

# SOUTH WEBER CITY CITY COUNCIL MEETING

**DATE OF MEETING:** 9 April 2019

**TIME COMMENCED:** 6:00 p.m.

**LOCATION:** South Weber City Office at 1600 East South Weber Drive, South Weber, UT

**PRESENT: MAYOR:**

Jo Sjoblom

**COUNCIL MEMBERS:**

Blair Halverson  
Kent Hyer (via electronically)  
Angie Petty  
Merv Taylor  
Wayne Winsor

**FINANCE DIRECTOR:**

Mark McRae

**CITY ENGINEER:**

Brandon Jones

**CITY RECORDER:**

Lisa Smith

**CITY MANAGER:**

David Larson

**Transcriber:** Minutes transcribed by Michelle Clark

**ATTENDEES:** Tani Lynch, Tammy Long, Victoria Christensen, Deputy Swenson, and Sergeant Boucher.

**Mayor Sjoblom called the meeting to order and welcomed those in attendance.**

The Council agreed to allow Councilman Hyer to join the meeting electronically.

**PLEDGE OF ALLEGIANCE:** Councilman Halverson

**PRAYER:** Councilwoman Petty

**CONFLICT OF INTEREST:** None

**CONSENT AGENDA:**

- **Minutes of 26 March 2019**

Councilman Taylor moved to approve the consent agenda. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor, and Winsor voted aye. Councilman Hyer abstained as he was excused from the meeting. The motion carried.

**PUBLIC COMMENTS:** Mayor Sjoblom said anyone who would like to participate in public comment may come to the pulpit, state name and address, and keep comments to three minutes.

**Tammy Long 2178 East Deer Run Drive:** stated she would like to comment on Ordinance 19-10. She thought the ordinance should include short term rentals including requirements for business licenses and conditional use permits. She felt the ordinance requires the residents to act as code enforcers.

### **Discussion by South Weber Country Fair Days Inc Representatives**

Mayor Sjoblom stated Country Fair Days Leadership would like to come before City Council to promote this year's event and discuss the amount of financial support the City will be providing this year. Country Fair Days is requesting \$4,118, which would pay for rentals of the stage & hot dog machine (\$2,160), tables & chairs (\$1,174) and portable restrooms (\$784). Councilman Hyer stated it had been the past Council position that until the City has a larger bowery with more tables and better restroom facilities the City will assist financially with Country Fair Days. Mayor Sjoblom asked if there is anything in the current budget. Mark McRae said we are preparing the budget and it can be added depending upon when it is needed before or after 30 June 2019.

**Tani Lynch, 7336 S. 1250 E.,** said last year the volunteer Country Fair Days committee formed a non-profit organization and their notes reflect that the city committed at that time to help. They won't need the money until after 30 June 2019 so it can be placed in next year's budget.

Councilman Halverson recommended rounding off the number to \$5,000 and include it in the budget every year. The Council agreed and instructed City Staff to make that change.

### **RESOLUTION 19-11 Agreement for Planning Services**

Mayor Sjoblom stated South Weber City has an agreement with Davis County that they will provide planning services to the City when we make requests for such work. For many years as a County employee, Barry Burton served South Weber City as our City Planner, fulfilling the County agreement.

Barry retired from Davis County at the beginning of the year but out of the goodness of his heart has continued to assist South Weber City as a volunteer Planner. Approval of this agreement officially establishes Barry as South Weber City's City Planner on a contract basis moving forward, thus securing his services directly.

Mayor Sjoblom explained Barry's experience and specific knowledge of South Weber City make him a wonderful City Planner. He has proven himself through years of work for the City, and his dedication to the City's ongoing success is no more evident than his recent volunteer work. Staff enjoys working with him and are excited to continue working with him.

Councilwoman Petty asked if the hourly rate of pay is consistent with that position. David Larsen said it is less than we were paying the County because there are no benefits or overhead involved.

**Councilman Taylor moved to approve RESOLUTION 19-11 Agreement for Planning Services. Councilman Hyer seconded the motion. Mayor Sjoblom called for the vote.**

**Council Members Halverson, Hyer, Petty, Taylor and Winsor voted aye. The motion carried.**

**ORDINANCE 19-10 Amending City Code 3-2-1 Types of Businesses**

Mayor Sjoblom stated the City will no longer track or send out renewal notices for Home Occupation Businesses that do not have patrons or employees.

The Passage of SB 81 in 2017 exempted certain home-based businesses from Licensure and Fees. The City has continued to process applications spending money on staff pay to track and prepare notices/licenses and postage for multiple mailings. The City cannot charge fees to recuperate those costs.

Ordinance 19-11 will amend South Weber City Code Chapter 3-2-1 pertaining to business licenses for Home Occupations. The City will no longer track or send renewals for Home-Based Businesses that do not have patrons or employees. We will however issue licenses to those businesses who request them free of charge.

David Larsen explained that short term rentals will be addressed in a separate ordinance. He reported that the committee met and discussed feedback from Planning Commission and City Council meetings. The City Staff is currently putting together an updated draft ordinance. Councilman Winsor asked if there will be an opportunity for additional public comment. David didn't feel the changes will be so dramatic that people will be caught off guard. He said the committee may want to decide the necessity of noticing the public. Mayor Sjoblom received an email today regarding short term rentals and forwarded it to David Larsen and Chris Tremea for response.

**Councilwoman Petty moved to approve ORDINANCE 19-10 Amending City Code 3-2-1 Types of Businesses. Councilman Taylor seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, Taylor and Winsor voted aye. The motion carried.**

**Councilman Winsor moved to open the public hearing. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, Taylor and Winsor voted aye. The motion carried.**

**\*\*\*\*\* PUBLIC HEARING \*\*\*\*\***

**Public Hearing to Consider Opening and Amending the Fiscal Year (FY) 2018-2019**

**Budget:** Mayor Sjoblom explained the 2018 – 2019 Budget was adopted on June 19, 2018. During the year, additional unforeseen expenditures and changes have been reviewed and approved by the City Council. A public hearing allows public comment on these changes. Tonight's action formally amends the budget to include these alterations.

Mayor Sjoblom asked if there were any public comment. There was none.

Councilman Winsor moved to close the public hearing. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, Taylor and Winsor voted aye. The motion carried

\*\*\*\*\* PUBLIC HEARING CLOSED \*\*\*\*\*

**RESOLUTION 19-12 Adopting Budget Amendments for the FY Ending June 30, 2019**

Mark McRae, Finance Director, reviewed the proposed changes as follows:

<u>Account</u>	<u>Project</u>	<u>Increase</u>
1041620	New City Manager relocation costs	\$ 6,000
1070312	Wetlands Study – Canyon Meadows Park	\$ 30,000
4557740	Change orders on new Fire truck	\$ 40,000
4543740	New HVAC system – City Hall Council Chambers	\$ 11,000
4560730	Sr-60 Sidewalk Project (\$403,250 in Grants)	\$ 485,000
5240000	Budget printing error	\$ 41,000
5440690	Sky Haven Cove Drainage (\$110,000 from UDOT)	\$ 122,000

Councilman Winsor moved to approve Resolution 19-12 Adopting Budget Amendments for the FY Ending June 30, 2019. Councilwoman Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, Taylor and Winsor voted aye. The motion carried.

**NEW BUSINESS:** Mayor Sjoblom stated the Economic Development Committee met a couple of months ago and she feels it is time to have Shawn Beus meet with the Council. Councilman Hyer thanked the City Staff for all the grants that have come through for our City. Mayor Sjoblom thanked the City Staff as well for all their hard work.

**REPORTS:**

**Mayor Sjoblom:** The Easter Egg Hunt is next Monday at Cherry Farms Park at 5:00 p.m. Councilwoman Petty said the last few years it has started at 5:30 p.m. It was stated the City Staff will verify the starting time.

**Councilman Taylor:** The Public Safety Committee met concerning Davis County Sheriff’s Office (DCSO) providing service for our City. David Larsen said Staff is working with DCSO to review the contract and make necessary changes.

**Councilman Hyer:** He attended a budget meeting with Mark McRae.

**Councilman Halverson:** He is not able to attend the Planning Commission Meeting this Thursday. Councilman Hyer volunteered to attend.

**Councilman Winsor:** He thanked those involved with the Friday Facts on social media. David Larsen said the city is trying to enhance this medium and invited individuals to let us know if they have questions, facts or suggestions.

**Davis Larsen, City Manager:** He reported that the city staff is currently working on revamping the City Website. He said they are continuing to work with the Army Corp of Engineers concerning the wetlands situation at Canyon Meadows Park. He said each year the City

implements a safety program which allows application for a Trust Accountability Program (TAP) rebate. The City received funds this year based on City Treasurer Paul Laprevote's efforts.

**Davis County Sheriff's Department:**

Deputy Stephen Swenson introduced himself and stated he is currently working the night shift in South Weber City. Sergeant Josh Boucher introduced himself and stated he and Sergeant Chris Pope have been assigned to South Weber City. If there are any questions or concerns, they encourage contacting them through the Davis County Dispatch at 801-451-4150.

**Lisa Smith, City Recorder**, requested that to discourage continual agenda amendments, Council Members should give her notice of expected absences or requests for electronic connection by noon the Thursday prior to the meeting.

**Brandon Jones, City Engineer**, reported that South Bench Drive preconstruction meeting was held. Trees will be taken down this week. He is working with City Staff to inform the public of project status. Councilman Winsor suggested a weekly project page linked from the website.

**CLOSED EXECUTIVE SESSION—UTAH CODE 52-4-205(1) (D) DISCUSSION OF THE PURCHASE, EXCHANGE, OR LEASE OR REAL PROPERTY.**

**Councilman Winsor moved to close the public session and open a closed executive session at 6:45 p.m. Councilman Halverson seconded the motion. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted aye. The motion carried.**

**Closed Session Commenced at 6:51 pm.**

**In Attendance: Jo Sjoblom (Mayor), David Larsen (City Manager), Brandon Jones (City Engineer), Lisa Smith (City Recorder), Michelle Clark (Transcriber), Council Members Halverson, Hyer, Petty, Taylor, and Winsor.**

**Councilman Hyer moved to adjourn the closed session at 7:26 p.m. Councilman Halverson seconded the motion. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted aye. The motion carried.**

**City Council meeting reconvened at 7:30 p.m.**

**Councilman Winsor moved to open the public session. Councilman Taylor seconded the motion. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted aye. The motion carried.**

**Councilman Winsor moved to approve the agreements for South Bench Drive Phase 1 for three properties as discussed in the closed session. Councilman Halverson seconded the**

motion. Mayor Sjoblom called for the vote. Council Members Halverson, Hyer, Petty, Taylor, and Winsor voted aye. The motion carried.

**ADJOURNED:** Councilman Winsor moved to adjourn the Council Meeting at 7:33 p.m. Councilman Taylor seconded the motion. Council Members Halverson, Hyer, Petty, Taylor and Winsor voted yes. The motion carried.

**APPROVED:**   
\_\_\_\_\_  
Mayor: Jo Sjoblom

Date 5/14/19

  
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Transcriber: Michelle Clark

Attest:   
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City Recorder: Lisa Smith