

Mayor Katie Witt of Kaysville and event organizers have planned an outdoor concert at Barnes Park for May 30th. The event organizer didn't qualify for a permit in Kaysville but will hold the event anyway. He expressed rules would not be enforced for attendees. Kaysville City staff, Chief of Police, and City Council are doing everything in their power to prevent the concert (according to County sources). The county can't prevent mass gathering – only punish violations that have taken place.

4. PUBLIC COMMENT: (All public comments were submitted by email to publiccomment@southwebercity.com and are included with these minutes.)

- a. Comments must be received prior to the meeting start time.
- b. Subject line should include meeting date, item # (or general comment), first and last name.
 - i. Comments without first and last name will not be included in the public record.

ACTION ITEMS

5. APPROVAL OF CONSENT AGENDA

- **Check Register April**
- **Budget to Actual March**

Councilwoman Alberts questioned a check for landscape repairs to Jerry Archuleta on April 22, 2020. David replied the landscaping required for the Archuleta family and Spaulding family were budgeted as part of South Bench Drive phase 1. The change allowed the residents to pick their landscaper. Councilwoman Alberts asked about the leasing of the ice machine for the Fire Department. She was not in attendance at the meeting where this item was discussed. David explained the Council was presented with comparison research conducted by the Fire Chief and Council decided to maintain the lease.

Councilman Winsor queried the budget to actual concerning the water utility fund showing \$40 million water sales and asked if that was a typo. Mark McRae stated he would check. Councilman Winsor also asked why the parks and capital projects are over budget. Mark reported money will be taken out of capital projects at the end of the year with a budget amendment.

Councilman Winsor moved to table this item until corrected and revised. Councilman Soderquist seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

6. Resolution 2020-16: Water Service Agreement with the U.S. Department of Labor (East Bench Transmission Line Project):

Brandon K. Jones, P.E. and Dana Q. Shuler, P.E., City Engineer's memo of 7 May 2020 is as follows:

WEBER BASIN JOB CORPS

The Weber Basin Job Corps owns and operates its own public water system, regulated by the State Division of Drinking Water. Due to failing water samples, the Job Corps entered into a

Corrective Action Plan with the State of Utah which required the Job Corps to bring their water system into compliance by December 30, 2020. While the water rights and billing for the Job Corps are processed by Weber Basin Water Conservancy District, the water provided to the campus is delivered from the City’s water system.

EAST BENCH WATER TRANSMISSION LINE PROJECT

South Weber’s 2016 Culinary Water Capital Facility Plan identifies the East Bench Water Transmission Line Project as one of the top five projects. The current water line from the East Bench Reservoir runs down the hill, through the Job Corps campus, through building basements, and out to Cornia Drive. Maintenance on this line, especially through the campus, can be very difficult. Also, the risk of a cross connection is higher due to the two water systems being geographically intermingled. The City desires to replace this water transmission line to a more accessible, more hydraulically efficient location. We’ve determined that the best route is along the access road to the reservoir, off of Lincoln Lane. While this is a longer route, it is removed from the campus and ties into the system at a more efficient location.

PROPOSAL

In the past, the Job Corps has made requests asking that the City take over their water system, but the City has declined those requests. In Fall 2019, a representative of the Weber Basin Job Corps proposed that the City and Job Corps perform a joint project – combining the Job Corps water system replacement project with the City’s East Bench Transmission Line Replacement Project. The City would include the Job Corps project as part of the East Bench Water Transmission Line Project, and the Job Corps would reimburse the City for all expenses. As an incentive, the Job Corps proposed to pay for the professional services (design and construction management) of the City’s project, estimated to be approximately \$125,000 and a 15% administrative fee (\$38,000) to cover the time and effort for the City to administer the joint project. This represents a total of \$163,000. The following table is provided to graphically demonstrate the proposal arrangement.

	<u>Job Corps</u>	<u>City</u>	<u>Total</u>
Service Fee	\$252,000	\$163,000	\$415,000
Connection Fee	\$1,400,000	\$550,000	
Total	\$1,815,000	\$550,000	\$2,365,000

Job Corps pays for
 City pays for

The Job Corps’ water system would remain its own public water system.

AGREEMENT

The Department of Labor (DOL) is the federal agency that funds capital projects for the Job Corps. After several months of negotiations, the DOL ultimately decided that a service agreement was their simplest type of agreement for the situation. Attached is the agreement. Generally, it outlines the tasks that the City will perform, with the DOL paying for all the Job Corps-related costs. As can be seen in the table above, the costs are broken out into what the

Agreement terms as the Service Fee (\$415,000) and the Connection Fee (\$1,400,000). These numbers were generated based on our cost estimates (see attached) and cover the cost of the Job Corps Project and a portion of the City Project. The estimates are conservative and included a healthy number of contingencies in the estimated Job Corps project. We feel comfortable that there is very low risk that the Job Corps project will exceed our estimated cost. However, there is also a clause that requires the Job Corps to pay for overages, thus protecting the City against actual costs exceeding the estimated costs.

PAYMENTS

The agreement is structured such that the DOL will pay/deposit with the City upon execution of the agreement:

1. 100% of the Service Fee – \$415,000, and
2. 50% of the Connection Fee – \$700,000 → Totaling \$1,115,000

Upon completion of the project, the DOL will pay the remaining portion of their costs (up to the remaining portion of the Connection Fee). The DOL is responsible to paying the balance of the project within 15 days of invoicing. Any monies deposited by the DOL but unspent by the project will be refunded to the DOL.

RECOMMENDATION

If the Council agrees with this recommendation, please pass a motion to enter into the agreement with the Department of Labor.

Councilman Winsor announced the Utilities Committee reviewed and recommended approval of this agreement.

Councilman Winsor moved to approve Resolution 2020-16: Water Service Agreement with the U.S. Department of Labor (East Bench Transmission Line Project). Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

Donnika Bigelow, from Job Corps, communicated in 2016 Weber Basin Job Corps began having issues with their public water system. Because of failing water samples, they recognized the need for a water replacement project. Since then it had been decided to combine Job Corps Water System Replacement Project with the City's East Bench Transmission Line Replacement Project. She thanked the City for being a good neighbor. She specifically thanked David Larson, Brandon Jones, Dana Shuler, and the Water Department for this partnership in getting their water where it should be. Mayor Sjoblom thanked Donnika and all the help Job Corps has given the City over the years.

7. Resolution 2020-17: Mutual Aid Agreement with Morgan Fire Department:

Mayor Sjoblom communicated South Weber City Fire Department is often called to assist in Morgan County. Chief Tolman met with the new Fire Chief and discussed terms for a mutual aid agreement. This agreement is similar to the Mountain Green agreement and will provide the department aid at no cost or liability.

Councilman Soderquist voiced there were concerns in the past and wondered if those issues had been resolved. David related there was a period of time when the fire department in Morgan County was utilizing South Weber City extensively. Since then there was a change in leadership which decreased the number of calls requesting help. This agreement is similar to mutual aid agreements with other cities.

Councilwoman Alberts challenged what happens if calls increase again. Councilman Winsor verified there is a termination clause included. Councilwoman Petty was concerned that South Weber City Fire Department would utilize our resources for Morgan County which would strain the budget. David met with Chief Tolman and was reminded South Weber City was the one in need of mutual aid not long ago. He also expressed that fire services cross borders.

Councilwoman Petty worried that this agreement would take away service for our City for extended periods of time as Morgan is 20 minutes away. Councilman Soderquist asked if Morgan has an agreement with other cities or counties. David didn't know how many agreements they have in place, but it is standard to have many agreements. He recalled South Ogden and Weber County have been helping Morgan County. Councilman Soderquist noted South Weber City is the first line of support. Councilman Halverson conveyed departments assist without written agreements. This agreement covers liability and agreed the 30-day clause is essential. Councilman Winsor indicated Chief Tolman assured the Council this agreement gives more balance. He mentioned the agreement outlines that our department must assess if they are in a position to help when requested. He addressed clerical errors that need to be fixed. David articulated Chief Tolman revealed to him that South Weber City goes to Morgan probably once a month. Mayor Sjoblom clarified Chief Tolman has stated many times his first priority is South Weber City.

Councilwoman Petty moved to approve Resolution 2020-17: Mutual Aid Agreement with Morgan County Fire Department with the grammatical corrections on paragraphs 4 & 7. Councilman Winsor seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

8. Resolution 2020-18: Interlocal Cooperation Agreement with Davis County for Dispatch Services: South Weber City entered an agreement for dispatch services which expires on June 30, 2020. On April 28, 2020, the City Council directed staff to seek a renewal for this service. This agreement is for one year for \$8,633.74. The price per call increased from \$30.59 to \$31.51 and the average calls for a five-year span in South Weber City went from 256 to 274 for a total increase of \$802.70.

Councilman Soderquist moved to approve Resolution 2020-18: Interlocal Cooperation Agreement with Davis County for Dispatch Services. Councilman Winsor seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

REPORTS

New Business: Councilwoman Alberts announced a Northridge High School graduation parade is scheduled for May 26th at 3:00 pm. Graduates will meet at the church at 1814 E. 7775 S.

wearing cap and gown and decorate their vehicles. The Sherriff's Department and Fire Department will lead the parade.

Mayor Sjoblom: reported she and David met with Horrocks Engineering to look over the initial analysis and preliminary alignments for the Weber River Trail through South Weber City. Preferred alignments were calculated based primarily on slope, land ownership, and sensitive waters with other factors also being considered i.e. cultural/archeological sites, existing utilities, and planning and zoning.

The County received \$545,932 in CDBG-CV funds as part of the CARES Act to support COVID-19 related activities. Mayor Sjoblom is on the committee that determines how to use those funds. She announced they would go to the Bountiful Community Food Pantry for rental, utilities, and transportation assistance; and to Davis Behavioral Health (DBH) for in-home mental health services and vehicles to support these services. DBH moved from in-patient to in-home services due to COVID-19. For comparison, pre-COVID visits were at 30-40/month and now sit at 1100/month.

Councilwoman Alberts: met with the Country Fair Days Committee to discuss the upcoming celebration and restrictions that will be necessary. They proposed different solutions and will be deciding if and how they are possible. She thanked them for their hard work and dedication. Councilman Winsor proclaimed this community needs to have some sort of event. Councilwoman Petty agreed.

Councilman Winsor: attended the mosquito abatement meeting and reported mosquito abatement is in the process of aerial application via drones. Mosquitos are coming out early and strong due to dry climate and warm temperatures. They are seeking to hire a licensed UAV pilot.

City Manager, David Larson: related the improvements to the development process is working well as the City Staff is working with a number of developers.

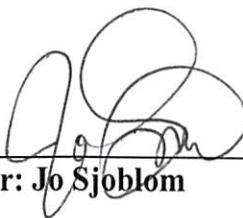
Finance Director, Mark McRae: acknowledged there was an error on the water billing which reflected on the budget to actual. The bill should have been \$20. He pointed out the error occurred the end of March and was corrected in April. He promised to make necessary adjustments.

ADJOURNED: Councilman Halverson moved to adjourn the Council Meeting at 6:45 p.m. and go into a closed session held pursuant to the provision of UCA Section 52-4-205 (1) (a) for the sole purpose of discussion of the character, professional competence, or physical or mental health of an individual. Councilwoman Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

Councilwoman Petty moved to go into an open session at 7:34 p.m. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

Councilman Winsor moved to adjourn the City Council Meeting at 7:35 p.m. Councilwoman Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

APPROVED:



Mayor: Jo Sjoblom

Date June 9, 2020



Transcriber: Michelle Clark



Attest:

City Recorder: Lisa Smith