



# CITY COUNCIL AGENDA AMENDED

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**PUBLIC NOTICE is hereby given that the City Council of SOUTH WEBER CITY, Utah, will meet in a regular public meeting commencing at 6:00 p.m. on Tuesday, June 25, 2024, in the Council Chambers at 1600 E. South Weber Dr.**

**OPEN** (Agenda items may be moved to meet the needs of the Council.)

1. Pledge of Allegiance: Councilman Dills
2. Prayer: Councilman Davis
3. Public Comment: Please respectfully follow these guidelines.
  - a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
  - b. State your name & city and direct comments to the entire Council (They will not respond).

## **ACTION ITEMS**

4. Consent Agenda
  - a. June 11, 2024, Work Meeting Minutes
  - b. June 11, 2024, Minutes
5. Consideration of an Amendment to Resolution 24-15: Adopting Budget Amendments for Fiscal Year 2023-2024 and Setting a Public Hearing
6. Resolution 24-16: Proposed Certified Property Tax Rate
7. Resolution 24-17: Consolidated Fee Schedule (CFS) Amendments
8. Resolution 24-18: Emergency Dispatch with Davis County Sheriff
9. Resolution 24-19: Emergency Dispatch with Layton City
10. Resolution 24-20: Firefighter Retirement Contribution
11. Ordinance 2024-08: Enacting Compensation Increase for Specific City Officers
12. Statement of Willingness to Lease City Property
13. Public Works' Facility Project Cost

## **DISCUSSION ITEMS**

14. Unified Fleet Management Option

## **BOARD MEETINGS**

15. Suspend Council Meeting and Convene Local Building Authority Board Meeting

## **REPORTS**

16. New Business
17. Council & Staff
18. Adjourn

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder, 1600 East South Weber Drive, South Weber, Utah 84405 (801-479-3177) at least two days prior to the meeting.*

The undersigned City Recorder for the municipality of South Weber City hereby certifies that a copy of the foregoing notice was mailed/emailed/posted to: City Office building; Mayor, Council, and others on the agenda; City Website [southwebercity.com/](https://southwebercity.com/); and Utah Public Notice website [www.utah.gov/pmn/index.html](http://www.utah.gov/pmn/index.html).

**DATE: 06-24-2024**

**CITY RECORDER:** Lisa Smith



CITY COUNCIL MEETING  
STAFF REPORT

MEETING DATE

June 28, 2024

PREPARED BY

Maryn Nelson  
Administrative Services  
Director

ITEM TYPE

Legislative

ATTACHMENTS

Amended Resolution 24-15: Fiscal Year 2024 Budget Amendments

PRIOR DISCUSSION DATES

[November 28, 2023](#)

[June 11, 2024](#)

AGENDA ITEM

Consideration of an Amendment to Resolution 24-15: Adopting Budget Amendments for Fiscal Year 2023-2024 and Setting a Public Hearing

PURPOSE

Amend Fiscal Year 2023-2024 City Budget

RECOMMENDATION

Staff recommends approval.

BACKGROUND

Budget Amendments were presented to the council June 11<sup>th</sup>. Three errors were discovered that need to be corrected.

An error was found in the movement of the Public Works Director. An account that was terminated had an amendment, so now the general fund revenue that was corrected for transposed number needs to be increased since the terminated GL will not have a budget amendment.

Revenue for Recreation from Gravel Pit Fees needs to be lowered to offset the increase of fund balance appropriated

An amendment was presented at the June 11<sup>th</sup> meeting for the wheel loader, but the incorrect GL was used for Bond proceeds.

ANALYSIS

10-36-900	Interest Earnings	4,000	An account used in the PW Director switch was terminated, causing GF expenditures to be \$4,000 over revenues	
45-60-740	Street-Equipment	222,000	Wheel Loader	Reimbursed by LBA
45-39-828	Bond Proceeds from LBA	222,000	Wheel Loader	Reimbursed by LBA
20-34-841	Gravel Pit Fees	(30,000)	Lower revenue expected from Gravel Pit	

**AMENDED RESOLUTION 24-15**

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL ADOPTING BUDGET AMENDMENTS FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

**WHEREAS**, Utah Code regulates the budgeting process for municipalities; and

**WHEREAS**, the city adopted its budget for fiscal year 2023-2024 on June 23, 2023; and

**WHEREAS**, the city desires to amend that budget with the referenced changes presented herein; and

**WHEREAS**, this legislative body held a public hearing on June 11, 2024 to take comment regarding the proposed amendments; and

**WHEREAS**, the City Council reviewed comments and discussed the presented changes in an open public meeting and is in favor of amending this budget;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Amendment:** The Fiscal Year 2023-2024 Budget shall be amended as attached in **Amended Exhibit 1**. A public hearing is also set for July 9, 2024, to ratify this amended resolution.

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 25<sup>th</sup> day of June 2024.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

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**Rod Westbroek, Mayor**

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**Attest: Lisa Smith, Recorder**

**AMENDED EXHIBIT 1**  
**FISCAL YEAR 24 BUDGET AMENDMENTS**  
**WITH TECHNICAL CORRECTIONS**

Proposed Amendments

45-43-730	Admn-Imp. Other than Bldg	10,000	City Hall Remodel	Not completed in 2023	
45-39-500	Fund Bal. to be Approp.	10,000	City Hall Remodel	Not completed in 2023	
20-34-763	Summer camps revenue	3,000	Summer camps new GL acct	New Program	
20-71-493	Summer camps expenses	3,000	Summer camps new GL acct	New Program	
10-36-100	Interest Earnings	4,000	Numbers were transposed between General Fund Revenue and Expenses, lowering Revenues by \$9,000 to balance		
20-39-900	Fund Balance to Be Approp.	30,000	Gravel Pit Revenue decreased		
20-34-841	Gravel Pit Fees	(30,000)	Lower Revenue expected from Gravel Pit		
45-60-740	Street-Equipment	222,000	Wheel Loader	Reimbursed by LBA	
45-39-828	Bond proceeds transfer from LBA	222,000	Wheel Loader	Reimbursed by LBA	
21-40-760	Transfer to Sewer Fund	207,000	LBA payment #1		
21-39-900	Contribution from Fund Balance	207,000	LBA payment #1		
52-40-690	Projects	207,000	LBA payment #1		
52-38-820	Transfer from Sewer Impact	207,000	LBA payment #1		
10-42-110	Employee Salaries	6,000	PT court clerk salary 7/1/23-1/5/24		
10-43-120	Part Time Salaries	(6,000)	PT court clerk salary 7/1/23-1/5/24		
10-42-550	Banking Charges	1,500	Increase of fines issued and paid to court		
10-35-100	Fines	1,500	Increase of fines issued and paid to court		
10-43-610	Miscellaneous	5,000	CRA Project	Reimbursable 11/2025	
10-39-900	Fund Bal. to be Approp.	5,000	CRA Project	Reimbursable 11/2025	
10-60-260	Buildings & Grounds - Shop	15,000	Heater Repair and install for Shop		
10-39-900	Fund Bal. to be Approp.	15,000	Heater Repair and install for Shop		
10-60-250	Equipment Supplies and Maint	18,500	Unanticipated equipment repairs (plows, dumptruck, tractor)		
10-39-900	Fund Bal. to be Approp.	18,500	Unanticipated equipment repairs (plows, dumptruck, tractor)		
10-70-270	Utilities	10,000	Increased Utility usage and rates in parks - power and water		
10-39-900	Fund Bal. to be Approp.	10,000	Increased Utility usage and rates in parks - power and water		
51-40-255	Vehicle Lease	20,000	dump truck lease payment increase approved 1/23/2024		
51-39-900	Fund Bal. to be Approp.	20,000	dump truck lease payment increase approved 1/23/2024		
10-70-255	Vehicle Lease	20,000	PW parks truck lease payments		
10-39-900	Fund Bal. to be Approp.	20,000	PW parks truck lease payments		
10-43-110	Employee Salaries	40,000	Finance Director Retirement		
10-39-900	Fund Bal. to be Approp.	40,000	Finance Director Retirement		
10-60-132	WC	(4,000)	Public Works Director	Transfer from Comm. Svs to Streets Department	incorrect GL account noted in November amendments
10-58-132	WC	4,000	Public Works Director	Transfer from Comm. Svs to Streets Department	incorrect GL account noted in November amendments
10-58-133	WC	(4,000)	Public Works Director	Transfer from Comm. Svs to Streets Department	incorrect GL account noted in November amendments
10-60-133	WC	4,000	Public Works Director	Transfer from Comm. Svs to Streets Department	incorrect GL account noted in November amendments
10-58-280	Telephone	2,300	Public Works Director	Transfer from Comm. Svs to Streets Department	Incorrect amount used in November Amendments
10-60-280	Telephone	(2,300)	Public Works Director	Transfer from Comm. Svs to Streets Department	Incorrect amount used in November Amendments
10-58-280	Telephone	200	Public Works Director	Transfer from Comm. Svs to Streets Department	Incorrect amount used in November Amendments
10-60-280	Telephone	3,000	Public Works Director	Transfer from Comm. Svs to Streets Department	Incorrect amount used in November Amendments
10-39-900	Fund Bal. to be Approp.	3,200	Public Works Director	Transfer from Comm. Svs to Streets Department	Incorrect amount used in November Amendments
10-58-210	Books/Subscriptions/Memberships	1,000	Public Works Director	Transfer from Comm. Svs to Streets Department	Should not have been moved in November
10-60-210	Books/Subscriptions/Memberships	(1,000)	Public Works Director	Transfer from Comm. Svs to Streets Department	Should not have been moved in November
10-58-319	Professional and Tech Subdivision Rev	60,000	Increase in Subdivision review		
10-34-105	Subdivision Review Fee	60,000	Increase in Subdivision review		
10-58-312	Professional and Tech Engineer	30,000	Increase in projects (State Code compliance, drinking water compliance, Weber Basin Aqueduct)		
10-39-900	Fund Bal. to be Approp.	30,000	Increase in projects (State Code compliance, drinking water compliance, Weber Basin Aqueduct)		