

SOUTH WEBER CITY COUNCIL MEETING

DATE OF MEETING: 27 May 2008

TIME COMMENCED: 6:02 p.m.

PLEDGE OF ALLEGIANCE: Councilmember Thomas

PRAYER: Councilmember Poff

PRESENT: MAYOR Joseph Gertge

**COUNCILMEMBERS: Michael Poff
David Thomas
Scott Woodbury
Scott Peterson**

CITY MANAGER: Matt Dixon

CITY RECORDER: Erika Ahlstrom

EXCUSED: COUNCILMEMBER: Farrell Poll

Transcriber: Minutes transcribed by Michelle Clark

A public work/discussion meeting was held at 5:30 p.m. to discuss and review agenda items.

VISITORS: Lynn Davies.

Mayor Gertge excused Councilmember Poll from tonight's meeting.

APPROVAL OF THE AGENDA: Councilmember Peterson moved to approve tonight's agenda as written. Councilmember Woodbury seconded the motion. Councilmembers Peterson, Poff, Thomas, and Woodbury voted yes. The motion carried.

APPROVAL OF 13 MAY COUNCIL MEETING MINUTES: Councilmember Woodbury moved to approve the City Council minutes of 13 May 2008 as written. Councilmember Peterson seconded the motion. Councilmembers Peterson, Poff, Thomas, and Woodbury voted yes. The motion carried.

APPROVAL OF 20 MAY 2008 WORK MEETING MINUTES: Mayor Gertge requested the 20 May 2008 Work Meeting minutes be approved at the next City Council meeting due to the lack of a quorum of those who were in attendance at the meeting.

DECLARATION OF CONFLICT OF INTEREST: None. Mayor Gertge instructed the City Council that, as the meeting progresses, if there is a conflict to please let it be known at that time.

Councilmember Woodbury moved to open the public hearing for discussion of the 2008-2009 Fiscal Year Budget. Councilmember Peterson seconded the motion.

Councilmembers Peterson, Poff, Thomas, and Woodbury voted yes. The motion carried.

******* PUBLIC HEARING *******

2008-2009 FISCAL YEAR BUDGET: DISCUSSION AND PUBLIC HEARING:

Mayor Gertge asked for public comment.

Lynn Davies, 1270 E. South Weber Drive, asked about line item 10-39-900 Contribution from General Fund Surplus. Matt said that these funds are being transferred from the general fund balance to line items 10-80-841 Transfer to Recreation Fund and line item 10-80-910 Transfer to Capital Projects Fund. Matt said Mr. Davies might want to look at the financial statements. Mr. Davies said revenue seems to be decreasing. Matt said the city hired a firm to run a market analysis for commercial development. Mr. Davies asked if phase 2 of economic development will involve citizens. Matt said numerous town meetings have been held for phase 1. Mayor Gertge said this same company wants to do phase 2 with the city, but the decision hasn't been made as to what direction to take. Mayor Gertge encouraged public involvement.

Councilmember Peterson moved to close the public hearing for 2008-2009 Fiscal Year Budget. Councilmember Woodbury seconded the motion. Councilmembers Peterson, Poff, and Woodbury voted yes. The motion carried.

******* PUBLIC HEARING CLOSED *******

Councilmember Poff said he is not opposed to decreasing the Youth Council budget by \$500. Councilmember Peterson questioned having 10-54-320 Emergency Preparedness be under Police Protection. Matt said that is the fund for Citizen Corp Council and any other emergency needs. Councilmember Peterson suggested moving it to the Fire Department fund. Matt asked if it would be okay to keep in where it is. Councilmember Peterson said that would be okay.

Mayor Gertge asked about the status of the aerial maps. Matt said the city engineer is working on them.

Matt explained the latest updated copy of the Fiscal Year Budget for 2008-2009 is showing a 5% decrease verses 7%. Matt said although things are going to be much tighter than in previous years, South Weber remains in good financial condition. Matt said transfers will be made for the recreation fund. The City staff will continue to refine the budget numbers, consider City Council and public input and prepare the final budget for adoption during the first City Council meeting in June.

Councilmember Poff asked about roadway improvements and also asked for a spreadsheet for the bonds.

Councilmember Peterson asked about the \$1,300 donations line item. Matt said state law has changed concerning donations. He explained that any donation needs to be listed in the budget for review. Matt said \$1,300 has been budgeted for donations. Mayor Gertge

said the city gives out two \$500 scholarships each year to Northridge High School Graduates. Matt said \$100 is donated to Northridge High School Senior Night and \$200 to the Junior Posse. Councilmember Thomas said he has two seniors for whom he paid to attend the senior night. Councilmember Poff said he knows that Councilmember Poll and Jeff Monroe, former councilmember, are in favor of this donation and feel it shows support to the high school and that South Weber City is behind good, responsible behavior on senior night. Mayor Gertge said if it keeps one student from a DUI accident, etc., it is worth it. Councilmember Woodbury stated he is in favor of an Arts Council which has been proven to elevate a society. Councilmember Peterson asked if anyone has petitioned the city for a donation to Senior Night to be incorporated in this budget. He feels it should be eliminated from the budget. Councilmember Thomas doesn't feel this type of donation benefits the city. Councilmember Thomas feels the city shouldn't be giving away taxpayer money. He said the City Council is the gatekeeper of taxpayer money.

Councilmember Peterson moved to strike line item 10-43-621 for \$1,300 in donations. Councilmember Thomas seconded the motion. Councilmembers Peterson, Thomas and Woodbury voted yes. Councilmember Poff voted no. The motion carried 3 to 1.

RATIFICATION OF APPROVAL PURCHASE ORDER #1159: GSBS ARCHITECTS FOR CANYON MEADOWS PARK DESIGN SERVICES \$8,250: Matt Dixon, City Manager, explained that after Edd Bridge saw GSBS Architects product at a conference, he contacted them for information to master plan parks for South Weber. GSBS presented their product to the city staff, then attended the 15 April 2008 Work Meeting to present their product to the City Council. GSBS provided proposals for the design of one park, three parks, or 11 parks. The City Council determined they would like to begin with the design of Canyon Meadows Park only. GSBS is now ready to begin working on the design of Canyon Meadows Park. Matt said they took GSBS to visit the Canyon Meadows Park site.

Councilmember Poff said this expenditure is part of a grandeur project of Canyon Meadows Park.

Councilmember Woodbury moved to ratify the approval of purchase order #1159 to GSBS Architects for Canyon Meadows Park design services for \$8,250. Councilmember Thomas seconded the motion. Councilmembers Peterson, Poff, Thomas and Woodbury voted yes. The motion carried.

AWARD BID TO ADVANCED PAVING & CONSTRUCTION FOR 2008 STREET MAINTENANCE PROJECTS: Matt Dixon, City Manager, stated in accordance with the City's procurement policy, the city prepared bid documents and provided notice that the city would be accepting sealed bids for both Lester Drive overlay project as well as some work on 7600 South. Three companies bid the projects (Advanced Paving, Post Asphalt, and Staker/Parson). Advanced Paving & Construction produced the most competitive bid at \$75,238.00 with the others coming in at \$85,499.00 and \$85,510.00. The contract requires the work to be completed no later than 31 July 2008. This work will also complete the Lester Drive project.

Councilmember Thomas moved to award the bid to Advanced Paving & Construction for the 2008 street maintenance projects for \$75,238.00. Councilmember Peterson seconded the motion. Councilmembers Peterson, Poff, Thomas and Woodbury voted yes. The motion carried.

WARRANT REGISTER: The City Council reviewed the warrant register.

Councilmember Woodbury moved to approve the warrant register. Councilmember Peterson seconded the motion. Councilmembers Peterson, Poff, Thomas and Woodbury voted yes. The motion carried.

NON-SCHEDULE DELEGATION: None

CITY COUNCIL ITEMS:

Councilmember Poff:

Flags: Councilmember Poff thanked the city for the flags that were displayed on Memorial Day along the berm and Veterans Memorial Park. Matt said Emily is working on contacting scout troops to take holidays to put up and take down flags.

Agreement with Petersen Family: Councilmember Poff asked about the status of the agreement for the cemetery with the Petersen family. Matt is waiting for Val Petersen to return from out of town.

List of Projects: Councilmember Poff is concerned about the ramifications of requests from the City Council when it comes to engineering fees.

Councilmember Woodbury:

Website Design: Meeting will be held tomorrow morning. It has been a long process but will be well worth it.

Councilmember Peterson:

CERT Training: Finishing up CERT Training. Another course will be held late Fall.

Landscape Ordinance: He asked when the time frame is up for those who have received notice. Matt said Mark Larsen will send letters.

Emergency Preparedness Fair: Tentatively scheduled for September 13th.

MAYOR'S ITEMS:

Eagle Scout Projects: Mayor Gertge would like a meeting with Councilmember Woodbury and others concerning Eagle Scout Projects.

HAFB Tour: The tour will be held June 3rd at 4:00 p.m. There will be no work meeting that day.

Strategy 5: Mayor Gertge sent Strategy 5 a list of concerns. The mayor received an e-mail back. Matt will send copies of the e-mail to the City Council.

CITY MANAGER ITEMS:

Dedication for Veteran’s Park: Erika asked about the date. Councilmember Poff suggested Country Fair Days or Veteran’s Day. Councilmember Thomas suggested waiting until the plaque is completed.

ADJOURN: Councilmember Woodbury moved to adjourn the City Council meeting at 6:58 p.m. Councilmember Thomas seconded the motion. Councilmembers Peterson, Poff, Thomas, and Woodbury voted yes. The motion carried.

APPROVED: _____ **Date** 10 June 2008
Mayor Joseph Gertge

Transcriber: Michelle Clark

Attest: _____
City Recorder: Erika J. Ahlstrom

MAY 27, 2008
WORK/DISCUSSION MEETING PRIOR TO CITY COUNCIL

The work session commenced at 5:36 p.m.

Those in attendance to the work session were: Mayor Joe Gertge, Councilmembers Scott Peterson, Michael Poff, Scott Woodbury, City Manager Matt Dixon, City Recorder Erika Ahlstrom.

Visitors: None.

2008-2009 Fiscal Year Budget: Mayor Gertge asked Matt to follow up on the issues that were discussed at the last meeting. Matt reported that Councilmember Poff had requested looking into the possibility of reflecting the bond payment as an expense in both the Recreation Fund and the Fire Protection Fund. Matt has made this amendment, which decrease the expense in the Recreation Fund to \$82,500 (total of interest and principal payments) and reflects an expense of \$18,000 for the bond from in the Fire Protection Fund. The revenue for the Fire Protection bond payment is reflected under general sales and use tax revenues.

Matt stated that the budget reflects \$274,000 out of the general fund for the 2008 year. This transfer is necessary to ensure the city does not carry over in excess of 18%. For the 2009 budget, due to the year being tighter than in previous years, there will not be enough funds to transfer to the other various funds. Matt indicated that for the final 2008 budget, \$115,000 will be transferred to the Recreation Fund and \$220,000 will be transferred into the Capital Projects Fund. He said the Recreation Fund transfer will provide funds to balance the Recreation Fund without a transfer during 2009.

Matt discussed that Contributions to Capital Improvements (45-34-440) are restricted funds toward projects, i.e. Memorial Park detention basin, other developers contributions to storm water projects (Red Hawk, Kennywood Estates), funds from Canyon Meadows Park escrow, etc.

Mayor Gertge inquired about the status of the water rate study. Matt reported the information should be received before the budget is adopted, but it won't be accounted for in this budget. He said the city can make the changes to the water fund budget after we have an idea of what rate increases we are looking at.

Councilmember Peterson asked about the 17% decrease in Administrative Employee Benefits 401K Plan. Matt replied that we are not changing this benefits, it just appears that the city budgeted too much for this item for 2008. Matt reported the city went with a new medical plan which is saving the city \$9,000 a year. Matt reported the Salary Guidelines, which are adopted each year along with the budget, will be presented at the next work meeting.

Mayor Gertge asked about the line items under the Water Fund expenditures that have no amounts in them. Matt said those are the items Mark Larsen requested funding for, but for which no funds are dedicated in this budget year. Also, the swapping out of manual read meters to electronic meters will have to be done at a later time. Matt discussed that with the Water Fund, the city needs to look at what can be justifiably added to the bond, such as the water meter and lead joint line replacements.

Councilmember Poff asked about the storm sewer bond that was paid off, as it is not shown in the budget document provided. Matt will check into this and report back at the next meeting.

Councilmember Woodbury asked if the city resolved the issue that Bob Flinders brought forward with regard to the grates in the Memorial Park detention basin. Matt replied this has been resolved.

Work meeting adjourned at 6:00 p.m. Minutes transcribed by Erika Ahlstrom, City Recorder.