

PRESENTATIONS:**5. Davis County Sheriff's Quarterly Report**

Davis County Sheriff's Office (DCSO) provides law enforcement for South Weber City. The Council has requested quarterly reports to review statistics including staffing hours in the city and review of significant events.

Sergeant Chris Pope presented the quarterly report and stated they have received several complaints about speeding throughout the city. The main concern is Old Maple Road. Sergeant Pope announced most of the speeding on Old Maple Road are individuals who live along that street. He will request increased patrolling in this area. He asked if there were areas the Council would like DCSO's help. It was suggested to patrol speeding on Deer Run Drive and the traffic backing up on the north bound off ramp on Highway 89. Councilman Halverson suggested patrolling Old Maple Road between 5:30 p.m. to 7:30 p.m.

Sergeant Pope reported 101.3 average total hours. Work performance included 662 calls for service, 13 arrests, 26 violations, 85 traffic stops, 37 radar enforcements, and 3 DUIs. He then reviewed the significant events.

Mayor Sjoblom requested the protocol for homeless individuals. Sergeant Pope replied the first thing they ask individuals is how they can help them and then they transport them to a shelter if that is the need. Mayor Sjoblom thanked Davis County Sheriff's Department for their service.

ACTION ITEMS:**6. Approval of Consent Agenda**

- **8 April 2021 Minutes**
- **March Check Register**
- **February Budget to Actual**

Councilman Halverson moved to approve the consent agenda as written. Councilwoman Alberts seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

7. Ordinance 2021-02: City Code Title 7 Chapter 4-3 Park Regulations

Mayor Sjoblom reported the construction of the dog park prompted a look at park regulations. Staff found some necessary updates. The Parks Committee reviewed the changes and recommended the code change which will allow the park rules to be amended in the future without an additional code amendment. Council reviewed the draft and suggested some changes. It was returned to committee and is now coming forward for final review.

Councilman Soderquist recommended the following amendment to section G item #1:

G. ANIMALS:

1. Certain Animals Prohibited: No dogs, pets, or other domesticated animals are allowed in any city park except as provided herein. Dogs may be allowed within a designated dog park. See separate dog park rules and regulations.

City Manager, David Larson suggested stating *no pets* allowed instead of no domesticated animals. The Council agreed to the amendment. Councilwoman Alberts discussed section H. David reported he did discuss this section with City Attorney Jayme Blakesley. Councilwoman Petty questioned if electric bicycles fall under the category of motor vehicles. David replied an electric bicycle is in a different category.

Councilman Soderquist moved to approve Ordinance 2021-02: City Code Title 7 Chapter 4-3 Park Regulations as amended to include the change to Section G item #1 to read: Certain Animals Prohibited: *No pets are allowed in any city park except as provided herein. Dogs may be allowed within a designated dog park. See separate dog park rules and regulations.* Councilwoman Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

8. Resolution 21-20: Dog Park Rules

Ordinance 2021-02 was presented to Council for approval on 04-13 but there were alterations recommended. The ordinance needed to pass before the dog park rules were adopted so it was tabled and is now ready for review.

Councilwoman Petty moved approve Resolution 21-20: Dog Park Rules. Councilman Soderquist seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

9. Resolution 21-25: Policies and Procedures Manual

Mayor Sjoblom explained South Weber City’s Policies & Procedures Manual was last updated in 2015, with a minor revision in 2017. The Administration/Finance Committee recommends doing an annual “cleanup” of the manual after each state legislative session to ensure state code compliance and to address any potential issues confronted during the year.

This update is not a comprehensive review of the entire manual. The recommended amendments are items that the staff presented to the committee for clarification and standardization reasons and are being recommended for inclusion in the manual now as part of the annual update. Considering the last major manual review took place more than 5 years ago, staff believes a more complete review and update of the manual should be considered and scheduled but is not the intent of the current update. Below is brief description of the proposed changes:

<i>Redline</i>	<i>Page #</i>	<i>Description</i>
	1	Update amended date and resolution number
	10	Update section table
	11	Update exempt employee designation process
	11	Clarify comp time payout limits and timeline
	12	Update on-call compensation
	14	Clarify policy manual to reflect actual practice of holiday pay
	16	Present in vacation accrual policy in table format
	17	Establish parameters for current annual vacation cash out
	21	Add exempt employee personal leave benefit

21	Renumbering of subsections
24	Clarify FAC membership benefit
35	Update section table
36	Clarify employee ethics section to rely directly on state law
66	Clarify risk management roles & responsibilities
66-70	Remove practices section to better allow for best practice implementation
71	Renumber subsection
79	Update tuition reimbursement amount

Councilman Halverson moved to Resolution 21-25: Policies and Procedures Manual. Councilman Winsor seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

DISCUSSION ITEMS:

10. Budget Workshop, Tentative 2022 Budget

Finance Director, Mark McRae reported the staff and the City Council have worked together over the past several months to put together a balanced budget for all funds which is fiscally responsible and meets the needs of the city for the fiscal year ending June 30, 2022. All cities in Utah are required to adopt a city tentative budget outlining expected revenues and expenditures for the next fiscal year. The City Council will adopt its tentative budget for 2021-2022 on May 11, 2021.

The draft tentative budget was presented for review by the Mayor and City Council. The Budget Message and Budget Highlights are of particular importance. In these two sections of the budget are summaries of the various city programs and policies which guide the makeup of the budget, and how expenditures are prioritized and allocated. Also, changes in the budget from one year to the next are detailed in these sections.

Mark discussed the budget timeline which is as follows:

April 27, 2021	Review of DRAFT budget to date. Opportunity for Council to give input, additions, and changes before presented to the public
May 11, 2021	Tentative budget presented to the general public. Visual presentation with charts and historical data
May 11-25	Tentative budget available online and at City Hall for public to review
May 25, 2021	Public Hearing on Tentative Budget
June 22, 2021	Adopt budget
August 2021	Truth-in-taxation Hearing Adopt Tax Levy Adopt Amended Budget if necessary

Property tax

- Net zero increase
- Paramedic levy being dropped by Davis County
- Same percentage being picked up by South Weber
- Truth-in-taxation hearing in August.

Property & Sales Tax

Sales Tax

- \$1,100,000 total estimated for FY2022
- \$200,000 in Capital Projects Fund
- \$900,000 in General Fund

Utility Fees

Water

- No change

Sewer

- 2% pass-thru increase by Central Weber Sewer Improvement District

Sanitation

- \$0.12 per can pass-thru increase by Robinson Waste

Storm Drain

- Rate study over next couple of months

Personnel & Organization

- \$36,000 budgeted for merit increases, no cost-of-living allowance (COLA)
- Reallocation of Public Works FTEs
- 0.5 FTE overall increase in city staff

David discussed the need for another half-time employee to help with the Community Services section on the organizational chart. Councilman Winsor reported the Finance/Administration Committee had reviewed this chart and was fully supportive. David requested approval from the City Council. Councilman Soderquist supports city staff in moving forward with interviewing process. The City Council was in full support. Mayor Sjoblom reported this will strike a good balance for the staff.

Interfund Charges

- Administrative Services Charge
 - Reviewed and adjusted
- Fleet Management Charge
 - Fleet Management Fund created
 - Internal Services Fund
 - Long Term Funding of Equipment and Vehicles

Major Capital Infrastructure

◦ Fire - Civic Building, Driveway, and Storage Shed	\$ 125,000
◦ Streets - Public Works Facility Design	\$ 100,000
◦ Cherry Farms Ballfield (rebudgeted)	\$ 190,000
◦ TUF - Street Projects	\$ 685,000
◦ Water – East Bench Transmission line (rebudgeted)	\$ 750,000
◦ Water – CIP#2 Upsize 8" Lines	\$ 750,000
◦ Sewer – C.I.P Projects (rebudgeted)	<u>\$1,000,000</u>
Total	\$3,600,000

Mark thanked the City Council and staff for all the time spent on the budget. Councilman Winsor commented having reviewed the 2021 Tentative Budget and the Budgetary Summary, he was

encouraged and pleased with the improvements the city has made with its financial decisions in the last four years including implementation of Asset Management philosophies, updating Capital Facilities plans, establishing directives or philosophies for fund balances such as reserve funds and long-term planning programs, creating a competitive compensation plan to retain quality staff, developing certification compensation programs, capital decisions such as rehabilitation of the west side reservoir, restructuring the culinary water rates, and restructuring the 2010 Water Bond to name a few. Councilman Winsor recognized the city has made significant strides to be proactive in its fiduciary responsibilities on behalf of the citizens; however, he expressed more is required. The city faces some significant financial challenges which will have a negative financials implication for future decision makers and citizens in the next 4-10 years and if not addressed today. Some examples include streetlight replacements, new public works facility, and replacement of the west side reservoir. He identified at the January 30, 2021 retreat the City Council and staff were challenged to develop a ten-year perspective on future obligations, both Operations & Maintenance and Capital so that when married together, we as a City Council, can address today how to manage financial choices of tomorrow. He thanked the staff and Council but iterated there is more to do. David thanked the City Council for their time and effort in this process.

REPORTS:

11. New Business:

Property Tax Levy: Mayor Sjoblom asked how the information will be given to the public. David replied the staff will prepare specific material that will be presented to the public.

12. Council & Staff:

Mayor Sjoblom: reported Utah Transportation Commission just awarded \$60 million for improvements to the US 89/I-84 interchange. She spoke to Region 1 Director Rob Wight who explained the project is separate from the US-89 Farmington to I-84 project and may begin as early as next summer. The interchange will include a SPUI (single point urban interchange) to help direct traffic. US 89 will be widened through the interchange to include 3 lanes each way and then narrow back down. The on and off ramps of the interchange will be redone and greatly improved. The Weber River Bridge on I-84 will be replaced, and they will make sure the trail under the bridge is improved with the project. Improvements to the interchange will help traffic flow for next 5-10 years after which a larger construction project including flyovers, removal of last traffic light, and added lanes up the hill to South Ogden.

Mayor Sjoblom relayed Central Weber Sewer board met. It is estimated over \$111,000,000 is projected to be spent on capital projects in the next 5 years. The board has the task of funding these projects while also covering cost of operations. The Finance Committee met and made the following recommendation:

- 2022 – 10% increase in fees
- 2023 – 10% increase in fees
- 2024 – 2% increase in fees
- 2025 – 2% increase in fees
- From 2022-2025 – board desires to maintain a consistent property tax rate
 - slight increase from this year – rate of 0.0006
- Proceed with \$21,000,000 bond passed in 2021 which will:
 1. Recover approx. \$6 million of existing 2008 series B bonds

2. Provide \$15 million in bond revenue for capital projects

Mayor Sjoblom conveyed she and the City Council attended the ULCT Conference and found it to be a great opportunity to get to know council members better. ~~*and find out just how large Angie Petty's mouth is.~~

The Legislative review included the following:

- House Bill 98 – Nasty bill dealing with building regulations and inspections was vetoed by Governor Cox to work on FEMA issues concerning national flood insurance program requirements. However, Cox is supportive of the bill and anticipates adding it to the special session.
- American Rescue Plan (ARP) – federal funding response to COVID
 - Directs funding to states, cities, and towns
 - Legislature looking for maximum impact and best use of these funds
 - a. Invest in businesses and residents impacted by COVID-19
 - b. Stimulate sectors not recovering
 - c. Prioritize short-term investment with long lasting impacts
- Good breakout sessions on topics such as organization, land use, and public engagement
- Keynote Speaker: Arthur Brooks – social scientist and author -Working together across ideologies and party lines – turning off contempt “Moral courage isn't standing up for what you believe in. It is standing up with the people with which you agree, on behalf of those you don't agree with.”

Councilman Halverson: announced the Hill Air Force Base Restoration Advisory Board will meet virtually this Thursday.

Councilwoman Alberts: acknowledged the Public Relations Committee will be meeting Monday to review the city website. City Manager David Larson remarked this committee will be involved with the property tax information distribution.

Councilwoman Petty: announced the Youth City Council met and decided to meet twice a month during the summer months. The South Weber Youth Council was featured in a recent article published in an online magazine UT Pol Underground. She recommended reading the article titled [South Weber City's Youth City Council: Touching the Future](#).

Councilman Winsor: relayed he met with Rocky Mountain Power and they have committed to power the streetlights by mid-May. They will attend a Municipal Utilities Committee meeting. Also, a fiber optic company will meet with the committee to make a presentation. Mosquito abatement for Salt Lake City and Davis County has turned into a political forum concerning the inlet port. He suggested the City Council direct individuals to the CDC and EPA. The Code Committee is putting together a packet for the public concerning city code definitions, uses, etc.

City Manager, David Larson: announced a community service project will take place at the dog park on May 1, 2021 at 8:00 a.m. Tomorrow he will meet with the Regional Growth Council Transportation Committee to review South Weber City's request for the city's updated General Plan to be included on the regional General Plan. David and City Planner Shari Phippen met with a property owner on the west end of the city in the area where the Weber County and Davis

County meet to discuss annexation into the city. He reached out to the two counties to schedule a meeting.

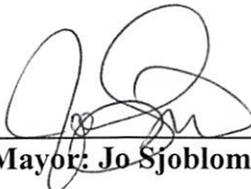
13. CLOSED SESSION held pursuant to the provision of UCA section 52-4-205 (1) (d) to discuss the purchase, exchange, or lease of real property.

Councilman Winsor moved to adjourn the Council Meeting at 7:42 p.m. and go into CLOSED SESSION held pursuant to the provision of UCA section 52-4-205 (1) (d) to discuss the purchase, exchange, or lease of real property. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

14. Return to Open Meeting and Adjourn

Councilman Winsor moved to open the Council Meeting at 8:20 p.m. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

ADJOURN: Councilman Winsor moved to adjourn the Council Meeting at 8:20 p.m. Councilwoman Alberts seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

APPROVED:  _____ Date 05-25-2021
Mayor: Jo Sjoblom

 _____
Transcriber: Michelle Clark

Attest:  _____
City Recorder: Lisa Smith

*amended 05-24-21