

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 22 March 2022

TIME COMMENCED: 6:00 p.m.

LOCATION: South Weber City Office at 1600 East South Weber Drive, South Weber, UT

PRESENT: MAYOR: Rod Westbroek

COUNCIL MEMBERS: Hayley Alberts
Joel Dills
Blair Halverson
Angie Petty
Quin Soderquist

COMMUNITY DIRECTOR: Trevor Cahoon

CITY MANAGER: David Larson

CITY ATTORNEY: Jayme Blakesley

FINANCE DIRECTOR: Mark McRae

Minutes: Michelle Clark

ATTENDEES: Paul Sturm, Michael Grant, and Kelli Bybee.

Mayor Westbroek called the meeting to order and welcomed those in attendance.

1. Pledge of Allegiance: Mayor Westbroek

2. Prayer: Councilman Dills

3. Public Comment: Please respectfully follow these guidelines.

- Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- State your name & address and direct comments to the entire Council (They will not respond).

Michael Grant, 2622 Deer Run Drive, asked for a status update on the frontage road where the Lofts Development is under construction. He requested the city fix the potholes along the street.

Paul Sturm, 2725 Dee Run Drive, discussed clarifications on Resolution 22-09 and Resolution 22-12. He thanked the city staff for notifying the residents on Friday, March 18th of the street closure of 2700 East and Deer Run Drive.

PRESENTATION:

4. New Employee Kelli Bybee

Mayor Westbrook welcomed Kelli Bybee who comes to South Weber City from Clearfield City. The city staff is excited to have Kelli join their team. Kelli brings a bubbly personality along with skills and experience from her years in banking and two other municipalities. Kelli's primary assignments are accounts payable and customer service. Kelli introduced herself and answered questions from Councilwoman Alberts.

ACTION ITEMS:

5. Consent Agenda

- **1 March 2022 Minutes**
- **January Budget to Actual**

Councilman Soderquist moved to approve the consent agenda. Councilman Dills seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

Councilman Halverson moved to open the Public Hearing for Ordinance 2022-01: 1-9 General Criminal Penalty, 1-10 Administrative Code Enforcement, and 10-2-8 Administration and Enforcement. Councilwoman Alberts seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

******* PUBLIC HEARING *******

6. Public Hearing Ordinance 2022-01: 1-9 General Criminal Penalty, 1-10 Administrative Code Enforcement, and 10-2-8 Administration and Enforcement

On the February 8 City Council Meeting, staff presented a draft ordinance for the City Council to review to correct inefficiencies for code enforcement in South Weber. The City Council asked for minor changes before bringing it back for consideration in the March 22 City Council meeting.

In city code there are two methods of enforcement that the city can employ. The first is a criminal process. In this process the property is noticed and has 14 days to bring the property into compliance. After this the city may choose to process the incident through criminal proceedings. Currently, the individual has an additional "cure" period to bring the property into compliance. After this the city can issue a final notice. We then need to follow the due process of the court. Some limitations do occur with the willingness of the prosecutor choosing to proceed with the prosecution or the Judge moving the item through the process. In most instances, the citation is not continuing through the process and is not being prosecuted. There are limitations on the way we can criminally enforce this through state statute which are reflected in our code.

An alternate method of enforcement involves abatement. The city can choose after the 14 days to abate the property. In this case, there is a second "cure" period to give the property notice of the cost to abate the property. After this time, the city can choose to abate, assess the fine and/or put a lien on the property for the costs. Abatement costs are not currently budgeted and so the Council would need to direct this a priority method of enforcement.

In order to move forward, the city staff, in consultation with the Code Committee, drafted code that creates greater flexibility in enforcement and will allow the city to become much more

proactive in the enforcement mechanisms employed. Below is a summary document that outlines the updated methods of enforcement that the city can utilize.

	Criminal	Civil		
		Citation	Abatement	Nuisance
Code Enforcement Officers have the choice of whether to pursue a violation as Criminal, Civil (Citation or Abatement), or a Nuisance. What are the criteria?	<ul style="list-style-type: none"> - Prior violations - Causes injury - Multiple violations in single episode - Significant health or safety risk 	<ul style="list-style-type: none"> - Single violation - No abatement or remedial action required 	<ul style="list-style-type: none"> - Violation will continue to exist without abatement or remedial action - Often involves conditions on real property 	<ul style="list-style-type: none"> - Violation is a threat to public health, safety, welfare, or obstructs, injures, or interferes with the reasonable or free use of property
What are the available penalties?	<ul style="list-style-type: none"> - Class B misdemeanor (\$1,000 fine and/or six months imprisonment) 	<ul style="list-style-type: none"> - Fees (\$100 for 1st violation; \$200 for 2nd; \$400 for 3rd or more) 	<ul style="list-style-type: none"> - Civil penalties (\$100 min; \$1,000 max/day) - Fees - Abatement 	<ul style="list-style-type: none"> - Civil penalties (\$100 min; \$1,000 max/day) - Fees - Abatement
Who issues the citation / notice?	Davis County Sheriff	Code Enforcement Officer	Code Enforcement Officer	Code Enforcement Officer
Who enforces the violation?	Justice Court	Appeal Authority	Appeal Authority	Appeal Authority
What is the process for issuing the citation / notice?	Criminal Citation	Civil Citation	Notice of Violation w/ at least ten (10) days to cure.	Notice of Violation w/ at least ten (10) days to cure.
What is the process for enforcing the violation?	Criminal Trial	Hearing before Appeal Authority	Civil penalties accrue daily; abatement available in some circumstances	Civil penalties accrue daily; abatement available after cure period expires
What due process rights does the violator have?	Trial before Justice Court Judge	Hearing before Appeal Authority	Hearing before Appeal Authority	Hearing before Appeal Authority
May the violation be recorded against property?	NO	NO	Yes, but may not be converted into lien w/o District Court order	Yes, and abatement costs may be converted into a tax lien administratively.

Mayor Westbrook asked if there was any public comment.

Paul Sturm, 2725 Deer Run Drive, commented on Section 1-10-4; Paragraph D. concerning inspection requirements. He recommend this and other time limits/ required notification be included on the Notice of Violation form so that a resident is aware of their responsibilities.

Councilman Halverson moved to close the Public Hearing for Ordinance 2022-01: 1-9 General Criminal Penalty, 1-10 Administrative Code Enforcement, and 10-2-8 Administration and Enforcement. Councilwoman Alberts seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

***** PUBLIC HEARING CLOSED *****

7. Ordinance 2022-01: 1-9 General Criminal Penalty, 1-10 Administrative Code Enforcement, and 10-2-8 Administration and Enforcement

Councilwoman Alberts asked for a definition of “Building Official”. City Manager David Larson replied that the building official is Mark Larsen. Councilman Soderquist asked about the public comment concerning the Notice of Violation. Trevor reported the Notice of Violation will give the resident a deadline to contact the city. Councilman Dills asked about code enforcement with door-to-door salesperson getting the proper identification from the city. Trevor stated procedurally there is a citation option in which the salesperson is given a one-time citation. Councilman Dills questioned short term rental violations i.e., loud music. City Attorney Jayme Blakesley explained the code enforcement ordinance is largely procedural, so any other violation has the same process through a nuisance ordinance violation.

Councilman Dills moved to approve Ordinance 2022-01: 1-9 General Criminal Penalty, 1-10 Administrative Code Enforcement, and 10-2-8 Administration and Enforcement. Councilman Soderquist seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

Councilwoman Petty moved to open the Public Hearing for Ordinance 2022-05: 1-4-10 Ethics and Disclosure. Councilwoman Alberts seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

******* PUBLIC HEARING *******

8. Public Hearing Ordinance 2022-05: 1-4-10 Ethics and Disclosure

City Manager David Larson expressed during City Council meeting on February 8, 2022, the City Council continued Resolution 22-09 which would have amended the Policies & Procedures Manual with the direction to pull out the section specific to conflicts of interest and include it directly into the city code. The draft in the packet followed state law. This ordinance has the required recusal that goes above and beyond the state code.

Mayor Westbroek asked if there was any public comment. There was none.

Councilwoman Alberts moved to close the Public Hearing for Ordinance 2022-05: 1-4-10 Ethics and Disclosure. Councilwoman Petty seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

******* PUBLIC HEARING CLOSED *******

9. Ordinance 2022-05: 1-4-10 Ethics and Disclosure

Councilman Soderquist questioned why the city needs to go above state code. Councilman Dills responded with hypothetical situations and how they can relate to the state law. Councilman Halverson expressed having expertise in an area can help for discussion purposes. He understood not voting on a bid from your personal company business. He acknowledged an individual should recuse himself if it is something of personal gain. In the past, he has recused himself just

to eliminate the perception of impropriety. Councilman Soderquist struggled with removing the Mayor or Council from discussions which may in fact help the city.

City Attorney Jayme Blakesley explained his interpretation of the code. David commended the Council for staying far away from the ethic's line. Councilwoman Alberts discussed protecting individuals in the city. Councilwoman Petty did not favor being firmer than state law. Jayme explained legislature and state employees' laws are separate from municipalities. Councilman Dills thanked everyone for allowing him to bring this forward and the consideration they have given it.

Councilman Halverson moved to approve Ordinance 2022-05: 1-4-10 Ethics and Disclosure with the following amendment to Item #3a:

3. Recusal Required.

a. It is ~~recommended~~ required that city officers and employees recuse themselves from ~~advising, considering, voting, recommending~~ or acting on any matter for which written or oral recusal is required.

Councilman Soderquist seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, and Soderquist voted aye. Councilwoman Petty voted nay. The motion carried 4 to 1.

10. Resolution 22-09: Policies and Procedures Amended

Each year the city staff conducts a fraud risk assessment, and the results are filed with the Utah State Auditor. One of the areas the city was asked about is if certain written policies have been adopted and are up to date. Last year after the assessment was presented to the City Council, Finance Director Mark McRae was tasked with formalizing those items addressed in the assessment which were not currently in the adopted Policies and Procedures. Several new policies have been added and others modified. These changes are found in Chapter 7: Conduct. The changes were presented to the Finance Committee in December. In January the changes were sent to all city employees for their review and input prior to being presented tonight for formal adoption.

Councilwoman Petty suggested modifying page 39 Section 11 Prohibited Conduct after Leaving South Weber City: paragraph (a). She recommended amending to "for the period determined by state law". Councilwoman Petty reviewed some previously acknowledged typos.

Councilwoman Petty moved to approve Resolution 22-09: Policies and Procedures Amended with the following amendments:

- **Page 39 Section 11 paragraph (a) to state "for the period determined by state law".**
- **Other grammatical errors as noted.**

Councilman Soderquist seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

11. Resolution 22-12: Accepting the HAFB Compatible Use Plan (CUP)

In early 2020, work began on the collaborative land use planning effort of Hill AFB, surrounding cities (including South Weber), Davis & Weber Counties, and other agencies and stakeholders that would reduce potential conflicts. On February 16, 2022, the consulting firm who completed the work to create the Hill AFB CUP presented an overview of the planning process and the information in the CUP.

The CUP contains recommendations for the implementation of strategies, policies, and actions intended to promote collaborative and compatible land use planning, minimize the impact of military operations on nearby communities, increase public awareness of military operations and other activities at Hill AFB, and to prevent incompatible land uses and other community impacts to the Hill AFB missions.

South Weber City is not required to support all recommendations of the CUP. However, endorsing and supporting the plan shows that the city is acting in good faith to encourage and participate in compatible land use development around Hill AFB, which is a benefit to the residents as well as Hill AFB and surrounding communities.

Councilwoman Petty moved to approve Resolution 22-12: Accepting the HAFB Compatible Use Plan. Councilwoman Alberts seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

12. Resolution 22-13: Endorsing the HAFB Compatible Use Plan (CUP) Implementation Committee

Upon completion of the HAFB CUP, a committee of representatives from the various communities that were involved in the creation of the plan will be created to track the implementation of the CUP's recommendations. Staff recommends approving Resolution 22-13: Endorsing the Hill Air Force Base (HAFB) Compatible Use Plan (CUP) Implementation Committee and proposes Trevor Cahoon, Community Services Director, who oversees the community development division in South Weber, will be the most knowledgeable to provide great representation of the city on the committee.

Councilman Soderquist moved to approve Resolution 22-13: Endorsing the HAFB Compatible Use Plan Implementation Committee with the modification to identify SWC representative as the Community Services Director. Councilwoman Alberts seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

13. Resolution 22-14: Multi-Hazard Mitigation Plan Project Award

In November/December of 2020, City Council committed to fund the creation of a Multi-Hazard Mitigation Plan if awarded a Building Resilient Infrastructure and Communities (BRIC) Planning Grant. The city hired a grant writer to assist in the intricacies of a FEMA grant application which was due December 1, 2020 and ultimately were awarded the grant in February 2022. Based on the grant application, the total budget for the project is established at \$67,000. The grant portion is \$50,000 and the city contribution is \$17,000.

Elwell Consulting Group (ECG) comes highly recommended as an expert in the creation of these Multi-Hazard Mitigation Plans and management of the details of federal grant tracking and

reporting. Bryon Elwell, President of ECG, is very familiar with the city's project as he personally assisted in writing the city's grant application. ECG is well-experienced and equipped to complete this project, having done many in the past and is currently completing other like projects within the state. For example, through former City Councilmember Wayne Winsor we know that ECG is also currently assisting the Metropolitan Water District of Salt Lake and Sandy with their BRIC grant-funded project. Staff is confident and excited to work with ECG if the Council awards the project based on our past experience working with Bryon and the favorable recommendations we've received.

The Council thanked Wayne Winsor and city staff for all their hard work on this project.

Councilman Soderquist moved to approve Resolution 22-14: Awarding the Multi-Hazard Mitigation Plan Project to ELWELL Consulting Group. Councilman Dills seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

14. ARPA Fund Reallocation

During the March 8, 2022 City Council meeting, the Council decided to review options for how to use the city's ARPA money and potentially reallocate the funds. Staff has since brainstormed a list of potential items, prioritized the list, and established cost estimates for those items they recommend the Council consider using the money for. The list of items was generated through review of the parks' priority projects list, previous budget conversations and requests that were not funded, and additional brainstorming of staff. Previously, the Council determined to use the ARPA money on cybersecurity and water/sewer projects. The question today is whether the other items now open for consideration should take priority over those water/sewer projects. The Council may choose to still utilize the funds on those projects if desired.

Staff feels that ARPA money can be best utilized on projects that do not already have a funding source or have not been budgeted, especially general governmental items typically paid for out of the capital projects fund, which is why the list of additional items for consideration are heavy on citywide, Fire, and Parks department items.

The list of items below that include a cost estimate (items 1-9) are the items staff feels should receive the strongest consideration for ARPA funds and are listed in staff priority order. The remaining items that do not include a cost estimate are not priority items for ARPA funding in staff's mind and are not listed in a priority order. However, they are items that the city has discussed at some point in the past and are eligible for ARPA funding if the Council chooses to prioritize them. The 10 self-contained breathing apparatus (SCBA) were discussed briefly in a previous City Council meeting on February 22, 2022. Options were discussed at the time and staff recommends a 1-time capital purchase. The exact quote amount is included in the table below. The fire auxiliary building project (item 3) bids came back much higher than estimated. With the Mayor's assistance, staff has value engineered the design and rebid the project. Once the bid period closes that project will come to the Council for award. Even if lower bid prices are received, there is a gap between the current budget and the amount needed to complete the project. The amount below is an estimate of what it will take to bridge that gap. Time locks for park restrooms and smart sprinkler timers (items 6 & 7) can only be installed if there is Wi-Fi in the parks first (item 5). An exact cost of item 5 is still unknown and will require additional time to establish an estimate. The Petersen Memorial and bike track (items 8 & 9) were items initially

included in the current Canyon Meadows Park West Phase I Project that had to be cut due to budget constraints. The \$10,000 for each is a suggestion and could be altered as the Council sees fit. The estimated cost of items 1-9, excluding item 5, is \$733,075.51. The city’s total ARPA allocation is \$927,395 (half of which has been received and the other half will be received next fiscal year).

REF #	ITEM	DEPARTMENT	COST ESTIMATE
1	Cybersecurity	Citywide	\$40,000
2	10 SCBAs	Fire	\$107,075.51
3	Fire Auxiliary Building	Fire	\$350,000
4	Padding under playground equipment (all 4 major parks)	Parks	\$200,000
5	Wi-Fi in the Parks	Parks	?
6	Time locks for Park restrooms	Parks	\$6,000
7	Smart Sprinkler Timers in Parks	Parks	\$10,000
8	Petersen Barn Memorial at Canyon Meadows West	Parks	\$10,000
9	Canyon Meadows West bike track	Parks	\$10,000
10	Cedar Cove Park restrooms new	Parks	\$200,000
11	Posse Grounds park restrooms upgrade	Parks	\$300,000
12	Canyon Meadows East Ball Field	Parks	\$500,000
13	City Hall property or renovation of current facility	Citywide	
14	Public Works Facility	Parks/Streets	
15	Canyon Meadows West restrooms/pavilions	Parks	
16	Cherry Farms Ball Field	Parks	
17	Canyon Meadows West additional basketball court	Parks	
18	Central Park restrooms	Parks	
19	Move City Digital Sign	Citywide	
20	Additional Streetlight Replacement	Streets	
21	Archway Across South Weber Drive	Streets	
22	Cherry Farms Volleyball Pit Update	Parks	
23	Upgrade City Stage	Parks	
24	Dust Monitors	Citywide	
25	Trails vehicle (side by side)	Parks	
26	Revisit Parks Master Plan completed by GSBS	Parks	
27	Memorial restrooms	Parks	
28	Lester Drive Extension	Streets	
29	Right of Way Property Purchase(s)	Streets	

The Council discussed options for moving the city’s digital sign. Various locations for the sign have been researched with UDOT denying anything on their property. There is the possibility of shifting the city sign a couple feet to the west. This would require Maverik approval.

Mr. Larson reported the fire auxiliary building is temporarily on hold because of building construction costs. There are additional costs to be included as the scope of the project has changed. Mayor Westbrook looked over items budgeted for this project and found items he felt were bid too high. There are also items that the city can do without. He estimated \$100,000 can be taken off the project. The city staff is waiting for another bid from Post Asphalt. David reported the goal is to try to bring down the size and get a better bid. Councilwoman Petty voiced her frustration with the cost of this project going up from what was originally requested. She suggested revisiting this item again to discuss the fire department needs versus wants. Councilwoman Alberts and Councilman Soderquist agreed. Mayor Westbrook and city staff will work on it and bring information back to the Council for review.

Finance Director Mark McRae discussed the cybersecurity cost estimate of \$40,000 and stated there is a risk out there. He understands there are other options available, but he expressed this package works for the city. It was stated the annual cost for the service is \$20,000 per year. Councilman Soderquist questioned if there is an option to work with a sister city. Mark replied Executech supports several cities similar to the size of South Weber City. The contract can be cancelled at any time. This company is familiar with the city’s current software.

Councilwoman Petty related the time locks on the park restrooms is a good investment to help decrease man hours and vandalism. Mark announced Wi-Fi in the parks is needed for the time locks for park restrooms and smart sprinkler timers. Councilwoman Petty acknowledged the city agreed to the Petersen Barn Memorial at Canyon Meadows Park. David reported city staff met with the Petersen family to understand the history and do something appropriate. The staff has engaged the help of former City Planner Barry Burton who is an artist to help with the memorial.

Councilman Soderquist suggested looking at options for restrooms for all the city parks. It was stated the city does have engineered plans for a restroom and there is the possibility of using them for other restrooms.

The Council directed city staff to move forward with the purchase of the (10) SCBAs for the fire department. The Council requested City Engineer Brandon Jones to weigh in on the list of priorities.

It was decided more research will take place on the cost for Cybersecurity for the city office, Wi-Fi for city parks, and cost for prefabricated restrooms for city parks.

Summary:

<u>Item:</u>	<u>Cost Estimate:</u>	
#1 Cybersecurity	\$40,000	(more research/information)
#2 10 SCBAs	\$10,000	
#6 Time Locks for Restrooms	\$6,000	(more research/information)
#7 Smart Sprinkler Timers in Parks	\$10,000	(more research/information)
#8 Petersen Barn Memorial	\$10,000	
#19 Move City Digital Sign		(more research/information)
#20 Additional Street Light Replacement		(more research/information)
#30 abatement	\$10,000	(more research/information)

REPORTS

15. New Business

Dust from Gravel Pits: Councilwoman Petty conveyed the need for the large trucks leaving the gravel pits to be covered, but she recounted the city is charged approximately \$31 for dispatched calls to the Davis County Sheriff’s Department. Councilman Halverson noticed today several uncovered trucks leaving the gravel pits. Mayor Westbroek reported he has discussed the violation with the gravel pit companies. He has also witnessed the highway patrol pulling over trucks. It was stated DCSO has been responsive to administrative direction.

Cuts into city roads for utilities: Councilman Dills asked if the city has requirements for repair of streets that are cut into. It was stated the building engineer and city engineer make inspections. Mayor Westbroek advocated the Public Works Department take a look on 2700 East.

Code Committee Discussion Items: Councilwoman Alberts reported the Code Committee has been reviewing the following: Flex Office/Office Space – Condominium Rentals – Commercial Overlay Landscaping as entering the city – Business Licensing Regulations – Arbor Protection. The Council was asked if any of these items should take priority. The Council indicated the committee should proceed on these items.

Northern State Boundary Discussion Results: Mr. Larson reported there is not an option for South Weber City to do anything pre-emptive. If an individual property owner approaches the city, they would need to go to the respective county to pursue annexation.

16. Council & Staff

Councilman Halverson: commented South Weber Irrigation will be restricting Canyon Meadows Park to watering twice a week. If new sod is installed, the city will be allowed to water it every day for 30 days. The water will not be turned on until 2 May 2022. There will be two available days where the city will be able to water at night. This water schedule is only for the new sod in the park. It was stated there is a sod (Texas Turf) that is more drought resistant. The Council supported moving forward with purchasing and installing the sod for Canyon Meadows Park.

Councilwoman Alberts: shared the PR Committee met and thanked Trevor Cahoon and Shalee King for their efforts. Code Committee met and a chart was created by Councilman Dills regarding roles and responsibilities.

Councilwoman Petty: announced the Youth City Council will be hosting the Easter Egg Hunt on 15 April 2022 from 5:00 p.m. to 7:00 p.m. at Canyon Meadows Park. The hunt will begin at 6:00 p.m. sharp.

City Manager, David Larson: announced negotiations are taking place with CRSA concerning the bid for the new Public Works Facility. The bridge over I-84 for Adams Avenue will begin reconstruction in 2023.


Councilman Soderquist moved to adjourn the Council Meeting at 9:02 p.m. and go into a CLOSED SESSION held pursuant to the provision of UCA section 52-4-205 (1)(d) to discuss the purchase, exchange, or lease of real property. Councilwoman Petty seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

**CLOSED SESSION held pursuant to the provision of UCA section 52-4-205 (1) (d)
17. Discuss the purchase, exchange, or lease of real property**

18. Return to Open Meeting and Adjourn

Councilwoman Alberts moved to reconvene the open meeting at 9:51 p.m. Councilman Soderquist seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

ADJOURN: Councilwoman Alberts moved to adjourn the Council Meeting at 9:51 p.m. Councilman Soderquist seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

APPROVED:  **Date** 05-10-2022
Mayor: Rod Westbrook

Michelle Clark
Michelle Clark (May 11, 2022 10:28 MDI)

Transcriber: Michelle Clark

Attest: 
City Recorder: Lisa Smith

**Comments to South Weber City Council
for 22Mar22 Meeting
by Paul A. Sturm**

**Public Comments on Agenda Item #10- Resolution 22-09:
Reference Packet Page 210 of 349 - Regarding Resolution 22-09**

10. Resolution 22-09: Policies and Procedures Amended

- This resolution, if passed, is listed as being **Passed, Adopted**, and signed **22Mar22** (Page 208 of 349), not **22Feb22** as shown on Packet Page 210 of 349 as the Amended date:

Policies and Procedures

Amended February 22, 2022
(Res. 22-09)

**Public Comments on Agenda Item #11- Resolution 22-12:
Reference Packet Page 325 of 349 - Regarding Resolution 22-12**

11. Resolution 22-12: Accepting the HAFB Compatible Use Plan

- This Staff Report states:

AGENDA ITEM

RES 22-12 Accepting the Hill Air Force Base (HAFB) Compatible Use Plan (CUP)

but recommends approval of Resolution 22-13 instead:

RECOMMENDATION

Staff recommends approving Resolution 22-13 Accepting the HAFB CUP

There was no Staff recommendation shown for approval of Resolution 22-12.

It should have read: "Staff recommends approving Resolution 22-12 Accepting the HAFB CUP".

I also want to commend the City for notifying residents on Friday 18Mar22 in advance of the closure of the intersection of 2700 E. and Deer Run Drive from 0900-1200 on 21Mar22.

Public Comments on Agenda Items #6/7:

Reference Packet Page 51 of 349 - Regarding Ordinance 2022-01

6. **Public Hearing Ordinance 2022-01: 1-9 General Criminal Penalty, 1-10 Administrative Code Enforcement, and 10-2-8 Administration and Enforcement**
7. **Ordinance 2022-01: 1-9 General Criminal Penalty, 1-10 Administrative Code Enforcement, and 10-2-8 Administration and Enforcement Public Hearing Easement Vacation**

I have a general/overall comment on this Ordinance. I will use Section 1-10-4:

1-10-4: ADMINISTRATIVE CODE ENFORCEMENT PROCEDURES

and Paragraph D as an example:

D. INSPECTION.

1. It shall be the duty of the responsible person served with a Notice of Violation to request an inspection when his or her property has been brought into compliance. It is prima facie evidence that the violation remains on the property if no inspection is requested.

- My comment is that, unless every resident is intimately knowledgeable with this 30 page City Code, and if one were to be cited under it, the resident would not know, in this case, of the prescribed notification for inspection requirement.

My recommendation is that this, and other time limits/required notifications be included on the Notice of Violation form so that a resident is aware of their responsibilities.