

# **SOUTH WEBER CITY CITY COUNCIL MEETING**

**DATE OF MEETING:** 19 February 2019

**TIME COMMENCED:** 6:00 p.m.

**LOCATION:** South Weber City Office at 1600 East South Weber Drive, South Weber, UT

**PRESENT: MAYOR:**

**Jo Sjoblom**

**COUNCIL MEMBERS:**

**Blair Halverson  
Kent Hyer (excused)  
Angie Petty  
Merv Taylor  
Wayne Winsor**

**FINANCE DIRECTOR:**

**Mark McRae**

**CITY ENGINEER:**

**Brandon Jones**

**CITY RECORDER:**

**Lisa Smith**

**CITY MANAGER:**

**David Larson**

**Transcriber:** Minutes transcribed by Michelle Clark

**ATTENDEES:** Mark Larsen, Lynn Smith, Troop #933.

Mayor Sjoblom called the meeting to order and welcomed those in attendance including Troop #933.

**PLEDGE OF ALLEGIANCE:** Councilwoman Petty

**PRAYER:** Councilman Winsor

**CONFLICT OF INTEREST:** None

**PUBLIC COMMENTS:** Mayor Sjoblom said anyone who would like to participate in public comment may come to the pulpit, state his/her name and address, and keep comments to three minutes. There was no public comment.

## **RESOLUTION 19-07: Appointment of South Weber City Recorder**

Mayor Sjoblom stated Mark McRae has been serving as the City Recorder in addition to his regular duties as Finance Director, which includes Administration Department supervisor and IT/technology manager. He has been doing an excellent job, but City Manager David Larson felt

that appointing another staff member as City Recorder would allow more time for Mark to accomplish these responsibilities and for the new City Recorder to grow the functions of the job and increase the service level to the Community.

David Larson and Mark McRae jointly recommended Lisa Smith to be appointed as City Recorder. Lisa has been with the City since June 2017 serving as Court Clerk and Planning Coordinator. She's proven herself as a reliable employee with a high level of knowledge and skills that will lend themselves well to the City Recorder position. She has even assisted with many of the Recorder functions at times in the past and has proven very capable. This appointment would necessitate a shift of the Planning Coordinator duties to another staff member, for which arrangements have been made.

**Councilman Taylor moved to approve Resolution 19-07 to appoint Lisa Smith as the South Weber City Recorder. Councilwoman Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor and Winsor voted yes. The motion carried.**

Lisa Smith then took the Oath of Office for the City Recorder as read by Mark McRae.

**ORDINANCE 19-05: Vacation of Street Right-of-Way at Spaulding Drive (600 East)**

Spaulding Drive (600 East) is an existing public street that connects to Petersen Parkway in the Canyon Meadows PUD that was platted, constructed, and stubbed for access to future development.

The City determined that due to the development surrounding Spaulding Drive, sufficient access has been constructed or planned for and agreed to in accordance with current City development standard. The City determined that there is no current or future need for the Spaulding Drive (600 East) right-of-way. The City, through the Development Agreement for the Riverside Place Subdivision (approved as Resolution 18-24 by the City Council on April 17, 2018), agreed to the vacation of Spaulding Drive (600 East).

Councilman Winsor asked who is responsible to re-plat those lots. Brandon said the home owner's will be responsible if they want to combine them with their current lot.

**Councilman Halverson moved to approve Ordinance 19-05 vacation of street right-of-way at Spaulding Drive (600 East). Councilman Winsor seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor and Winsor voted yes. The motion carried.**

**ORDINANCE 19-06: Amendment to City Code 1.04.030 Officials' Bonds & Insurance**

Utah state code sets the requirements for Fidelity Bonds for Elected Officials and Municipal Treasurers. These requirements have changed over the last few years. Current code requires cities of the First and Second Class to be bonded. The requirement for municipal Treasurers is defined in the Utah Money Management Act. For cities of our size elected officials and the municipal treasurer may be covered by the city's blanket bond and/or criminal insurance policy. South Weber has criminal insurance through the Utah Local Government Trust. The criminal insurance provides proper protection for the city, and eliminates the additional cost of double



coverage through individual fidelity bonds. This change to our municipal code matches the current Utah State Code.

**Councilwoman Petty moved to approve Ordinance 19-06 amendment to City Code 1.04.030 Officials' Bonds & Insurance. Councilman Winsor seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor and Winsor voted yes. The motion carried.**

### **Discussion on Future Public Works Facility**

Mayor Sjoblom stated on January 15, 2019 during the Annual City Council Budget & Planning Retreat, the City Council identified upgrading or replacing the current Public Works Facility as one of the high priorities of the City and tasked staff with developing a plan to address this need.

Staff, including the City Manager, Finance Director, Public Works Director, and City Engineer, have developed a draft plan and would like to bring that forward for City Council discussion and direction.

Councilman Halverson asked about the size of property needed. Brandon Jones, City Engineer, said approximately five to eight acres. Mark Larsen, Public Works Director, said it would be nice to plan for full build out. He said hopefully this will be the last one we have to do. David Larson stated the City Council needs to decide if they want to involve public communication at the beginning of the process or after property is purchased etc. He asked what type of public communication the council wants and at what stages. He said there are also different financing options. Mayor Sjoblom felt it is important to inform the public that the City is looking into possibilities and involve them when property has been purchased. Councilman Winsor said the existing facility is dilapidated and the citizens need to know that. He suggested dedicating a page to the City web-site identifying the history and then general concept that has already been established. Councilman Taylor thought the public needs to see the condition that the Public Works Department is currently operating under. Councilman Winsor felt they need a place where they can do their job and be safe. Mayor Sjoblom agreed that pictures of the current building should be put on the web-site. David said the City staff will look at various types of financing options. Councilwoman Petty asked if there is a goal date. David stated a specific target date has not been established. Councilman Halverson asked if another committee needs to be established. David said rather than set up a new committee the Municipal Utilities Committee could be assigned this responsibility. Councilman Winsor suggested putting a completion goal in place as far as site, budget, and layout by September. David said he will put together a more detailed time line. Councilwoman Petty felt like this is a priority and should be done as soon as possible.

### **NEW BUSINESS:**

**City Office Update:** The City now has tinted windows. David said because of court held in this building an audit was conducted and they recommended tinting the windows. This will help provide additional security. He said Councilman Taylor did point out that during City Council meeting the roles are reversed and the City Council is not able to see anyone approaching the building. Councilman Halverson suggested going off of what Judge Renstrom, Davis County Police Department, and the bailiff to see what they recommend. Councilwoman Petty doesn't

feel the tinting should be taken off of a few windows. Councilman Taylor said he is totally against them because he feels those inside are sitting ducks. David said it depends on the time of day and year as to whether you can see in from the outside.

### **REPORTS:**

**Mayor Sjoblom:** She met with Representatives Kelly Miles and Mike Schultz down at the Capitol last week. She reviewed with them the desires for box culvert trail connection under US 89. She reported that meeting to Carlos Braceras, Executive Director of UDOT, of which he has given his word to President Stuart Adams and Rep. Miles and Schultz that the box culvert will go in with the US 89 project. This is huge as it is looking as though, due to budget constraints, construction on the highway will likely end at SR 193 or Antelope Dr.

Mayor Sjoblom reported that Davis Fund Committee, of which she is a part, is offering grant money to municipalities to give their main streets a facelift. It is a \$25,000 match grant for visual appearance improvements: lighting, signage, landscaping, etc.


Shawn Beus, Director of Economic Development for Davis County has agreed to come and instruct our economic development committee and give direction on how to create an Economic Development Plan. She is waiting a month to see what Weber County is doing with their Economic Development Project which could affect the direction we take as a city.

**Councilman Winsor:** He stated there will be a Municipal Utilities Committee Meeting this Friday at 10:00 a.m.

**ADJOURNED:** Councilman Winsor moved to adjourn the Council Meeting at 6:39 p.m. Councilman Halverson seconded the motion. Council Members Halverson, Petty, Taylor and Winsor voted yes. The motion carried.



**APPROVED:**

  
Mayor Jo Sjoblom

Date 3/12/19

  
Transcriber: Michelle Clark

Attest:

  
Acting City Recorder, Mark McRae