

SOUTH WEBER CITY COUNCIL MEETING

DATE OF MEETING: 11 December 2012

TIME COMMENCED: 6:00 p.m.

PLEDGE OF ALLEGIANCE: Councilmember Poff

PRAYER: Councilmember Thomas

PRESENT: MAYOR: Jeff Monroe

COUNCILMEMBERS: Joseph Gertge
Randy Hilton
Michael Poff
David Thomas

CITY MANAGER: Rodger Worthen
CITY RECORDER: Erika Ahlstrom
CITY TREASURER: Jami Jones
DEPUTY RECORDER: Emily Thomas

EXCUSED: COUNCILMEMBER: Farrell Poll

Minutes by Erika Ahlstrom.

VISITORS: William and Joan Turner, Carson Smith, Britton Jordan, Keith Welch, Taggart Jenkins, Justice Geismayer, Layne Kap, Richard Poll, Jeremy Reed, Jerry Titus, Christine Titus, Baden Titus, Hannah Titus, Tim Rees.

Mayor Monroe welcomed Scout Troop #533 and their leaders. He excused Councilmember Poll from tonight's meeting.

APPROVAL OF THE AGENDA: Councilmember Thomas moved to approve the agenda as written. Councilmember Hilton seconded the motion. Councilmembers Thomas, Gertge, Hilton, and Poff voted yes. The motion carried.

DECLARATION OF CONFLICT OF INTEREST: The City Council declared no conflict of interest.

CONSENT AGENDA:

- ◆ **Approval of 13 November 2012 City Council Meeting Minutes**
- ◆ **Approval of 27 November 2012 City Council Meeting Minutes**
- ◆ **Approval of 2013 Meetings Schedule**
- ◆ **Purchase Order #2304: \$13,800 APCO, Inc., for SCADA System Update**

Councilmember Gertge moved to approve the consent agenda as written. Councilmember Hilton seconded. Councilmembers Thomas, Gertge, Hilton, and Poff voted yes. The motion carried.

VOLUNTEER RECOGNITION: Recognition of Joan Turner for Volunteer Services in CERT Emergency Program and Citizen Corps Council: Mayor Monroe said the City would like to recognize Mrs. Joan Turner for her volunteer efforts in Emergency Management. Mrs. Turner is a Block Captain, is CERT trained and is also the only volunteer in the City to become a Davis County Certified CERT Trainer. In order to become a certified trainer, Mrs. Turner volunteered 25 hours of her time in a classroom setting learning how to appropriately deliver the CERT trainings. Along with these efforts, she was a key player in the September 2012 Emergency Prep Fair and participated in the planning and the implementation of the fair. Mayor Monroe said the City is lucky to have a wonderful volunteer like Mrs. Turner, and he presented her with an award that was provided by Davis County.

AUDIT REPORT 2011-2012 – Presented by City Financial Advisor Tim Rees of Karen, Hendrix, Stagg, Allen; Audit Completed by Gilbert & Stewart, CPA's: Tim Rees provided a summary of the audit report for fiscal year 2011-2012. He reported the auditors had no concerns and the books are in good shape. Mr. Rees said an unqualified opinion is the highest standard that can be received, and that is what the city received. Total assets have increased from \$27 million to \$29 million, which signifies a good year. Under financial statements the debt has increased due to refinancing of bonds and the money to pay off the old bonds is still in the bank; it has not increased due to extra activity.

Mr. Rees said the general fund had a good year, so we had to transfer money into the capital improvements fund. The city did well in revenues. Councilmember Thomas asked if this was due to austerity and not spending or sales tax increase. Mr. Rees replied “both.” He said South Weber has been frugal and City Treasurer Jami Jones has kept everything right on budget. The city also had a good year in the utility funds.

Mr. Rees said the audit notes are favorable, the budget on all funds are within budget, none overspent, and no compliance issues with the budget. There were no violations of legal compliance, and no comments on lack of internal control or compliance. Mr. Rees said this is a

very good financial report for South Weber City and he complimented the accounting people for to keeping the budgets in line.

Mayor Monroe thanked the staff for being responsible and thanked Mr. Rees for presenting this favorable audit report.

CITIZEN REQUEST: RICHARD W. POLL – Recommend Budget Amendment to Include Scholarships for South Weber City Residents:

Mr. Poll said he is the vice president of the studentbody of Northridge and he is speaking on behalf of the South Weber students. He stated that he feels strongly and it is important to provide scholarships for students from South Weber. He said for many years the City gave \$500 to one young man and one young woman from Northridge High, or from Clearfield High in previous years. He assumes this was stopped due to financial reasons. Mr. Poll asked that the city bring the scholarship program back. He said scholarships are very competitive and providing a city scholarship reduces the number of people who could apply. He reported that South Weber is the only city in the county that does not have a scholarship program. Mr. Poll asked that the council amend the budget to include a scholarship program. He said that college educated people will come back to South Weber, run for office, bring businesses here, etc.

Councilmember Thomas said the issue (when the scholarship program was cancelled) was whether it was appropriate to use taxpayer money to fund a private scholarship. Mr. Poll said the State of Utah gives scholarships using taxpayer money.

Councilmember Gertge said he was mayor at the time and he was not in favor of cancelling the scholarships, but the discussion was if it was legal. He suggested moving forward by discussing the issue with our city attorney. Councilmember Gertge said he thinks the benefit is broad enough that many people will come back to the city and it brings a benefit to the general welfare of the citizenry.

Councilmember Hilton asked why cancelling the scholarship was brought up in the first place. It was discussed that Scott Peterson, councilmember at the time, was not in favor of the scholarship and he had some supporters. Councilmember Poff said he recalls there was a technicality that it couldn't be in the budget because it wasn't a written request for that to be a line item in the budget. It was just a standing item and was expected, but it has now gotten the attention of the youth.

Rodger said this can be a budget amendment when we reopen the budget in June.

Councilmember Poff recommended to staff to start the process to move forward and put a proposal together for the council. Councilmember Gertge recalled that the process involved a recommendation (for the recipient) by the school which was then reviewed by the mayor.

The council all agreed to move forward with getting a proposal from staff and looking at amending the budget with this item.

RESOLUTION 12-34: Conditional Acceptance of Silverleaf Estates Phase 4 Subdivision: Councilmember Thomas moved to approve Resolution 12-34. Councilmember Gertge seconded the motion. Erika called for the vote. Councilmembers Thomas, Gertge, Hilton, and Poff voted yes. The motion carried.

RESOLUTION 12-35: Conditional Acceptance of Dahl Subdivision: Councilmember Thomas moved to approve Resolution 12-35. Councilmember Poff seconded the motion. Erika called for the vote. Councilmembers Thomas, Gertge, Hilton, and Poff voted yes. The motion carried.

PURCHASE ORDER #2306: \$10,199 A-1 Key for Citywide Locking Systems: This purchase order is for putting electronic locks on the doors. It has been recommended to make sure we have more secure buildings and know who is getting in and out of the buildings. Councilmember Poff asked if there is a timeframe for this, or if there is time to look at other options. Emily said the bid is good for 30 days, and she asked what other options he is looking for. Councilmember Poff said the council has talked about a new city hall, and is this equipment transferable? Emily and Rodger both stated the equipment can be transferred to a new building. Councilmember Thomas moved to approve Purchase Order #2306. Councilmember Gertge seconded the motion. Erika called for the vote. Councilmembers Thomas, Gertge, and Hilton voted yes. Councilmember Poff voted no. The motion carried.

MAYOR ITEMS:

Vandalism: Mr. Cash called the mayor and said she had Christmas ornaments vandalized. Mayor Monroe said to be on the lookout or be sure to report it anyone hears anything.

Northridge Performance: "Les Miserables" the week of January 10. Special invitations have been extended to the city council.

Wasatch Integrated Waste Management; They are purchasing acreage to the south of the dump to create a buffer between them and housing. Our waterline from the new tank goes through that property, and we will keep that easement through there.

CITY COUNCIL ITEMS:

Councilmember Poff:

Youth Council Activities: Assisted a family with Thanksgiving dinner; did a food drive at the school; Christmas light recognition December 13; assisting with Breakfast with Santa December 22.

Sidewalk to Charter School: Councilmember Poff asked if there is any progress. Rodger said the city sent a letter to the school supporting any efforts they may put forth toward this. The city will continue to apply for UDOT funding, but funding has been very limited. .

Councilmember Gertge:

Staker Parson: Councilmember Gertge asked when they will report. Erika said they are scheduled to report in April and June each year. She will ask them to come in before April. Rodger stated we do get their reports and there have been no violations.

Councilmember Thomas:

Concept for New City Hall: Councilmember Thomas was contacted by architect John Shuttleworth wanting to know if we want presentation on a new city hall. Rodger said he has talked with him as well. Rodger said the city needs to have a work meeting and ascertain where we want a city hall built, then maybe entertain an architect.

Central Weber Sewer Fee: Councilmember Thomas asked when are we going to get an idea from the sewer district as to why they do what they do in terms of using value of property in assessing the cities' fees. Rodger said the district has found to detail as to why they do it this way. Councilmember Thomas said doing a valuation method leads him to believe it is a tax, and it is not a legal tax because they haven't gone through the process. Mayor Monroe said the fee increase is in addition to the fee increases that have been incurred for the new facility. This is for annual budget revenue. Rodger said this adds a huge increase to our budget, and would equate to a \$1.50 increase a month to our residents.

CITY MANAGER ITEMS:

Staff Appreciation: Rodger thanked Jami for her hard work on the finances and the audit. He thanked Emily for her work with the Emergency Operation Center and Emergency Management.

ULCT Legislative Policy Committee: Rodger and Councilmember Poll are attending these meetings. They are currently looking at impact fees and level of service definitions, as well as electronic billboards.

ADJOURNED: Councilmember Poff moved to adjourn to a closed executive session at 7:10 p.m. as per Utah Code 53-4-204 & 52-4-25 for the purpose of discussion of character, professional competence, or physical or mental health of individual(s). Councilmember

Thomas seconded the motion. Councilmembers Hilton, Poff, Gertge, and Thomas voted yes. The motion carried.

APPROVED: _____ **Date** 08 Jan 2013
Mayor: Jeff Monroe

Attest: _____ **City Recorder: Erika Ahlstrom**

DECEMBER 11, 2012
WORK/DISCUSSION MEETING PRIOR TO CITY COUNCIL

Those in attendance to the work session were: Mayor Jeff Monroe, Councilmembers Randy Hilton, Joe Gertge, Michael Poff, Farrell Poll, Dave Thomas, City Manager Rodger Worthen, City Recorder Erika Ahlstrom, Deputy Recorder Emily Thomas.

Visitors: None

Councilmember Hilton moved and Councilmember Gertge seconded a motion to go into work meeting. Work meeting commenced at 5:29 p.m.

Warrant Register and Consent Agenda: No questions or comments.

Volunteer Recognition Joan Turner: Emily stated that a volunteer from each city in the county received one of these awards.

Citizen Request Richard Poll– Recommend Budget Amendment to Include Scholarships for South Weber City Residents: Councilmember Hilton said a few years ago the council decided this was not a good use of taxpayers' money. Councilmember Gertge said he was mayor at the time and he was against cancelling the scholarships. He said it is good for the welfare of the citizens of the city by encouraging the education of citizens. Mayor Monroe said that we are the only city (in Davis County) that doesn't contribute in this manner. Mayor Gertge said the county commission provides a number of donations. Councilmember Hilton said he is not against it as his son was a recipient several years ago. Mayor Monroe said there are some personal issues at the time because they didn't participate in public schools, so their children didn't have that opportunity. He said he feels that the city can give some money to give a kid who didn't have another opportunity a way to get an education.

Purchase Order #2306: \$10,199 A-1 Key for Citywide Locking Systems: Rodger deferred to Emily. Emily said this came about from The Great Shakeout, during which there were people who came into the Emergency Operations Center who shouldn't have been there. Staff decided if we are going to secure the EOC then we should do all of the city buildings, and staff recommends that a key card system is the best way to go. Councilmember Poll would like to see the city go an additional step with security with an alarm system that has to be disarmed.

Other item: The council discussed that their computers need replacement. Several of the laptops take over a half an hour to pull up the packet information. The council has discussed replacing the laptops with Ipad. Councilmember Thomas said the only downside is you can't do word processing, but an Ipad is more convenient to get the information, emailing, etc. to do city business as long as there is Wi-Fi. Councilmember Hilton said anything is better than what they have now. Rodger looked up the price through the state contractor CDW and it would be \$505 each for the Ipad3. The council discussed different options such as providing a technology stipend of \$25 per month to apply to their own device. Councilmember Thomas said the use is for "incidental use" and the policy can be broad. He said this is the new age of technology. Councilmember Poll said you can apply the green argument to it. Mayor

Monroe said the purchase of new equipment was put in this budget. Staff was directed to get some prices and look at some policy options.

Work meeting adjourned at 5:54 p.m. Work meeting minutes by Erika Ahlstrom