

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 21 May 2019

TIME COMMENCED: 6:00 p.m.

LOCATION: South Weber City Office at 1600 East South Weber Drive, South Weber, UT

PRESENT: MAYOR:

Jo Sjoblom

COUNCIL MEMBERS:

Blair Halverson
Kent Hyer (electronically)
Angie Petty
Merv Taylor
Wayne Winsor

FINANCE DIRECTOR:

Mark McRae

CITY RECORDER:

Lisa Smith

CITY MANAGER:

David Larson

Transcriber: Minutes transcribed by Michelle Clark

ATTENDEES: Officers Boucher and Swenson from the Davis County Sheriff's Office

Mayor Sjoblom called the meeting to order and welcomed those in attendance.

PLEDGE OF ALLEGIANCE: Councilman Taylor

PRAYER: Councilman Halverson

CONFLICT OF INTEREST: None

Approval for Councilman Hyer to Join the Meeting Electronically via Phone

Councilman Winsor moved to approve Councilman Hyer joining tonight's meeting electronically via phone. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried

PUBLIC COMMENTS: (None)

CONSENT AGENDA:

- 2019 March Budget to Actual
- 2019 April Check Register

Councilman Winsor requested more information about the following funds (Recreation, Capital Projects, Storm Sewer Utility, and Transportation Utility Fund) that show a deficit. Mark McRae, Finance Director, explained that there are some big items that have been transferred.

Councilman Winsor also asked if there is any revenue from the ambulance service. David Larson said we have billed for every call but we haven't received any revenue yet.

Councilman Winsor moved to approve the consent agenda. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted aye. The motion carried.

ORDINANCE 19-13 25 Amend City Code 10-7A-3, 10-7 A-4 and 10-5A-3 Referencing Preschool Conditional Use Regulations: Mayor Sjoblom stated that Sterling Codifiers found changes made last year to approve preschools administratively were not consistent throughout zoning regulations. Doug Ahlstrom, City Attorney, reviewed their suggestions and proposed these changes to correct the issue.

It was stated a correction should be made to the Ordinance number. The number was corrected to Ordinance 19-13.

Councilman Winsor moved to approve ORDINANCE 19-13 Amend City Code 10-7A-3, 10-7 A-4 and 10-5A-3 Referencing Preschool Conditional Use Regulations. Councilman Taylor seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted aye. The motion carried.

Approve Election Polling Location: Family Activity Center

Mayor Sjoblom stated State law requires the legislative body to approve the polling location for all elections. UCA 20A-5-403 (1) (b) "Each election officer shall obtain the approval of the county or municipal legislative body or local district governing board for those polling places." The City has contracted with Davis County to run the elections and they have assigned the Family Activity Center as the polling location for South Weber.

Councilman Hyer moved to approve the election polling location to be the Family Activity Center. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted aye. The motion carried.

Budget Workshop Fiscal Year 2019-2020

Mayor Sjoblom stated the 2020 Tentative Budget has been discussed and adopted. Tonight, Staff will present a plan and request Council direction on how the City can communicate details about the budget to the public prior to its final form and adoption.

David Larson, City Manager, stated South Weber desires to be proactive in sharing information about the upcoming property tax increase. To better organize the timing and methods of sharing information, City Staff has prepared the following plan:

Principles & Methods

The City intends to provide regular information regarding the property tax increase across a variety of mediums with the City website acting as a repository of information. Other methods (e.g. social media, newsletter, etc.) will redirect citizens to the website. The 3 main methods of communication will be 1) meetings (public hearings & open house), 2) social media, & 3) the City newsletter. The marquee, digital sign, utility bill inserts, etc. will be used as needed to support the primary methods of communication.

City Website

The intent is to establish a webpage within the City website specific to the property tax increase that includes the following information:

- Budget Message
- Budget Highlights
- Property Tax FAQ

We can easily include additional information on the webpage as needed.

Meeting Schedule

The City will hold two public hearings, one on the tentative budget in June and one specific to the property tax increase in early August called a Truth in Taxation Hearing. The Truth in Taxation Hearing date will be determined with input from the County. Staff is also proposing to hold an open house on July 16, replacing City Council Meeting that night, in which the public can come to the City Council Chambers and view information, get questions answered, and interact directly with the Council & Staff.

Date	Meeting Description
June 11	Public Hearing on Tentative Budget
July 16	Property Tax Open House
Early August	Truth In Taxation Hearing

Newsletter

The newsletter is distributed monthly through the utility bills, placed on the City website, and linked to on social media. The schedule below shows how the newsletter can be utilized to share information and promote the meetings each month.

Month	Information Included
June	Mayor's Message on Property Tax & Property Tax FAQ
July	Promote Open House
August	Promote Truth in Taxation Public Hearing

Social Media

The City currently utilizes Facebook & Twitter. We have categorized certain types of posts that we think will help in communicating the property tax increase information:

Types of posts

- Friday Facts
- Did You Know?
- Have You Heard?
- Then & Now

The Friday Facts, DYK?, and HYH? Templates would be used to share information about departments, budget, infrastructure, and property tax. The Then & Now template would be used to show the changing cost of materials & services. This information would also be included on the property tax webpage.

Councilman Winsor recommended not scheduling the Truth and Taxation Hearing during the week of Country Fair Days. He felt the citizens need to know where the increase in revenue source will be applied. He would like them to know that it is more than just economics and

infrastructure. Councilman Taylor agreed there needs to be more detailed information. Councilman Winsor discussed graphing the cash flow and revenues and where they cross. Councilman Hyer said specific projects need to be identified. He related a couple of years ago we looked at doing an increase and most of the citizens wanted to know specifically how the revenue would be used (specific roads, tangible projects, etc.) Councilman Hyer thought this approach is critical for the City. Councilman Taylor proposed letting the citizens know what projects won't get done if it isn't adopted. Councilman Winsor suggested outlining a five-year plan. Councilman Halverson said it is not a lot of revenue in terms of the full budget, but it should build over time. He communicated a lot of revenue is going towards the increase in law enforcement cost with Davis County Sheriff's Department. It was suggested that citizens need to know both the annual cost and monthly cost estimates for their household. Mayor Sjoblom suggested the City website have a webpage specific to the property tax increase that includes budget message, budget highlights, and property tax FAQ. Councilman Hyer stated realistically there will be additional increases over time to match inflation. Councilman Winsor articulated that the City has grown, and that growth hasn't kept up with inflation. Mayor Sjoblom thanked David for his work and effort preparing this presentation. Councilman Winsor reiterated getting this information out is crucial to assure citizens can't complain that they weren't aware. Discussion took place whether to inform the media. The Council agreed a press release should be issued.

Mayor Sjoblom recognized Deputy Swenson. He then introduced himself to those in attendance. Sergeant Josh Boucher introduced himself.

NEW BUSINESS: Mayor Sjoblom stated she would like to set up a time with Ken Anderson to discuss Economic Development. Councilman Winsor would like a status report on the west side water tank as well as other projects. Councilwoman Petty wants a status report from UDOT concerning Highway 84. David said UDOT has a project page that can be linked. Councilman Winsor asked the officers about the legality of vehicles exiting Southbound Highway 89 and flipping a U-turn on South Weber Drive during rush hour traffic.

REPORTS:

Mayor Sjoblom: She attended a meeting at Central Weber Sewer. They related that a few years back the sewer backed up in Farr West and flooded approximately 40 homes. She related that with the wet spring, Central Weber Sewer is looking at increasing the capacity of their line. We need to educate citizens that sump pumps should be drained into storm drains and not sewers. She met with Lisa Wilson, from UDOT, concerning widening South Weber Drive to include a bike lane. She said they are also looking at trail right of ways.

Councilman Taylor: He thanked the Davis County Sheriff's Department for their added presence in the City.

Councilman Hyer: He would like to see a bike lane for South Weber Drive with so many individuals using it.

Councilwoman Petty: She said citizens have reported individuals camping out west of the bridge on 475 East. Sergeant Boucher said he hasn't been able to find anything in the City Code relating to individuals camping out.

Councilman Winsor: He wanted Councilman Hyer to know he misses his actual face at council meetings.

City Manager, David Larson: He said the filing dates for individuals interested in running for City Council is June 3-7th. He announced Staff is currently working on the updates for the City website. He disclosed the broadband/fiber survey has gone out. The current results show 93% are supportive.

Finance Director, Mark McRae: He communicated that the City is hosting a luncheon this Thursday at noon for Judge Renstrom who has been appointed to Second District Court.

CLOSED EXECUTIVE SESSION—UTAH CODE 52-4-205(1) (D) DISCUSSION OF THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY.

Councilman Halverson moved to close the public session and open a closed executive session as per Utah Code 52-4-205(1) (D) discussion of purchase, exchange, or lease of real property at 6:57 p.m. Councilman Winsor seconded the motion. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted aye. The motion carried.

Closed Session Commenced at 7:01 p.m.

In Attendance: Mayor Sjoblom, David Larson (City Manager), Lisa Smith (City Recorder), Michelle Clark (Transcriber), Council Members Halverson, Hyer, Petty, Taylor, and Winsor.

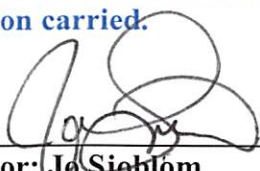
Councilman Winsor moved to adjourn the closed session at 7:18 p.m. Councilman Halverson seconded the motion. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted aye. The motion carried.

City Council meeting reconvened at 7:19 p.m.

Councilman Winsor moved to open the public session. Councilman Taylor seconded the motion. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted aye. The motion carried.

ADJOURNED: Councilman Winsor moved to adjourn the Council Meeting at 7:19 p.m. Councilman Taylor seconded the motion. Council Members Halverson, Hyer, Petty, Taylor and Winsor voted yes. The motion carried.

APPROVED:


Mayor: Jo Sjoblom

Date

6/11/19


Transcriber: Michelle Clark

Attest:


City Recorder: Lisa Smith