

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 14 March 2017

TIME COMMENCED: 6:03 p.m.

PRESENT: MAYOR:

Tammy Long

COUNCILMEMBERS:

Scott Casas
Kent Hyer
Merv Taylor
Jo Sjoblom
Wayne Winsor

CITY RECORDER:

Elyse Greiner

CITY MANAGER:

Tom Smith

Transcriber: Minutes transcribed by Michelle Clark

VISITORS: Lynn Poll, Traci Wiese, Barbara Shupe, Dan Shupe, Derek Tolman, Cymbre Rowser, Darrell Byram, Bill Lancaster, and Scott Cook.

Mayor Long called the meeting to order and welcomed those in attendance.

PLEDGE OF ALLEGIANCE: Mayor Long

PRAYER: Council Member Casas

AGENDA: Council Member Hyer moved to approve the agenda as amended to include a closed session in this meeting. Council Member Sjoblom seconded the motion. Elyse called for the vote. Council Members Casas, Hyer, Taylor, Sjoblom, and Winsor voted yes. The motion carried.

CONFLICT OF INTEREST: None

CONSENT AGENDA:

- Approval of February 21, 2017 Meeting Minutes
- Approval of February 28, 2017 Meeting Minutes
- Approval of February 28, 2017 Work Meeting Minutes
- Approval of February 2017 Check Register

Council Member Sjoblom moved to approve the consent agenda. Council Member Winsor seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Taylor, Sjoblom, and Winsor voted yes. The motion carried.

QUARTERLY REPORT: Public Works Director: Mark Larsen, Public Works Director, approached the City Council and those in attendance. He said they are working on the sewer capital facility plan. He then discussed the sewer outfall line and identified it on the map. He reported that the west end water tank rehab plan is just about finished. He said the sewer lines are currently being installed at Old Maple Farms. The Public Works Department is currently working on filling potholes. He is updating the public works standards. They will be working on identifying cul-de-sac snow easements where no parking is allowed etc. They are also working on the new MS-4 requirements. He said the City code needs to be updated to include the MS-4. He suggested contacting him if anyone has anything they would like added to the report. Council Member Casas discussed the need for street lights at intersections.

ACTION ITEMS:

RESOLUTION 17-11 Final Plat Ferndale Subdivision: Tom said the Planning Commission has recommended approval of this subdivision. Mayor Long asked if anyone would like to address the recommendations made by Brandon Jones. Council Member Casas asked about the street lighting for 7375 South. It was stated there is no street lighting. He said the policy requires in new developments a street light every 250'. Council member Casas suggested installing a street light on Lot #1. He said this is an existing deficiency and he doesn't feel it is this developer's responsibility to install a street light. He would suggest the City look into the possibility of installing a street light.

Brandon Jones memo of 9 March 2017 is as follows:

Our office has completed a review of the Final Plat and Improvement Plans submitted to us, received on February 27, 2017. We recommend approval, subject to the following items being addressed prior to construction and recording of the plat.

GENERAL

1. Although we have received a Will Serve Letter, the plans need to be submitted to the South Weber Water Improvement District and approved. We need a letter indicating their approval of the proposed improvements in the plans.

PLAT

2. The following addresses need to be added:

a. Lot 1 – 938 East; Lot 2 – 960 East; Lot 3 – 970 East

3. To avoid any confusion, we recommend that the “10' Utility Easement” shown inside the “25' Drainage Easement” be removed and shown as one overall easement, labeled “25' Utility and Drainage Easement.”

4. The following note needs to be added: *“The Retention Basins, along with the associated piping and structures, located in the 25' Utility and Drainage Easements on Lots 1 and 2 shall be maintained by the individual owners of those lots. South Weber City maintains the right to access the property and repair, reconstruct, regrade, or replace any element of the basins, piping or structures if not working properly.”*

5. The reference to “1' Holding Strip” should be removed and replaced with the current owners of the property.

6. The Certificate of Surveyor still references 2 lots. It should be updated to 3 lots.

IMPROVEMENT PLANS

7. There is currently no curb and gutter or sidewalk on 925 East and the existing ROW between the Dan Shupe and Jason Poll Subdivisions is 50'. It is our understanding that deferral agreements have been signed by the home owners in this section. These improvements can be constructed when the City feels they are needed.

- a. We would recommend the future cross section of the 50' ROW portion of the road to be: 33' asphalt (16.5' half width), 2.5' curb and gutter, 6' sidewalks (against the back of curb). All utilities (fire hydrants, water meters, etc.) would be located in the 10' PUE behind the sidewalk. A cross section with these dimensions should be added to Sheet 2 of the improvement plans.
- b. In order to match the future asphalt width on 925 East, we recommend that the proposed curb and gutter be shifted 1.5' west.
- c. The sidewalk should be transitioned to the back of curb at the north end of Lot 1. We recommend that this transition occur between Sta. 10+75 to Sta. 11+00.

Tom suggested the City Council approve this development as is and then go back and look at amending the City code.

Council Member Hyer moved to table Resolution 17-11 Final Plat for Ferndale Subdivision until the meeting on 28 March 2017. Council Member Casas seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Taylor, Sjoblom, and Winsor voted yes. The motion carried.

Lynn Poll asked about the tree stump on 925 East. He said it is a safety hazard. It was state that Tom will have Chris Tremea follow up.

RESOLUTION 17-12 Interlocal Cooperation Agreement Davis Metro Narcotics Strike Force: The Strike Force sent the City a letter explaining their need for the City to update the agreement that was approved in 2004

Council Member Hyer moved to approve Resolution 17-12 Interlocal Cooperation Agreement Davis Metro Narcotics Strike Force. Council Member Taylor seconded the motion. Elyse called for a roll call vote. Council Members Casas, Hyer, Taylor, Sjoblom, and Winsor voted yes. The motion carried.

DISCUSSION ITEMS:

Davis County Sheriff's Office Law Enforcement Agreement: Tom said the agreement is currently for 12 hours a day in the City. He approached the Council to see if they would like to amend the agreement to allocate for more hours or see some accountability on the hours served in the City. He said as the City grows this is something that needs to be looked at. He said the current agreement will expire June 2017. He would like the Council to make suggestions as to what they would like to see in the agreement. Council Member Taylor suggested receiving a report concerning the time of day on incidents, day of the week, location, etc. He would also like the report to include the response time. Council Member Hyer would like more patrolling in neighborhoods surrounding the elementary school. Tom would suggest incorporating language specifying that in the agreement. Mayor Long asked about the charge. Tom said the City pays \$132,572.00 a year.

Newsletter Advertising: Tom said the City has received a request for advertisement on a full page of the City's newsletter. He would like to know the general purpose of the newsletter. He asked if the newsletter should be used for advertisement. He said the advertisements are there because businesses have made a contribution to Country Fair Days. Mark McRae explained the added cost for advertisement. He is concerned about the purpose of the newsletter. He said the way it stands now anyone can come in and advertise anything they want. He asked if the newsletter should be limited for City business and City events. Council Member Hyer suggested looking at the rates being charged and making a possible change so that the rates cover the cost. Mark said the City is paying 100% of the cost to send out the newsletter. It was suggested City staff devise a policy and fee schedule for the newsletter. Mark asked if the Council wants unlimited advertising.

Budget Committee Meeting Dates & Times: Tom said during the week of April 10th -14th the budget committees will meet at various times and days. He will send out an email for confirmation.

COUNCIL ITEMS:

Council Member Casas: He will be meeting with staff concerning the dust from the gravel pits.

Council Member Hyer: He reported that Country Fair Days plans are underway. He would like to request volunteers in the newsletter. He said the Youth Council attended a retreat at USU last weekend.

Council Member Sjoblom: She reported that Matt Wren and his brother are going to head up a pickle ball tournament for Country Fair Days. She represented the City concerning the bond for Sunset Jr. High. She met with Keith Christensen concerning Central Park playground equipment.

MAYOR'S ITEMS: She attended the Wasatch Integrated Waste Management Meeting. She said the vote wasn't unanimous but it was voted to do away with the burn plant. She attended a Mosquito Abatement meeting. Over one million a year die from mosquito related illnesses.

CITY MANAGER ITEMS: Tom said he is meeting with an individual concerning the City's parcels at the s-curve tomorrow.

PUBLIC COMMENTS:

Dan Shupe, 933 E. South Weber Drive, asked about Lot #1 of the Ferndale Subdivision. He said his son's home is adjacent to Lot #1. He would like to know who is responsible when the water retained on Lot #1 floods his basement.

Barbara Shupe, 933 E. South Weber Drive, said the Ferndale Subdivision is an old hay field and when there is a big storm, there is a lot of water on those parcels. She is concerned about street lighting because the homes in the area are in an agricultural area. She is also concerned about a woman who was hurt in a City manhole and she said no one from the City has approached her.

Darrell Byram, 899 E. South Weber Drive, said the description on the minutes is 900 East and needs to be changed.

Cymbre Rowser, 985 E. 7375 S., said she attended the Planning Commission meeting for Ferndale Subdivision and she said Commissioner Osborne wasn't willing to listen to public comment. She felt he was very arrogant. She said maybe this subdivision shouldn't have been approved.

Scott Cook, 711 E. 715 S., said he sent an email to the City concerning parcel #13-020-0054 adjacent to the property he already owns. He is interested in purchasing that property. Tom said the property was deeded to the property for a different use. He has directed Mark Larsen to get with Mr. Cook and Mr. Peterson concerning the property. Mark said he met with Tim Grubb and Tim said he needs to get with the family. Mark said he will email the aerial photo to the Council.

Bill Lancaster, 1007 E. South Weber Drive, said he lives by the Ferndale Subdivision. He would like to know what the requirements will be for fencing along agricultural property. Mark Larsen said he will meet with Mr. Lancaster after the meeting to discuss it further.

Council Member Hyer moved to go into closed meeting at 7:07 p.m. as per UCA § Section 5205(1)(a) discussion of the character, professional competence, or physical or mental health of an individual. Council Member Taylor seconded. Elyse called for the vote. Council Members Casas, Hyer, Winsor, Sjoblom, and Taylor voted yes. The motion carried.

Council Member Hyer moved to go back into the open meeting at 7:34 p.m. Council Member Sjoblom seconded. Tom called for the vote. Council Members Casas, Hyer, Winsor, Sjoblom, and Taylor voted yes. The motion carried.

ADJOURNED: Council Member Winsor moved to adjourn the meeting at 7:35 p.m. Council Member Hyer seconded. Tom called for the vote. Council Members Casas, Hyer, Winsor, Sjoblom, and Taylor voted yes. The motion carried.

APPROVED: _____ Date
Mayor: Tammy Long

Transcriber: Michelle Clark

Attest: _____
City Recorder: Elyse Greiner

SOUTH WEBER CITY COUNCIL WORK MEETING

DATE OF MEETING: 14 March 2017

TIME COMMENCED: 5:03 p.m.

PRESENT: MAYOR:

Tammy Long

COUNCILMEMBERS:

Scott Casas
Kent Hyer
Jo Sjoblom
Merv Taylor
Wayne Winsor (arrived 5:08 pm)

CITY MANAGER:

Tom Smith

CITY RECORDER:

Elyse Greiner

Transcriber: Minutes transcribed by Michelle Clark

VISITORS: Lynn Poll, Mark McRae, Derek Tolman.

CONSENT AGENDA:

- **Approval of February 21, 2017 Meeting Minutes**
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- **Approval of February 2017 Check Register**

Mayor Long questioned the appraisal on page 5 of the check register. She said the appraisal was \$4,453.

QUARTERLY REPORT: Public Works Director

ACTION ITEMS:

RESOLUTION 17-11 Final Plat Ferndale Subdivision: Mayor Long asked if everything has been completed on this subdivision. Tom reviewed Brandon Jones memo of 9 March 2017.

Brandon Jones memo of 9 March 2017 is as follows:

Our office has completed a review of the Final Plat and Improvement Plans submitted to us, received on February 27, 2017. We recommend approval, subject to the following items being addressed prior to construction and recording of the plat.

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5. The reference to “1’ Holding Strip” should be removed and replaced with the current owners of the property.

6. The Certificate of Surveyor still references 2 lots. It should be updated to 3 lots.

Council Member Winsor arrived at 5:08 p.m.**IMPROVEMENT PLANS**

7. There is currently no curb and gutter or sidewalk on 925 East and the existing ROW between the Dan Shupe and Jason Poll Subdivisions is 50’. It is our understanding that deferral agreements have been signed by the home owners in this section. These improvements can be constructed when the City feels they are needed.

a. We would recommend the future cross section of the 50’ ROW portion of the road to be: 33’ asphalt (16.5’ half width), 2.5’ curb and gutter, 6’ sidewalks (against the back of curb). All utilities (fire hydrants, water meters, etc.) would be located in the 10’ PUE behind the sidewalk. A cross section with these dimensions should be added to Sheet 2 of the improvement plans.

b. In order to match the future asphalt width on 925 East, we recommend that the proposed curb and gutter be shifted 1.5’ west.

c. The sidewalk should be transitioned to the back of curb at the north end of Lot 1. We recommend that this transition occur between Sta. 10+75 to Sta. 11+00.

Council Member Hyer questioned the size of the sidewalk being 6’ when 4’ is more than adequate. Council Member Winsor said about three or four years ago the City changed its policy for new development and now require 6’ sidewalk. Council Member Casas said the existing subdivision doesn’t have any sidewalk. Council Member Winsor discussed the transition from Ferndale Subdivision going north from 70’ to 50’ right of way.

Tom discussed 6650 South and the general plan stating the widening of 6650 South. Tom explained that eventually 7375 South will go to Lester Drive. It was stated the asphalt is 33’ but sidewalk is wider. Council Member Hyer hates to see pushing a big sidewalk just for a big sidewalk. Council Member Winsor discussed by widening asphalt it will create more storm drain runoff needs etc.

Lynn Poll said he doesn’t have a problem with installing 6’ sidewalk but feels the wider park strip isn’t necessary. Council Member Sjoblom said wider roads create more snow to be removed. Discussion took place regarding the construction that will take place with 1250 East. It was stated the sidewalk will be 5’ with no park strip. Council Member Winsor said 1250 East is an existing subdivision verses Ferndale being a new development. He said it can be difficult when you have new development merging into existing development. He said the Planning Commission is going to

abide by City ordinance and that is why they required the 6’ sidewalk. Council Member Casas suggested creating a third option for Ferndale Subdivision. Mr. Poll said they are holding their own water on this subdivision. Council Member Hyer feels 7375 South should match what is on Lester Drive. Tom said the Planning Commission is recommending the 6’ sidewalk and he would suggest following the Planning Commission’s recommendation. Discussion took place regarding the retention water being on Lot #1 & #2 of Ferndale Subdivision.

RESOLUTION 17-12 Interlocal Cooperation Agreement Davis Metro Narcotics Strike

Force: Tom said the Strike Force sent the City a letter explaining their need for the City to update the agreement that was approved in 2004. He said the agreement hasn’t changed and is still supported and funded by the State.

DISCUSSION ITEMS:

Davis County Sheriff’s Office Law Enforcement Agreement: Tom said the agreement expires in June 2017. He said the City is growing and he is concerned about the level of safety and security in the City. He explained that right now the City receives service for 12 hours a day. He would like to know if the City Council feels it is necessary to increase the hours two more hours a day and more hours on weekends. Council Member Hyer would like to see more patrolling of neighborhoods by the elementary school. Council Member Taylor is concerned that no one stops at stop signs. Tom would like the department to be more accountable on the hours spent in the City. Derek Tolman discussed the delay from Davis County Sheriff’s Department because South Weber City is not the first priority. Council Member Casas discussed the possibility of hiring one officer. It was stated that would be expensive.

Newsletter Advertising (No discussion on this item)

Budget Committee Meeting Dates & Times (No discussion on this item)

Adjourned at 6:00 p.m.

APPROVED: _____ **Date**
Mayor: Tammy Long

Transcriber: Michelle Clark

Attest: _____ **City Recorder: Elyse Greiner**