

SOUTH WEBER CITY COUNCIL MEETING

DATE OF MEETING: 26 October 2010

TIME COMMENCED: 6:07 p.m.

PLEDGE OF ALLEGIANCE: Mayor Monroe

PRAYER: Councilmember Poll

PRESENT: MAYOR:

Jeff Monroe

COUNCILMEMBERS:

Sara Lusk (arrived 6:27 p.m.)

Farrell Poll

David Thomas

Scott Woodbury

CITY MANAGER:

Rodger Worthen

CITY RECORDER:

Erika Ahlstrom

EXCUSED: COUNCILMEMBER:

Michael Poff

Transcriber: Minutes transcribed by Michelle Clark

**5:30 p.m. PUBLIC WORK MEETING: REVIEW WARRANT REGISTERS and
REVIEW AND DISCUSS AGENDA ITEMS**

VISITORS: Melanie Hanse, Kathryn Hansen, Erika Bruening, Richard Poll, Raquel Quintann, Lexi Hansen, Michael Peterson, Curtis Brown, Frank Kucki, Larry Birt, Garrett Freestone, and Seth Udy.

Mayor Monroe excused Councilmember Poff from tonight's meeting.

APPROVAL OF THE AGENDA: Councilmember Thomas moved to approve the agenda as written. Councilmember Woodbury seconded the motion. Councilmembers Poll, Thomas, and Woodbury voted yes. The motion carried.

DECLARATION OF CONFLICT OF INTEREST: There was no conflict of interest declared by any council member.

CONSENT AGENDA:

◆ **APPROVAL OF 12 OCTOBER 2010 COUNCIL MEETING MINUTES**

◆ **APPROVAL OF 19 OCTOBER 2010 COUNCIL WORK MEETING MINUTES**

Councilmember Thomas moved to approve the consent agenda as written. Councilmember Woodbury seconded the motion. Councilmembers Poll, Thomas, and Woodbury voted yes. The motion carried.

YOUTH CITY COUNCIL 2010-2011

• **OATH OF OFFICE** – Administered By Erika Ahlstrom, City Recorder: Erika administered the oath of office to the Youth Council 2010-2011. The Council congratulated each Youth Council member.

• **YOUTH COUNCIL REPORT** – Angela Poll, Youth City Council Mayor: Raquel Quintann, mayor pro tem, stated Angela Poll, Youth Council Mayor, was unable to attend tonight’s meeting. She then introduced the Youth Council in attendance. They are as follows: Seth Udy, Garrett Freestone, Melanie Hansen, Lexi Hansen, Kathryn Hansen, Michael Peterson, Richard Poll, Erika Bruening, and Stephen Bruening.

Raquel stated this year the Youth Council helped with the Fall Festival that was held at South Weber Elementary School. She said they are currently collecting canned food items for Thanksgiving dinners. In December the Youth Council will help with the Breakfast with Santa. They are planning to attend USU Leadership Retreat in the spring. Mayor Monroe stated Councilmember Poff is not in attendance, but that Councilmember Poff appreciates working with this group of youth. The council thanked the Youth Council for their service.

QUARTERLY REPORT: DAVIS COUNTY SHERIFF’S DEPT – Detective Jon West:

Detective Jon West approached the City Council and presented the quarterly Davis County Sheriff’s report. The report included the following:

<u>Third Quarter</u>	<u>Total Number of Incidents</u>
2010	169
2009	127

<u>Third Quarter</u>	<u>Total Number of Traffic Citations</u>
2010	237
2009	303

Detective West stated there is nothing major to discuss accept for the Reggie Peck incident. She was parked along the canal and was threatening to kill her children. He stated he helped with this unfortunate situation and everything has been taken care of. Detective West reported that it has been pretty quiet lately in South Weber. He understands there will be no on street parking beginning November 1st from 12:00 p.m. to 12:00 a.m. He will advise the patrol to issue warnings until December 1st. Detective West said he may be receiving a promotion which would mean he may no longer be doing these reports. The council thanked Detective West for his service and attendance.

QUARTERLY REPORT: FIRE DEPT – Tom Graydon, Fire Chief: Chief Graydon approached the City Council and presented the quarterly fire department report. He stated there were 56 runs during the quarter with 7 fire fighters average per response and a 7 minute average

response time from page to scene. The average response time from station to scene is 4 minutes. He stated there were 21 medical calls this quarter. There have been a lot of gas leaks with the new water line construction. He stated there have been no Echo responses this quarter. He reported that construction taking place at the South Weber K-2 building has caused some alarm activations. There haven't been any changes with manpower. Engine 1 is in service, Truck 4 is in service, Aux 2 is out of service, Brush 3 is in service, and Squad 5 is in service.

(Councilmember Lusk arrived at 6:27 p.m.)

Upcoming events will be the annual awards dinner on December 2, 2010 at Weber Basin Job Corps at 6:30 p.m. Chief Graydon stated the Job Corps will be paying for everything as a token of their appreciation for the fire department's service. He stated fire fighter 1 testing certification will be held in December. Councilmember Lusk expressed her appreciation concerning the controlled burning of the Wells home conducted recently. Chief Graydon stated they will be doing a video of what took place with the burn and it will be available on the web-site.

QUARTERLY REPORT: PUBLIC WORKS DEPT/CODE ENFORCEMENT – Mark Larsen, Public Works Director: Mark Larsen, Public Works Director, approached the City Council and presented the quarterly report. He stated the new water line is coming along good. They are currently working on tie- ins. Salt will be delivered and vehicles are ready for the snow. Parks are all shut down. All the trees planted this summer are doing pretty good; however, the pine trees are struggling. He is currently getting a price on a gasoline tank for the city shop. Building permits totaled 40 this quarter. Mayor Monroe asked about putting picnic tables at Canyon Meadows Park for the train rides. Mark will look into it. Mayor Monroe has received compliments on the maple trees that line the frontage road. Mark stated it would be nice to install more of them along the other side of the road. Mayor Monroe thanked Mark and his staff for all their hard work.

RECREATION PROGRAMS REPORT – Curtis Brown, Recreation Coordinator: Curtis Brown, Recreation Coordinator, approached the City Council and presented the quarterly recreation report. He stated the number of children involved in the recreation programs has increased. He discussed the ability to bring in outside money doing some tournaments, leagues, etc. He stated the money would be used to purchase some new equipment. He reported that all five football teams from South Weber went to the playoffs. Volleyball is going on right now. Football program will grow next year with two jr. mites team and a midget team. Curtis thanked Larry Birt, Recreation Coordinator. Larry stated it goes both ways in that Curtis has done a great job. Mayor Monroe stated he attended one of the championship football games and was impressed with the teams as well as coaches. Mayor Monroe stated he has talked to other mayors and they have been impressed with our football program. Curtis stated there is an ongoing fundraiser for the football program. Erika expressed appreciation to Curtis for all his help at the Family Activity Center.

RESOLUTION 10-37: EASEMENT PURCHASE AGREEMENT BETWEEN 193 ASSOCIATES LLC AND SOUTH WEBER CITY FOR UTILITY LINES: As part of the new culinary water reservoir project the City will need to construct a new pump house north of State Road 193 in Layton. 193 Associates, LLC, owns land north of the proposed pump house site. In order to deliver water from the pump house location the City must acquire a utility easement for installation of a new transmission pipeline to the new reservoir. The \$55,000

purchase price is part of the project costs and consists of the permanent easement (\$50,000) and a temporary construction easement (\$5,000). The City attorney has reviewed the agreement.

The utility easement is a necessary component for the successful filling operations of the new culinary water reservoir.

Councilmember Thomas moved to approve Resolution 10-37 to authorize the City Manager to execute the easement purchase agreement between 193 Associates LLC and South Weber City. Councilmember Poll seconded the motion. Erika called for the vote. Councilmembers Lusk, Poll, Thomas, and Woodbury voted yes. The motion carried.

RESOLUTION 10-38: JOINT EASEMENT FOR WEBER BASIN WATER AND SOUTH WEBER CITY WITH 193 ASSOCIATES FOR UTILITY LINES (AFFECTING PARCEL TAX ID #09-119-0011): South Weber City and Weber Basin Water Conservancy District desire to consolidate an existing Weber Basin secondary water pipe line and a proposed City culinary water line into one proposed utility easement. Currently the existing WBWCD secondary water line (in various areas) is outside of the proposed utility easement. This new joint agreement not only consolidates the two pipelines into one easement it provides the future maintenance and operation of the City's culinary water transmission line within the 193 Associates, LLC property. The City attorney has reviewed and submitted a proposed document.

The Joint Easement Agreement is necessary for the future operations and maintenance of the City's pump house transmission pipeline to reservoir #4.

Councilmember Thomas moved to approve Resolution 10-38 to enter into a joint easement agreement for Weber Basin Water and South Weber City with 193 Associates, LLC. Councilmember Woodbury seconded the motion. Erika called for the vote. Councilmembers Lusk, Poll, Thomas, and Woodbury voted yes. The motion carried.

RESOLUTION 10-39: AGREEMENT WITH ADVANCED PROCESS CONTROL & OPTIMIZATION (APCO) FOR SCADA (SUPERVISORY CONTROL AND DATA ACQUISITION FOR WATER SYSTEMS) SERVICES FOR CULINARY WATER RESERVOIR #4: APCO is a single source which provides the SCADA system that electronically monitors the city's culinary wells, pumps and sewer lift station. The system automatically turns on the pumps when the reservoirs become low and also notify staff via an alarm when problems are detected.

Reservoir #4 needs to be integrated into the system. A fluoride measurement and monitoring system also needs to be added to the new pump station. The engineer's original estimate for this component was \$28,000. However, due to project scope changes (i.e. fluoride equipment, Weber Basin involvement, etc.), the actual cost is \$64,900, the majority of which is equipment. This is proprietary equipment so it was not able to be competitively bid out.

The new reservoir needs to be integrated into the city's SCADA system, to include mandated fluoridation. The cost is significantly higher than expected because the fluoridation issue was overlooked when the estimates for the project were originally outlined.

Councilmember Thomas moved to approve Resolution 10-39 to enter into an agreement with APCO for SCADA for new reservoir. Councilmember Woodbury seconded the motion. Erika called for the vote. Councilmembers Poll, Thomas, and Woodbury voted yes. Councilmember Lusk voted no. The motion carried 3 to 1.

RESOLUTION 10-40: ENCROACHMENT AGREEMENT BETWEEN PIONEER PIPE LINE COMPANY AND SOUTH WEBER CITY FOR IMPROVEMENTS ON CORNIA DRIVE: In July 2009, Sure Steel entered into a development agreement with the City to construct a warehouse/office facility at 7620 S Cornia Drive. Per city requirements, the plans include curb, gutter and sidewalk improvements. It was discovered the planned improvements encroach upon a Pioneer Pipeline (Conoco) petroleum line easement.

In February 2010, Pioneer Pipeline proposed entering into an encroachment agreement which would allow the improvements yet require the city to accept financial responsibility for any repairs to said improvements in the event the Pipeline company needs to work on their line.

On August 3, 2010 the City Council determined it would not enter into the encroachment agreement and directed staff to allow Sure Steel to install the improvements. The Council requested Councilmember Thomas draft a letter (dated Aug 18) to send to Pioneer Pipeline explaining the city's position. A response letter from the pipeline company was received on August 27. The City Council discussed this issue on Oct 19 and determined it will reconsider entering into the agreement.

Conoco (Pioneer Pipeline) has an easement where improvements to a commercial development are required and desired by the city. The easement agreement entered into in 1992 clearly prohibits improvements within the easement. Pioneer Pipeline is willing to enter into an encroachment agreement to allow the improvements. The agreement specifies that Pioneer Pipeline shall have no obligation to repair, restore or replace any improvements damaged by their use of the right of way easement.

Councilmember Thomas stated he has a problem with this and he recognizes that Pioneer Pipeline went to the city many years ago; however, instead of being cooperative with the city, they continue to use the city's right-of-way outside of the easement without a franchise fee. Mayor Monroe suggested pursuing getting a franchise agreement with Pioneer Pipeline.

Councilmember Thomas moved to approve Resolution 10-40 an agreement with Pioneer Pipe Line to allow improvements to be installed along Cornia Drive and to include the condition to direct Rodger Worthen to negotiate with Pioneer Pipeline a franchise agreement. Councilmember Woodbury seconded the motion. Erika called for the vote. Councilmembers Lusk, Poll, Thomas, and Woodbury voted yes. The motion carried.

COUNCIL ITEMS:

Councilmember Poll:

Street Lights: He is concerned that there hasn't been any street lights installed in the last couple of years. Erika will get the street light list from the Planning Commission. Rodger will look into it.

Councilmember Lusk:

Citizen Corp Council Meeting: The emergency preparedness fair will be the city’s responsibility next year. If anyone has any suggestions or questions, contact Councilmember Lusk.

Councilmember Thomas:

Overlay South Weber Drive: Councilmember Thomas reminded Rodger to stay on top of the overlay for South Weber Drive.

CITY MANAGER ITEMS:

Reports to Council: Rodger will send out a weekly e-mail to update the Council on what’s going on with the city.

Water Bond Project: He is currently getting involved with this project.

Orientation: Rodger is currently getting oriented with the city staff, residents, etc. He has toured the Family Activity Center. He will get with Chief Graydon to tour the Fire Department. He is looking forward to the joint Planning Commission meeting in November. Rodger stated he can be contacted by e-mail or cell phone.

Community Survey: Rodger stated it is time to get the information collected for that survey.

CITY RECORDER ITEMS:

City Council & Planning Commission Work Meeting: This meeting will be held November 2nd at 5:30 p.m. to discuss the proposed General Plan amendments.

ADJOURNED: Councilmember Thomas moved to adjourn the city council meeting at 7:06 p.m. Councilmember Poll seconded the motion. Councilmembers Lusk, Poll, Thomas, and Woodbury voted yes. The motion carried.

APPROVED: _____ **Date** 09 Nov 2010

Mayor: Jeff Monroe

Transcriber: Michelle Clark

Attest:

City Recorder: Erika J. Ahlstrom

OCTOBER 26, 2010
WORK/DISCUSSION MEETING PRIOR TO CITY COUNCIL

Those in attendance to the work session were: Mayor Jeff Monroe, Councilmembers Farrell Poll, Dave Thomas, Scott Woodbury, City Manager Rodger Worthen, City Recorder Erika Ahlstrom.

Excused: Councilmember Lusk and Councilmember Poff.

Visitors: Brandon Jones.

Work meeting commenced at 5:35 p.m.

Consent Agenda: No concerns.

Resolution 10-37 Easement Purchase Agreement Between 193 Associates LLC and South Weber City for Utility Lines: Rodger indicated that Zion's Bank has a lien on this property, but he received information from 193 Associates' representative that Zion's Bank has verbally agreed to subordinate on their deed.

Resolution 10-39: Agreement with APCO for SCADA Services for Culinary Water Reservoir #4: Mayor Monroe said APCO is a sole source provider. Brandon reported after the initial estimates were done, we discovered we needed to fluoridate the water and additional equipment is needed to monitor and share the information with Weber Basin. This will increase the cost of the project.

Other Items:

City Christmas Party: The Christmas Party will be held on December 10 at 6:30 p.m. Mayor Monroe will contact Weber Basin Job Corps about doing the dinner. If they are unable to, it will be catered at the Family Activity Center.

Health Dept. Issue: Mayor Monroe reported the Health Department passed an ordinance prohibiting businesses from selling "spice." The State legislature will probably address this issue next year.

Wasatch Front Regional Transportation Plan: Mayor Monroe said the plan shows a future connection from Adams Avenue (the toll road) thru to Fort Lane in Layton.

South Weber Drive: Councilmember Thomas said the city needs to talk with Brad Dee about the possibility of an overlay for South Weber Drive. Rodger will contact UDOT.

Work meeting adjourned at 6:03 p.m. Work meeting minutes by Erika Ahlstrom.