

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 23 January 2018

TIME COMMENCED: 6:02 p.m.

LOCATION: South Weber City Office at 1600 East South Weber Drive, South Weber, UT

PRESENT: MAYOR:

Jo Sjoblom

COUNCILMEMBERS:

Blair Halverson

Kent Hyer

Angie Petty

Merv Taylor (excused)

Wayne Winsor

CITY RECORDER:

Mark McRae

CITY MANAGER:

Tom Smith

Transcriber: Minutes transcribed by Michelle Clark

ATTENDEES: Cole Fessler, Tammy Long, Wes Johnson, Bill Petty, Grant Yeager, Britton Ferrin, Loryn Yeager, Brogen Ferrin, Cara Yeager, Mary Farin, Roney Ketts, Mark Wood, Luke Christy, Liam McEntire, Bennett Wright, Gabe Coombs, Keith Christensen, Kire Thompson, Ammon Lindsay, Mason Reaves, Michael Jordan, Warner Knight, Greg & Nate Robinson, Mark Pearce, Joseph Pearce, Joshua Pearce, Bryson Mitchel, and Andrew Walker.

Mayor Sjoblom called the meeting to order and welcomed those in attendance and excused Council Member Taylor.

PLEDGE OF ALLEGIANCE: Bennett Wright

PRAYER: Council Member Petty

CONFLICT OF INTEREST: None

CONSENT AGENDA:

- **Approval of 2 January 2018 City Council Meeting Minutes**
- **Approval of 9 January 2018 City Council Work Meeting and Meeting Minutes**
- **Approval of 2018 Meeting Schedule**
- **Resolution 18-05 Amendment to the Consolidated Fee Schedule: Chapter I: Administrative Charges, Section 4: History Books, and Chapter I3: Impact Fees, Sections 1, 5, and 7**

Council Member Winsor moved to approve the consent agenda as written. Council Member Hyer seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, and Winsor voted yes. The motion carried.

PUBLIC COMMENTS: Mayor Sjoblom said anyone who would like to participate in public comment may come to the pulpit, state name and address, and keep comments to three minutes.

Bill Petty, 7898 S. 2800 E., commented on Ordinance 18-01. He understands its purpose but isn't sure why the density is condensed. He would like to know why high density. He has read the minutes concerning this item. He has visited the area and said because of last year's fire, most of those trees will die.

Tammy Long, 2178 E. Deer Run Drive, said at her final meeting in December 2017 as Mayor there was a scheduled closed meeting on the agenda in which the topic of the closed session was concerning her request for Council Member Kent Hyer's resignation for malfeasance and misfeasance in office.

Finance Department Quarterly Report: Mark McRae, Finance Administrator, presented the quarterly Finance Department Report. He introduced the following staff members:

Kim Guill – Part-Time (12 months), Main Cashier, General Information, Business Licensing, Vehicle Maintenance Records, and Code Enforcement Records.

Shaelee King – Full-Time (7 months), Utility Billing, Accounts Payable, Newsletter, and Social Media.

Lisa Smith – Full-Time (7 months), Court Clerk, Planning & Zoning, Accounts Receivable, Public Works Records & Documents, and Public Notices.

Shelbie Cook – Part-Time (2 months), Human Resources, Court Assistant, TechNet (on-line city comparisons), Public Works Records & Documents, and Surveys.

Paul Laprevote – (3+ years), City Treasurer – Collection and Receipting of City Funds, Investment of City Funds, Payroll, Insurance, Purchasing Cards, and Accounting.

Mark McRae – Financial Records of City, Budget & Audit, Disbursement of City Funds, Custodian of Public Records, GRAMA, and IT Coordinator.

Mark reviewed significant projects which included: 2017 Audit, Took over Elyse Greiner's position and tasks (Recorder, Planning Coordinator, Building Permits, Business Licensing, Reshuffled Responsibilities), New Employee, Training, and Mobile Devices in the Field.

He then review the 4th **Quarter Statistics** which are as follows:

<u>Revenue</u>	<u>YTD Amt</u>	<u>Budget</u>	<u>2016</u>
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• Property Tax	\$249,874	78%	\$225,694
• Sales Tax	\$304,769	39%*	\$314,292
• Franchise Tax	\$152,441	39%*	\$131,315
• Class "C"	\$ 83,778	35%*	\$ 78,785
• Building Permits	\$158,835	79%	\$ 79,964
• Fines	\$ 45,187	53%	\$ 45,567

*4 months, not 6

<u>Revenue</u>	<u>YTD Amt</u>	<u>Budget</u>	<u>2016</u>
• Water	\$530,884	50%	\$534,454
• Sewer	\$435,278	50%	\$430,546
• Sanitation	\$174,085	51%	\$170,989
• Storm Drain	\$ 86,632	49%	\$ 85,277
• Transportation	\$ 62,544	50%	\$ 0

- 153 Business License Renewals Mailed, 60 Renewals
- 207 Citations Handled by Court
- 42 Building Permits
- Hidden Valley Meadows (14 lots) and Ferndale (3 lots) Recorded
- 371 Checks Issued = \$1,007,984
- 5,598 Utility Bills = \$221,470
- 3 GRAMA Requests

Mark reviewed the Current Quarter Projects which includes: Budget, CAFR, Electronic Document Conversion, Training, Online Purchase Orders & Invoice Authorization, Subdivision Packet (Checklist and Land Use Procedures Manual), and Building Access Control Upgrade. Mark thanked his team. He appreciates their willingness to help, especially each other. Council Member Hyer thanked Mark for helping to get all of the office staff trained. Mayor Sjoblom thanked Mark for his hard work and willingness to take on new responsibilities.

Fire Department Quarterly Report: Chief Derek Tolman presented the Fire Department Quarterly Report which includes: 298 calls, 17% increase over 2016, 48% of calls were evening and weekends, nearly 20% were on Saturdays. He said in 2017 they attended a lot of trainings. They currently have 4 new A-EMT, and 4 new fire fighters. He said they had 38 wildland fires last year. He said with the new wildland vehicles and the MOU and CWPP in place the Fire Department has the potential to turn the wildland program into a source of revenue. For example, on the Uintah fire the city received a check from the State for \$39,352.50. He is proposing hiring seasonal wildland fire fighters to deploy as needed around the State of Utah. He said this will be a great opportunity to not only get revenue but grow the department without incurring cost. He said the new fire engine arrives this year. He said last year there were 12 structure fires and 8 vehicle fires. He said last year they had requests from 4 other jurisdictions for the city's engine to be added to their first alarm. He said fire fighters are working hard to

earn the respect of the citizens and to make them proud. He reviewed the 2017 medical program. He said they got licensed by the state, hired a medical director, and ran over 200 medical calls.

Presentation on Future Forecasts of the Fire Department: Issues, Concerns, and Proposed Solutions:

Chief Tolman said the response time when staffed is 4-5 minutes. He said when not staffed, the response time doubles. He said the city needs to acquire an ambulance. He said there is a potential to provide ambulance services to surrounding communities. He said the uncertainty with the Davis County Paramedic program makes it more important to move forward with an ambulance. He said with a nursing home being constructed in South Weber, an aging population, and forecast for continued population growth, our EMS needs as a community will only continue to rise. He feels this is the next natural move for the Fire Department and would recommend moving forward to go into effect 1 July 2018. Council Member Halverson asked Chief Tolman if he has the staff for 24 hours a day, 7 days a week. Chief Tolman said we would need 24/7/365 staffing with two advanced EMT's. This will increase the budget by \$120,000. This increase will almost be offset by the revenue.

Chief Tolman read the city staff recommendation from the City Council meeting packet which reads as follows:

Staff recommends that the City Council approve the authorization of staff to move forward with the acquisition of an ambulance transportation vehicle with the understanding that the ambulance will have to be in service and staffed with 2 Advanced EMT's 24 hours a day, 7 days a week, 365 days a year; and that salary costs of approx. \$120,608 will be implemented into the FY 2019 Fire Department Budget to cover those personnel costs.

Tom said the Fire Department model will remain the same. Chief Tolman said the current EMT's will be rotated.

Council Member Winsor moved to authorize the South Weber Fire Department to adequately budget for an ambulance and 24 hour EMT service for fiscal year 2019 starting 1 July 2018. Council Member Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, and Winsor voted yes. The motion carried.

ORDINANCE 18-01 Adopting Code Section 10.5QV Visual Buffer Overlay Zone (V-B)

Mayor Sjoblom explained the zoning requirements for the Visual Buffer Overlay Zone (V-B) which includes:

- The overlay zone only applies to land that lies adjacent to the south side of Interstate 84 between The Rocky Mountain Power substation and 1100 East, and that is at least ten (10) acres in area;
- The density of the development that would be allowed by this zone within the area being preserved may be increased by 100% and all of the density thereby generated may be transferred to that part of the same property that is not being preserved, and to no other property;
- The minimum lot width required by this zone shall be reduced by five feet (5');
- The minimum side yard required by this zone shall be reduced by two feet (2'), but in no case, shall the minimum side yard be less than five feet (5').

Barry Burton, City Planner, said this is an overlay zone. He said the city can apply it to the property with proper notification or we can choose to allow the property owners to seek this and request it. He said there is nothing mandatory about applying it. He feels this will allow for preservation of some of the property. He said the area damaged by the Uintah fire will recover. He said this is an effort to provide an experience for a trail. He said it will also provide a buffer from the freeway. Barry discussed the alignment of Old Fort Road. Council Member Halverson said landowners are concerned about the amount of property the city is trying to preserve. Brandon Jones, City Engineer, discussed establishing compensation for a landowner. He said this option isn't coming from him or Barry, but the Planning Commission and City Council. Council Member Hyer is concerned about the pathway of Old Fort Road. Brandon said the guiding documents are the general plan and the future land use map identifies a visual buffer. He said this ordinance will help guide development for a buffer. Council Member Hyer is concerned about the proximity of the homes. Tom Smith, City Manager, said at the Summit we discussed cross sections for Old Fort Road. Brandon said Horrocks Engineers are doing the Transportation Capital Facilities Plan, and as a result of the plan, if there are items that the council agrees with, we can put into the general plan. Council Member Winsor discussed the preservation north of Old Fort Road and asked if there is anything to prevent a subdivision going in on the north without an overlay zone. Mayor Sjoblom asked about homes fronting on Old Fort Road. Brandon strongly recommended to discourage access because it is planned to be a major collector road. Chief Tolman discussed not superseding fire code when it comes to home proximity. Council Member Petty is concerned about the additional density. Brandon said it is the compensation to a developer for the road. Barry explained that there is only ten acres allowed for a Residential Patio Zone and not the entire property. Council Member Petty asked if there is a way to compensate a developer without offering the V-B Zone. Chief Tolman discussed the outside walls and roof requirements for high density. He said the closer they are together the higher the rating. Council Member Winsor thanked the city staff for efforts but does not see a compelling reason to approve the ordinance.

Council Member Hyer moved to deny Ordinance 18-01: adopting code section 10.5QV Visual Buffer Overlay Zone (V-B). Council Member Winsor seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, and Winsor voted yes. The motion carried.

REPORTS:

Mayor Sjoblom: She attended the Davis Council of Governments meeting in which discussion took place concerning consolidating police forces. She said there is strong opposition to the point where the County Commission discussed possible cancellation of the meeting. She reported that she attended the Central Weber Sewer District meeting last night in which new members were sworn in. She said Plain City is looking to annex into the sewer district. She said the committee is allowing further studies and will only approve if it is a win for both entities.

Council Member Hyer: He reported that the Youth Council will be attending the Legislature tomorrow. Governor Herbert will be speaking to them at their lunch.

Council Member Petty: She said the Parks & Recreation Committee discussed the survey and doing it electronically. She said they will proceed with both electronically and mail. She said the Gravel Pit Reclamation Meeting will be scheduled.

Council Member Winsor: The Finance & Administration Committee will meet to review the procurement policy and discuss future agenda items. He suggested the city look at Senate Bill 29 to make sure they are in compliance.

City Manager: The Municipal Utilities Committee will be meeting February 16th at 9:00 a.m. He is working with Mayor Sjoblom in drafting a cover letter for the survey. He said the Davis County Commission will be meeting this Friday to discuss law enforcement.

Planning Commission: Commissioner Johnson said the Planning Commission has had a couple of Sketch Plan Meetings.

ADJOURNED: Council Member Winsor moved to adjourn the meeting at 7:40 p.m. and go into a Closed Executive Session – Utah Code 52-4-204 & 52-4-205 for the purpose of discussion of character, professional competence, physical, or mental health of individual(s). Council Member Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, and Winsor voted yes. The motion carried.

Closed Session Commenced at 7:49 p.m.

In Attendance: Mayor Jo Sjoblom, Council Member Kent Hyer, Council Member Blair Halverson, Council Member Angie Petty, Council Member Wayne Winsor, City Manager Tom Smith, and City Recorder Mark McRae

Attending electronically by phone: Merv Taylor

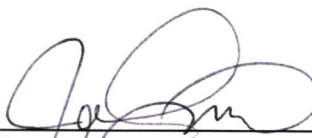
Tom Smith left the session at 9:00 p.m.

Council Member Hyer moved to adjourn the closed session at 10:05 p.m. Council Member Winsor seconded the motion. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted yes. The motion carried.

City Council meeting reconvened at 10:07 p.m.

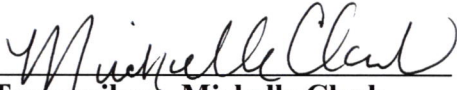
Council Member Winsor moved to adjourn the City Council meeting at 10:08 p.m. Council Member Hyer seconded the motion. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted yes. The motion carried.

APPROVED:



Mayor: Jo Sjoblom

Date 2/14/18


Transcriber: Michelle Clark

Attest: 
City Recorder: Mark McRae

