

# SOUTH WEBER CITY COUNCIL WORK MEETING

**DATE OF MEETING:** 21 February 2017

**TIME COMMENCED:** 5:03 p.m.

**PRESENT: MAYOR:**

Tammy Long

**COUNCILMEMBERS:**

Scott Casas (excused)  
Kent Hyer  
Jo Sjoblom  
Merv Taylor (arrived 5:53 pm)  
Wayne Winsor

**CITY MANAGER:**

Tom Smith

**CITY RECORDER:**

Elyse Greiner

**Transcriber:** Minutes transcribed by Michelle Clark

**VISITORS:** Derek Tolman, Roney Ketts, Cathy Bell, Mark Bell, Delene Hyde, Brent Petersen, Cole Fessler, Cheryl Bambrough, LaRae Harper, Halverson, Raelene Miller, and Daren Gardner.

**AGENDA:**

Council Member Winsor moved to approve the agenda as written. Council Member Hyer seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Sjoblom, and Winsor voted yes. The motion carried.

**Conflict of Interest:** None

**ACTION:**

Council Member Sjoblom moved to open the public hearing for solicitation for sale of South Weber City owned parcel #13-033-0096, approx. 1.67 acres. Council Member Winsor seconded the motion. Council Members Hyer, Sjoblom, and Winsor voted yes. The motion carried.

----- **PUBLIC HEARING** -----

**Solicitation for sale of SWC owned parcel 13-033-0096, approx. 1.67 acres:** This parcel was not part of the earlier hearings and discussions but was part of the appraisal and is right next to the other two parcels on the S curve on South Weber Dr. It will be added to the solicitation with the other parcels after the public hearing is held.

Mayor Long asked for public comment. There was none.

Council Member Sjoblom moved to close the public hearing for solicitation for sale of South Weber City owned parcel #13-033-0096, approx. 1.67 acres. Council Member Hyer seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Sjoblom, and Winsor voted yes. The motion carried.

----- PUBLIC HEARING CLOSED -----

Council Member Sjoblom moved approve the solicitation for sale of South Weber City owned parcel #13-033-0096, approx. 1.67 acres. Council Member Winsor seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Sjoblom, and Winsor voted yes. The motion carried.

**ORDINANCE 17-01 Adopting SWC Code Title 1, Administration:** Tom said this item was discussed at the City Summit meeting held in January 2017. This code explains and defines roles of the City Manager and Mayor. Mayor Long discussed Section 1.02.010 part 2G. She would like to add that the Mayor signs contracts. Council Member Hyer remembers discussing Tom would do the contracts but the Mayor sign the deeds. Council Member Sjoblom said Mayor Long is usually available to sign contracts, but in the future, there may be a Mayor that isn't as available. Council Member Hyer feels the checks or balances are already in place. Mayor Long is concerned about the elected body being informed. She said the City Attorney also recommended adding contracts. Tom said he has been told otherwise by the City Attorney. Tom said it comes down to efficiency. Mayor Long said there are some definitions that she would like added on page 10 for oppression, malconduct, misfeasance, and malfeasance. Council Member Hyer thanked Doug Ahlstrom for his work on this. Council Member Hyer isn't in favor of changing Section 1.02.010 part 2G. Council Member Winsor agreed. He would suggest adding the definitions and fixing the typo of the code numbers.

Council Member Hyer moved to Ordinance 17-01 Adopting South Weber City Code Title 1, Administration with the addition of adding the definitions to page 10 and changing code numbers to -04 and -05. Council Member Winsor seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Sjoblom, and Winsor voted yes. The motion carried.

**DISCUSSION:**

**Cottonwood Dr.; Mayor Flitton of Uintah City:** Mayor Long said Mayor Flitton was not able to attend tonight.

**6650 S. Improvement Recommendation from Planning Commission:** Tom said the Planning Commission reviewed the recommendation from the Council on dead-ending 6650 S. A public hearing was held and the public (mostly 6650 S. residents) said they didn't want any type of improvement (widening, curb & gutter, etc.) on the road aside from the dead-end. The Commission recommended back to the Council that: 6650 S. be dead-ended with a hammerhead turnaround on the east side of Silver Oak Lane when it is fully installed, the dead-end will be temporary until Old Farm Road is completed to the west and connected to South Weber Dr., and that no other improvements take place at this time on 6650 S. Tom said, keep in mind, in time, improvements will be made to 6650 S. (as per the master plan). Council Member Hyer asked

about the storm water issues. Tom said that was discussed and it wasn't the residents primary concern. Council Member Hyer said if the residents in that area aren't concerned with that then he doesn't see a reason to do the improvements. Council Member Winsor asked if the Planning Commission made a decision as to whether or not the street should be widened to 40' or 50'. He would like a recommendation from them on that. Elyse explained that the developer of the Bambrough subdivision was willing to do some improvements to 6650 S. but the Planning Commission is requesting their subdivision construct a road to 475 E, and since they made that requirement, the developer will not be doing any improvements to 6650 S. Tom said the cost to dead end and install the hammerhead is approximately \$10,000 to \$15,000.

**Council Member Sjoblom moved to open for public comment. Council Member Hyer seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Sjoblom, and Winsor voted yes. The motion carried.**

----- PUBLIC COMMENT -----

**Roger Miller, 291 E. 6650 S.**, said there really isn't a winning solution. He doesn't really like the hammerhead in his yard, but he is willing to do this because of the soccer complex. He said he can't guarantee that a vehicle isn't parked in his driveway one hundred percent of the time. Tom said if a fire truck needs to get in there or turn around, they can knock on the Millers door. He said it could present a problem for a garbage truck. Council Member Sjoblom said a garbage truck is smaller. It was stated there are no bus stops that would be affected by this.

**Council Member Hyer moved to close the public comment. Council Member Winsor seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Sjoblom, and Winsor voted yes. The motion carried.**

----- PUBLIC HEARING CLOSED -----

Council Member Winsor said there may be a stray vehicle that will need to use it to turn around. He would like to know what type of improvement and if there is an agreement with Mr. Miller. Roger Miller said he would like concrete to match his driveway. Tom said the City will need to acquire an easement to use Mr. Miller's property. It was suggested that the City staff meet with the Miller's to discuss the improvements and easement. He would also suggest installing signage. Tom said he will find out what type of signage is required. Council Member Winsor would like the Planning Commission to make recommendation whether or not 6650 S. should be widened 40' or 50'. The Council agreed.

**Central Park Playground Equipment:** Council Member Sjoblom reviewed the designs for Central Park playground equipment. She said the swing sets will need to be turned because they currently are not in the fall zone.

**Council Member Taylor arrived at 5:53 p.m.**

Council Member Sjoblom discussed installing the engineered wood fiber. Tom said the wind will blow this out and so each year it will need to be replenished to some degree. Council Member Sjoblom discussed the super nova, large play net, etc. Cost for the engineered wood fiber is \$3,758. Tom discussed getting the labor donated. He said timing is key to get this going

so that it can be completed by Country Fair Days. Discussion took place regarding extending the park to the west, which may create enough space so that the swings don't need to be moved. Council Member Hyer said he can get some scouts to help remove the grass.

### **Fire Department to hire a medical director**

Chief Tolman said to be licensed by the State of Utah as an EMS agency we need to be compliant with all of State of Utah Department of Health Regulations R426. One of the last major hurdles we have is hiring a Medical Director. Chief Tolman has interviewed 3 potential Candidates. Doctor Grace was determined to be the best fit for South Weber. She is an emergency medicine physician working at Davis and Ogden Regional hospitals. She has a background in EMS. She worked as a paramedic for Gold Cross in SLC for 9 years before attending medical school. Her EMS experience is somewhat diverse. She also volunteered with Spanish Fork Ambulance for a few years and started a first response group in a cabin community called Timberlakes, East of Heber City. She attended the Utah Fire and Rescue academy and completed many fire certifications and hazmat operations training. She still maintains her Utah paramedic certification. She is willing to be our medical director for \$2000 a year. Chief Tolman would like the Councils approval for the hiring of Doctor Summer Grace. He said Doug Ahlstrom, City Attorney, has reviewed the contract.

**Council Member Sjoblom moved to amend the agenda to include the fire department hiring of a medical director as an action item. Council Member Hyer seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Sjoblom, Taylor, and Winsor voted yes. The motion carried.**

**Council Member Winsor moved to allow the Fire Chief to hire a medical director. Council Member Hyer seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Sjoblom, Taylor, and Winsor voted yes. The motion carried.**

### **Fire Department to use Civic Center for storage**

Chief Tolman said the City made \$635 on the Civic Center last year. With \$390 of that coming from repeat users who are no longer allowed/wanting to use the facility. Which leaves \$245 from other users per year. The Fire Department has been using an upstairs bedroom for the storage of fire equipment that should be stored in an area other than the "living quarters" as stated in NFPA 1851 section 7. We are currently violating NFPA 1851 section 7 paragraph 5. If we move them into the apparatus bay, we would also be in violation of NFPA 1851 Section 7 paragraph 7. It is the Fire Departments request that the Civic Center be given to the Fire Department for storage purposes in order to be NFPA compliant. He said individuals can still rent the Family Activity Center. Council Member Hyer said the Civic Center is used for Country Fair Days. Chief Tolman didn't have a problem with allowing the use for Country Fair Days. He said the back door of the Civic Center will need to be replaced.

**Council Member Taylor moved to amend the agenda to make the Fire Department use of Civic Center for storage as an action item. Council Member Sjoblom seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Sjoblom, Taylor, and Winsor voted yes. The motion carried.**

**Council Member Winsor moved to change the use of the Civic Center to storage for the Fire Department. Council Member Taylor seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Sjoblom, Taylor, and Winsor voted yes. The motion carried.**

**Amendment #1 to Interlocal Cooperation Agreement for Animal Control Services with**

Tom said Davis County Animal Control would like to make an amendment to the current contract which would replace Exhibit A. He said the service hasn't changed but the call volume has. He said expenditures for animal care has gone up. He said revenues have gone down. The estimated increase in cost is approximately \$4,400 per year. The Council agreed to put this item on the consent agenda for next week.

**Davis County Employee Background Check Policy**

Tom said the City staff has determined that a background policy needs to be incorporated into the Personnel Policy for procedure in hiring new employees as well as existing employees. The practice is currently taking place in hiring new employees but it is not in policy. Tom suggested there being three criteria: (1) background check for everyone (2) proposed random background check for everyone (3) proposed financial background check for executive employees. He discussed conducting background checks every five years. The Council suggested getting Doug Ahlstrom's input on this.

**Davis County Pre-Disaster Mitigation Plan**

Elyse said last summer, the County drafted and has since approved a Pre-Disaster Mitigation Plan. Each City was expected to participate in the County's plan so they didn't have to create their own. As part of that participation, City staff sat down together to go over some natural disasters that would affect South Weber and some strategies to mitigate them. This information was supplied to the County and is part of their plan. For the City to be able to use the County's plan, the City needs to adopt it as their plan. If adoption doesn't take place, the City will miss out on federal and state funding. Mayor Long requested to put that on the consent agenda for next week. The Council agreed.

**COUNCIL ITEMS:**

**Council Member Winsor:** He has met with Mark and Tom on behalf of the finance committee. They are looking at conducting a quarterly meeting.

**Council Member Hyer:** He reported that the Youth Council attended the Legislature and also listened to guest speakers. He said Country Fair Days donation letters have been sent out. He said fireworks will be purchased as soon as funding comes through with Parsons. Tom reported they have been ordered. Council Member Hyer would like to advertise for volunteers to chair certain events for Country Fair Days in the next City newsletter. Council Member Hyer discussed the list of expectations for Tom Smith. He suggested getting that to Tom as soon as possible.

**Council Member Sjoblom:** She asked if it is possible to go with Morgan Selph, of Play Space. Tom said the procurement policy states that where possible, three bids are to be received. Tom said Brandon Jones can put together the bid. Council Member Sjoblom asked about action items at the work meeting.

**Council Member Taylor:** He reported that signs have been ordered for the hill going down Peachwood that has a blind corner.

**MAYOR’S ITEMS:** She will be attending the COG Meeting on Thursday.

**CITY MANAGER ITEMS:** Tom reported that the newsletter is being revised. He said they are focusing on marketing the Family Activity Center. He said sand bags are available at the Public Works Building for flooding. West Point City is holding an Economic Outlook on Thursday, March 30<sup>th</sup> from 11:45 a.m. to 3:00 p.m. at their City hall. Weber Water Conservancy District is holding an annual customer meeting on March 14<sup>th</sup>. UDOT meeting will be held Monday, April 10<sup>th</sup> from 9-11 am.

**ADJOURNED:** Council Member Hyer moved to adjourn at 7:45 p.m. Council Member Sjoblom seconded the motion. Elyse called for a roll call vote. Council Members Hyer, Sjoblom, Taylor, and Winsor voted yes. The motion carried.

**APPROVED:** \_\_\_\_\_ Date  
Mayor: Tammy Long

\_\_\_\_\_  
Transcriber: Michelle Clark

Attest: \_\_\_\_\_  
City Recorder: Elyse Greiner