds to maintain the assets of the City. As noted in the Operations section above, this



funding has diminished significantly as resources have shifted to maintain the operational service levels of the City. In June of 2017, the Mayor and Council adopted a Transportation Utility Fee (T.U.F.) and created the Transportation Utility Fund, for the preservation, maintenance, and operations of the South Weber City owned public roads. In doing this, restricted funds for roads have been implemented without a property tax increase. The Transportation Utility Fee funds are restricted monies to be used for the sole purpose of the preservation, maintenance, and operations of South Weber City owned public roads. TUF fees cannot be used

for the construction of new roads. Funds originating from the Transportation Utility Fee shall be expended in accordance with the priorities indicated in the South Weber City Streets Capital Facilities Plan, the current remaining service life of roads, and/or as directed by the South Weber City Council. Other sources of revenue in this fund are Proposition 1 Local Option Sales [Gas] Tax and a portion of Class 'C' Road funds. These last two revenues are collected and allocated by the State of Utah.

South Bench Drive Phase 1 was started in 2019 and was completed in the 2020 budget. The original street name has been changed to Old Fort Road. Future Impact Fees will eventually reimburse the Capital Projects fund for the Class "C" portion of the project

The rehabilitation of the Westside Water tank has been studied for the last three years. Various options including total replacement or major rehabilitation have been carefully studied. The rehabilitation of the tank was started in 2018 and completed in the 2020 budget year.

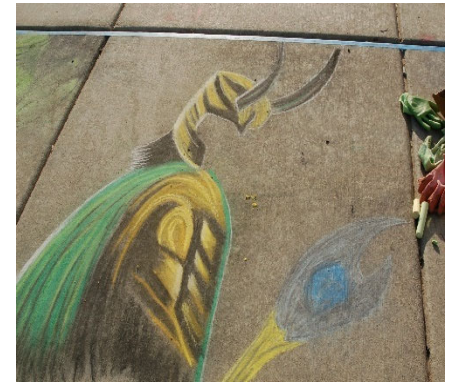


Equipment and vehicles are an integral part of the day-to-day operations of the city. They are also a major operational expense, especially as they age, and maintenance costs increase. The City Council has adopted a new policy which establishes a long-term funding source for this expense and addresses the several challenges all cities face with these capital expenditures. This policy is designed to create a consistent, year to year budget program with level payments that can be



## South Weber City Budget

anticipated and planned for. A Fleet Management Internal Service Fund for the replacement of vehicles and equipment will be established. This fund will purchase/lease all vehicles and major equipment according to specific, predetermined schedules. The fund will be supported by yearly transfers from the various city departments paying their relative portion of the vehicle/equipment costs. The cash assets of the fund will be used annually for municipal leases and accumulate until there is enough to acquire the larger, longer-term replacement vehicles/equipment. You will see this new expenditure in most departments under "Vehicle Replacement Program".



The FY 2020-21 Budget's largest capital expenditure was a joint project between the Water Department and the U.S. Department of Labor on the East Bench Transmission Line Project. This joint project is financially beneficial to South Weber City as well as to the Job Corps facility to the east of the City. The Cost was \$2,415,000 of which \$1,865,000 is being paid by the federal government. A second joint project was the Cottonwood Drive water line upgrade. This project involved several parties for a cost of \$ 700,000. Other parties paid \$435,000 of that cost, resulting in a cost savings to both South Weber City and Uintah City.

### **Revenue Highlights – Taxes and Fees**

#### **Taxes**

The Proposed Tax Rate for South Weber City is .001273, the same as the previous year. This 2022 rate was adopted by the City Council on August 23, 2022. The Proposed Tax Rate is based on the previous year's assessed valuations across the entire city and the amount of property tax received. The Certified Tax Rate will go up or down as needed to arrive at the same amount of tax dollars the City received the prior year. The only way the City can get more property taxes than allowed by the Certified Tax Rate is to hold a Truth in Taxation hearing and make a case for a tax increase to the public. A truth-in-taxation hearing was held on August 9, 2022. The Davis County Auditors 2023 anticipated certified tax rate revenue for South Weber City is \$1,078,000.



Three years ago, the City Council approved a major tax rate increase. In 2021 the City Council voted to again hold a Truth-in-Taxation hearing. The purpose of that year's hearing was to increase the rate equal to the paramedic rate previously assessed by the county. In 2023 Davis County will cease to provide paramedic services to the county. South Weber prepared to take over providing paramedic services to its citizens through our Fire Department beginning October 2021. The county is dropping its special paramedic levy and

South Weber increased its rate an equal amount. This meant a net zero increase to our citizens. South Weber used this increase to pay Davis County for paramedic service until 2022.



#### Fees:

Central Weber Sewer Improvement District (CWSID) approved a 12.52% rate increase for sewer treatment fees charged to the City in the upcoming year. This year's budget includes 7.25% increase due to this pass-thru fee.



Sanitation rates were last increased on July 1, 2022. In January of 2020, our contracted garbage hauler, Robinson Waste Increased their rate by \$0.25/ can and due to COVID-19 the City Council did not pass through this increase. On July 1, 2022, Robinson Waste increased their rate an additional \$0.18 per can. This \$0.18 increase by Robinson Waste was passed onto our customers in the 2022-2023 budget. This year's fees include a 2% increase due to a 6% increase in disposal charges.

The culinary water rates were restructured and increased in 2018 to meet the infrastructure needs of the water system through 2025. The breakdown of these infrastructure expenditures is found in the Culinary Water Capital Facilities Plan. A public hearing on the new rates was held on May 15, 2018 and the new rates were adopted on May 22, 2018.



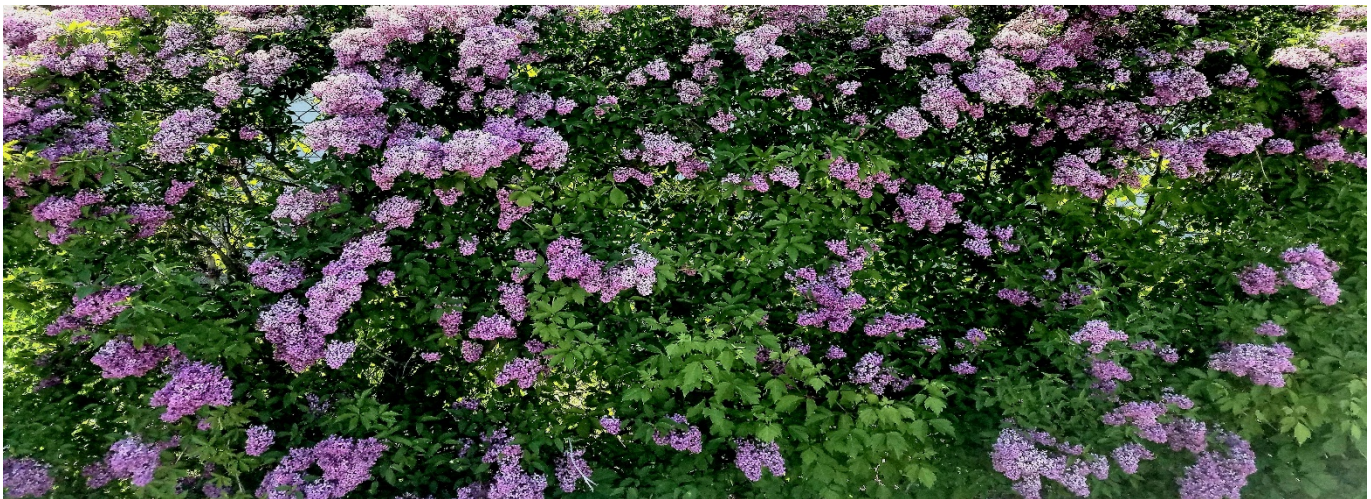
## South Weber City Budget

The Impact Fees for culinary water, sewer, parks, and recreation have been adopted. Storm drain impact fees were studied in 2021 and adopted effective January 1, 2022. Storm Drain rates were also studied in 2022r and new rates were adopted May 10, 2022. This rate study showed a 3% increase to be approved in succeeding years and that 3% increase is effective with this budget. Now that the General plan has been updated, all Capital Facility Plans and Impact Fees will be reviewed this coming year and adjusted as necessary to be in line with the new General Plan.



In the General Fund and Capital Projects Fund, sales tax revenues are anticipated to be \$1,500,000. The City Council has established a policy that a minimum of \$200,000 of sales tax goes to the Capital Project Fund with a cap of 20%. The rest of the sales tax revenue is in the General Fund.

Building fee revenue has decreased in the past 1.5 years. The Consolidated Fee Schedule is continually updated to meet the costs of current operations and can be found at the end of this document.



### Summary

The attached budget is a balanced budget. South Weber City encourages, and is hopeful to have, public involvement in the budget process as it is a great opportunity for residents, business owners, and other

stakeholders to participate in the City's governmental operations. Like years past, the City will hold an open and public meeting where the tentative budget will be presented and adopted (May 11, 2023). City administration has afforded two weeks from that date for consideration of public comment, suggestions, and review. A public hearing on the South Weber City Fiscal Year 2023 – 2024 Tentative Budget will be held on May 25, 2023 and adoption of the final budget by the City Council in an open and public meeting will be held in June 2023.

As a result of thorough, firm, and responsible financial practices and due to the efforts of the City's dedicated staff in many long-range planning efforts, I believe South Weber City is poised for a very prosperous future.

Respectfully Submitted,

David Larson

City Manager

South Weber City

Assisted by

Mark McRae

Finance Director

South Weber City



## Budget Highlights

### Governmental Type Funds

#### Revenues

- Property Tax (10-31-100). For 2023-2024, the City is proposing no property tax increase.
- Sales and Use Tax (10-31-300). Sales tax has increased from the previous year. The City budgets 80% of anticipated sales tax in this account and 20% in account 45-31-300 for Capital Projects.
- Class "C" Road Fund Allotment (10-33-560). The allotment totals over \$300,000 per year. Only a portion is budgeted to be applied to General Fund Street department expenses.
- Subdivision Review Fee (10-34-105). Developer payments for third party reviews and inspections are recorded here. Account 10-58-319 is the corresponding expense account.
- Developer Payments for Improvements (10-34-270). Payments by developers for streetlights, street signs, and mailboxes are included in this account.
- Transfer from Impact Fees (10-39-800). Public Safety Impact fees are transferred to the General Fund to be applied to the bond payments on the fire station.
- Fund Balance. The law was changed in the 2021 legislative session raising the maximum from 25% to 35%. It is the city's intention to eventually move to the full 35%. This is the maximum of the General Fund's total revenues for a year that can be kept in the fund balance. This fund balance is for operating cash until property tax is received around November and for emergencies. The current balance at June 30, 2022 was \$580,788.
- Federal Grant Revenue – CARES/ ARPA: Approximately \$500,000 of ARPA funds have not been allocated by the city council.
- Transfer from Recreation Impact Fees (20-39-800). Recreation Impact fees are transferred each year to the Recreation Fund to be applied to the principal and interest on the Family Activity Center's Bond.
- Developer Payments for Improvements (56-34-270). Developers pay the City to have a seal coat applied to the asphalt streets in their development a year after the development is completed. The work is included as part of the projects of the Transportation Utility Fund.







### Expenditures

- Salaries and Benefits. A compensation study was done in 2022 and employee wages have been adjusted accordingly. A change was made to discontinue the allocation of an employee's wages and benefits. Each employee's total wages and benefits are shown in their home department. The 2024 budget includes \$60,000 for merit increases which will be allocated according to personnel evaluations. This equates to an average 3% merit increase.

- Judicial – Travel and Training (10-42-230). Travel and training costs for the judge are split between four cities.
- Administrative – Elections (10-43-316). Elections are held every two years. This is an election year, and this account has a budget of \$20,000 for 2024.
- Administrative - Transfer to Recreation Fund (10-43-841). The Recreation fund sponsors many activities that are free to the public. A transfer is made yearly to cover the non-self-supported programs as needed. The transfer is in this department.
- Community Services – Salaries (10-58-110). This account reflects the largest change due to the reallocation of salaries for the Public Works Director, and the salary of the Community Services Director position.
- Community Services – Part Time Salaries (10-58-120). This account reflects the largest change due to the reallocation of Code Enforcement officer from the Admin. Dept.
- Community Services – GIS/Mapping (10-58-325). This account was new to this department two years ago, as well as several other departments. The expense was previously included in the Engineering account (10-58-312).
- Streets – Equip. Supplies & Maint. (10-60-250). Maintenance costs have decreased as older equipment and vehicles have been replaced in the last couple of years.
- Streets – Mailboxes and Street Signs (10-60-415). A new account was created last year as city policy changed. Mailboxes and street signs are no longer installed by the developers but are purchased and installed by the City. Developers pay the City to do the work and the revenue is recorded in account 10-34-270.
- Streets – Streetlights (10-60-426). The new streetlight policy was adopted to reduce costs and provide uniformity to the city lights. Like the previous new account, developers pay for this expense.
- Parks – Salaries (10-70-110). The Parks department budget shows the addition of one full-time employee last year. As the City has added new parks, and/or new retention basins that are

maintained as parks, the need for additional personnel has become necessary to keep the same level of service to the citizens.

- Capital Projects (Fund 45).

○ Admin – Christmas lights and decorations	\$ 2,000
○ Fire – Vehicle replacement program	\$ 185,000
○ Streets – Public Works facility	\$ TBD
○ Streets – Streetlight Replacement Program	\$ 50,000

- TUF – Street Projects (56-76-730).

○ City Projects (chip seal only in 2023)	\$ 954,000
○ New Subdivision chip seal (paid by developers)	\$ 186,000
○ Transportation Utility Fee (TUF) rate study	\$ 30,000
○ Street scan software	\$ 4,000



## Business Type Funds

### Revenues

- Sewer Sales (52-37-300). And increase of 7.27% is budgeted due to a 12.53% increase in the pass-thru fee to Central Weber Sewer Improvement District.
- Sanitation Fees (53-37-700). Wasatch Integrated Waste is the service provider who receives the waste from our citizens each week. They are also increasing their rates an additional 6% on July 1, 2022 which will be net 2% increase passed thru with this budget.
- Storm Drain Revenue (54-37-450). The Capital Facility Plan (CFP), Impact Fee Facility Plan (IFFP), and Impact Fee Analysis (IFA) studies have been completed. A rate study for storm drain charges followed. A significant increase in these charges was to be proposed to the council and adopted on May 10, 2022. The 3% increase each year from the study is included in this budget.

## Expenditures

- Salaries (nn-40-110). Salaries in the Enterprise funds also reflect the allocation changes and compensation study adjustments.
- Water Purchases (51-40-491). The charges from Weber Basin increase each year as new homes are built and added to the system resulting in more water being used.
- Water Meter Replacement (51-40-495). Each year the Water department normally replaces 200 meters on a ten-year rotation. This year the department will replace 400.
- Water Improvements other than Buildings (51-40-730).
  - East Bench Transmission Line - Re-budgeted \$ 475,000
  - CFP/IFFP/IFA – Re-budgeted \$ 25,000
  - Cornia Drive Waterline Replacement - Re-budgeted \$ 250,000
  - 1375 Line Replacementt \$ 600,000
- Water – Vehicles (51-40-255).
  - Vehicle replacement program \$ 84,000
- Sewer – Projects (52-40-).
  - CFP/IFFP/IFA – Re-budgeted \$ 20,000
- Sanitation Fee Charges (53-40-492). Reflects Wasatch Integrated Waste charge increase of 6% effective July 1, 2023.
- Storm Drain –Expenditures reflect the changes due to federal regulation compliance, CIP study and rate study.



## Position Summary Schedule

	<u>FY 2021</u>	<u>FY2022</u>	<u>FY 2023</u>
<b>Elected</b>	6	6	6
<b>Firefighters/EM</b>	31	48	48
<b>Part-time</b>	25	29	30
<b>Full-time</b>	13	12	12
<b>Seasonal</b>	<u>1</u>	<u>2</u>	<u>2</u>
<b>Total</b>	<b>76</b>	<b>97</b>	<b>98</b>

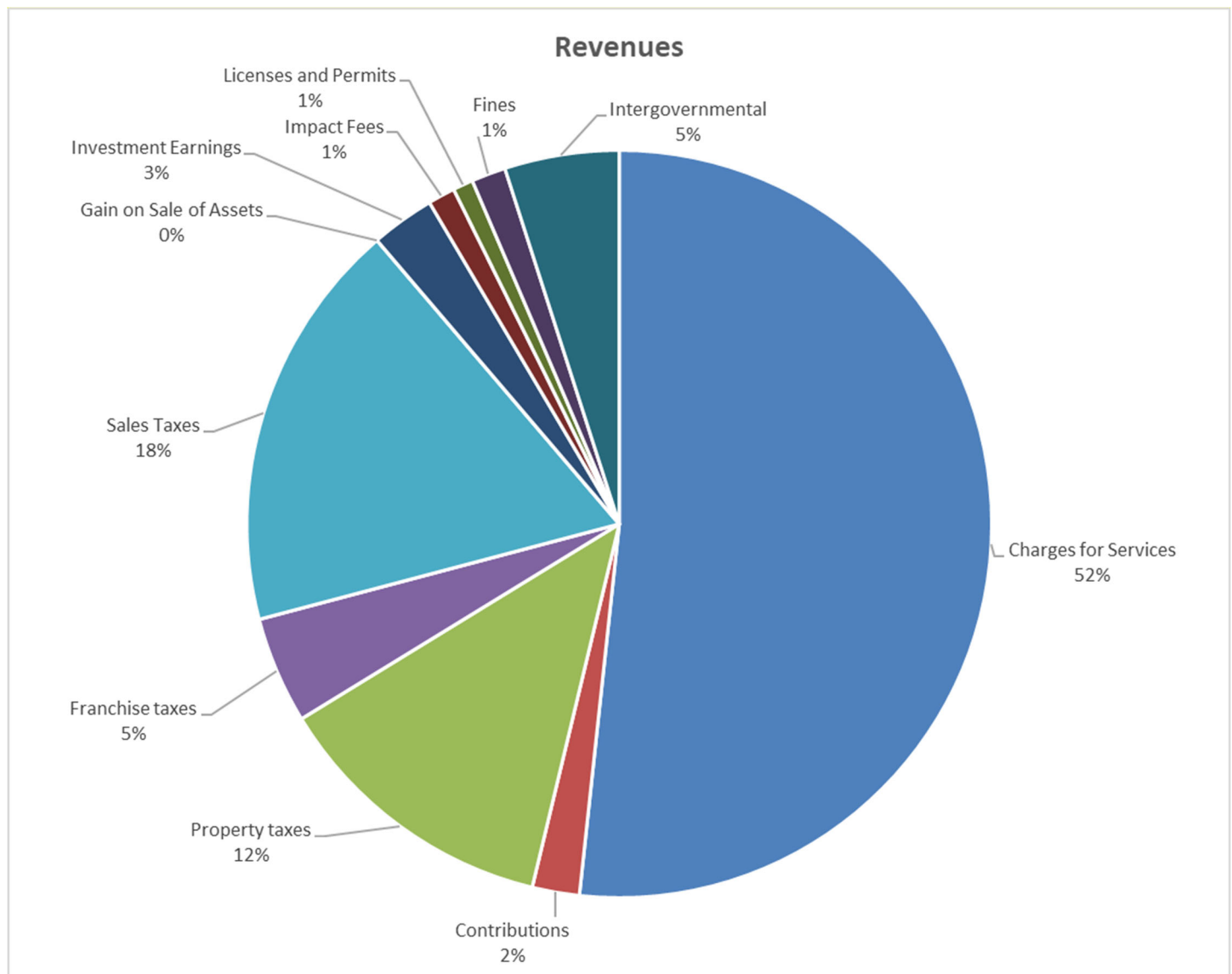
The number of part-time firefighters/EMTs changed in 2022 when South Weber took over paramedic service previously provided by the county.



## Revenue Summary

Revenues represent the various sources of income for an organization. The total revenues for South Weber combined funds for the Fiscal Year 2024 amounts to about 12 million, a decrease from the 2023 Fiscal Year. The decrease occurred primarily because of a decrease in building and development within the city and a decrease in capital facilities projects. Stability of the City depends on the city's ability to ensure revenue for the next coming year. Operating revenues remain stable.

The tables below show the increase or decrease in revenues by fund. Revenue comes from a variety of sources. Each source will be discussed in the individual fund sections.



## South Weber City Budget

Total Revenues Summary					
Revenue sources	2022 Actual	2023 Estimated	2023 Budget	2024 Budget	%
Charges for Services	4,300,379	4,604,106	4,679,300	4,698,500	39.12%
Contributions	321,081	644	95,000	186,000	1.55%
Property taxes	1,044,802	1,199,187	1,138,000	1,137,000	9.47%
Franchise taxes	418,073	453,723	420,000	420,000	3.50%
Sales Taxes	1,626,601	1,774,932	1,505,000	1,620,000	13.49%
Gain on Sale of Assets	4,500	134,275	0	0	0.00%
Investment Earnings	60,686	338,229	82,000	251,000	2.09%
Impact Fees	546,684	165,166	890,000	107,000	0.89%
Licenses and Permits	205,237	62,951	292,000	80,000	0.67%
Fines	117,016	129,175	100,000	135,000	1.12%
Intergovernmental	455,679	734,087	1,035,500	451,500	3.76%
Transfers & Fund Balance	1,507,094	1,525,000	3,327,000	2,923,000	24.34%
Other					
Total	10,607,831	11,121,476	13,563,800	12,009,000	100.00%

## FUND REVENUE SUMMARY

Fund	Fund Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
10	General	2,788,837	3,359,936	3,642,033	3,675,606	3,973,800	3,878,000
20	Recreation	320,142	349,888	401,982	286,269	392,000	365,000
45	Capital Projects	2,230,325	1,899,728	1,477,043	1,075,412	1,278,000	259,000
51	Water	2,110,194	4,307,904	1,717,459	2,488,271	3,648,000	3,219,000
52	Sewer	1,453,910	1,108,995	1,140,970	1,195,645	1,273,000	1,215,000
53	Sanitation	477,854	502,501	522,022	553,146	527,000	556,000
54	Storm Drain	1,090,942	673,300	218,731	535,606	644,000	570,000
56	Transportation Utility	806,766	713,088	659,574	655,555	632,000	1,442,000
21	Sewer Impact	339,390	217,406	129,855	33,457	400,000	23,000
22	Storm Drain Impact	34,931	34,931	34,596	18,996	50,000	15,000
23	Park Impact	245,331	152,444	93,962	11,089	121,000	11,000
24	Road Impact	203,606	251,094	185,607	123,836	140,000	40,000
26	Water Impact	142,513	93,824	69,510	14,801	121,000	12,000
27	Recreation Impact	94,414	59,273	35,971	9,222	48,000	10,000
29	Public Safety Impact	14,996	10,494	6,412	2,014	12,000	2,000
60	Fleet Management	0	0	272,102	442,549	304,000	392,000
		12,354,152	13,734,805	10,607,831	11,121,476	13,563,800	12,009,000

### Revenue Forecasting:

The City has endorsed the recommended practices issued by the National Advisory Council on State and Local Budgeting addressing budgeting and financial planning, specifically the six revenue forecasting practices.

1. Multi-year revenue/resource projections
2. Maintaining an in-depth understanding of revenues/resources
3. Assessing the effects of potential changes to revenue source rates and bases
4. Periodically estimating the impact and potential foregone revenue/resources as a result of policies that exempt from payment, provide discounts and credits, or otherwise favor a particular category of taxpayers or service users.
5. Developing a process for achieving consensus on the forecast of revenues used to estimate available resources for a budget.
6. Preparing and maintaining a revenue manual that documents revenue sources and factors relevant to present and projected future levels of those revenues

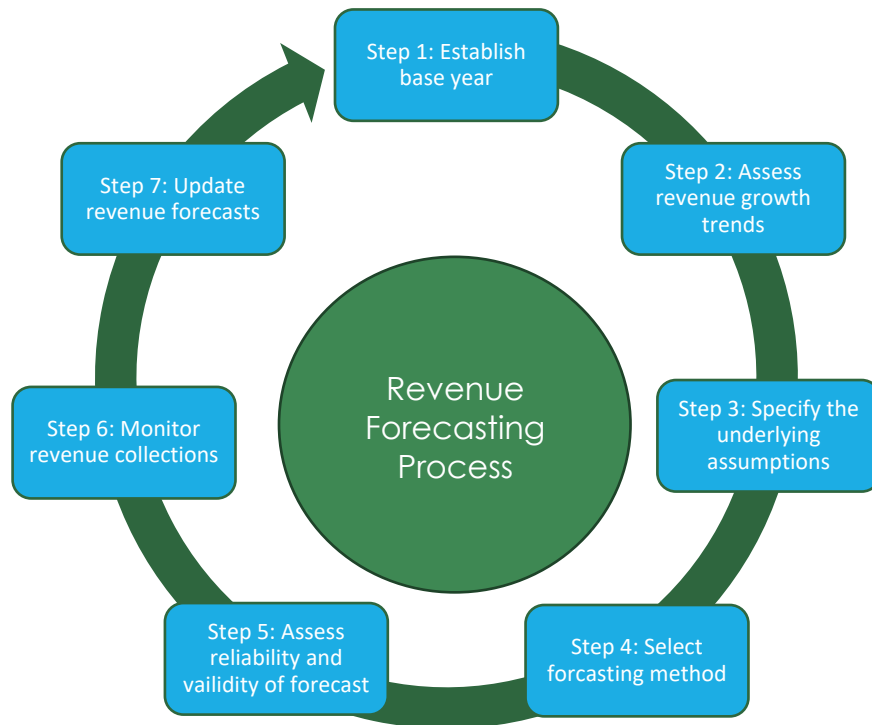
### Methodology:

When the City begins the budget preparation process, many factors are considered when determining future revenues. The City uses qualitative and quantitative approaches to forecasting revenues that include but are not limited to:

- Trend Analysis
- Economic Reviews and Publications
- Departmental Surveys
- National, State, and Local Policy Changes
- Comparing Revenue Collections against Projections
- Consensus, Expert, and Judgmental Forecasting

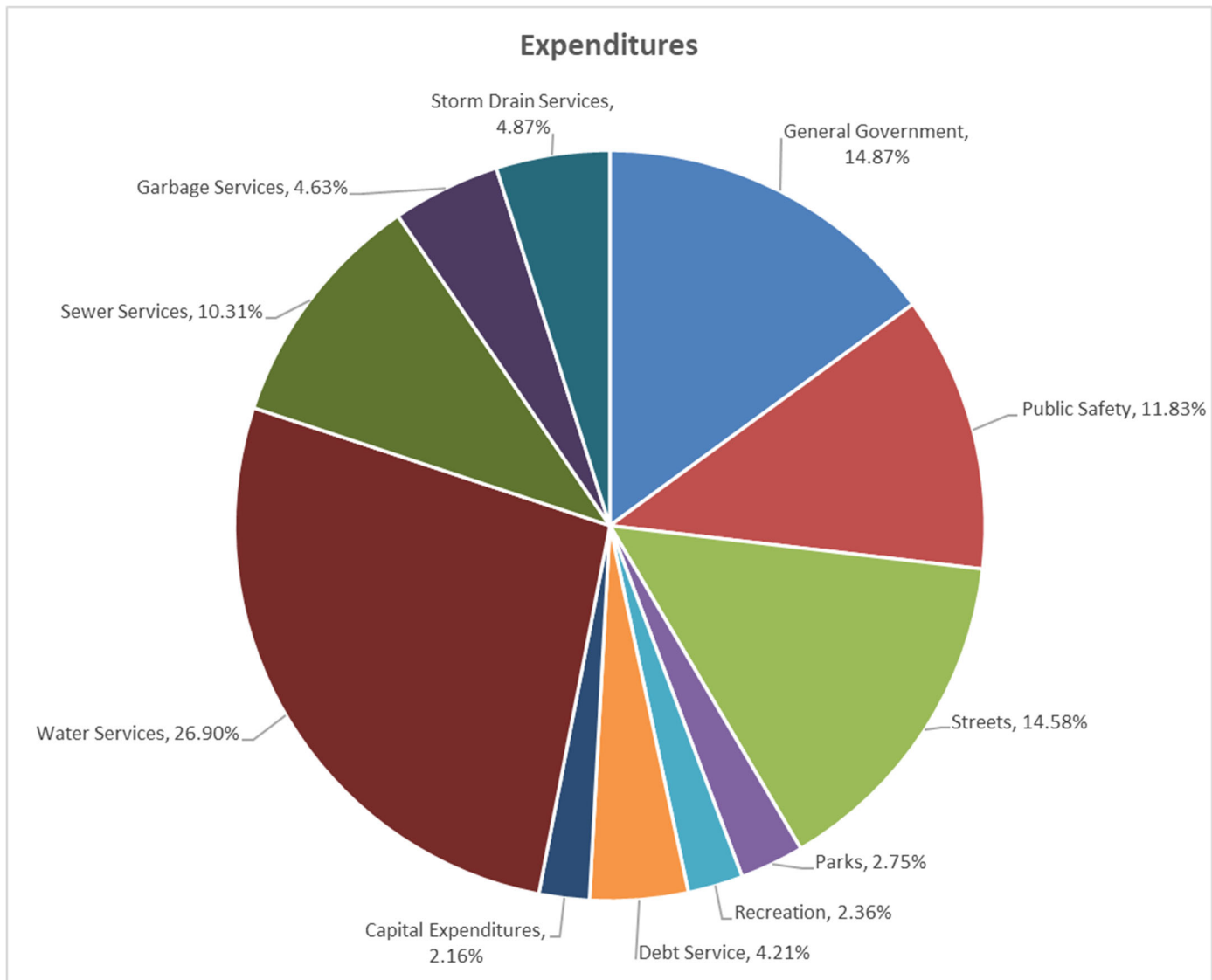
Both forecasting methods include global, national, state, and local analysis that may affect revenues and financial planning. Using data from previous years and other data noted above, the City projects the revenues. The additional revenue above the previous year is then apportioned to the various departmental requests depending on their importance, priority, and severity.





## Expenditures Summary

Expenditures illustrate where the City resources are going. These resources come in from revenues. The total operating expenditures for South Weber combined funds for the Fiscal year 2024 amounts to 12 million, a slight decrease from the estimated 2023 projection of 13.6 million. This decrease is largely due to the completion of a one-time Water Fund capital project. Below is a graph that explains the different areas that use revenues and tables describing the changes over the years and projections for the upcoming year.



## South Weber City Budget

Total Expenditures Summary					
Expense	2022 Actual	2023 Estimated	2023 Budget	2024 Budget	%
General Government	1,452,985	1,598,105	1,785,000	1,786,000	14.87%
Public Safety	1,034,112	1,291,670	1,369,700	1,421,000	11.83%
Streets	848,749	349,111	945,000	1,751,000	14.58%
Parks	315,622	228,071	225,100	330,000	2.75%
Recreation	215,924	347,132	396,000	284,000	2.36%
Debt Service	115,243	446,693	417,000	505,000	4.21%
Capital Expenditures	2,232,655	947,736	1,278,000	259,000	2.16%
Water Services	1,424,075	2,387,025	3,763,000	3,231,000	26.90%
Sewer Services	838,779	1,377,705	2,533,000	1,238,000	10.31%
Garbage Services	528,704	552,991	527,000	556,000	4.63%
Storm Drain Services	411,895	535,535	694,000	585,000	4.87%
Transfers & Fund Balance	960,246	317,500	570,000	63,000	0.52%
Total	10,378,990	10,379,273	14,502,800	12,009,000	100.00%

## FUND EXPENSE SUMMARY

Fund	Fund Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
10	General	2,934,218	3,261,447	3,100,085	3,672,672	3,973,800	3,878,000
20	Recreation	253,473	276,328	298,899	428,186	477,000	365,000
45	Capital Projects	1,908,682	1,199,245	2,232,655	947,736	1,278,000	259,000
51	Water	1,182,952	3,662,395	1,382,914	2,372,025	3,648,000	3,219,000
52	Sewer	739,503	837,516	838,779	1,373,705	2,133,000	1,215,000
53	Sanitation	461,690	417,448	528,704	552,991	527,000	556,000
54	Storm Drain	276,118	317,551	377,299	535,535	644,000	570,000
56	Transportation Utility	629,547	549,077	658,651	122,067	632,000	1,442,000
21	Sewer Impact	170,872	41,497	0	4,000	400,000	23,000
22	Storm Drain Impact	70,329	55,726	34,596	0	50,000	15,000
23	Park Impact	0	32,954	855,687	11,000	121,000	11,000
24	Road Impact	518,058	234,338	0	0	140,000	40,000
26	Water Impact	391,745	56,432	41,161	15,000	115,000	12,000
27	Recreation Impact	93,818	59,869	35,971	9,000	48,000	10,000
29	Public Safety Impact	14,996	10,494	(6,412)	2,000	12,000	2,000
60	Fleet Management	0	0	0	333,357	304,000	392,000
		9,646,000	11,012,315	10,378,990	10,379,273	14,502,800	12,009,000

### Expenditure Project Methodology:

Expenditure estimates are developed after revenue projections have been completed. Each department is asked to report its expenditure requests for the upcoming fiscal year. These requests include all financial needs for each respective department, except personnel costs, which are calculated by the Finance Department. The Budget Committee, which consists of the Finance Department, Mayor, and City Administrator, then meets with each Fund Manager to verify if requests fall within projected revenues or if some items need to be eliminated for the particular fiscal year. Following these meetings, a draft budget is completed and distributed to the City Council for changes and approval.

The City recognizes there will be uncertainty and changes throughout the fiscal year that may alter the projected expenditures. However, because the City forecasts and budgets conservatively, the budget should remain balanced, regardless of unexpected changes.



## Debt Summary

### State Debt Limits:

The State of Utah has set debt limits on municipal general obligation debt. The limit is four percent (4%) for governmental funds and an additional four percent (4%) may be issued for water, sewer, and electricity. General obligation bonds are bonds that are secured by general property taxes. Currently, the structure of property taxes in the South Weber area does not provide for the City to receive sufficient revenue to maintain debt in any significant amount. South Weber City has never issued general obligation bonds. All of the city's bonds are revenue bonds which use a specific pledged revenue source, for which there is no imposed limit. The City, however, is limited by bond covenants that require the associated revenue to be at least double the

## South Weber City Budget

annual debt service including principal and interest. An analysis of debt coverage is completed later in this section.

## Bond Ratings:

South Weber City has gone through the rating process for both governmental funds and the Water Fund. The governmental funds are un-rated because there have been no new bonds issued. The Water Fund was rated A+, which is very strong for a municipal government—especially one facing very rapid growth that puts great strain on resources. The Water Fund also includes a positive outlook increased from stable. The positive outlook means that the rating will increase if current improvement continues.



## S&amp;P Global Ratings



## S&amp;P Rating Scale:

AAA	<i>Extremely strong capacity to meet financial commitments</i>
AA	<i>Very strong capacity to meet financial commitments</i>
A	<i>Strong capacity to meet financial commitments, but somewhat susceptible to adverse economic conditions and changes in circumstances</i>
BBB	<i>Adequate capacity to meet financial commitments but more subject to adverse economic conditions.</i>
BB	<i>Less vulnerable in the near-term but faces major ongoing uncertainties to adverse business</i>
CCC	<i>Currently vulnerable and dependent on favorable business, financial and economic conditions</i>
CC	<i>Currently vulnerable and dependent on favorable business, financial and economic conditions</i>
C	<i>Currently highly vulnerable to non- payment, and ultimate recovery is expected to be lower than that of higher rates obligations</i>

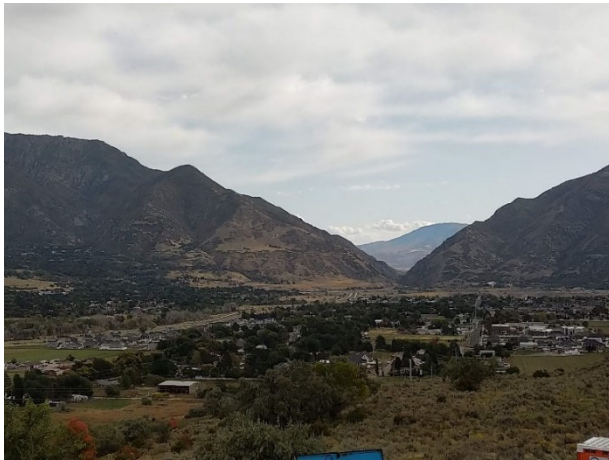
## Long-Term Debt:

The following is summary of long-term debt transactions of the City for the year ended June 30, 2022:

## Governmental Activities

B	Beginning Balance	Additions	Reductions	Ending Balance	Due within One Year
Sales Tax Revenue Bond, Series 2012	\$ 589,000	\$ -	\$ (93,000)	\$ 494,000	\$ 93,000
Total governmental bonds payable	589,000			494,000	93,000
Capital Leases		892,130	(58,374)	833,756	184,410
Compensated absences	63,222	36,165	(45,515)	53,872	32,323
Net pension liability	19,794	-	(19,794)	=	-
<b>Total Governmental long-term liabilities</b>	<u>\$ 672,016</u>	<u>\$ 928,295</u>	<u>\$ (123,683)</u>	<u>\$ 1,381,628</u>	<u>\$ 309,733</u>





The direct placement revenue bonds contain a significant default provision wherein if the City does not pay the scheduled principal and interest payments the bondholder may require the City to increase rates sufficient to comply with the bond requirements or may petition the court to appoint a receiver. In addition, the bonds have an acceleration clause wherein upon default the bonds shall bear an interest at the rate of 18% until the default is cured. The City does not have any unused lines of credit.

#### Sales Tax Revenue Refunding Bonds, Series 2012:

The Sales Tax Revenue Refunding Bonds, Series 2012 were issued in February 2012. Original issuance amount of \$1,312,000 and carry interest at 2.970%. Interest payments are due semi-annually in January and July, with principal payments due annually in January, and mature in January 2027. The Sales Tax Revenue Refunding Bonds, Series 2012 were issued to refund a portion of the Sales Tax Revenue Bonds, Series 2004.

The annual debt service requirements to maturity, including principal and interest, for the Sales Tax Revenue Refunding Bonds, Series 2012, as of June 30, 2021 are as follows:

<u>Year Ending June 30,</u>	<u>Sales Tax Refunding Bonds, Series 2012</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 91,000	\$ 20,196	\$ 111,196
2022	95,000	17,493	112,493
2023	93,000	14,672	107,672
2024	97,000	11,910	108,910
2025	101,000	9,029	110,029
2026-2027	<u>203,000</u>	<u>9,088</u>	<u>212,088</u>
<b>Total</b>	<u>\$ 680,000</u>	\$ 82,388	\$ 762,388

**Water Revenue Bonds, Series 2010:**

The Water Revenue Bonds, Series 2010 were issued in August 2010. The \$3,445,000 revenue bonds carried interest ranging from 2.0% to 5.0%. Interest payments are due semi-annually in June and December, with principal payments due annually in June, and matures in June 2040. The proceeds of the bond were used to construct a culinary water storage reservoir, a pump station, and other related infrastructure. In 2017, the City refunded the Series 2010 bonds by issuing Water Revenue Refunding Bonds, Series 2017. The proceeds of the Series 2017 bond were deposited into an escrow which was used to redeem the Series 2010 bonds on June 1, 2020.

**Water Revenue Refunding Bonds, Series 2017:**

The Water Revenue Refunding Bonds, Series 2017 were issued in December 2017 to refund the Series 2010 Water Revenue Bonds. The \$2,800,000 refunding revenue bonds carry interest ranging from 2.0% to 5.0%. Interest payments are due semi-annually in June and December, with principal payments due annually in June, and matures in June 2039. The issuance of the Series 2017 bonds generated a premium of \$386,217. The bond proceeds, including the premium, together with funds from the debt service reserve account for the Series 2010 bonds were deposited into an escrow account which will be used to pay down the balance of the Series 2010 bonds, and ultimately retired those bonds when those bonds matured in June 2020. The advance refunding resulted in a deferred loss on refunding of \$84,695. The premium and deferred loss on refunding will be amortized over the life of the bonds.

The annual debt service requirements to maturity as of June 30, 2022 are as follows:

<b><u>Year Ending June 30,</u></b>	<b><u>Water Revenue Bonds, Series 2017</u></b>		
	<b><u>Principal</u></b>	<b><u>Interest</u></b>	<b><u>Total</u></b>
2022	100,000	127,500	227,500
2023	100,000	123,000	223,000
2024	100,000	118,500	218,500
2025	110,000	114,700	224,700
2026-2030	625,000	502,700	1,127,700
2031-2035	785,000	345,750	1,130,750
2036-2039	<u>605,000</u>	<u>133,750</u>	<u>738,750</u>
<b>Total</b>	<b><u>\$ 2,525,000</u></b>	<b>\$ 1,597,650</b>	<b>\$ 4,122,650</b>



## Fund Descriptions

South Weber utilizes nine different funds to assist in tracking the allocation and use of resources based upon revenue collected within each fund. The nine funds are: General, capital projects, recreation, transportation utility, fleet management, water utility, sewer utility, sanitation utility, and storm drain. Descriptions of each fund are below, which will identify which funds are major and which funds are non-major. Major funds are those that constitute over 10% of total expenditures.

Fund balance is a crucial measure for understanding the financial health of any organization. Each fund starts the year with the previous year's ending fund balance. After revenues are added and expenditures are subtracted, the fund is left with an ending fund balance that is then used for the beginning fund balance next year. Fund balance is tracked for each individual fund and as a sum of the funds of the whole city. The general fund balance is dictated by state law that it remains between 5% and 35% of revenues. It was previously a maximum of 25% until legislation passed in 2021 allowed the increase.





## General Fund

The general fund of the City is the main operating fund and is divided into seven major categories of operation, overseen by the City Manager and four directors. Inside those areas are smaller areas, headed by a manager under the supervision of the director. The directors report to the City Manager. The general fund of South Weber City is established to manage the operation and maintenance of all governmental services with the exception of public safety. Specific dollars items can be found in the respective departments.



## South Weber City Budget

## GENERAL FUND SUMMARY

Dept.	Department Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
"10-41	Legislative	40,063	43,492	50,736	49,954	73,000	68,000
"10-42	Judicial	89,135	86,877	76,515	39,879	46,000	48,000
"10-43	Administrative	1,057,952	1,293,537	901,543	1,202,146	1,212,000	993,000
"10-54	Public Safety	247,649	260,500	273,739	353,031	355,000	331,000
"10-57	Fire	603,363	675,048	792,641	970,921	1,046,700	1,122,000
"10-58	Community Services	418,515	364,835	499,190	601,626	703,000	677,000
"10-60	Streets	226,299	234,183	190,098	227,044	313,000	309,000
"10-70	Parks	251,241	302,976	315,622	228,071	225,100	330,000
0	0	2,934,218	3,261,447	3,100,085	3,672,672	3,973,800	3,878,000

## South Weber City Budget

Account No.	Account Title	2020 - 21 Actual	2021-22 Actual	2022-23 Estimate	2022-23 Budget	2023-24 Budget
<b>GENERAL FUND REVENUES</b>						
<b>TAXES</b>						
10-31-100	Current Year Property Taxes	771,140	955,630	1,152,044	1,078,000	1,078,000
10-31-120	Prior Year Property Taxes	10,056	37,578	1,061	10,000	9,000
10-31-200	Fee in Lieu - Vehicle Reg	52,057	51,594	46,082	50,000	50,000
10-31-300	Sales and Use Taxes	838,624	1,171,212	1,198,781	1,100,000	1,300,000
10-31-309	RAP Tax	0	17,760	0	20,000	10,000
10-31-310	Franchise/Other	417,268	418,073	453,723	420,000	420,000
Total Taxes:		2,089,145	2,651,846	2,851,691	2,678,000	2,867,000
<b>LICENSES AND PERMITS</b>						
10-32-100	Business Licenses and Permits	8,399	8,804	8,667	8,000	8,000
10-32-210	Building Permits	239,858	147,093	38,894	240,000	50,000
10-32-310	Excavation Permits	1,876	470	294	0	0
Total Licenses and Permits:		250,133	156,367	47,855	248,000	58,000
<b>INTERGOVERNMENTAL REVENUE</b>						
10-33-400	State Grants	0	0	0	0	0
10-33-500	Federal Grant Revenue	221,046	0	78,000	78,000	30,000
10-33-550	Wildland Firefighting	3,525	2,778	0	214,000	214,000
10-33-560	Class "C" Road Fund Allotment	236,028	257,596	110,104	110,000	114,000
10-33-580	State Liquor Fund Allotment	7,123	5,213	6,526	7,000	7,000
Total Intergovernmental Revenue:		467,722	265,587	194,630	409,000	365,000
<b>CHARGES FOR SERVICES</b>						
10-34-100	Zoning & Subdivision Fees	25,364	16,645	4,634	15,000	10,000
10-34-105	Subdivision Review Fee	64,406	75,352	34,817	60,000	20,000
10-34-250	Bldg. Rental/Park Use (bowery)	1,370	2,253	1,015	0	0
10-34-270	Developer Pmts for Improvements	0	0	0	5,000	0
10-32-290	Plan Check and Other Fees	75,520	48,870	15,096	44,000	22,000
10-34-560	Ambulance Service	52,978	59,019	63,219	63,000	63,000
Total Charges for Services:		219,638	202,138	118,781	187,000	115,000
<b>FINES AND FORFEITURES</b>						
10-35-100	Fines	100,504	117,016	129,175	100,000	135,000
Total Fines and Forfeitures:		100,504	117,016	129,175	100,000	135,000

## South Weber City Budget

**MISCELLANEOUS REVENUE**

10-36-100	Interest Earnings	5,407	10,363	46,367	11,000	40,000
10-36-400	Sale of Assets	4,500	0	0	0	0
10-36-900	Sundry Revenues	36,389	27,318	11,347	31,500	9,500
10-36-905	Misc - Court Convenience Fee	0	0	5,187	0	5,000
Total Miscellaneous Revenue:		46,296	37,682	57,713	42,500	49,500

**CONTRIBUTIONS AND TRANSFERS**

10-39-100	Fire Agreement/Job Corps	7,160	0	3,500	3,500	3,500
10-39-110	Fire Agreement/County	1,744	2,985	(7,740)	3,000	3,000
10-34-910	Transfer for Administrative Services	167,100	202,000	278,000	277,000	280,000
10-39-800	Transfer from Impact Fees	10,494	6,412	2,000	12,000	2,000
	Transfer from Fund Balance					0
Total Contributions and Transfers:		186,498	211,397	275,760	295,500	288,500
		3,359,936	3,642,033	3,675,606	3,960,000	3,878,000



## Capital Projects Fund

A capital project is a large, expensive, one-time project. Because they represent such a large cost, they are often considered “lumpy” in a budget and are therefore put in their own budget section. Separating capital projects ensures more stability when tracking other revenues and expenditures over time.

The Capital Projects Fund is a major fund and was created as a mechanism to provide for the purchase or construction of capital assets valued at \$10,000.00 or more where the asset life is more than 3 years, and the item is capitalized or depreciated. The most common types of capital projects are infrastructural: parks, streets, facilities, heavy equipment, and/or the purchase of land. Capital projects are financed by public funds, bonds, grants, loans, existing cash reserves, and impact fees as determined and directed by the South Weber City Council.

The next coming year South Weber Capital Projects include vehicle replacement to ensure safety and effective services, other projects include updating city hall and the new public works facility.



## South Weber City Budget

Account No.	Account Title	2019 - 20	2020 - 21	2021-2022	2022-2023	2022-2023	2023-2024
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>CAPITAL PROJECTS</b>							
45-43-730	Admin. - Improv. Other than Bldgs.	0	115,159	530	160,112	160,000	2,000
45-43-740	Admin. - Purchase of Equipment	0	48,282	2,000	36,703	35,000	0
45-57-720	Fire - Buildings	22,825	936	0	5,333	230,000	0
45-57-730	Fire - Improvements Other than Bldgs.	0	0	166,031	201,722	270,000	0
45-57-740	Fire - Purchase of Equipment	15,000	112,937	222,107	166,876	145,000	185,000
45-58-740	Community Svs - Purchase of Equipmen	0	0	5,000	7,000	7,000	0
45-60-710	Streets - Land	63	601,683	6,685	0	0	0
45-60-720	Streets - Buildings	1,887	0	0	4,772	0	0
45-60-730	Streets - Improv. Other than Bldgs.	1,664,979	212,256	201,770	223,555	270,000	50,000
45-70-710	Parks - Land	0	0	0	0	0	0
45-60-740	Streets - Purchase of Equipment	32,778	59,298	66,238	47,000	47,000	0
45-70-730	Parks - Improv. Other than Bldgs.	72,919	48,694	1,537,295	33,663	53,000	0
45-70-740	Parks - Purchase of Equipment	98,231	0	25,000	61,000	61,000	0
45-90-900	Contribution to Fund Balance		0	0	0	0	22,000
		1,908,682	1,199,245	2,232,655	947,736	1,278,000	259,000

Account No.	Account Title	2019 - 20	2020 - 21	2021-22	2022-2023	2022-2023	2023-2024
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>CAPITAL PROJECTS</b>							
<b>REVENUES</b>							
45-31-300	Sales Tax	770,000	500,001	300,000	475,000	275,000	200,000
45-33-400	State Grants	366,852	0	0	0	0	0
45-33-500	Federal Grant Revenue - CARES/ ARPA	0	276,378	107,107	463,698	540,000	0
45-34-270	Developer Pmts for Improvements	307,300	489,151	137,213	0	0	0
45-34-440	Contributions	25,000	0	0	0	0	0
45-34-445	Contributions - Restricted	0	0	70,570	644	85,000	0
45-36-100	Interest Income	8,776	6,907	6,466	55,071	10,000	48,000
45-36-110	Gain on Sale of Assets	0	0	0	0	0	0
45-39-900	Fund Balance to be Appropriated	0	0	0	0	27,000	0
45-39-470	Transfer from General Fund	0	360,000	0	70,000	70,000	0
45-39-800	Transfer from Impact Fees	518,058	267,291	855,687	11,000	271,000	* 11,000
45-39-810	Transfer from Class "C"	234,338	0	0	0	0	0
		2,230,325	1,899,728	1,477,043	1,075,412	1,278,000	259,000
* Park Impact							

## South Weber City Budget

## CAPITAL PROJECTS

45-43-730	Administration - Improvements Other than Buildings		10,000
	Christmas lights and decorations	10,000	
45-43-740	Administration - Equipment		0
	City Hall Generator (Re-budget)	0	
45-57-730	Fire - Improvements Other than Bldgs.		0
	Auxillary Building - (Re-budgeted)	0	
45-57-740	Fire - Purchase of Equipment		185,000
	Vehicle Leases	95,000	
	Large Apparatus	90,000	
45-58-740	Community Services - Purchase of Equipment		0
	Vehicle Replacement	0	
45-60-710	Streets - Land		0
45-60-730	Streets - Improvements Other than Buildings		50,000
	Streetlight Replacement Program	50,000	
	Public Works Facility	?	
45-60-740	Streets - Purchase of Equipment		0
	Vehicle Replacement	0	
45-70-730	Parks - Improvements Other than Buildings		0
	Cherry Farms Ballfield (Re-budgeted)	0	
	Canyon Meadows West - (Re-budgeted)	0	
	Posse Grounds - Wind Damage (Re-budgeted)	0	
45-70-740	Parks - Purchase of Equipment		0

Name	South Weber	Fiscal Year Ended		6/30/2024
Part V	Capital Projects Fund			
	Nature of the Fund:			
		Prior Year Actual	Current Year Estimate	Ensuing Year Approved Budget Appropriation
	Description (a)	(b)	(c)	(d)
	Revenues			
	Transfers from General Fund	0	70,000	0
	Interest Income	6,466	55,071	48,000
	Other Additions			
	State Grants	0	0	0
	Sales & Use Tax	300,000	475,000	200,000
	Transfers from impact fees	855,687	11,000	11,000
	Transfers from Class C	0	0	0
	Fund Balance Appropriated	0	0	0
	Gain on Sales of Assets	0	0	0
	Contributions	70,570	644	0
	Developer Permit for Improvements	137,213	0	0
	Federal Grants Revenue	137,213	0	0
	TOTAL REVENUE	1,507,149	611,715	259,000
	Beginning Fund Balance	2,231,595	1,901,286	1,565,265
	TOTAL AVAILABLE FOR APPROPRIATION	3738744.78	2513000.54	1824264.9
	Expenditures			
	Admin - Improvements Other than Buildings	530	160,112	2,000
	Admin - Purchase of Equipment	2,000	36,703	0
	Fire - Buildings	0	5,333	0
	Fire - Improvements Other than Buildings	166,031	201,722	0
	Fire - Purchase of Equipment	222,107	166,876	185,000
	Streets - Land	6,685	0	0
	Streets - Buildings	0	4,772	0
	Streets - Improvement Other than Buildings	201,770	223,555	50,000
	Streets - Purchase of Equipment	66,238	47,000	0
	Parks - Land	0	0	0
	Parks - Improvement Other than Buildings	1,537,295	33,663	0
	Parks - Purchase of Equipment	25,000	61,000	0
	Planning - Purchase of Equipment	5,000	7,000	0
	TOTAL EXPENDITURES	2,232,655	947,736	237,000
	Ending Fund Balance	1,901,286	1,565,265	1,587,265

## Recreation Fund

The recreation fund is considered a major fund. Its mission is to enrich the lives of the residents of South Weber City by promoting, developing, and maintaining recreational activities that afford children and adults with opportunities for growth, health, happiness, and personal development. The Recreation Department offers welcoming facilities, exercise equipment, and a variety of indoor and outdoor athletic programs for all ages. The South Weber City Recreation Department values citizen involvement and continues to establish a strong sense of community through the development of the social, cultural, and physical well-being of the city's residents and their visitors.



A youth Flag Football team

The Recreation Department maintains eight athletic fields that are used for soccer, flag football, lacrosse, t-ball, softball, and six baseball diamonds. The Family Activity Center offers an indoor track, weight room, full size basketball court, and auxiliary programs of yoga, jump rope, tumbling, karate, hula dancing, and Zumba classes to meet the interests and desires of the citizens of the community and their visitors. These programs offer a wide range of activities for all ages.

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Total Attendance	630	29,902	36,728	37,000
Total Memberships	746	17,155	18,000	18,000
Total Recreation Revenue	\$67,230	\$79,737	\$83,081	\$96,000
Total Participants: Basketball	308	299	307	310
Total Participants: Baseball/softball	31	233	322	325
Total Participants: Soccer	203	459	509	525
Total Participants: Flag football	99	90	89	100
Total Participants: Volleyball	34	41	58	60



## South Weber City Budget

Account No.	Account Title	2020 - 21 Actual	2021- 2022 Actual	2022- 2023 Estimate	2022- 2023 Budget	2023- 2024 Budget
<b>RECREATION</b>						
20-71-110	Full-Time Employee Salaries	54,171	54,943	55,843	56,000	60,000
20-71-120	Part-time Employees Salaries	46,068	43,546	58,049	60,000	63,000
20-71-130	Employee Benefit - Retirement	10,589	10,506	10,336	11,000	11,000
20-71-131	Employee Benefit-Employer FICA	8,138	8,258	9,471	8,000	9,000
20-71-133	Employee Benefit - Work. Comp.	1,551	1,792	1,946	3,000	3,000
20-71-134	Employee Benefit - Unemployment Ins.	0	25	63	0	0
20-71-135	Employee Benefit - Health Ins.	6,680	6,710	5,909	11,000	11,000
20-71-137	Employee Testing	356	20	300	500	500
20-71-230	Travel & training	128	0	0	1,500	1,500
20-71-240	Office Supplies and Expense	1,009	959	1,081	1,000	1,000
20-71-241	Materials & Supplies	2,511	4,100	3,114	3,000	3,000
20-71-250	Equipment Supplies & Maint.	802	2,834	923	1,000	1,000
20-71-256	Fuel Expense	419	10	203	200	500
20-71-262	General Government Buildings	0	857	12,000	12,000	12,000
20-71-270	Utilities	5,336	5,320	6,306	10,000	7,000
20-71-280	Telephone	3,301	4,497	4,040	4,000	4,000
20-71-331	Community Events	190	390	3,725	3,500	0
20-71-350	Software Maintenance	763	802	940	1,000	1,000
20-71-480	Basketball	8,205	7,544	11,733	11,500	12,000
20-71-481	Baseball & Softball	6,627	8,414	7,575	7,500	8,000
20-71-482	Soccer	4,815	5,202	4,769	4,500	5,000
20-71-483	Flag Football	2,449	1,996	1,925	3,000	3,000
20-71-484	Volleyball	674	1,688	1,557	2,000	2,000
20-71-485	Summer Fun	150	1,073	2,000	2,000	2,000
20-71-486	Sr Luncheon	0	755	1,000	2,000	2,000
20-71-488	Competition Basketball	10,126	9,995	11,139	12,000	12,000
20-71-489	Competition Baseball	0	0	300	300	500
20-71-491	Cornhole	0	0	0	0	500
20-71-492	Wrestling	0	0	0	2,000	0
20-71-530	Interest Expense	16,505	14,575	16,054	16,000	16,000
20-71-550	Banking Charges	1,094	1,923	2,166	1,500	2,000
20-71-610	Miscellaneous	815	608	85,464	86,000	1,500
20-71-625	Cash Over and Short	0	(0)	(2)	0	0
20-71-740	Equipment	1,336	6,158	8,259	40,000	10,000
20-71-811	Bond Principal	65,520	68,400	65,000	65,000	65,000
20-71-915	Transfer to Admin Svs	16,000	25,000	35,000	35,000	35,000
		276,328	298,899	428,186	477,000	365,000

## South Weber City Budget

Account No.	Account Title	2020-21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>RECREATION FUND</b>						
<b>RECREATION REVENUE</b>						
20-34-720	Rental - Activity Center	12,830	14,700	11,798	11,000	11000
20-34-750	Recreation Fees	0	0	0	0	0
20-34-751	Membership Fees	17,160	18,714	20,672	21,000	21000
20-34-752	Competition Basketball	21,610	21,004	19,840	22,500	20000
20-34-753	Misc. Revenue	621	1,599	738	2,000	1000
20-34-754	Competition Baseball	140	0	0	500	500
20-34-755	Basketball	11,944	13,839	14,207	14,000	14000
20-34-756	Baseball & Softball	9,003	11,800	8,049	8,000	8000
20-34-757	Soccer	14,217	16,075	15,728	9,000	16000
20-34-758	Flag Football	3,587	3,826	3,680	4,000	4000
20-34-759	Volleyball	1,455	2,040	1,002	2,000	1500
20-34-760	Wrestling	0	0	0	2,000	0
20-34-841	Gravel Pit Fees	125,365	185,431	95,807	95,000	100000
Total Recreation Fee Revenue:		217,932	289,028	191,521	191,000	197,000
20-37-100	Interest Earnings	2,088	1,984	1,747	4,000	2,000
<b>Contributions &amp; Transfers</b>						
20-39-470	Transfer from General Fund	70,000	75,000	83,000	83,000	0
20-39-800	Transfer from Recreation Impact Fees	59,869	35,971	10,000	48,000	10,000
20-39-900	Fund Balance to be Appropriated		0	10,001	151,000	156,000
Total Contributions & Transfers:		129,869	110,971	103,001	282,000	166,000
Total Fund Revenues		349,888	401,982	296,270	477,000	365,000
* Shortfall in impact fees (\$71,000)						

## RECREATION FUND

## RECREATION EXPENDITURES

20-71-110	Full-time Salaries <i>Recreation Director</i>	60,000
20-71-120	Part-time Salaries - 1.6 FTE <i>5 Employees</i>	63,000
20-71-130	Employee Benefit - Retirement	11,000
20-71-131	Employee Benefit-Employer FICA	9,000
20-71-133	Employee Benefit - Work. Comp.	3,000
20-71-134	Employee Benefit - UI	0
20-71-135	Employee Benefit - Health Ins.	11,000
20-71-137	Employee Testing	500
20-71-230	Travel and Training <i>Charges for conferences, educational materials, &amp; employee travel</i>	1,500
	Utah Rec & Parks Association Conference	1,000
	ULCT Conferences	300
	Other	200
20-71-240	Office Supplies and Expense <i>Copier Supplies, Postage, and general office supplies</i>	1,000
20-71-241	Materials & Supplies <i>Towel Service</i>	3,000
20-71-250	Equipment Supplies & Maint. <i>Upkeep or repair of equipment and operating supplies</i>	1,000
	Weight Equipment	
20-71-256	Fuel Expense	500
20-71-262	General Government Buildings	12,000

## South Weber City Budget

	<i>Upkeep of building and floor resurfacing</i>	2,000
	<i>Concrete Project</i>	10,000
20-71-270	Utilities	7,000
	<i>Electricity and Natural Gas expenses</i>	
20-71-280	Telephone	4,000
20-71-331	Community Events	0
	Daddy/Daughter - Moved to Community Services	
	Halloween- Moved to Community Services	
	Breakfast with Santa - Moved to Community Services	
20-71-350	Software Maintenance	1,000
	<i>Software maintenance contracts</i>	
20-71-480	Basketball	12,000
	<i>Jr. Jazz program - 300 participants</i>	
20-71-481	Baseball & Softball	8,000
	<i>T-ball, Coach Pitch, Machine Pitch, baseball &amp; softball - 250 participants</i>	
20-71-482	Soccer	5,000
	<i>Pre-kindergarten to 4th grade; 300 participants</i>	
20-71-483	Flag Football	3,000
	<i>1st to 9th grade, co-educational - 110 participants</i>	
20-71-484	Volleyball	2,000
	<i>Girls 3rd to 9th grade - 70 participants</i>	
20-71-485	Summer Fun	2,000
	<i>Citizen participation at Roy City Aquatics Center - 1200 participants</i>	
20-71-486	Sr Luncheon	2,000
	<i>Held 6 times a year - 21 Participant per luncheon</i>	
20-71-488	Competition Basketball	12,000
20-71-489	Competition Baseball	500
20-71-491	Cornhole	500
20-71-492	Wrestling	0
20-71-530	Interest Expense - Bond	16,000
	28% Fire, 72% Recreation	
20-71-550	Banking Charges	2,000

## South Weber City Budget

*Bank charges and fees and credit card transaction fees*

20-71-610	Miscellaneous	1,500
20-71-625	Cash Over and Short	0
20-71-740	Equipment	10,000
	Rental of Exercise Equipment	5,000
	Fleet Management Program Charge	5,000
20-71-811	Sales Tax Rev Bond - Principal 28% Fire, 72% Recreation	65,000
20-71-900	Increase in Fund Balance	0
20-71-915	Transfer to Admin Services	35,000



Name	South Weber	Fiscal Year Ended		6/30/2024
<b>Part III</b>	<b>Special Revenue Fund</b>			
<b>Nature of the Fund: Recreation</b>				
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	<b>Revenues</b>			
	Rental - Activity Center	14,700	11,798	11,000
	Fees	87,298	83,178	85,000
	Interest	1,984	1,747	2,000
	Sundry Rev.	1,599	738	1,000
	Gravel Pit	185,431	95,807	100,000
	<b>Other Sources</b>			
	Usage of Beginning Fund Balance	0.00	0.00	156,000.00
	Transfer From: General Fund	75,000	83,000	0
	Transfer From: Impact Fees	35,971	10,000	10,000
	<b>TOTAL REV AND OTHER SOURCES</b>	401,982	286,269	365,000

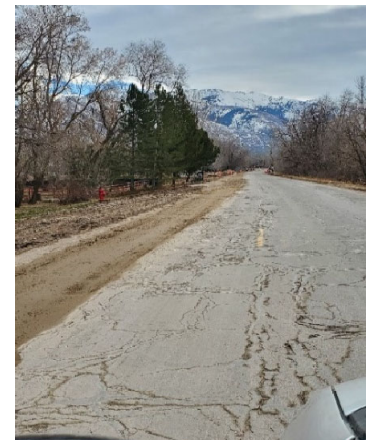
	<b>Expenditures</b>			
	Personnel	125,800	141,917	157,500
	Contractual	3,116	6,831	3,000
	Materials and Supplies	18,577	27,667	30,000
	Recreation Programs	36,666	41,996	47,000
	Other Equipment	6,158	8,259	10,000
	Other Misc.	608	85,464	1,500
	Bond principal	68,400	65,000	65,000
	Interest	14,575	16,054	16,000
	<b>Other Uses</b>			
	Budgeted Increase in fund Balance			
	Transfer To: admin Services	25,000	35,000	35,000
	<b>TOTAL EXP AND OTHER USES</b>	298,899	428,188	365,000

## Transportation Utility Fund

In 1937, The Utah State Legislature established a funding program called Class “B” (counties) & “C” (municipalities) as a means of assisting counties and municipalities for the improvement of roads and streets throughout the state. These Funds differ from ordinary local revenues inasmuch as they are subject to administrative direction by the State in accordance with legislative provision. The Utah Department of Transportation (UDOT) B & C Regulations Document designates the regulations which are acceptable to the Utah Department of Transportation (UDOT) in the administration of funds for counties, cities, and towns provided for by the Utah Legislature.



In 2016, the State Legislature passed House Bill 362 that provided an increase to the Class “B” & “C” funds called the Proposition 1 Local Option Sales [Gas] Tax. This additional funding authorized counties to enact a 0.25% general sales tax from the sales of fuel. Roads and streets that are eligible for Class “B” and “C”, including Proposition 1 funding, must be under the jurisdiction and control of a county or municipality. In order to qualify for Class “B” & “C”, including Proposition 1 road money, maintenance eligible roads and streets must be maintained to a minimum standard or higher.



Recognizing the current condition of the City’s roads and the need for continual maintenance and preservation, on June 20, 2017, the Mayor and City Council adopted a Transportation Utility Fee. The City Council also created this Transportation Utility Fund, which is a major fund. The Transportation Utility Fee funds are restricted monies to be used for the sole purpose of the preservation, maintenance, and operations of South Weber City owned public roads. Funds originating from the Transportation Utility Fee shall be expended in accordance with the priorities indicated in the South Weber City Streets Capital Facilities Plan, the current remaining service life of roads, and/or as directed by the South Weber City Council.

## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-23 Estimate	2022-23 Budget	2023-24 Budget
<b>TRANSPORTATION UTILITY</b>							
56-76-312	Professional & Tech. - Enginr	25,125	27,158	13,409	9,752	18,000	18,000
56-76-410	Special Highway Supplies	0	0	0	0	0	0
56-76-424	Curb , Gutter, & Sidewalk Repair	0	14,000	11,761	40	100,000	250,000
56-76-425	Street Sealing	0	0	0	0	0	0
56-76-730	Street Projects	604,422	507,919	633,481	112,276	178,000	1,174,000
56-76-990	Contribution to Fund Balance	0	0	0	0	336,000	0
		629,547	549,077	658,651	122,067	632,000	1,442,000

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
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**TRANSPORTATION UTILITY****MISCELLANEOUS REVENUE**

56-36-100	Interest Earnings	5,040	1,738	1,237	14,751	2,000	8,000
Total Miscellaneous Revenue:		5,040	1,738	1,237	14,751	2,000	8,000

**TRANSPORTATION UTILITY REVENUE**

56-31-305	Transportation - Local Option	102,489	124,807	137,630	101,151	110,000	110,000
56-33-560	Class "C" Road Fund Allotment	245,277	80,000	80,000	80,000	80,000	80,000
56-34-270	Developer Pmts for Improv	46,666	76,228	0	0	10,000	186,000
56-37-800	Transportation Utility Fee	407,293	430,315	440,707	459,654	430,000	450,000
Total Transportation Utility Revenue:		801,726	711,350	658,336	640,805	630,000	826,000

**CONTRIBUTIONS AND TRANSFERS**

	Contribution From Fund Balance	0	0	0	0	0	608,000
56-39-500	Contribution From Fund Bal - Class C	0	0	0	0	0	0
Total Contributions and Transfers		0	0	0	0	0	608,000
		806,766	713,088	659,574	655,555	632,000	1,442,000

**Transportation Utility Fund**

56-76-312	Professional & Tech. - Engineer	18,000
56-76-424	Curb , Gutter, & Sidewalk Repair	250,000
56-76-425	Street Maintenance	0
56-76-730	Street Projects	1,174,000
	City Projects (Crack Fill only in 2023)	954,000
	New Subdivision chip seal (paid by developers) Riverside, Harvest Park, Hidden Valley, Sun Rays	186,000
	TUF Rate Study	30,000
	Street Scan software for streets and sidewalks - yearly maint	4,000







## Fleet Management Fund



New last year is the Fleet Management Fund. It is an Internal Service Fund and is a non-major fund. Equipment and vehicles are an integral part of the day-to-day operations of the City. They are also a major operational expense, especially as they age, and maintenance costs increase. The City Council has adopted a new policy which establishes a long-term funding source for this expense and addresses the several challenges all cities face with these capital expenditures. This policy is designed to create a consistent, year to year budget program with level payments that can be anticipated and planned for. This

fund will purchase/lease all vehicles and major equipment according to specific, predetermined schedules. The fund will be supported by yearly transfers from the various city departments paying their relative portion of the vehicle/equipment costs. The cash assets of the fund will be used annually for municipal leases and accumulate until there is enough to acquire the larger, longer-term replacement vehicles/equipment. This new expenditure can be seen in most departments under "Fleet Management Program".



## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-23 Budget	2023-2024 Budget
<b>FLEET MANAGEMENT</b>						
<b>FLEET MANAGEMENT REVENUE</b>						
60-34-981	Interfund Charge - Admin	0	0	2,000	0	0
60-34-982	Interfund Charge - Fire	0	0	115,000	115,000	185,000
60-34-983	Interfund Charge - Comm. Svs.	0	0	5,000	7,000	15,000
60-34-984	Interfund Charge - Streets	0	0	47,000	47,000	7,000
60-34-985	Interfund Charge - Parks	0	0	25,000	61,000	71,000
60-34-986	Interfund Charge - Recreation	0	0	3,000	3,000	5,000
60-34-987	Interfund Charge - Water	0	0	58,000	58,000	84,000
60-34-988	Interfund Charge - Sewer	0	0	6,000	6,000	8,000
60-34-989	Interfund Charge - Storm Drain	0	0	6,000	6,000	10,000
Total Transportation Utility Revenue:		0	0	267,000	303,000	385,000
<b>CONTRIBUTIONS AND TRANSFERS</b>						
Contribution From Fund Balance		0	0	0	0	0
Total Contributions and Transfers		0	0	0	0	0
<b>MISCELLANEOUS REVENUE</b>						
60-36-400	Sale of Assets	0	0	4,500	0	0
60-36-100	Interest Earnings	0	0	602	1,000	7,000
Total Miscellaneous Revenue:		0	0	5,102	1,000	7,000
		0	0	272,102	304,000	392,000

## FLEET MANAGEMENT NARRATIVE

60-60-740	Machinery & Equipment	0
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60-60-960	Capital Leases - Equipment	301,000
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Existing

Fire - Brush Trucks (2)	43,500
Fire - Squad Vehicle	22,000
Fire - Medic Vehicle	32,500
Public Works Director - Truck	8,000
Code Enforcement Vehicle	7,000
Streets - 3/4-ton Truck	7,000
Parks - 3/4-ton Truck and plow	8,000
Parks - 3/4-ton Truck and plow	8,000
Park Mower	9,000
Recreation Vehicle	5,000
Water - 1/2-ton Truck	7,000
Water-1 ton Truck w/ dump bed/ plow(ordered)	10,000
Sewer - 3/4-ton Truck	7,000
Storm Drain - 1-ton Truck w/dump/plow(ordered)	10,000

New for 2024

Fire - Ambulance (Reserve for next)	4,000
Park Mowers (2)	46,000
Water - Dump Truck and plow	45,000
Water - Backhoe	22,000

60-60-990	Contribution to Fund Balance	0
	Increase to Large Apparatus Reserve	91,000

Account No.	Account Title	2019 - 20	2020 - 21	2021-22	2022-23	2023-24
		Actual	Actual	Actual	Budget	Budget

**FLEET MANAGEMENT**

60-60-740	Machinery & Equipment	0	0	0	0	0
60-60-960	Capital Leases - Equipment	0	0	0	225,000	301,000
	Increase to Large Apparatus Reserve					91,000
60-60-990	Contribution to Fund Balance	0	0	0	79,000	0
		0	0	0	304,000	392,000

## South Weber City Budget

Name South Weber		Fiscal Year Ended		6/30/2024
Part VII Internal Service Fund: Fleet Management				
Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
<b>Operating Revenue</b>				
Charge for Services				
Interest Earned				
Other: Interfund Charges	267,000	303,000	385,000	
Other:				
Other:				
<b>TOTAL OPERATING REVENUE</b>	267,000	303,000	385,000	
<b>Operating Expense</b>				
Personnel Services				
Contractual Services				
Material and Supplies				
Depreciation				
Other: Capital Leases	0	226,357	301,000	
Other:				
Other:				
<b>TOTAL OPERATING EXPENSE</b>	-	226,357	301,000	
<b>Non-Operating Revenue (Expense) and Transfers</b>				
Connection Fees				
Interest Expense	602	5,274	7,000	
Capital Contributions From Outside Sources				
Impact Fee Collected				
Operating Transfers From: Capital Projects Fund	0	0	0	
Operating Transfers From: Water Fund	0	0	0	
Operating Transfers From: Sewer Fund	0	0	0	
Operating Transfers From: Storm Drain Fund\	0	0	0	
Impact Fee Spent				
Operating Transfers To:				
Operating Transfers To:				
Operating Transfers To:				
Operating Transfers To:				
Other:				
<b>NET INCOME (LOSS)</b>	-	81,917	91,000	
<b>Cash Operating Needs</b>				
Net Income (Loss)	-	81,917	91,000	
Plus: Depreciation				
Plus:				
Plus:				
Plus:				
Less: Major Improvements and Capital Outlay	0	0	0	
Less: Bond Principal Payments				
Less:				
Less:				
Less:				
<b>TOTAL CASH PROVIDED (REQUIRED)</b>	-	81,917	91,000	
<b>Source of Cash Required</b>				
Cash Balance at Beginning of Year	0	17,665	99,582	
Sale of Investment and Other Current Assets	4,500	134,275	0	
Issuance of Bonds and Other Debt				
Loans from Other Funds				
Other:				
Other:				
<b>TOTAL CASH PROVIDED (REQUIRED)</b>	4,500	151,940	99,582	



## Water Utility Fund

The South Weber City Water Utility Fund is a major fund that is comprised of three fundamental areas of service: 1) Supply: administer water samples for safe consumption, manage reserves, and facility storage; 2) Distribution: maintain the appropriate quality, quantity, and pressure of the water system, including pipes and valves; and 3) Utility: meter reading, billing, and leak detection. The planning and engineering personnel oversee the long-range planning, design, and construction management of the water system improvements and extensions.

The City currently maintains 43.5 miles of pipe, 2,200 existing residential connections (ERC's), 4 water reservoirs, over 700 water valves, over 350 fire hydrants and conducts an average of 30 water samples per month to ensure the quality of safe drinking water. South Weber City progressively and continuously researches and implements the most efficient and effective methods for constructing and maintaining the City's culinary water system to meet the requirements of the Utah Clean Water Act (UCWA) and the Federal Safe Drinking Water Act (FSDWA).



Secondary water is provided by four third-party agencies based on the geographical location of a residence or commercial development. Secondary water is not provided by the City and is not considered a part of South Weber City's water infrastructure.

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Total Water Connections				
Percent of water samples complying with '1	100%	100%	100%	100%

### Water Goals 2023

- Create 10-year operations and maintenance projection document
- Complete all OSHA and ULGT risk management items identified
- Document weekly safety training
- Train and certify Backflow Manager



## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-2022 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
51-40-120	Part-time Employee Salaries	0	0	0	0	0	0
51-40-130	Employee Benefit - Retirement	8,924	4,883	1,711	27,323	30,000	27,000
51-40-131	Employee Benefit-Employer FICA	9,306	7,189	6,569	10,485	10,000	10,000
51-40-133	Employee Benefit - Work. Comp.	1,499	2,458	1,953	4,288	5,000	5,000
51-40-134	Employee Benefit - UI	0	0	9	39	0	0
51-40-135	Employee Benefit - Health Ins.	27,792	10,437	5,709	11,705	34,000	13,000
51-40-137	Employee Testing	115	103	134	192	0	0
51-40-140	Uniforms	1,169	1,020	1,482	2,342	2,000	2,000
51-40-210	Books/Subscriptions/Membership	1,295	1,195	1,381	2,000	3,000	3,000
51-40-230	Travel & Training	654	3,419	2,424	2,410	4,000	4,000
51-40-240	Office Supplies & Expense	859	1,097	1,426	362	1,000	1,000
51-40-250	Equipment Supplies & Maint.	3,302	19,669	9,351	1,106	10,000	10,000
51-40-255	Vehicle Lease	0	0	0	0	0	84,000
51-40-256	Fuel Expense	4,000	4,913	6,355	8,147	9,000	9,000
51-40-260	Buildings & Grounds	130	0	0	1,819	5,000	5,000
51-40-270	Utilities	16,246	19,416	20,916	17,001	20,000	20,000
51-40-280	Telephone	2,778	2,915	5,840	4,598	4,000	4,000
51-40-312	Professional/Technical-Engineering	3,170	7,643	17,458	20,089	60,000	60,000
51-40-318	Professional/Technical	576	0	0	0	2,000	2,000
51-40-325	GIS/ Mapping	6,297	8,765	10,885	3,827	5,000	5,000
51-40-350	Software Maintenance	6,144	5,548	7,407	8,669	10,000	9,500
51-40-370	Utility Billing Services	12,998	14,030	15,900	13,324	14,000	14,000
51-40-480	Special Water Supplies	3,451	5,228	4,239	4,752	5,000	6,500
51-40-481	Water Purchases	302,865	333,392	358,143	374,766	370,000	390,000
51-40-485	Fire Hydrant Update	0	0	19,513	50,080	50,000	50,000
51-40-490	O & M Charge	113,411	64,359	71,474	90,579	100,000	100,000
51-40-495	Meter Replacements	41,749	90,650	103,237	201,275	200,000	200,000
51-40-530	Interest Expense	102,757	106,270	101,494	115,387	121,000	121,000
51-40-550	Banking Charges	4,978	7,055	5,570	5,991	4,000	6,000
51-40-650	Depreciation	229,913	271,838	284,699	300,000	275,000	325,000
51-40-811	Bond - Principal	95,000	95,000	0	95,000	95,000	95,000
51-40-730	Improv. Other than Buildings	2,220	2,411,016	14,260	711,228	1,894,000	1,350,000
51-40-740	Equipment	9,564	4,621	0	0	0	60,000
51-40-750	Capital Outlay - Vehicles	0	0	58,000	58,000	58,000	0
51-40-915	Transfer to Admin Svs	61,000	61,000	72,000	101,000	101,000	101,000
	Transfer to Reserve for Replacement						
		1,182,952	3,662,395	1,287,914	2,372,025	3,623,000	3,219,000

## South Weber City Budget

Account No.	Account Title	2019-20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>WATER UTILITY FUND</b>							
<b>WATER UTILITIES REVENUE</b>							
51-37-100	Water Sales	1,454,649	1,562,224	1,575,799	1,656,897	1,600,000	1,650,000
51-37-105	Water Connection Fee	29,680	21,225	11,395	4,500	20,000	5,000
51-37-130	Penalties	34,205	41,065	33,710	43,352	40,000	42,000
Total Water Utilities Revenue:		1,518,534	1,624,513	1,620,904	1,704,749	1,660,000	1,697,000
<b>MISCELLANEOUS</b>							
51-34-270	Developer Payments for Improvements	85,321	2,512,451	0	0	0	0
51-36-100	Interest Earnings	43,257	11,915	10,341	73,523	8,000	60,000
51-36-300	Misc. Utility	0	25	134	0	0	0
51-38-900	Sundry Revenue	3,079	328	(50)	0	0	0
51-38-920	Gain Loss Sale of Assets	18,050	-9,428	0	0	0	0
Total Miscellaneous		149,708	2,515,291	10,425	73,523	8,000	60,000
<b>CONTRIBUTIONS AND TRANSFERS</b>							
51-38-820	Transfer from Water Impact Fd	195,872	56,432	41,161	10,000	115,000	12,000
51-38-910	Capital Contributions	246,080	111,668	44,970	0	0	0
51-39-900	Contribution from Fund Balance	0	0	0	700,000	1,840,000	1,450,000
Total Contributions and Transfers:		441,952	168,100	86,131	710,000	1,955,000	1,462,000
		2,110,194	4,307,904	1,717,459	2,488,271	3,623,000	3,219,000

**WATER UTILITY**

51-40-110	Full-Time Employee Salaries - 2.0 FTE	127,000
51-40-120	Part-time Employee Salaries	0
51-40-130	Employee Benefit - Retirement	27,000
51-40-131	Employee Benefit-Employer FICA	10,000
51-40-133	Employee Benefit - Work. Comp.	5,000
51-40-134	Employee Benefit - UI	0
51-40-135	Employee Benefit - Health Ins.	13,000

## South Weber City Budget

51-40-140	Uniforms		2,000
	2.0FTE Public Works Uniform and Cleaning costs		
51-40-210	Books/Subscriptions/Membership		3,000
	<i>Memberships in Professional Organizations and Subscriptions</i>		
	Rural Water Users of Utah	1,300	
	APWA	50	
	AWWA	350	
	Cross-Control Certification	150	
51-40-230	Travel		4,000
	<i>Charges for conferences, educational materials, &amp; employee travel</i>		
	Rural Water Conference	1,500	
	Backflow Technician Certification	1,000	
	Other local classes	1,500	
51-40-240	Office Supplies & Expense		1,000
	<i>Copier Supplies, Postage, and general office supplies</i>		
51-40-250	Equipment Supplies & Maint.		10,000
	<i>Upkeep or repair of equip. and oper. Supplies</i>		
51-40-255	Vehicle Lease		84,000
	1 Pickup (On going)	7,000	
	1 Pickup HD (Scheduled Replacement)	10,000	
	Backhoe (Scheduled Replacement)	22,000	
	Dump Truck (Scheduled Replacement)	45,000	
51-40-256	Fuel Expense		9,000
51-40-260	Buildings & Grounds		5,000
	<i>33% of Shop building and grounds maintenance</i>		
51-40-270	Water - Power & Pumping		20,000
51-40-280	Telephone and wireless		4,000
51-40-311	Professional/Technical		2,000
	<i>Bond disclosure preparation and submission</i>		

## South Weber City Budget

51-40-312	Professional/Technical-Engineering <i>Engineering Services including lead/copper survey General</i>		60,000
51-40-315	Professional/Technical - Auditor		0
51-40-325	GIS/ Mapping	5,000	5,000
51-40-350	Software Maintenance <i>Software maintenance contracts</i>		9,500
	Master Meter	2,500	
	IWorQ	3,000	
	Caselle	3,500	
	Win-911	500	
	LogMeIn	0	
51-40-370	Utility Billing Services <i>% of services associated with the billing and collection of utility accounts</i>		14,000
51-40-480	Special Water Supplies <i>Testing supplies and costs to ensure water quality</i>		6,500
	Chemtech-Ford	5,300	
	Davis County Health	1,200	
51-40-481	Water Purchases <i>Culinary water purchased from Weber Basin</i>		390,000
51-40-485	Fire Hydrant Update <i>Annual replacement program</i>		50,000
51-40-490	Water O & M Charge <i>Water system supplies and maintenance.</i>		100,000
51-40-530	Interest Expense <i>Interest payment on Bond</i>		121,000
51-40-550	Banking Charges <i>Bank charges and fees and credit card transaction fees</i>		6,000
51-40-650	Depreciation		325,000



## South Weber City Budget

51-40-720	Meter Replacements <i>Replace 400 meters</i>		200,000
51-40-811	Bond - Principal <i>Principal payment on bond</i>		95,000
51-80-512	Contributions		0
51-40-730	Improvements other than Buildings		1,350,000
	East Bench Transmission Line (Re-budgeted from 2023)	475,000	
	CFP/IFFP/IFA/Rate Study - Rebudgeted	25,000	
	Cornia Drive Waterline Replacement (Re-budgeted from 2023)	250,000	
	1375 Line Replacement	600,000	
51-40-740	Equipment SCADA Radios @ tanks	60,000	60,000
51-40-750	Vehicles		0
51-40-900	Contribution to Fund Balance		0
51-40-915	Transfer to Admin Services		101,000
<b>WATER IMPACT FEE FUND</b>			
	Bond Payment		75,000

## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-2022 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>WATER IMPACT FEE FUND</b>							
<b>Revenue</b>							
26-37-100	Interest Earnings	3,653	522	648	3,208	1,000	2,000
26-37-200	Water Impact Fees	138,860	93,302	68,862	11,593	120,000	10,000
Total Revenue		142,513	93,824	69,510	14,801	121,000	12,000
<b>Contributions and Transfers</b>							
26-39-500	Contribution From Fund Balance	0	0	0	0	0	0
<b>Expenditures</b>							
26-40-760	Projects	195,872	56,432	0	0	0	0
26-80-800	Transfers	195,873	0	41,161	15,000	115,000	12,000
	Contribution to Fund Balance	0	0	0	0	30,000	0
Water Impact Fee Fund Revenue Total		142,513	93,824	69,510	14,801	121,000	12,000
Water Impact Fee Fund Expenditure Total		391,745	56,432	41,161	15,000	115,000	12,000
Net Total Water Impact Fee Fund		-249,232	37,392	28,349	-199	6,000	0

\* Bond Payment

## South Weber City Budget

Name	South Weber	Fiscal year Ended		6/30/2024
<b>Part VII</b>	<b>Enterprise Fund: Water</b>			
Description (a)		Prior Year Actual (b)	Current Year Estimate (c)	Ensuing year Approved Budget Appropriation (d)
	<b>Operating Revenue</b>			
	Charge for Services	1,575,799	1,656,897	1,650,000
	Connection Fees	11,395	4,500	5,000
	Other: Fees	33,710	43,352	42,000
	Other: Misc. Utility Fees	134	0	0
	Other: Charges for Construction Services - DOL	0	0	0
	Other: Federal Grants	0	0	0
	<b>TOTAL OPERATING REVENUE</b>	1,621,037	1,704,749	1,697,000
	<b>Operating Expense</b>			
	Personnel Services	95,940	180,613	184,000
	Contractual Services	57,220	51,900	96,500
	Material and Supplies	246,158	384,130	556,500
	Depreciation	284,699	300,000	325,000
	Purchase of Water	358,143	374,766	390,000
	Administrative Services	72,000	101,000	101,000
	Other: Construction Services - DOL	2,411,016	0	0
	<b>TOTAL OPERATING EXPENSE</b>	3,525,176	1,392,410	1,653,000
	<b>Non-Operating Revenue (Expense) and Transfers</b>			
	Interest Expense	(101,494)	(115,387)	(121,000)
	Other: Developer Payments For Impov.	0	0	0
	Other: Gain Loss Sale of Assets	0	0	0
	Interest Income	10,341	73,523	60,000
	Sundry Revenue	(50)	0	0
	Operating Transfers From:			
	Impact Fee Spent			
	Operating Transfers To:			
	Other:			
	<b>NET INCOME (LOSS)</b>	(1,995,342)	270,474	(17,000)
	<b>Cash Operating Needs</b>			
	Net Income (Loss)	(1,995,342)	270,474	(17,000)
	Plus: Depreciation	284,699	300,000	325,000
	Plus: Capital Transfers From Water Impact Fee fund	93,302	10,000	12,000
	Capital Contributions From Outside Sources	44,970	0	0
	Plus:			
	Plus:			
	Less: Major Improvements and Capital Outlay	72,260	769,228	1,350,000
	Less: Bond Principal Payments	95,000	95,000	95,000
	Less:			
	<b>TOTAL CASH PROVIDED (REQUIRED)</b>	(1,739,631)	(283,754)	(1,125,000)
	<b>Source of Cash Required</b>			
	Cash Balance at Beginning of year	2,459,517	2,938,788	2,655,035
	Other:			
	Other:			
	<b>TOTAL CASH PROVIDED (REQUIRED)</b>	2,459,517	2,938,788	2,655,035

## Sewer Utility Fund



The South Weber City Sewer Utility Fund is a major fund and supports the maintenance, operations, and infrastructure needs of the sewer system. The planning and engineering personnel oversee the long-range planning, design, and construction management of the sewer system improvements and extensions. South Weber City is contracted with the Central Weber Sewer Improvement District for the treatment of wastewater.

South Weber City maintains 2,295 sewer laterals, 924 manholes, and 36.81 miles of sewer main lines. The City is progressively and continuously researching and implementing the most efficient and effective methods for constructing and maintaining the City's sanitary sewer system in accordance with the Utah Sewer Management Program (USMP).

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Percent of Sewer lines Cleaned Annually	20%	20%	20%	20%
Sewer Backups per Year	0	0	1	0
Total Sewer Connections				

### Sewer Goals 2023

- Create 10-year operations and maintenance projection document
- Complete all OSHA and ULGT risk management items identified
- Document weekly safety training



## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-23 Estimate	2022-23 Budget	2023-24 Budget
<b>SEWER UTILITY</b>							
52-40-110	Full-Time Employee Salaries	51,276	74,090	78,966	57,707	60,000	61,000
52-40-120	Part-time Employee Salaries	0	0	0	0	0	0
52-40-130	Employee Benefit - Retirement	(1,941)	11,743	3,811	12,789	15,000	13,000
52-40-131	Employee Benefit-Employer FICA	4,836	5,727	5,691	4,551	5,000	5,000
52-40-133	Employee Benefit - Work. Comp.	556	1,999	1,835	1,885	3,000	3,000
52-40-134	Employee Benefit - UI	0	0	5	6	0	0
52-40-135	Employee Benefit - Health Ins.	5,901	12,171	16,496	25,606	27,000	28,000
52-40-140	Uniforms	513	510	579	946	1,000	1,000
52-40-230	Travel & Training	1,893	1,118	1,764	3,089	4,000	3,000
52-40-240	Office Supplies & Expense	859	1,104	1,426	1,128	3,000	1,500
52-40-250	Equipment Supplies & Maint.	1,313	1,652	3,721	2,465	5,000	4,000
52-40-255	Vehicle Lease	0	0	0	0	0	8,000
52-40-256	Fuel Expense	255	1,282	2,270	1,953	2,000	2,500
52-40-270	Utilities	477	612	305	477	1,000	1,000
52-40-312	Professional/Technical-Engin	2,559	6,801	848	12,161	21,000	6,000
52-40-325	GIS/ Mapping	0	2,351	1,798	6,509	2,000	3,000
52-40-350	Software Maintenance	2,885	2,289	3,407	2,819	3,000	3,000
52-40-370	Utility Billing Services	9,080	9,800	11,104	9,411	9,000	9,000
52-40-490	O & M Charge	21,501	18,942	16,802	50,803	50,000	50,000
52-40-491	Sewer Treatment Fees	462,340	478,308	486,699	528,821	536,000	593,000
52-40-550	Banking Charges	3,226	3,615	3,649	3,970	4,000	4,000
52-40-650	Depreciation	130,374	146,802	148,357	158,000	150,000	175,000
52-40-690	Projects	0	15,000	6,246	57,606	1,171,000	20,000
52-40-915	Transfer to Admin Svs	41,600	41,600	43,000	61,000	61,000	61,000
	Increase in Fund Balance				370,000	0	160,000
		739,503	837,516	838,779	1,373,705	2,133,000	1,215,000

**SEWER UTILITY****EXPENDITURES**

52-40-110	Full-Time Employee Salaries - 1 FTE	61,000
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## South Weber City Budget

52-40-120	Part-time Employee Salaries		0
52-40-130	Employee Benefit - Retirement		13,000
52-40-131	Employee Benefit-Employer FICA		5,000
52-40-133	Employee Benefit - Work. Comp.		3,000
52-40-134	Employee Benefit - UI		0
52-40-135	Employee Benefit - Health Ins.		28,000
52-40-140	Uniforms		1,000
	.85 FTE Public Works Uniform and Cleaning costs		
52-40-230	Travel and Training		3,000
	<i>Charges for conferences, educational materials, &amp; employee travel</i>		
52-40-240	Office Supplies & Expense		1,500
	<i>Copier Supplies, Postage, and general office supplies</i>		
52-40-250	Equipment Supplies & Maint.		4,000
	<i>Upkeep or repair of equip. and oper. supplies, including pump repair</i>		
52-40-255	Vehicle Lease		8,000
	Truck & Plow (On going)		
52-40-256	Fuel Expense		2,500
52-40-270	Utilities		1,000
52-40-312	Professional/Technical-Engineering		6,000
	Engineering	6,000	
	DWQ Exception	0	
	SSMP Update	0	
52-40-325	GIS/ Mapping		3,000
52-40-350	Software Maintenance		
	<i>Software maintenance contracts</i>		3,000
	<i>Caselle</i>	3,000	
52-40-370	Utility Billing Services		9,000
	<i>% of services associated with the billing and collection of utility accounts</i>		

## South Weber City Budget

52-40-490	Sewer O & M Charge <i>Sewer system supplies and maintenance. increase cleaning</i>	50,000
52-40-491	Sewer Treatment Fee <i>Central Weber Sewer Improvement District charges - 12.5% increase</i>	565,000
52-40-550	Banking Charges <i>Bank charges and fees and credit card transaction fees</i>	4,000
52-40-650	Depreciation	175,000
52-40-690	Projects CFP/IFFP/IFA/Rate Study - Rebudgeted	20,000 20,000
52-40-915	Transfer to Admin Services	61,000

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-2022 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>SEWER IMPACT FEE FUND</b>							
<b>Revenue</b>							
21-37-100	Interest Earnings	10,894	3,296	3,736	12,392	0	3,000
21-37-200	Sewer Impact Fees	328,496	214,110	126,119	21,065	400,000	20,000
	Total Revenue	339,390	217,406	129,855	33,457	400,000	23,000
<b>Contributions and Transfers</b>							
21-39-500	Contribution From Fund Balance	0	0	0	0	0	0
	Total Contributions and Transfers	0	0	0	0	0	0
<b>Expenditures</b>							
21-40-490	Sewer Impact Fee Projects	0	0	0	0	0	0
21-40-760	Transfer to Sewer Fund	170,872	41,497	0	4,000	215,000	4,000
	Contribution to Fund Balance				0	185,000	19,000
	Total Expenditures	170,872	41,497	0	4,000	400,000	23,000
	Sewer Impact Fee Fund Revenue Total	339,390	217,406	129,855	33,457	400,000	23,000
	Sewer Impact Fee Fund Expenditure Total	170,872	41,497	0	4,000	400,000	23,000
	Net Total Sewer Impact Fee Fund	168,519	175,909	129,855	29,457	0	0
	* Sewer Fund Ex. Cap. Reimbursement				4,000		

## South Weber City Budget

Name	South Weber	Fiscal Year Ended		6/30/2024
<b>Part VII</b>	<b>Enterprise Fund: Sewer</b>			
Description (a)		Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	<b>Operating Revenue</b>			
	Charge for Services	1,045,057	1,072,483	1,151,000
	Other:			
	<b>TOTAL OPERATING REVENUE</b>	1,045,057	1,072,483	1,151,000
	<b>Operating Expense</b>			
	Personnel Services	107,383	103,492	111,000
	Contractual Services	20,805	34,870	25,000
	Material and Supplies	32,534	117,522	70,000
	Depreciation	148,357	158,000	175,000
	Other: Sewer Treatment Fees	486,699	528,821	593,000
	Other: Administrative Services	43,000	61,000	61,000
	Other:			
	<b>TOTAL OPERATING EXPENSE</b>	838,779	1,003,705	1,035,000
	<b>Non-Operating Revenue (Expense) and Transfers</b>			
	Connection Fees			
	Interest Earned	16,249	90,162	60,000
	Capital Contributions From Outside Sources	0	33,000	0
	Impact Fee Collected			
	Other:			
	<b>NET INCOME (LOSS)</b>	222,528	191,941	176,000
	<b>Cash Operating Needs</b>			
	Net Income (Loss)	222,528	191,941	176,000
	Plus: Depreciation	148,357	158,000	175,000
	Plus: Capital Transfers From Sewer Impact Fee Fund	23,863	33,000	4,000
	Plus:			
	Less: Major Improvements and Capital Outlay	6,246	57,606	20,000
	Less: Bond Principal Payments			
	<b>TOTAL CASH PROVIDED (REQUIRED)</b>	388,501	325,335	335,000
	<b>Source of Cash Required</b>			
	Cash Balance at Beginning of Year	3,345,572	3,631,951	3,957,286
	Sale of Investment and Other Current Assets			
	Other:			
	<b>TOTAL CASH PROVIDED (REQUIRED)</b>	3,345,572	3,631,951	3,957,286

## Sanitation Utility Fund

The Sanitation Utility Fund is a major fund. It has been created to aid in improving and confirming the service delivery of solid waste sanitation. The City is progressively and continuously researching and implementing the most efficient and effective methods for constructing and maintaining the City's solid waste sanitation system; to include: (1) the prevention and spread of disease; (2) the deterrence of nuisances and damage to property; and (3) the minimizing of environmental pollution. South Weber City has contracted with Robinson Waste Services, Inc. for its solid waste sanitation removal service. However, the City's personnel manage and maintain the supply and distribution of all solid waste receptacles in the city.



## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-2022 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>SANITATION UTILITY</b>							
53-40-110	Full-Time Employee Salaries	11,123	3,895	1,622	0	0	0
53-40-120	Part-time Employee Salaries	0	0	0	0	0	0
53-40-130	Employee Benefit - Retirement	(1,719)	(985)	295	0	0	0
53-40-131	Employee Benefit-Employer FICA	859	323	128	0	0	0
53-40-133	Employee Benefit - Work. Comp.	155	88	39	0	0	0
53-40-134	Employee Benefit - UI	0	0	0	0	0	0
53-40-135	Employee Benefit - Health Ins.	2,666	887	378	0	0	0
53-40-140	Uniforms	0	0	0	0	0	0
53-40-250	Equipment Supplies & Maint.	32,917	106	38,365	46,000	46,000	23,000
53-40-280	Telephone	0	53	40	0	0	0
53-40-350	Software Maintenance	2,215	2,289	2,334	2,746	3,000	3,000
53-40-370	Utility Billing Services	3,985	4,306	4,898	3,983	4,000	4,000
53-40-492	Sanitation Fee Charges	380,441	377,257	442,864	442,323	435,000	477,000
53-40-550	Banking Charges	1,546	1,728	1,743	1,939	1,000	2,000
53-40-915	Transfer to Admin Services	27,500	27,500	36,000	38,000	38,000	38,000
53-40-900	Contribution to Fund Balance	0	0	0	18,000	0	9,000
		461,690	417,448	528,704	552,991	527,000	556,000

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-2022 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>SANITATION UTILITY FUND</b>							
<b>MISCELLANEOUS REVENUE</b>							
53-36-100	Interest Earnings	8,405	2,244	2,217	13,832	2,000	10,000
	Total Miscellaneous Revenue:	8,405	2,244	2,217	13,832	2,000	10,000
<b>SANITATION UTILITIES REVENUE</b>							
53-37-700	Sanitation Fees	469,449	500,257	519,805	539,314	525,000 *	546,000
	Total Sanitation Utilities Revenue:	469,449	500,257	519,805	539,314	525,000	546,000
<b>MISCELLANEOUS</b>							
53-38-920	Gain Loss Sale of Assets	0	0	0	0	0	0
53-39-500	Contribution from Fund Balance	0	0	0	0	0	0
	Total Miscellaneous:	0	0	0	0	0	0
		477,854	502,501	522,022	553,146	527,000	556,000

\* 2% increase



## South Weber City Budget

Name	South Weber	Fiscal Year Ended		6/30/2024
<b>Part VII</b>	<b>Enterprise Fund: Sanitation</b>			
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	<b>Operating Revenue</b>			
	Charge for Services	519,805	539,314	546,000
	Other:			
	<b>TOTAL OPERATING REVENUE</b>	519,805	539,314	546,000
	<b>Operating Expense</b>			
	Personnel Services	2,461	0	0
	Contractual Services	8,974	8,667	9,000
	Material and Supplies	38,405	46,000	23,000
	Depreciation			
	Other: Sanitation Disposal Fees	442,864	442,323	477,000
	Other: Administrative Services	36,000	38,000	38,000
	Other:			
	<b>TOTAL OPERATING EXPENSE</b>	528,704	534,991	547,000
	<b>Non-Operating Revenue (Expense) and Transfers</b>			
	Connection Fees			
	Interest Earned	2,217	13,832	10,000
	Capital Contributions From Outside Sources			
	Other:			
	<b>NET INCOME (LOSS)</b>	(6,682)	18,155	9,000
	<b>Cash Operating Needs</b>			
	Net Income (Loss)	(6,682)	18,155	9,000
	Plus: Depreciation			
	Less:			
	<b>TOTAL CASH PROVIDED (REQUIRED)</b>	(6,682)	18,155	9,000
	<b>Source of Cash Required</b>			
	Cash Balance at Beginning of Year	471,503	467,102	485,257
	Sale of Investment and Other Current Assets			
	Other:			
	<b>TOTAL CASH PROVIDED (REQUIRED)</b>	471,503	467,102	485,257

## Storm Drain Utility Fund



The Storm Drain Utility Fund is a major fund and certifies that the discharge of storm water pollutants is eliminated. The City is progressively and continuously researching and implementing the most efficient and effective methods for constructing and maintaining the City's storm water system in accordance with Utah Pollutant Discharge Elimination System (UPDES), National Pollutant Discharge Elimination System (NPDES), and the execution of the City's Municipal Storm Water System (MS4) permit.

The planning and engineering personnel oversee the long-range planning, design, and construction management of the storm water system improvements and extensions. South Weber City maintains 10 detention basins, 621 manhole covers, 530 storm drain grates, and 22.30 miles of storm drain pipe in the ground. Many of the city's detention basins have a joint use where they are also utilized for recreation and athletic programs.

The Public Works Department's mission is to aid in improving the quality of life for the residents of South Weber by working proactively as a team. This is also accomplished through research and implementation of the most efficient and effective methods for constructing and maintaining the storm drain system.

## South Weber City Budget

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Number of times streets swept	3	3	3	3
Percent of Storm Drains Cleaned Annually	0%	0%	0%	25%

## Storm Drain Goals 2023

- Create 10-year operations and maintenance projection document
- Complete all OSHA and ULGT risk management items identified
- Document weekly safety training

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-2022 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>STORM DRAIN</b>							
54-40-110	Full-Time Employee Salaries	28,431	27,831	34,264	53,924	57,000	58,000
54-40-120	Part-time Employee Salaries	0	0	0	0	0	0
54-40-130	Employee Benefit - Retirement	8,300	737	1,718	11,299	12,000	13,000
54-40-131	Employee Benefit-Employer FICA	2,012	1,957	2,516	4,401	5,000	5,000
54-40-133	Employee Benefit - Work. Comp.	340	846	930	1,824	2,000	2,000
54-40-134	Employee Benefit - UI	0	0	5	6	0	0
54-40-135	Employee Benefit - Health Ins.	7,031	10,312	15,628	25,606	27,000	28,000
54-40-140	Uniforms	513	510	579	946	1,000	1,000
54-40-230	Travel and Training	250	1,250	0	300	2,000	1,000
54-40-250	Equipment Supplies & Maintenance	391	510	0	922	1,200	1,200
54-40-255	Vehicle Lease	0	0	0	0	0	10,000
54-40-256	Fuel Expense	140	935	1,562	1,253	1,500	1,500
54-40-260	Grounds Maintenance	0	0	0	80,000	80,000	80,000
54-40-270	Utilities	922	0	0	0	300	300
54-40-312	Professional/Technical-Enginr	22,758	28,046	6,944	610	8,000	1,000
54-40-325	GIS/ Mapping	26,275	6,121	2,763	3,268	10,000	4,000
54-40-331	Promotions	1,155	0	0	1,126	1,200	1,200
54-40-350	Software Maintenance	2,215	4,689	4,807	4,319	4,800	4,800
54-40-370	Utility Billing Services	1,986	2,144	2,429	1,965	2,000	2,000
54-40-493	Storm Drain O & M	3,864	506	23,535	21,250	30,000	30,000
54-40-550	Banking Charges	740	824	831	947	1,000	1,000
54-40-650	Depreciation	147,794	188,991	221,126	225,000	200,000	225,000
54-40-690	Projects	0	20,343	31,664	6,070	6,000	40,000
54-40-915	Transfer to Admin Services	21,000	21,000	26,000	43,000	43,000	43,000
54-40-900	Addition to Fund Balance	0	0	0	47,500	149,000	17,000
		276,118	317,551	377,299	535,535	644,000	570,000

## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>STORM DRAIN</b>							
<b>MISCELLANEOUS REVENUE</b>							
54-33-400	State Grants	0	0	0	0	0	0
54-36-100	Interest Earnings	8,799	1,379	1,995	14,253	4,000	10,000
Total Miscellaneous Revenue:		8,799	1,379	1,995	14,253	4,000	10,000
<b>STORM DRAIN UTILITIES REVENUE</b>							
54-37-450	Storm Drain Revenue	189,131	199,398	204,208	521,353	640,000 *	555,000
Total Storm Drain Utilities Revenue:		189,131	199,398	204,208	521,353	640,000	555,000
54-34-270	Developer Pmts for Improvements	275,198	506	0	0	0	0
54-38-910	Capital Contributions	617,814	472,016	12,528	0	0	0
Total Contributions:		893,013	472,522	12,528	0	0	0
<b>CONTRIBUTIONS AND TRANSFERS</b>							
54-38-600	Transfer from Impact Fees	0	0	0	0	0	5,000
54-39-500	Contribution From Fund Bal	0	0	0	0	0	0
Total Contributions and Transfers		0	0	0	0	0	5,000
		1,090,942	673,300	218,731	535,606	644,000	570,000

3% Rate increase as per adopted rate study

## Storm Drain

## EXPENDITURE

## S

54-40-110	Full-time Employee Salaries - 1.5 FTE	58,000
54-40-120	Part-time Employee Salaries	0
54-40-130	Employee Benefit - Retirement	13,000
54-40-131	Employee Benefit-Employer FICA	5,000
54-40-133	Employee Benefit - Work. Comp.	2,000

## South Weber City Budget

54-40-134	Employee Benefit - UI	0
54-40-135	Employee Benefit - Health Ins.	28,000
54-40-140	Uniforms	
	.5 FTE Public Works Uniform and Cleaning costs	1,000
54-40-230	Travel and Training	
	<i>Charges for conferences, educational materials, &amp; employee travel</i>	1,000
	State Certifications	500
	Training on new regulations	500
54-40-250	Equipment Supplies & Maint.	1,200
	<i>Upkeep or repair of equip. and oper. Supplies</i>	
54-40-255	Vehicle Lease	10,000
	Truck & Plow HD (Scheduled Replacement)	
54-40-256	Fuel Expense	1,500
54-40-260	Grounds Maintenance	80,000
	<i>Maintenance of Detention Basins by Parks Dept.</i>	
54-40-270	Storm Drain - Power & Pumping	300
54-40-312	Professional/Technical-Engineering	1,000
	<i>Engineering Services</i>	
54-40-315	Professional/Technical - Auditor	0
54-40-325	GIS/ Mapping	4,000
54-40-331	Promotion - Storm Drain	1,200
	<i>Payment to Davis County Storm Drain for education of communication</i>	
54-40-350	Software Maintenance	4,800
	<i>Software maintenance contracts</i>	
54-40-370	Utility Billing Services	2,000
	<i>% of services associated with the billing and collection of utility accounts</i>	
54-40-493	Storm Drain O & M	30,000
	<i>Cleaning of drains, ponds, and boxes</i>	
54-40-550	Banking Charges	1,000
	<i>Bank charges and fees and credit card transaction fees</i>	



## South Weber City Budget

54-40-650	Depreciation	225,000
54-40-690	Projects Manholes	40,000 40,000
54-40-915	Transfer to Admin Services	43,000
54-40-900	Addition to Fund Balance	17,000

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>STORM DRAIN IMPACT FEE</b>							
<b>Revenue</b>							
22-37-100	Interest Earnings	1,016	1,016	91	322	0	0
22-37-200	Storm Drain Impact Fees	33,915	33,915	34,505	18,674	50,000	15,000
	<b>Total Revenue</b>	<b>34,931</b>	<b>34,931</b>	<b>34,596</b>	<b>18,996</b>	<b>50,000</b>	<b>15,000</b>
<b>Contributions and Transfers</b>							
22-39-500	Contribution From Fund Balance	0	0	0	0	0	0
	<b>Total Contributions and Transfers</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>							
22-40-690	Projects	0	0	0	0	0	0
22-80-800	Transfers	70,329	55,726	34,596	0	0 *	5,000
	Contribution to Fund Balance					50,000	10,000
	<b>Total Expenditures</b>	<b>70,329</b>	<b>55,726</b>	<b>34,596</b>	<b>0</b>	<b>50,000</b>	<b>15,000</b>
	<b>Storm Drain Impact Fee Fund Revenue Total</b>	<b>34,931</b>	<b>34,931</b>	<b>34,596</b>	<b>18,996</b>	<b>50,000</b>	<b>15,000</b>
	<b>Storm Drain Impact Fee Fund Expenditure Total</b>	<b>70,329</b>	<b>55,726</b>	<b>34,596</b>	<b>0</b>	<b>50,000</b>	<b>15,000</b>
	<b>Net Total Storm Drain Impact Fee Fund</b>	<b>(35,398)</b>	<b>(20,795)</b>	<b>0</b>	<b>18,996</b>	<b>0</b>	<b>0</b>
* Existing Capacity Repay							

## South Weber City Budget

Name	South Weber	Fiscal Year Ended		6/30/2024
<b>Part VII</b>	<b>Enterprise Fund: Storm Water</b>			
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	<b>Operating Revenue</b>			
	Charge for Services	204,208	521,353	555,000
	Other:			
	<b>TOTAL OPERATING REVENUE</b>	204,208	521,353	555,000
	<b>Operating Expense</b>			
	Personnel Services	55,640	98,006	107,000
	Contractual Services	17,774	12,234	14,000
	Material and Supplies	56,760	6,070	40,000
	Depreciation	221,126	225,000	225,000
	Other: Administrative Services	26,000	43,000	43,000
	Other:			
	Other:			
	<b>TOTAL OPERATING EXPENSE</b>	377,299	384,310	429,000
	<b>Non-Operating Revenue (Expense) and Transfers</b>			
	Connection Fees			
	Interest Earned	1,995	14,253	10,000
	Capital Contributions From Outside Sources	0	0	0
	Other:			
	<b>NET INCOME (LOSS)</b>	(171,096)	151,297	136,000
	<b>Cash Operating Needs</b>			
	Net Income (Loss)	(171,096)	151,297	136,000
	Plus: Depreciation	221,126	225,000	225,000
	Plus: Capital Transfers From Impact Fee Fund	0	0	5,000
	Less: Major Improvements and Capital Outlay	31,664	6,070	40,000
	Less: Bond Principal Payments			
	<b>TOTAL CASH PROVIDED (REQUIRED)</b>	18,366	370,227	326,000
	<b>Source of Cash Required</b>			
	Cash Balance at Beginning of Year	383,580	465,267	835,494
	Other:			
	<b>TOTAL CASH PROVIDED (REQUIRED)</b>	383,580	465,267	835,494

# Department Breakdowns

## Legislative Department

The legislative authority of the City is held within a six-member Council, with one Council Member serving as Mayor, with no legislative voting power. The mission of the Legislative Services Department is to enact ordinances and resolutions, approve an annual budget along with making other financial policy decisions, direct and supervise the City Manager, ensure that services are provided in a cost-effective manner, provide nominal compensation, as well as training and education for elected officials and Planning Commission members, and provide policy direction for the benefit of the City, its residents, and businesses. To accomplish these important objectives, it is acknowledged that ongoing preparation and planning is realized, relationship development with neighboring public officials is attained, and that private individuals and groups are encouraged to participate in the future growth of the City.

Furthermore, the Mayor and City Council are committed to providing for a Youth City Council in order to provide leadership training and service opportunities for the youth who reside in the City, as well as to the Planning Commission which provides recommendations and decisions regarding all land use ordinances and applications. The Youth City Council is comprised of up to 11 youth. The Planning Commission is made up of five Commissioners appointed by the Mayor with advice and consent of the City Council.

Annually, the City Council establishes strategic priorities which are outlined in the City's strategic plan. The City's goals and action plans are established within the five strategic objectives of public safety; infrastructure, equipment, and municipal services; fiscal sustainability and planning; community engagement; and employees. Regular evaluation and reporting take place among City staff and elected officials on the progress made within each strategic objective, including an annual report to the full City Council at the annual planning and budget retreat held each January.



## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>LEGISLATIVE</b>							
10-41-005	Salaries - Council & Commissions	22,756	24,189	20,300	14,400	28,000	28,000
10-41-131	Employee Benefit-Employer FICA	1,741	1,850	1,553	1,151	2,200	2,200
10-41-133	Employee Benefit - Work. Comp.	263	599	450	364	1,000	1,000
10-41-140	Uniforms	0	0	0	0	0	0
10-41-210	Books, Subscriptions, Memberships	4,423	3,848	50	5,182	4,000	6,000
10-41-230	Travel & Training	2,038	6,224	7,226	10,910	13,000	13,000
10-41-240	Office Supplies and Expenses	49	7	45	200	200	200
10-41-494	Youth City Council	1,222	617	4,488	4,960	5,000	5,000
10-41-620	Miscellaneous	2,571	1,158	6,569	5,284	5,100	5,100
10-41-740	Equipment	0	0	5,055	0	0	0
10-41-925	Country Fair Days Donation	5,000	5,000	5,000	7,500	7,500	7,500
		40,063	43,492	50,736	49,954	66,000	68,000

**LEGISLATIVE**

10-41-005	Salaries - Council & Commissions <i>Mayor &amp; City Council</i>					28,000	
10-41-131	Employee Benefit-Employer FICA					2,200	
10-41-133	Employee Benefit - Work. Comp.					1,000	
10-41-140	Uniforms Councilmember shirts					0	
10-41-210	Books, Subscriptions, Memberships ULCT Annual Membership Davis County Chamber of Commerce Membership				5,000 1,000	6,000	
10-41-230	Travel and Training <i>Charges for conferences, educational materials, &amp; employee travel</i> ULCT Fall Conference ( 6 councilmembers) Newly Elected Official Training ULCT St. George Conference (6 Council Members) Spring Retreat Misc.				2,500 500 6,000 2,000 2,000	13,000	

## South Weber City Budget

10-41-240	Office Supplies and Expenses		200
10-41-370	Professional/Technical Service		0
10-41-494	Youth Council		5,000
	<i>11 members with Council Advisors</i>		
	ULCT Legislative Day		
	Youth Council Annual Conference		
	Community Events		
10-41-620	Miscellaneous		5,100
	Donation to Sunset Jr. High	200	
	Donation to Northridge	200	
	South Weber Elementary	200	
	Highmark	200	
	City Holiday Season Event	3,500	
	Other unclassified	800	
10-41-740	Equipment		0
10-41-925	Country Fair Days Donation		7,500



## Judicial Department



The South Weber Justice Court was established in 1971 when the town changed into a City. Its mission is to improve the quality of life for the residents and non-residents who frequent the city. The Court has jurisdiction to adjudicate infractions and misdemeanors (Class B & C) when the violation occurred within city boundaries. Several law enforcement agencies issue citations into the South Weber Justice Court including Utah Highway Patrol, Davis County Sheriff's Office, and the Division of Wildlife Resources. Small claims cases which either occurred in the city or where the defendant resides in the city may also be heard if the suit is \$15,000 or under.

The South Weber Justice Court is dedicated to serving the public with respect and professionalism. The Judge is assisted in his duties by one court clerk and one assistant clerk. In order to ensure that the court is in compliance the State evaluates the Judge and staff by surveying the public, lawyers, and defendants. This occurs every four years. The latest re-certification took effect in 2020 and will continue till 2024. The Administrative Office of the Courts oversees Utah judicial matters and has found this court to be in full compliance with all standards, regulations, and guidelines. The court is a Class III Justice Court based on the volume of citations processed.

To provide consistent services the courts goal is to hold court twice a month. Due to COVID19, the court had to go from in person to video. The court still maintains court twice a month. The court returned to in person court in October of 2022.

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Time to disposition small claims (Utah Judicial Council standard is 9 months)	100%	100%	100%	95%
Time to disposition for traffic (Utah Judicial Council standard is 3 months)	98%	91%	97%	95%
Time to disposition for criminal (Utah Judicial Council standard is 6 months)	97%	86%	85%	95%

## South Weber City Budget

		Actual	Actual	Actual	Estimate	Budget	Budget
<b>JUDICIAL</b>							
10-42-004	Judge Salary	9,648	14,923	14,690	15,668	16,000	18,000
10-42-110	Employee Salaries	32,812	33,524	26,173	0	0	0
10-42-130	Employee Benefit - Retirement	7,928	8,757	7,876	2,372	4,000	4,000
10-42-131	Employee Benefit-Employer FICA	3,138	3,600	3,221	1,364	2,000	2,000
10-42-133	Employee Benefit - Work. Comp.	182	378	354	379	500	500
10-42-134	Employee Benefit - UI	0	0	3	2	0	0
10-42-135	Employee Benefit - Health Ins.	11,726	11,147	10,242	0	0	0
10-42-210	Books/Subscriptions/Membership	644	20	150	146	700	100
10-42-230	Travel & Training	982	508	678	1,618	5,000	3,000
10-42-240	Office Supplies & Expense	858	1,013	969	481	600	500
10-42-280	Telephone	720	500	390	600	500	600
10-42-313	Professional/Tech. - Attorney	12,219	9,225	8,175	9,700	10,000	10,000
10-42-317	Professional/Technical-Bailiff	3,241	0	0	3,267	4,000	5,000
10-42-350	Software Maintenance	738	763	802	940	800	1,000
10-42-550	Banking charges	1,302	2,064	2,192	2,360	900	2,000
10-42-610	Miscellaneous	313	464	601	983	1,000	1,000
10-42-740	Equipment	2,684	0	0	0	0	300
10-42-980	State Treasurer Surcharge	0	0	0	0	0	0
		89,135	86,877	76,515	39,879	46,000	48,000

**JUDICIAL**

10-42-004	Judge Salary .1 FTE	18,000
10-42-120	Full-time Employee Salaries 0 FTE	0
10-42-130	Employee Benefit - Retirement	4,000
10-42-131	Employee Benefit-Employer FICA	2,000
10-42-133	Employee Benefit - Work. Comp.	600
10-42-134	Employee Benefit - UI	0
10-42-135	Employee Benefit - Health Ins.	0
10-42-210	Books/Subscriptions/Membership	100

## South Weber City Budget

*Judge Bar Dues*

10-42-230	Travel and Training	2,900
	<i>Charges for conferences, educational materials, &amp; employee travel</i>	
	Admin. Office of Courts - Fall	0
	Admin. Office of Courts - Spring	1,400
	BCI Conference	1,000
	Judge	400
	Local training	100
10-42-240	Office Supplies & Expense	500
	Normal office supplies, postage and copying	
10-42-243	Court Refunds	0
10-42-280	Telephone	600
10-42-313	Professional/Tech. - Attorney	10,000
	<i>Contracted Service for City Prosecutor &amp; Public Defenders</i>	
10-42-317	Professional/Technical-Bailiff	5,000
	<i>Contracted Service with County Sheriff's Office</i>	
10-42-350	Software Maintenance	1,000
	<i>Software maintenance contracts</i>	
10-42-550	Banking Charges	2,000
	<i>Bank charges and fees and credit card transaction fees</i>	
10-42-610	Miscellaneous	1,000
	Interpreter and other miscellaneous	
10-42-740	Equipment	300
	Printer	300

# Administrative Department



The Administrative Department's mission is to serve as the focal point of the City's day-to-day operations, provide support to all other City departments, and administer the programs and services of the City while implementing and enacting the policies of the Mayor and Council. This department also carries out directives of the City Manager through employee and contract relationships, and provides quality services to its residents and the businesses in South Weber City. The Administrative Department is comprised of four full time and two part time employees and with assistance from other departments, the Administrative Department assures City services are provided efficiently within the budget adopted by the City Council.

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Earn Distinguished Budget Presentation Award	-	Yes	Yes	Yes
Earn Certificate of Achievement for Excellence in Financial Reporting Award	-	-	-	Yes
Maintain Low Fraud Risk Assessment Score (>355)	290	335	375	355
Bank reconciliations completed by end of following month	-	-	-	12





## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>ADMINISTRATIVE</b>							
10-43-110	Full Time Employee Salaries	302,304	326,820	326,250	365,689	363,000	379,000
10-43-120	Part-time Employee Wages	35,720	59,703	53,036	60,402	71,000	79,000
10-43-130	Employee Benefit - Retirement	58,120	61,105	64,128	85,194	102,000	88,000
10-43-131	Employee Benefit-Employer FICA	25,206	28,678	30,428	33,771	34,000	36,000
10-43-133	Employee Benefit - Work. Comp.	1,524	3,539	3,260	6,165	7,000	7,000
10-43-134	Employee Benefit - UI	31	0	45	(570)	0	0
10-43-135	Employee Benefit - Health Ins.	68,910	65,324	72,426	82,745	77,000	90,000
10-43-136	HRA Reimbursement - Health Ins	3,300	3,300	225	3,150	3,500	3,500
10-43-137	Employee Testing	178	112	207	35	0	0
10-43-140	Uniforms	460	683	0	(0)	0	0
10-43-210	Books/Subscriptions/Membership	2,288	4,285	3,366	3,319	3,500	3,500
10-43-220	Public Notices	5,595	6,069	3,908	4,577	6,000	6,000
10-43-230	Travel and Training	6,473	3,725	20,014	20,148	20,000	23,000
10-43-240	Office Supplies & Expense	8,113	6,403	9,759	8,770	9,000	9,000
10-43-250	Equipment - Oper. Supplies and Maint.	4,933	3,629	3,368	4,883	6,500	6,500
10-43-256	Fuel Expense	39	189	113	(0)	0	0
10-43-262	General Government Buildings	6,897	7,093	13,676	6,681	7,500	7,500
10-43-270	Utilities	5,431	4,403	5,318	5,072	6,000	6,000
10-43-280	Telephone	13,377	16,673	18,861	17,443	18,000	18,000
10-43-308	Professional & Tech. - I.T.	12,643	13,079	11,147	31,459	33,000	33,000
10-43-309	Professional & Tech. - Auditor	10,000	12,500	12,000	13,000	15,000	15,000
10-43-312	Professional & Tech. - Engineer	89	0	258	0	0	0
10-43-313	Professional & Tech. - Attorney	29,205	129,640	51,999	44,886	70,000	60,000
10-43-314	Ordinance Codification	3,227	1,287	7,083	4,785	5,000	5,000
10-43-316	Elections	7,155	0	25,188	0	0	20,000
10-43-329	City Manager Fund	1,488	3,241	4,066	5,259	5,000	5,000
10-43-350	Software Maintenance	22,861	20,357	27,243	27,034	26,000	30,000
10-43-510	Insurance & Surety Bonds	40,993	43,495	47,992	47,017	46,000	48,000
10-43-550	Banking Charges	283	398	362	1,016	1,000	1,000
10-43-610	Miscellaneous	966	7,265	4,558	4,170	4,000	4,000
10-43-625	Cash over and short	-66	-98	1	4	0	0
10-43-740	Equipment	11,678	30,639	4,247	20,543	19,000	10,000
10-43-841	Transfer to Recreation Fund	97,500	70,000	75,000	116,500	75,000	0
10-43-910	Transfer to Cap. Proj. Fund	271,032	360,000	0	70,000	70,000	0
10-43-900	Addition to Fund Balance	0	0	0	109,000	109,000	0
		1,057,952	1,293,537	901,543	1,202,146	1,212,000	993,000



## South Weber City Budget

## ADMINISTRATIVE

10-43-110	Full Time Employee Salaries <i>City Mgr., Finance Dir., Treasurer, and Recorder -4 FTE</i>	379,000
10-43-120	Part-time Employee Wages <i>Front Office (2), Recording Sec. - 2.25 FTE</i>	79,000
10-43-130	Employee Benefit - Retirement	88,000
10-43-131	Employee Benefit-Employer FICA	36,000
10-43-133	Employee Benefit - Work. Comp.	7,000
10-43-134	Employee Benefit - UI	0
10-43-135	Employee Benefit- Health Ins	90,000
10-43-136	HRA Reimbursement - Health Ins	3,500
10-43-137	Employee Testing	0
10-43-140	Uniforms <i>Once a year all employees receive an article of clothing with city logo</i>	0
10-43-210	Books/Subscriptions/Membership <i>Memberships in Professional Organizations and Subscriptions</i> UCMA, ICMA, AICPA, ULCT, UGFOA, Standard Examiner, etc.	3,500
10-43-220	Public Notices <i>Notices published in the Standard Examiner</i>	6,000
10-43-230	Travel & Training <i>Charges for conferences, educational materials, &amp; employee travel</i>	23,000
	ULCT Spring and Fall Conferences	2,000
	UCMA Conference	1,500
	UGFOA Conference	1,500
	GFOA Conference	2,500
	UMCA	1,000
	UAPT (2)	2,500
	ICMA Conference	3,000
	Caselle Conference	2,000
	City Manager Vehicle Allowance	6,000
	Other trainings - 1-2 day local	1,000

## South Weber City Budget

10-43-240	Office Supplies & Expense <i>Copier Supplies, Postage, and general office supplies</i>	9,000
10-43-250	Equipment - Operating Supplies and Maintenance <i>Upkeep or repair of equipment and operating supplies</i>	6,500
10-43-256	Fuel Expense	0
10-43-262	General Government Buildings <i>Maintenance of City Hall</i>	7,500
	Janitorial Services	3,000
	Fire Ext., flags, misc.	2,000
	Other	2,500
10-43-270	Utilities <i>Electricity, Natural Gas and Recycling expenses for City Hall</i>	6,000
10-43-280	Telephone <i>Comcast services and Cellphone Allowances</i>	18,000
10-43-308	Professional & Tech. - I.T.	33,000
	Executech	11,000
	Cybersecurity	20,000
	Website Hosting	2,000
10-43-309	Professional & Tech. - Auditor	15,000
10-43-310	Professional & Tech. - Planner (Moved to Community Services Dept.)	0
10-43-311	Professional & Tech. - Eco Dev/ Comm Fundraising (Moved to Community Services Dept.)	0
10-43-312	Professional & Tech. - Engineer (Moved to Community Services Dept.)	0
10-43-313	Professional & Tech. - Attorney	60,000
10-43-314	Ordinance Codification	5,000
10-43-316	Elections <i>Municipal Election run by County</i>	20,000
10-43-329	City Manager Fund <i>Special activities at City Manager's discretion</i>	5,000
10-43-350	Software Maintenance <i>Software maintenance contracts</i>	30,000

## South Weber City Budget

	Caselle Software	5,000	
	Laserfiche	1,600	
	Strategic Plan Software	1,400	
	ArchiveSocial	3,000	
	Office 365/email/backup	17,000	
	Other	2,000	
10-43-510	Insurance & Surety Bonds		48,000
	<i>General Liability and Property Insurance</i>		
10-43-550	Banking Charges		1,000
	<i>Bank charges and fees and credit card transaction fees</i>		
10-43-610	Miscellaneous		4,000
	<i>Unclassified unanticipated expenses</i>		
10-43-625	Cash over and short		0
10-43-740	Equipment Purchases		10,000
	<i>Computer upgrades and software</i>	10,000	
10-43-841	Transfer to Recreation Fund		0
10-43-910	Transfer to Capital Projects Fund		0
	<i>1900 Sidewalk Project</i>	0	
10-43-900	Addition to Fund Balance		0

## Public Safety Department



South Weber City contracts for public safety services through an interlocal agreement with the Davis County Sheriff's Office (DCSO) for Law & Alcohol Enforcement, Animal Control, and other related public safety services. The DCSO also provides the City with emergency planning and management services. South Weber City and DCSO are continually seeking new methods of ingenuity and resourcefulness to maintain a level of service that will ensure a gratifying quality of life, safety, and security for our community.



## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-23 Estimate	2022-23 Budget	2023-24 Budget
<b>PUBLIC SAFETY</b>							
10-54-310	Sheriff's Department	227,622	227,622	227,622	271,611	266,000	312,000
10-54-311	Animal Control	20,027	20,787	20,503	20,553	25,000	0
10-54-320	Emergency Preparedness	0	4,969	20,402	54,266	57,000	12,000
10-54-321	Liquor Law (Narcotics)	0	7,123	5,213	6,600	7,000	7,000
		247,649	260,500	273,739	353,031	355,000	331,000

**PUBLIC SAFETY**

10-54-310	Sheriff's Department				312,000		
	Sheriff's office & Narcotics Strike Team						
	Sheriff Contract			305,000			
	Davis Metro Narcotics Strike Force			7,000			
10-54-311	Animal Control				0		
	Contracted Services with Davis Animal Control						
10-54-320	Emergency Preparedness				12,000		
	CERT Program			3,000			
	EOP Update			3,000			
	FEMA Grant Application			2,000			
	Miscellaneous			4,000			
10-54-321	Liquor Law (Narcotics)				7,000		
	<i>Liquor Funds Transferred to County for Enforcement</i>						



## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>PUBLIC SAFETY IMPACT FEE FUND</b>							
<b>Revenue</b>							
29-37-200	Public Safety Impact Fees	14,112	10,288	6,391	1,994	12,000	2,000
	Total Source: 34:	14,112	10,288	6,391	1,994	12,000	2,000
<b>Revenue</b>							
29-39-500	Contribution From Fund Balance	716	96	0	0	0	0
29-37-100	Interest Earnings	168	109	21	20	0	0
	Total Revenue	14,996	10,494	6,412	2,014	12,000	2,000
<b>Contributions and Transfers</b>							
29-80-800	Transfer to General Fund	14,996	10,494	(6,412)	2,000	12,000 *	2,000
	Total Contributions and Transfers	14,996	10,494	(6,412)	2,000	12,000	2,000
	Revenue Total	14,996	10,494	6,412	2,014	12,000	2,000
	Expenditure Total	14,996	10,494	(6,412)	2,000	12,000	2,000
	Net Total	0	(0)	12,824	14	0	0

\* Fire Station Bond Payment \$2,000

## Fire Department

The Mission of the South Weber City Fire Department is to protect lives, preserve property, and stabilize incidents involving fire, medical emergencies, and other dangerous conditions. The South Weber City Fire Department is dedicated to sustaining the health, safety, and wellness of the residents of South Weber City.

The Fire Departments Core Values are:

To **Prepare** effectively for Fire and Emergency Medical Response (EMS).

To **Engage** in bettering the community we serve.

To **Affect** the lives of those we serve in a positive manner.

To **Respond** professionally always.

To **Live** and uphold the oath of which we are sworn.

The South Weber City Fire Department is a full-time department operated by a part-time staff with a geographic response area of the city, that includes Highway 89, Interstate 84, and the Weber Basin Job Corps. The South Weber City Fire Department is committed to the assistance of neighboring cities, counties, and Hill Air Force Base through mutual aid agreements.



To ensure effective staffing, we measure performance. This is done in two main ways. The first is our response time requirements. Every month response times are reviewed to ensure the standards are being met. Second, the fire chief meets with the Medical Control Doctor and EMS Captains to review calls for the quality of care that is being received. We pull up records, evaluate them and make sure our staff is providing the best care possible.

Past years paramedic service has been contracted through Davis County. Beginning in 2021 the Fire department began bringing on paramedic service. This was fully implemented by the end of 2021. This will result in faster response time and will increase the service and safety of the community.

## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>FIRE</b>							
10-57-110	Full-time Employee Wages	0	0	0	92,442	95,000	108,000
10-57-120	Part-time Employee Salaries	408,365	458,056	531,777	551,572	605,000	622,000
10-57-130	Employee Benefit - Retirement	0	0	0	18,385	20,000	22,000
10-57-131	Employee Benefit-Employer FICA	30,904	34,645	41,626	47,612	54,000	56,000
10-57-133	Employee Benefit - Work. Comp.	7,635	19,959	19,774	27,990	32,000	34,000
10-57-134	Employee Benefit - UI	0	0	139	245	0	0
10-57-135	Employee Benefit - Health Ins.	0	0	0	5,284	27,000	28,000
10-57-137	Employee Testing	450	451	596	415	1,000	1,000
10-57-140	Uniforms	8,634	2,969	9,074	12,137	12,000	12,000
10-57-210	Books/Subscriptions/Membership	400	472	55	968	1,000	1,000
10-57-230	Travel and Training	5,296	4,100	10,816	28,097	37,000	44,000
10-57-240	Office Supplies & Expense	1,042	837	2,451	2,348	2,500	2,500
10-57-250	Equipment Supplies & Maint.	24,107	28,041	28,612	30,376	24,000	24,000
10-57-256	Fuel Expense	3,078	3,158	5,557	7,568	6,000	10,000
10-57-260	Building Supplies and Maint.	11,582	16,586	17,206	24,716	16,000	22,000
10-57-270	Utilities	8,917	9,069	11,531	6,176	7,000	7,000
10-57-280	Telephone	7,645	8,448	11,348	10,024	9,000	10,000
10-57-350	Software Maintenance	1,823	8,123	6,794	8,335	8,500	8,500
10-57-370	Professional & Tech. Services	21,911	17,829	20,364	21,834	18,000	23,000
10-57-450	Special Public Safety Supplies	24,722	27,117	36,805	35,252	30,000	38,000
10-57-530	Interest Expense - Bond	7,127	6,419	5,668	5,282	5,000	5,000
10-57-550	Banking Charges	273	270	260	327	500	500
10-57-622	Health & Wellness Expenses	0	0	45	1,500	1,500	1,500
10-57-740	Equipment Costing over \$500	5,092	3,018	5,540	5,038	5,000	15,000
10-57-811	Sales Tax Rev Bond - Principal	24,360	25,480	26,600	27,000	27,000	27,000
		603,363	675,048	792,641	970,921	1,044,000	1,122,000

**FIRE**

10-57-110	Full-time Employee Wages Chief	108,000
10-57-120	Part-time Employee Wages 6 Captains, Paramedics & Firefighters - 11 FTE	622,000
10-57-131	Employee Benefit-Employer FICA	56,000

## South Weber City Budget

10-57-130	Employee Benefit - Retirement		22,000
10-57-133	Employee Benefit - Work. Comp.		34,000
10-57-134	Employee Benefit - UI		0
10-57-135	Employee Benefit - Health Ins.		28,000
10-57-137	Employee Testing		1,000
10-57-140	Uniforms		12,000
10-57-210	Books, Subscriptions, and Memberships		1,000
	<i>Memberships in Professional Organizations and Subscriptions</i>		
10-57-230	Travel and Training		44,000
	Winter Fire School	10,500	
	Fire Certifications & Recertifications	1,500	
	Fire Prevention	1,000	
	Outside Fire Training	5,000	
	Miscellaneous	1,000	
	Wildlands - Reimbursable	25,000	
10-57-240	Office Supplies & Expense		2,500
	<i>Copier Supplies, Postage, and general office supplies</i>		
10-57-250	Equipment Supplies & Maint.		24,000
	<i>Upkeep or repair of equip. and oper. supplies, including fuel and oil</i>		
10-57-256	Fuel Expense		10,000
10-57-260	Building Supplies and Maint.		22,000
	<i>Upkeep of Fire Station</i>		
10-57-270	Utilities		7,000
	<i>Electricity and Natural Gas expenses</i>		
10-57-280	Telecom		10,000
	Cable, air cards and cellphone expenses		
10-57-350	Software Maintenance		8,500
	<i>Software maintenance contracts</i>		
	Caselle Software	1,000	

## South Weber City Budget

	Image Trend (New NFIRS software & setup)	4,900	
	ISPYFire	500	
	Crewsense	2,100	
10-57-370	Professional & Tech. Services		23,000
	Medical Director	8,000	
	Dispatch Fees	15,000	
10-57-450	Special Public Safety Supplies		38,000
	Supplies purchased which are peculiar to the Fire department. <i>Includes turnouts, hoses, EMT supplies, etc.</i>		
10-57-530	Interest Expense - Bond		4,900
	28% Fire, 72% Recreation - (Impact Fees when available)		
10-57-550	Banking Charges		500
10-57-622	Health & Wellness Expenses		1,500
	Peer Support		
10-57-740	Equipment Costing Over \$500		15,000
10-57-811	Sales Tax Rev Bond - Principal		26,600
	28% Fire, 72% Recreation		



# Community Services Department

## *(formerly Planning & Zoning)*

South Weber City Community Services provides for the short and long-range planning of South Weber City. This department in prior years was called Planning and Zoning. This budget includes the creation of the Community Services Director position, the removal of the contracted planner position, and the transition of code enforcement, human resources, emergency management, crossing guard program, and risk management from the Administrative department. The department includes two full time and one part time employee. Zoning services are comprised of both full-time and contracted personnel. The South Weber City Building Official Officer is charged with assisting citizens and business groups with compliance to the City's code, standards, ordinances, and permitting process for the regulation of building construction; and working with developers and contractors through the development process for the successful achievement of their project goals. South Weber City has contracted with Jones & Associates Consulting Engineers for engineering services.



Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Full-time Employee Turnover Rate	0%	7%	13%	5%
Part-Time Employee Turnover Rate	20%	28%	18%	15%
Days missed due to accident or injury.	2	1	1	-
Number of risk management trainings conducted.	-	-	6	12
Email List Subscribers	461	521	2,350	2,500
Email Open Rate	57%	52%	58%	60%
Total Reach (Facebook)		9,306	13,135	20,000
Total Building Permits Issued	224	201	178	175
Final & Four-way Inspections Completed within 24 hours	100%	100%	100%	100%
Building inspections completed within 3 days	100%	100%	100%	95%
Building plan reviews completed within 14 days	100%	100%	100%	95%
Response time to code complaints within 3 days	-	-	-	90%

#### Community Services Goals 2023

- Develop a Multi-Hazard Mitigation Plan
- Develop a model to demonstrate cost to citizens at build out based off all residential vs commercial in undeveloped areas
- Add detail to General Plan for undeveloped areas
- Update land use development process in City Code
- Implement an employee recognition program
- Organize staff and employee activities with families to increase friendships
- Summarize and communicate “total” pay to all employees (wages + benefits)
- Project buildout staffing needs for all departments

## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-2022 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>Community Services</b>							
10-58-110	Full-time Employee Salaries	89,769	100,490	162,929	229,614	239,000	247,000
10-58-120	Part-time Employee Salaries	48,317	2,898	38,779	57,913	67,000	65,000
10-58-130	Employee Benefit - Retirement	24,362	18,901	38,200	53,767	65,000	61,000
10-58-131	Employee Benefit-Employer FICA	11,733	8,051	15,228	23,309	24,000	24,000
10-58-133	Employee Benefit - Work. Comp.	1,132	1,435	3,628	6,551	8,000	8,000
10-58-134	Employee Benefit - U.I.	0	0	25	40	0	0
10-58-135	Employee Benefit - Health Ins.	8,384	8,055	40,797	49,888	53,000	55,000
10-58-137	Employee Testing	230	142	157	82	0	0
10-58-140	Uniforms	1,026	1,019	1,488	2,281	3,200	3,200
10-58-210	Books/Subscriptions/Membership	3,338	205	741	917	1,000	1,000
10-58-230	Travel & Training	1,824	1,224	6,399	9,320	19,000	12,500
10-58-240	Office Supplies	0	0	0	7,898	8,000	10,000
10-58-250	Equipment Supplies & Maint.	4,564	8,415	4,320	4,724	5,000	5,000
10-58-255	Vehicle Lease	0	0	0	0	0	15,000
10-58-256	Fuel Expense	128	1,112	3,008	3,056	3,000	3,000
10-58-280	Telephone	2,230	1,440	1,777	3,175	1,800	1,800
10-58-310	Professional & Tech. - Planner	17,553	25,050	0	0	0	0
10-58-312	Professional & Tech. - Engineer	90,478	59,795	47,349	51,531	55,000	55,000
10-58-319	Professional & Tech. - Subd. Reviews	58,358	72,742	78,893	27,486	60,000	20,000
10-58-326	Professional & Tech. - Inspections	41,250	38,955	27,230	32,705	40,000	40,000
10-58-325	GIS/ Mapping	9,072	10,229	7,017	6,727	12,000	8,000
10-58-350	Software Maintenance	2,183	2,180	16,232	15,197	17,000	17,000
10-58-370	Professional & Tech. Services	12	50	0	0	0	0
10-58-380	Abatements	0	0	0	4,000	10,000	10,000
10-58-620	Miscellaneous	2,572	79	38	8,530	9,500	13,000
10-58-740	Equipment	0	202	4,954	2,915	2,500	2,500
		418,515	364,835	499,190	601,626	703,000	677,000

**Community Services**

10-58-110	Full-time Employee Salaries - 3 FTE Community Services Director, Public Works Director, Development Coordinator	247,000
10-58-120	Part-time Employee Salaries 5 Planning Commission Members, Code Enforcement Officer, Community Relations Assistant	65,000

## South Weber City Budget

10-58-130	Employee Benefit - Retirement	61,000
10-58-131	Employee Benefit-Employer FICA	24,000
10-58-133	Employee Benefit - Work. Comp.	8,000
10-58-134	Employee Benefit - UI	0
10-58-135	Employee Benefit - Health Ins.	55,000
10-58-137	Employee Testing	0
10-58-140	Uniforms	3,200
	1 FTE Public Works Uniform and Cleaning costs	1,200
	Dec Shirts & New Employee	2,000
10-58-210	Books/Subscriptions/Membership	1,000
	<i>Memberships in Professional Organizations and Subscriptions</i>	
	Building Code books (updated every three years)	
	ICC memberships - National, State & local	
10-58-230	Travel and Training	12,500
	<i>Charges for conferences, educational materials, &amp; employee travel</i>	
	ULCT fall conf - Planning commission	0
	Land Use Academy of Utah( LUAU)	800
	Utah Land Use Institute	0
	UCICC (2)	2,000
	Misc. Planning Commission & Director	5,000
	ICC Training - Dev. Coord.	2,000
	3CMA & PIO Training	2,500
	IWorQ	200
10-58-240	Office Supplies	10,000
	City Mailers & Inserts	10,000
10-58-250	Equipment Supplies & Maint.	5,000
	<i>Upkeep or repair of equip. and oper. Supplies</i>	
10-58-255	Vehicle Lease	15,000
	<i>Department share of Fleet Mgmt. (2 vehicles)</i>	15,000
10-58-256	Fuel Expense	3,000

## South Weber City Budget

10-58-280	Telephone		1,800
10-58-310	Professional & Tech. - Planning BRIC		0
10-58-311	Professional & Tech. - Eco Dev/ Comm Fundraising (Moved from Administrative Dept.)		0
10-58-312	Professional & Tech. - Engineer (Moved from Administrative Dept.)		55,000
10-58-319	Professional & Tech. - Subd. Review (Moved from Administrative Dept.)		20,000
10-58-325	GIS/ Mapping		8,000
10-58-326	Professional & Tech. - inspections		40,000
10-58-350	Software Maintenance		17,000
	<i>Caselle</i>	5,000	
	<i>HR &amp; Payroll</i>	12,000	
10-58-370	Professional & Tech.		0
10-58-380	Abatements		10,000
10-58-620	Miscellaneous		13,000
	Community Building Events	8,000	
	Social Media Boosts	1,000	
	Swag	2,500	
	Text Service	1,500	
10-58-740	Equipment		2,500
	Equipment	2,500	



## Streets Department

The South Weber City Streets Department oversees the maintenance of city streets, public rights of way, and safeguards the streets to be free from hazards. The Streets Department is accountable for maintaining the specific street and roadway certification levels of city employees to ensure that contemporary best practices are implemented and observed for the delivery of safe transportation. The Streets Department provides motorists travelling in South Weber City with safe roadways by means of snow removal and hazard free rights of way. In the FY 2018–2019 Budget, the Transportation Utility Fund (TUF) was created for maintaining street infrastructure. Many of the previous costs associated with the Street Department and Class “C” budgets are now in the Transportation Utility Fund (TUF).

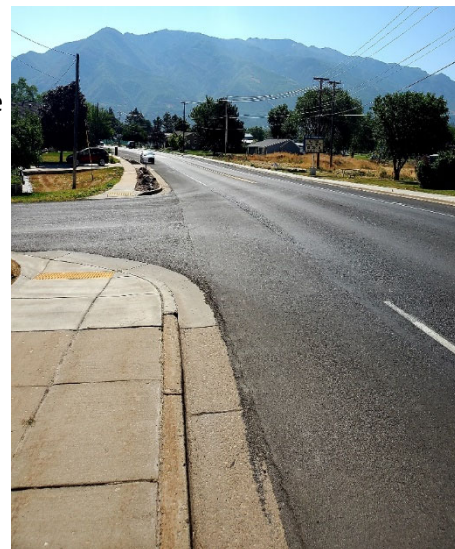
To ensure goals are being met the City tracks streets through a program called iWorQ. This program calculates how long the streets will last and when they will need to be replaced. This program also helps determine what needs to be maintained in order to push the replacement date back. This helps to decrease cost while keeping streets smooth. Currently, the City is working on a few road replacements. These roads are projected to get done by the end of the fiscal year.

Public Works oversees the streets department. They have one staff that monitors streets, fills potholes, puts up street signs and organizes snowplows. When needed, other staff from other areas assist.

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Crack Seal Expenditure				
Slurry Seal Expenditure				
Overlay Expenditure				
Street Rebuild Expenditure				
Number of times streets swept	3	3	3	3
Percent of sidewalks inspected annually	100%	100%	100%	100%

### Transportation Goals 2023

- Create 10-year operations and maintenance projection document
- Complete more sidewalks on portions of South Weber Drive on the west side
- Install sidewalk at the top of 1900 east
- Complete all OSHA and ULGT risk management items identified
- Document weekly safety training



## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>STREETS</b>							
10-60-110	Full-Time Employee Salaries	40,889	41,925	41,562	21,544	46,000	47,000
10-60-120	Part-Time Employee Salaries	14,868	11,820	16,685	7,993	30,000	30,000
10-60-130	Employee Benefit - Retirement	7,649	8,081	8,178	4,022	10,000	10,000
10-60-131	Employee Benefit-Employer FICA	4,171	4,025	4,507	2,309	6,000	6,000
10-60-133	Employee Benefit - Work. Comp.	708	1,378	1,819	975	3,000	3,000
10-60-134	Employee Benefit - UI	0	0	0	36	0	0
10-60-135	Employee Benefit - Health Ins.	6,623	2,640	4,952	9,656	0	11,000
10-60-137	Employee Testing	457	150	38	370	400	300
10-60-140	Uniforms	1,026	870	1,634	1,795	800	1,800
10-60-230	Travel & Training	465	160	802	0	2,000	2,000
10-60-250	Equipment Supplies & Maint.	9,484	9,616	4,941	25,418	6,000	10,000
10-60-255	Vehicle Lease	0	0	0	0	0	7,000
10-60-256	Fuel Expense	3,831	1,678	1,273	4,174	5,600	5,600
10-60-260	Buildings & Grounds - Shop	2,184	2,764	6,643	1,459	3,000	0
10-60-271	Utilities - Streetlights	48,659	40,446	30,804	31,567	45,000	45,000
10-60-312	Professional & Tech. - Engineer	16,006	8,965	6,513	19,738	20,000	5,000
10-60-325	GIS/ Mapping	6,530	8,965	376	0	5,000	5,000
10-60-350	Software Maintenance	738	763	659	2,440	3,000	3,000
10-60-370	Professional & Tech. Services	0	0	0	0	400	0
10-60-410	Special Highway Supplies	17,328	15,105	21,871	20,476	35,000	25,000
10-60-411	Snow Removal Supplies	31,394	25,489	19,466	45,830	45,000	45,000
10-60-415	Mailboxes and Street Signs	8,835	6,932	3,287	1,829	20,000	10,000
10-60-416	Streetlights	3,842	39,400	13,688	18,079	20,000	30,000
10-60-420	Weed Control	338	0	180	2,060	1,500	2,000
10-60-422	Crosswalk/Street Painting	0	2,742	0	5,000	5,000	5,000
10-60-550	Banking Charges	273	270	222	277	300	300
10-60-700	Equipment	0	0	0	0	0	0
		226,299	234,183	190,098	227,044	313,000	309,000

**STREETS**

10-60-110	Full-Time Employee Salaries - 1 FTE	47,000
10-60-120	Part-Time Employee Salaries - .77 FTE	30,000
10-60-130	Employee Benefit - Retirement	10,000
10-60-131	Employee Benefit-Employer FICA	6,000
10-60-133	Employee Benefit - Work. Comp.	3,000

## South Weber City Budget

10-60-134	Employee Benefit - UI		0
10-60-135	Employee Benefit - Health Ins.		11,000
10-60-137	Employee Testing		300
10-60-140	Uniforms .75 FTE Public Works Uniform and Cleaning costs		1,800
10-60-230	Travel and Training <i>Charges for conferences, educational materials, &amp; employee travel</i>		2,000
	LTAP	1,500	
	Misc.	500	
10-60-250	Equipment Supplies & Maint. <i>Upkeep or repair of equip. and oper. Supplies</i>		10,000
10-60-255	Vehicle Lease <i>Department share of Fleet Mgmt. (1 vehicle)</i>	7,000	7,000
10-60-256	Fuel Expense		5,600
10-60-260	Buildings & Grounds - Shop <i>33% of Shop building and grounds maintenance</i>		0
10-60-271	Utilities - Street Lights <i>Power &amp; Repair</i>		45,000
10-60-312	Professional & Tech. - Engineer New Development	5,000	5,000
10-60-325	GIS/ Mapping		5,000
10-60-350	Software Maintenance <i>Software maintenance contracts</i>		3,000
10-60-370	Professional & Tech. Services Other	0	0
10-60-410	Special Highway Supplies Sweeping (3 times a year) Barricades Repairs		25,000

## South Weber City Budget

10-60-411	Snow Removal	45,000
10-60-415	Mailboxes and Street Signs <i>Developer paid mailboxes and signs</i>	10,000
10-60-416	Streetlights <i>New streetlights - both city and developer paid</i>	30,000
10-60-420	Weed Control	2,000
10-60-422	Crosswalk/Street Painting	5,000
10-60-550	Banking Charges <i>Bank charges and fees and credit card transaction fees</i>	300
10-60-745	Equipment	0

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>ROAD IMPACT FEE FUND</b>							
<b>Revenue</b>							
24-37-100	Interest Earnings	8,501	332	791	7,046	0	0
24-37-200	Road Impact Fees	195,104	250,762	184,817	91,790	140,000	40,000
	<b>Total Revenue</b>	<b>203,606</b>	<b>251,094</b>	<b>185,607</b>	<b>98,836</b>	<b>140,000</b>	<b>40,000</b>
<b>Contributions and Transfers</b>							
24-39-500	Contribution From Fund Balance	0	0	0	25,000	0	0
	<b>Total Contributions and Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>							
24-40-760	Transfers	518,058	234,338	0	0	140,000	0
	<b>Total Expenditures</b>	<b>518,058</b>	<b>234,338</b>	<b>0</b>	<b>0</b>	<b>140,000</b>	<b>0</b>
	<b>Contribution to Fund Balance</b>						<b>40,000</b>
	<b>Road Impact Fee Fund Revenue Total</b>	<b>203,606</b>	<b>251,094</b>	<b>185,607</b>	<b>123,836</b>	<b>140,000</b>	<b>40,000</b>
	<b>Road Impact Fee Fund Expenditure Total</b>	<b>518,058</b>	<b>234,338</b>	<b>0</b>	<b>0</b>	<b>140,000</b>	<b>40,000</b>
	<b>Net Road Impact Fee Fund</b>	<b>(314,452)</b>	<b>16,756</b>	<b>185,607</b>	<b>123,836</b>	<b>0</b>	<b>0</b>

## Parks Department



The South Weber City Parks department sustains the operations and maintenance of approximately 50 acres of parks throughout the city. The Parks Department is commissioned to beautifying park land by providing the citizens with quality parks, trails, and green open spaces. It is the goal of the Parks Department to enhance each park facility with amenities that are complimentary to the enjoyment of the community; and to enhance the personal, societal, recreational, and economical benefits that affect citizens and visitors in their pursuit of peaceful, enjoyable leisure. South Weber City continues to invest in safe trails, park play equipment, and improved recreational fields that will provide enriched recreational activities for people of all ages and abilities.

The measurement of success is done through state safety inspections, community feedback, and maintenance checks. To ensure these measurements public works teams up with recreation. Public works staffs for the maintenance with two full employees and two part time employees. Recreation provides the sports and activities as well as the feedback for what needs to be updated and changed.

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Detention acres maintained				
Park acres maintained				

### Parks Goals 2023

- Establish a Parks master plan across all parks
- Finalize canyon meadows park master plan
- Create 10-year operations and maintenance projection document
- Complete all OSHA and ULGT risk management items identified
- Document weekly safety training
- Reduce water consumption through technology upgrades and landscaping changes



## South Weber City Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2021-2022 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
10-70-133	Employee Benefit - Work. Comp.	885	3,355	3,258	3,016	3,000	3,000
10-70-134	Employee Benefit - UI	0	0	31	67	0	0
10-70-135	Employee Benefit - Health Ins.	17,668	22,060	47,499	28,893	37,000	33,000
10-70-137	Employee Testing	188	800	186	397	400	400
10-70-140	Uniforms	2,263	2,374	2,425	4,556	2,700	4,000
10-70-230	Travel & Training	1,585	757	955	4,000	4,000	4,000
10-70-250	Equipment Supplies & Maint.	15,774	12,276	20,791	23,586	15,000	25,000
10-70-255	Vehicle Lease	0	0	0	0	0	71,000
10-70-256	Fuel Expense	3,850	4,956	4,137	5,212	6,000	6,000
10-70-260	Buildings & Grounds - Shop	1,689	2,811	764	622	3,000	0
10-70-261	Grounds Supplies & Maintenance	37,530	46,439	39,365	72,730	39,000	77,500
10-70-270	Utilities	11,401	11,786	12,611	10,054	9,000	10,000
10-70-280	Telephone	1,008	801	1,705	1,352	1,600	1,800
10-70-312	Professional & Tech. - Engineer	38,910	23,156	3,018	18,929	19,000	0
10-70-350	Software Maintenance	738	763	1,255	940	1,000	1,000
10-70-430	Trail Maintenance	3,500	1,393	43	1,352	20,000	0
10-70-431	Tree Program	0	0	0	2,000	0	10,000
10-70-550	Banking Charges	273	270	260	277	300	300
10-70-610	Miscellaneous		0	0	10,000	0	0
10-70-626	UTA Park and Ride	11,109	4,128	7,259	5,265	15,000	15,000
10-70-735	Enhancements - RAP	0	0	0	0	0	10,000
10-70-740	Equipment	1,639	0	1,400	0	0	12,000
	Storm Drain Detention Reimbursement				(80,000)	(80,000)	(80,000)
		251,241	302,976	315,622	228,071	221,000	330,000

**PARKS**

10-70-110	Full-Time Employee Salaries - 2 FTE	92,000
10-70-120	Part-time Employee Salaries - .3 FTE	9,000
10-70-130	Employee Benefit - Retirement	17,000
10-70-131	Employee Benefit-Employer FICA	8,000
10-70-133	Employee Benefit - Work. Comp.	3,000
10-70-134	Employee Benefit - UI	0
10-70-135	Employee Benefit - Health Ins.	33,000
10-70-137	Employee Testing	400

## South Weber City Budget

10-70-140	Uniforms		4,000
	Uniform and Cleaning costs		
10-70-230	Travel & Training		4,000
	<i>Charges for conferences, educational materials, &amp; employee travel</i>		
	Playground Equipment Certification (URPA) (2)	1,000	
	Utah Recreation & Parks Assoc. Conference (2)	3,000	
10-70-250	Equipment Supplies & Maint.		25,000
	<i>Upkeep or repair of equipment and operating supplies</i>		
10-70-255	Vehicle Lease		71,000
	<i>Department share of Fleet Mgmt. (2 vehicles &amp; 3 Mowers)</i>	71,000	
10-70-256	Fuel Expense		6,000
10-70-260	Buildings & Grounds - Shop		0
	<i>33% of Shop building and grounds improvements</i>		
10-70-261	Grounds Supplies & Maintenance		77,500
	<i>Upkeep and repair of park grounds and structures</i>	65,000	
	<i>Portapotty</i>	2,500	
	<i>Trails</i>	10,000	
10-70-270	Utilities		10,000
	<i>Electricity and Secondary Water expenses</i>		
	Electricity	7,000	
	Water	3,000	
10-70-280	Telephone		1,800
10-70-312	Professional & Tech. - Engineer		0
	survey of trees, sprinklers, bathrooms, etc		
10-70-350	Software Maintenance		1,000
	<i>Software maintenance contracts</i>		
	<i>Park security</i>	?	
10-70-430	Trail Maintenance		0
	Service maintenance (new)	0	
10-70-431	Tree Program		10,000

## South Weber City Budget

10-70-435	Safety Incentive Program	0
10-70-550	Banking Charges <i>Bank charges and fees and credit card transaction fees</i>	300
10-70-610	Miscellaneous <i>Miscellaneous</i>	0
10-70-626	UTA Park and Ride Dumpsters and trash removal, lights, snow removal and repairs	15,000
10-70-735	Enhancements - RAP <i>Enhancements funded by RAP Tax</i>	10,000
10-70-740	Equipment Purchases Aerator	12,000
		12,000
	Storm Drain Detention Reimbursement	(80,000)

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-2023 Estimate	2022-2023 Budget	2023-2024 Budget
<b>PARK IMPACT FEE FUND</b>								
<b>Revenue</b>								
23-37-100	Interest Earnings	7,561	10,579	3,628	3,834	209	1,000	1,000
23-37-200	Park Impact Fees	210,368	234,752	148,816	90,128	10,880	120,000	10,000
	<b>Total Revenue</b>	<b>217,930</b>	<b>245,331</b>	<b>152,444</b>	<b>93,962</b>	<b>11,089</b>	<b>121,000</b>	<b>11,000</b>
<b>Contributions and Transfers</b>								
23-39-900	Contribution From Fund Balance	0	0	0	0	0	0	0
	<b>Total Contributions and Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>								
23-40-760	Transfers	0	0	32,954	855,687	11,000	121,000	11,000
	<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>32,954</b>	<b>855,687</b>	<b>11,000</b>	<b>121,000</b>	<b>11,000</b>
	<b>Park Impact Fee Fund Revenue Total</b>	<b>217,930</b>	<b>245,331</b>	<b>152,444</b>	<b>93,962</b>	<b>11,089</b>	<b>121,000</b>	<b>11,000</b>
	<b>Park Impact Fee Fund Expenditure Total</b>	<b>0</b>	<b>0</b>	<b>32,954</b>	<b>855,687</b>	<b>11,000</b>	<b>121,000</b>	<b>11,000</b>
	<b>Net Total Park Impact Fee Fund</b>	<b>217,930</b>	<b>245,331</b>	<b>119,490</b>	<b>(761,726)</b>	<b>89</b>	<b>0</b>	<b>0</b>

<b>Adopted Budget Form for:</b>		<b>Name</b>	<b>South Weber</b>	
Cities, Towns & Counties		<b>Fiscal Year Ended</b>	<b>6/30/2024</b>	
<b>Part I General Fund Revenues</b>				
<b>Source of Revenue (a)</b>		<b>Prior Year Actual Revenue (b)</b>	<b>Current Year Estimate (c)</b>	<b>Ensuing Year Approved Budget Appropriation (d)</b>
<b>Taxes</b>				
General Property Taxes - Current		955,630	1,152,044	1,078,000
Prior Years' Taxes - Delinquent		37,578	1,061	9,000
General Sales and Use Taxes		1,171,212	1,198,781	1,300,000
Franchise Taxes		418,073	453,723	420,000
Transient Room Tax				
Re-appraisals				
Assessing and Collecting - State-wide Levy				
Assessing and Collecting - County Levy				
Fee-in-Lieu of Property Taxes		51,594	46,082	50,000
Penalties and Interest on Delinquent Taxes				
Other (specify): RAP Tax		17,760	0	10,000
<b>Licenses and Permits</b>				
Business Licenses and Permits		8,804	8,667	8,000
Non-business Licenses and Permits				
Building, Structures, and Equipment		147,093	38,894	50,000
Marriage Licenses				
Motor Vehicle Operation				
Cemetery - Burial Permits				
Animal Licenses				
Other (specify): Excavation		470	294	0
CONTINUE PART I ON PAGE 2				
<b>Name</b>		<b>Fiscal Year Ended</b>		<b>6/30/2024</b>
South Weber				
<b>Part I General Fund Revenue - Continued</b>				
<b>Source of Revenue</b>		<b>Prior Year Actual Revenue</b>	<b>Current Year Estimate</b>	<b>Ensuing Year Approved Budget Appropriation</b>

## South Weber City Budget

	(a)	(b)	(c)	(d)
	<b>Charges for Services</b>			
	General Government			
	Court Costs, Fees, and Charges (Clerk)			
	Recording of Legal Documents (Recorder)			
	Zoning and Subdivision Fees	140,867	54,548	52,000
	Parks and Public Property	2,253	1,015	0
	Cemeteries			
	Miscellaneous Services			
	Other (specify): Developer Permits			
	Other (specify): Admin. Svs.	202,000	278,000	280,000
	Ambulance Services	59,019	63,219	63,000
	<b>Fines and Forfeitures</b>			
	Fines	117,016	129,175	135,000
	Forfeitures			
	Other (specify):			

CONTINUE PART I ON PAGE 3

<b>Name</b>	<b>South Weber</b>	<b>Fiscal Year Ended</b>	<b>6/30/2024</b>
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**Part I General Fund Revenue - Continued**

	Source of Revenue (a)	Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	<b>Intergovernmental Revenue</b>			
	Federal Grants	0	78,000	30,000
	General Government			
	Public Safety			
	Highways and Streets			
	Health			
	Cultural - Recreation			
	Federal Payments in Lieu of Taxes			
	State Grants	0	0	0
	State Shared Revenue			
	Class "C" Road Fund Allotment	257,596	110,104	114,000
	Liquor Fund Allotment	5,213	6,526	7,000
	Grants from Local Units			
	Other (specify): Wildland Firefighting	2,778	0	214,000



## South Weber City Budget

	<b>Miscellaneous Revenue</b>			
	Interest Earnings	10,363	46,367	40,000
	Rents and Concessions			
	Sale of Fixed Assets - Compensation for Loss	0	0	0
	Sale of Materials and Supplies			
	Sales of Bonds			
	Other Financing - Capital Lease Obligations			
	Other (specify): Sundry	27,318	11,347	9,500
	<b>Contributions and Transfers</b>			
	Transfer From: Fire Agreement / Job Corps	0	3,500	3,500
	Transfer From: Fire Agreement / County	2,985	(7,740)	3,000
	Transfer From:			
	Transfer From: Impact Fees	6,412	2,000	2,000
	Transfer From:			
	Loan From:			
	Loan From:			
	Contribution from Private Sources			
	Beg. Class "C" Road Fund Bal. to be Appopr.			
	<b>Beg. General Fund Bal. to be Appropriated</b>			
	<b>TOTAL REVENUES</b>	3642033.06	3675606.06	3878000

CONTINUE ON PAGE 4 WITH PART II

Name		South Weber		Fiscal Year Ended	6/30/2024
Part II	General Fund Expenditures				
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
	General Government				
	Administrative/Legislative				
	Commission or Council	50,736	49,954	68,000	
	Legislative Committees and Special Bodies				
	Ordinances and Proceedings				
	Judicial				

## South Weber City Budget

	City and Precinct Courts			
	Juvenile Court			
	District and Circuit Courts	76,515	39,879	48,000
	Law Library			
	Executive and Central Staff Agencies			
	Executive	1,293,537	1,202,146	993,000
	Other Professional Services			
	Other (specify):			

CONTINUE PART II ON PAGE 5

Name		Fiscal Year Ended		6/30/2024
South Weber				
Part II	General Fund Expenditures - Continued			
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Public Safety			
	Police Department	273,739	353,031	331,000
	Fire Department	792,641	970,921	1,122,000
	Emergency Services (Civil Defense)			
	Other (specify):			
	Public Health			
	Health Services			
	Infirmaries			
	Other (specify):			
	Highway and Public Improvements			
	Highways	190,098	227,044	309,000
	Class "C" Road Program			
	Construction			
	Repair and Maintenance			
	Other (specify):			
	Parks, Rec., and Public Property			
	Park and Park Areas	315,622	228,071	330,000
	Other (specify):			

CONTINUE PART II ON PAGE 6

Name		Fiscal Year Ended		
South Weber				6/30/2024
Part II	General Fund Expenditures - Continued			
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Community and Economic Development			
	Community Planning	499,190	601,626	677,000
	Community Development			
	Other (specify):			
	Debt Service			
	Principal and Interest			
	Other (specify):			
	Transfers and Other Uses			
	Transfer To:			
	Loan To:			
	Use of Restricted/Reserved Fund Balance			
	Class "C" Road Funds			
	Miscellaneous			
	Judgments and Losses			
	FEMA Reimbursement of Flood Costs			
	Other Flood Costs			
	Other (specify):			
	Budgeted Increase in Fund Balance			
	TOTAL EXPENDITURES	3,492,079	3,672,672	3,878,000

## Glossary

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

<u>Accrual Basis:</u>	A method of accounting that recognizes revenues when earned and expenses when incurred, regardless of when cash is received or paid.
<u>Appropriation:</u>	An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.
<u>Audit:</u>	A review of financial reports to determine compliance with applicable laws, regulations, and/or statements performed by an independent accounting firm.
<u>Balanced Budget:</u>	A financial plan of operation in which revenues (sources) equals expenditures (uses) for the fiscal year. All individual funds must have a balanced budget. Some funds may be balanced by using fund balance as a source of revenue. A balanced budget is required of municipalities by State Law (municipal code 10-6-110). 317
<u>Baseline Budget:</u>	Maintenance level budget adjusted for revenue constraints. Some service levels are adjusted.
<u>Benefits:</u>	Payments made on behalf of employees for such items as retirement and health insurance.
<u>Bonds:</u>	Governments issue bonds primarily to finance long term assets, such as buildings, roads, highways, and utility systems.
<u>Budget:</u>	Financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures for various municipal services.
<u>Budget Adjustment:</u>	A legal procedure utilized by the City staff and City Council to revise a budget appropriation.

## South Weber City Budget

<u>Budget Calendar:</u>	The schedule of key dates or milestones which the City departments follow in the preparation, adoption, and administration of the budget.
<u>Budget Message:</u>	The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Mayor and Council.
<u>Capital Expenditures:</u>	Expenditures to acquire fixed assets or to fund major capital improvements.
<u>Capital Improvement Program:</u>	A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.
<u>Capital Improvement Program Budget:</u>	A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. Items in the CIP are usually construction projects designed to improve the value of government assets. Examples of capital improvement projects include new roads, sewer lines, buildings, recreational facilities and large-scale remodeling.
<u>Capital Outlay:</u>	Expenditures to acquire fixed assets or to fund major capital improvements.
<u>Certified Tax Rate:</u>	The rate of tax to be levied and collected upon the assessed valuation of all property.
<u>Charges and Services:</u>	Expenditures for such items as utility costs and contractual agreements.
<u>CIP:</u>	Abbreviation for Capital Improvement Project.
<u>Contingent:</u>	Funds budgeted for unknown or unexpected expenditures during the budget year.
<u>Current Service Level:</u>	See Maintenance Level Budget.
<u>Data Processing:</u>	Expenditures for computer services or computer-oriented purchases such as hardware and software.



<u>Debt Service:</u>	The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.
<u>Department:</u>	A major administrative division of the City which indicates overall management responsibility for an operation or group of related operations within a functional area.
<u>Depreciation:</u>	The cost of a fixed asset that is allocated over several years depending on the estimated useful life of the asset.
<u>Disbursement:</u>	Payment for goods and services in cash or by check.
<u>Encumbrance:</u>	The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
<u>Enterprise Fund:</u>	A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures.
<u>Estimated Revenue:</u>	The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.
<u>Expenditure:</u>	This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.
<u>Expenses:</u>	Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.
<u>Fiduciary Fund Type:</u>	This type of fund is used for activities performed by a governmental unit that are of a trustee nature. The functions can be either governmental or proprietary in nature and are accounted for on the basis of either activity.
<u>Fiscal Year:</u>	The twelve-month period designated by the State Code signifying the beginning and ending period for recording financial transactions.

## South Weber City Budget

<u>Fixed Assets:</u>	Assets of long-term character which are intended to continue to be held or used such as land, buildings, machinery, furniture, and other equipment.
<u>Full-Time Equivalent:</u>	One Full-Time Equivalent (FTE) is equal to one employee working full-time.
<u>Fund:</u>	An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.
<u>Fund Balance:</u>	Fund balance is the excess of assets over liabilities.
<u>General Fund:</u>	The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges such as fire and police protection, finance, parks and recreation, public works, and general administration.
<u>Governmental Fund Type:</u>	This type of fund is used to account for activities usually associated with a typical state or local government's operations. The measurement of activity is on current financial resources for sources and uses of funds.
<u>Grant:</u>	A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.
<u>Interfund Transfers:</u>	Amounts transferred from one fund to another.
<u>Intergovernmental Revenue:</u>	Revenue received from another government for a specified purpose.
<u>Internal Service Fund:</u>	Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.
<u>Levy:</u>	To impose taxes, special assessments, or service charges for the support of City activities.
<u>Line-Item Budget:</u>	A budget that lists each expenditure category (salary, materials, services, travel, etc.) separately along with the dollar amount budgeted for each specified category.

<u>Major Fund:</u>	The general fund and any other governmental or enterprise fund whose revenue, expenditures/expenses, assets, or liabilities are at least 10% of the total for all governmental or enterprise funds in the appropriated budget.
<u>Maintenance Level Budget:</u>	Funds budgeted to maintain services and programs at present levels.
<u>Non-Departmental:</u>	Expenditure items in the General Fund that are not related to a specific department. The major items budgeted in this category include general obligation bond payments and transfers to other funds.
<u>Operating and Maintenance Supplies:</u>	Expenditures for goods and services used in day-to-day operations such as office supplies.
<u>Operating Budget:</u>	The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel.
<u>Operating Expense:</u>	Expenditures incurred in day-to-day operations including operating and maintenance supplies, travel and education, charges and services, data processing, and other operating expense.
<u>Other:</u>	Miscellaneous expenditures not included in other categories of expense.
<u>Other Operating Expense:</u>	Other miscellaneous daily operating expenditures.
<u>Personnel Services:</u>	Salary and payroll benefits paid to employees.
<u>Program Budget:</u>	A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.
<u>Property Tax:</u>	Taxes levied on real and personal property according to the property's assessed value.
<u>Proprietary Fund Type:</u>	This type of fund is used to account for activities that emulate the private sector. The measurement of activity is on an economic

basis which allows the reporting of all assets and liabilities associated with an activity.

Range:

The lower and upper limits of salary for each authorized employment position ranked according to difficulty of services performed. Advancement within a range occurs at periodic intervals (usually annual) based on merit.

Reserve:

An account used to indicate that portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revenue:

Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Risk Management:

An organized attempt to protect a government's assets against accidental loss in the most economical method.

Salaries:

Payments made to employees for services rendered.

Source of Revenue:

Revenues are classified according to their source of point of origin.

Step:

Within a salary range, the level of pay earned by an employee.

Structurally Balanced Budget:

For a budget to be structurally balanced, recurring revenues equal or exceed recurring expenditures rather than using non-recurring revenues to cover ongoing, recurring expenditures. A structurally balanced budget supports financial sustainability.

Transfers to Other Funds:

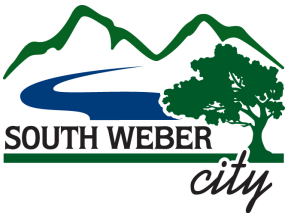
To move money to another fund in order to assist that fund in meeting operational or special project costs.

Travel and Education:

Expenditures incurred for training opportunities of elected officials and staff to improve their knowledge and skills for the betterment of the City.

Unencumbered Balance:

The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.



7 Polling  
CITY COUNCIL MEETING  
STAFF REPORT

MEETING DATE

May 9, 2023

PREPARED BY

Lisa Smith

City Recorder

ITEM TYPE

Administrative

ATTACHMENTS

RES 23-15

PRIOR DISCUSSION DATES

n/a

AGENDA ITEM

Resolution 23-15: Municipal Election Polling Places

PURPOSE

Designate a polling location within the city.

BACKGROUND

State law requires the Council to approve polling locations 90 days prior to election day. Davis County interprets this code to mean passing a resolution. All locations within Davis County can serve our citizens so they have a wide range of choices beyond mail in ballot and the FAC. Fruit Hieghts will not be holding a primary election so that location is not included.



## RESOLUTION 23-15

### A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL DESIGNATING MUNICIPAL ELECTION POLLING PLACES

**WHEREAS**, this is a municipal election year and although Utah is a vote by mail state, South Weber wishes to offer a polling location for those who wish to vote in person; and

**WHEREAS**, the Family Activity Center at 1181 Lester Drive has proved to be an ideal location in the past; and

**WHEREAS**, some citizens may wish to vote at a more convenient location within the county therefore multiple voting centers will be available on election day;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Designation:** The Family Activity Center located at 1181 Lester Drive is hereby designated as a common polling place for all voting precincts within this city in accordance with 20A-5-303. In addition, the following locations are designated as Election Day voting centers, so long as the cities in which these buildings are located are required to hold an election.

Bountiful Library	725 South Main Street, Bountiful
Centerville Library	45 South 400 West, Centerville
Clearfield Library	1 North Main Street, Clearfield
Clinton Recreation Center	1651 West 2300 North, Clinton
Farmington Community Center	120 South Main Street, Farmington
Kaysville Library	215 North Fairfield Road, Kaysville
Davis Conference Center	1651 North 700 West, Layton
North Salt Lake City Hall	10 East Center Street, North Salt Lake
South Weber Family Activity Center	1181 Lester Drive, South Weber
Sunset City Hall	200 West 1300 North, Sunset
Syracuse Library	1875 South 2000 West, Syracuse
West Bountiful City Hall	550 North 800 West, West Bountiful
West Point City Hall	3200 West 300 North, West Point
Woods Cross City Hall	1555 South 800 West, Woods Cross

RES 23-15 polling

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 9<sup>th</sup> day of May 2023.

Roll call vote is as follows:

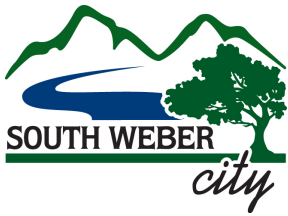
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Dills	FOR	AGAINST

---

**Rod Westbroek, Mayor**

---

**Attest:** Lisa Smith, Recorder



8 Cherry Farms  
CITY COUNCIL MEETING  
STAFF REPORT

MEETING DATE

May 9, 2023

PREPARED BY

Curtis Brown

Recreation Director

ITEM TYPE

Administrative

ATTACHMENTS

Quote

PRIOR DISCUSSION DATES

NA

AGENDA ITEM

#8 Cherry Farms Field Overhaul

PURPOSE

Approve quote from DuraEdge in the amount of \$11,956.00 for the overhaul of Cherry Farms baseball diamond. The 2023 budgeted amount is \$10,000.

RECOMMENDATION

Staff recommends approval.

BACKGROUND

Cherry Farms was scheduled a few years ago to get the Baseball Diamond moved. The amount that was budgeted for the project had greatly increased so we put the project on hold. Due to other projects the money was distributed elsewhere. The amount that was budgeted in 2023 for overhauling the Infield at Cherry Farms Park will not cover the final cost of the work that is greatly needed.

ANALYSIS

I asked 3 companies to give me a quote for the work that was needed.

I received 1.



## QUOTATION AND ACCEPTANCE ORDER

Customer Acct No / Name	Date	Quote
55809 South Weber, City of (UT)	4/26/2023	QUO4983
Project	Attention	Customer PO
Cherry Farms - New Install	Curtis	

I am pleased to quote you the following price(s):

Products/Services	Quantity	Unit	FOB	Unit Price	Total
Delivered Price Delivered Utah Premium Infield Mix	66	Tons	70-UT	\$88.50	\$5,841.00
Delivered Price Playball Conditioner - 50lb bags Delivered Price	80	EA	99-DS	\$20.50	\$1,640.00
HF-Solution Installation services	1	Total		\$4,475.00	\$4,475.00
Scope of work: 1. Clean up all edges of the infield to create clean lines 2. Install 66 tons of UT Prem, till & grade 3. Apply top dressing					

**Subtotal** \$11,956.00

**Est. Tax Total** \$0.00

**Grand Total** \$11,956.00

Delivery quoted using National Average Diesel Fuel (NADF) Rate of \$4.91 per gallon.

### TERMS AND CONDITIONS OF SALE:

The sale of products and services by DuraEdge Products, Inc., Natural Sand Company, Inc., Homefield, and its divisions, subsidiaries, and affiliates ("DuraEdge") are subject to these terms and conditions ("Agreement") regardless of other additional terms or conditions that conflict with or contradict this Agreement in any purchase order, document, or other communication. Preprinted terms and conditions on any document of customer ("Customer") (for example: Orders or confirmations) and/or DuraEdge's failure to object to conflicting or additional terms will not change or add to the terms of this Agreement. All orders subject to acceptance by DuraEdge.

### PRICES AND TAXES:

- Quantity of product quoted provided by the Customer.
- Prices quoted for materials and/or services are subject to change if signed quote is not returned within 30 days.
- Prices quoted for delivered bulk materials are based on usual and customary full-truckload quantities in the Project area, and upon safe and easy access for delivery; additional charges may apply for lesser quantities.
- Prices quoted are subject to change based on any unforeseen costs in transportation, strikes, transportation facilities or other causes of delay beyond our control.
- Prices quoted exclude applicable sales/use taxes, bond fees, or any other related taxes and fees unless otherwise indicated above.



QUO4983

**DuraEdge Products DBA Homefield**  
149 South Broad Street, Grove City, PA 16127  
Phone: (866) 867-0052 Fax: (724) 264-4174

1 of 2



QUOTATION AND ACCEPTANCE ORDER

DELIVERY, TITLE, AND RISK OF LOSS:

- Freight Cost Surcharges may apply and noted above. Delivery estimates above are based on the current National Average Diesel Fuel (NADF) rate at the time of quoting at \$4.91 per gallon. Any surcharge is calculated on the difference between the National rate at the time of quoting and the National rate at the time of delivery.
- DuraEdge shall be entitled to charge waiting time where the appointed delivery vehicle has been held on the Project site or from being unable to enter the Project Site for longer than one (1) hour when delivering Products to Customer under this Agreement.
- All orders are F.O.B. Freight Prepaid and Add, per the indicated location(s) above, unless otherwise noted (ex. Pickup for product(s) specifically indicated as picked up locally by the Customer, delivery services listed separately, etc.)

PAYMENT:

- Payment terms are Payment With Order (PWO) and 100% down, or Net 30 with a Purchase Order and approved credit. For orders over \$25,000, additional payment terms are minimum 30% down payment and remaining balance due Net 30 days. Applicable Tax Exempt and Credit Application forms must be provided for invoicing.
- We accept Visa, MasterCard, Discover, and American Express; an additional fee of 3.0% applies.
- Beware phishing schemes; we will never initiate requests for ACH or Wire Transfers nor demand payment via this method. We will only provide our info upon Customer request if that is the preferred payment method.

ADDITIONAL TERMS:

- Customer agrees not to modify, reverse engineer, or perform any similar operation on Products acquired under this Agreement.
- This quote is governed by the law of the State of Pennsylvania, USA, including its provisions of the Uniform Commercial Code.
- This Agreement shall be binding upon and inure to the benefit of the parties hereto; customer shall not transfer, assign or subcontract its right and obligations under this Agreement.

I AGREE TO THE PRICING, FEES AND TERMS OF THIS QUOTE:

DuraEdge Products, Inc.:  
Cameron Toone  
West Regional Technical Sales Manager  
Email: [ctoone@duraedge.com](mailto:ctoone@duraedge.com)  
Phone: (724) 870-4376

55809 South Weber, City of (UT):  
Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

