

SOUTH WEBER CITY CITY COUNCIL WORK MEETING

MEETING DATE: 25 February 2025

TIME COMMENCED: 4:30 p.m.

LOCATION: South Weber City Office 1600 East South Weber Drive, South Weber, UT

WORK MEETING ATTENDEES:

David Larson, Brett Baltazar, Joel Dills, Blair Halverson, Angie Petty, Wayne Winsor, Mayor Westbrook, Brandon Jones, Lisa Smith, Michelle Clark, Michael Grant, and Paul Sturm.

City Manager David Larson reviewed the 7375 South 925 East Project and explained the project is broken down by individual funds. The three elements of the project are streets, water, and storm drain.

FUND	COST ESTIMATE
STREETS (TUF)	\$275,684.75
STREETS (CLASS C/OTHER)	\$1,534,932.00
WATER (UTILITY)	\$886,986.25
STORM DRAIN (IMPACT FEE)	\$995,467.25
STORM DRAIN (UTILITY)	\$668,127.25
TOTAL	\$4,361,197.50


Mr. Larson explained that because of the connection with Lester Drive to 7375 South, it is necessary to widen the road and install sidewalks along both sides of 7375 South. Councilman Halverson added this project will connect the utilities to South Weber Drive. City Engineer Brandon Jones explained the increase in cost is due to these being three major projects. He noted the immediate need is to widen the road to city standards at 7375 South and 925 East. He also conveyed there is no current storm water connection in this area. Councilman Dills queried what creates the urgency for this project. Mr. Jones replied this project was planned years ago knowing there would eventually be a connection with Lester Drive to 7375 South as per the city’s general plan. Mayor Westbrook discussed this project helping to improve safety for traveling and children walking to the elementary school. Councilman Halverson pointed out the Public Works Department installed a gravel path for pedestrian travel. He also discussed the connection of this road creating another ingress/egress to South Weber Elementary School. Councilman Dills questioned if sidewalk can be installed first. Mr. Jones discussed the difficulty of installing sidewalk before curb and gutter. Mr. Larson reviewed the cost estimate and funds. He added Finance Director Brett Baltazar has researched, reviewed, and estimated funds that can go toward each project.

FUND	COST ESTIMATE	FEE IN LIEU (CREDITS)	FUNDS NEEDED	AVAILABLE \$	DEFICIT Y/N
STREETS (TUF)	\$275,684.75		\$275,684.75	\$507,724.57	N \$232,039.82
STREETS (CLASS C/ARPA)	\$1,534,932.00	(\$78,503)	\$1,456,429	\$1,251,118	Y \$205,310.70
WATER (UTILITY)	\$886,986.25	(\$4,300)	\$882,686.25	\$596,056	Y \$286,630.25
STORM DRAIN (IMPACT FEE)	\$995,467.25		\$995,467.25	\$0	Y \$995,467.25
STORM DRAIN (UTILITY)	\$668,127.25	(\$42,465)	\$625,662.25	\$705,871	N \$80,208.75
TOTAL	\$4,361,197.50	(\$125,268)	\$4,235,929.50	\$3,060,769.57	

Councilman Winsor voiced it makes sense to do all three projects at once with the road being torn up and the need for storm drainage in this area. Mayor Westbrook estimated the city is four or five years out to fund the whole project. Mr. Jones discussed the possibility of just installing the sidewalk right now. Mayor Westbrook suggested improving the gravel trail. Councilman Halverson added asphaltting the trail so that it can be plowed. Councilman Winsor noted there will be more projects coming up in the next several years that will create bigger issues with funding. Finance Director Bret Baltazar announced he has spent time researching revenue and current debt and because of the need to fund such a large project, city staff are not recommending doing this project at this time. The Council agreed the main concern right now is pedestrian safety. Direction was given to improve the gravel trail as a temporary fix.

Mr. Larson explained that Robinson Waste Services’ monthly fee is \$2.50/month which includes purchase, assembly, and delivery of all blue cans needed for rolling out the program. At the end of three years the city will own the cans as required for eligibility of the \$15/can reimbursement grant. Delivery would take place 2 to 3 weeks prior to the first week of recycling pick-up (Monday, June 30).

RECYCLE PROGRAM
FOUNDATIONAL INFORMATION



	Garbage 1st Can	Garbage 2nd Can	Ace Recycling
Current Monthly Rates			
Total Fee	\$15.47	\$9.11	\$15.00
Hauling - RW	\$5.61	\$2.09	
Tipping - WIWMD	\$7.20	\$7.20	
City Admin	\$2.66	(\$0.18)	
Can Maintenance	\$0.00	\$0.00	



As of Dec 31: 2,209 1st garbage cans | 1,121 2nd garbage cans | ~300 recycling w/Ace

He then reviewed four options.

Option 1 – July 1st Status Quo

Current Monthly Rates	Garbage 1st Can	Garbage 2nd Can	Ace Recycling	
Total Fee	\$17.56	\$12.23	\$15.00	- RW potential unknown COLA
Hauling - RW	\$5.85	\$2.18		- WIWMD \$1.00 Increase
Tipping - WIWMD	\$8.20	\$8.20		- City no longer subsidizing 2 nd can
City Admin	\$2.66	\$1.00		- Add monthly can maintenance and replacement fee, no more \$65 charge for can replacement
Can Maintenance	\$0.85	\$0.85		

Option 2 – Opt In Under 50% Take Rate

Current Monthly Rates	Garbage 1st Can	Garbage 2nd Can	Recycling <50%	
Total Fee	\$17.56	\$12.23	\$8.80	- Same 1 st & 2 nd Can rates as status quo
Hauling - RW	\$5.85	\$2.18	\$6.95	- \$6.95 Hauling on Recycling
Tipping - WIWMD	\$8.20	\$8.20	\$0.00	- \$0.00 Tipping on Recycling
City Admin	\$2.66	\$1.00	\$1.00	- Same Admin & Maint as 2 nd Can
Can Maintenance	\$0.85	\$0.85	\$0.85	

Option 3 – Opt Out Between 50-80% Take Rate

Current Monthly Rates	Garbage 1st Can	Garbage 2nd Can	Recycling 50-80%	
Total Fee	\$17.56	\$12.23	\$8.15	- Same 1 st & 2 nd Can rates as status quo
Hauling - RW	\$5.85	\$2.18	\$6.30	- \$6.30 Hauling on Recycling
Tipping - WIWMD	\$8.20	\$8.20	\$0.00	- \$0.00 Tipping on Recycling
City Admin	\$2.66	\$1.00	\$1.00	- Same Admin & Maint as 2 nd Can
Can Maintenance	\$0.85	\$0.85	\$0.85	

Option 4 – Opt Out Over 80% Take Rate

Current Monthly Rates	Garbage 1st Can	Garbage 2nd Can	Recycling 80%+	
Total Fee	\$16.74	\$11.41	\$7.40	- Diversion Discount Applied: 10% reduction on Tipping Fee The actual discount will be whatever the diversion rate is due to the recycling program
Hauling - RW	\$5.85	\$2.18	\$5.55	- \$5.55 Hauling on Recycling
Tipping - WIWMD	\$7.38	\$7.38	\$0.00	
City Admin	\$2.66	\$1.00	\$1.00	
Can Maintenance	\$0.85	\$0.85	\$0.85	

Mr. Larson reviewed the differences between contracting for three or five years.

3 Year or 5 Year Contract


RESIDENT OPTIONS	5 Year Recycling OUT 80%+	3 Year Recycling OUT 80%+	Diff
1 Garbage	\$16.50	\$16.74	\$0.24
2 Garbage	\$27.82	\$28.15	\$0.33
1 Garbage, 1 Recycle	\$23.15	\$24.14	\$0.99
2 Garbage, 1 Recycle	\$34.47	\$35.55	\$1.08



- RW will hold the garbage and recycling hauling rates for 2 years
 - Forgo the planned increases of
 - \$0.24/month on 1st can
 - \$0.09/month on 2nd can
- **\$0.75/month Reduction on hauling cost**

Mr. Larson will send this information to the council members to further review for the 11 March 2025 City Council agenda.

RECYCLE PROGRAM
OPTIONS COMPARISON



RESIDENT OPTIONS	Current	1		2		3		4	
		Status Quo (SQ)	Recycling IN <50%	Savings from SQ	Recycling OUT 50-80%	Savings from SQ	Recycling OUT 80%+	Savings from SQ	
1 Garbage	\$15.47	\$17.32	\$17.32	\$0.00	\$17.32	\$0.00	\$16.50	(\$0.82)	
2 Garbage	\$24.58	\$28.61	\$29.46	\$0.85	\$29.46	\$0.85	\$27.82	(\$0.79)	
1 Garbage, 1 Recycle	\$30.47	\$32.32	\$26.12	(\$6.20)	\$25.47	(\$6.85)	\$23.90*	(\$8.42) <small>(\$4.71) 2G to 1G1R</small>	
2 Garbage, 1 Recycle	\$39.58	\$44.46	\$38.26	(\$6.20)	\$37.61	(\$6.85)	\$35.22	(\$9.24)	

*\$23.90 would be the BUNDLED PROGRAM RATE for new move ins

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2. Adjourn and Convene Council Meeting

Councilman Winsor moved to adjourn the meeting at 5:42 p.m. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

**SOUTH WEBER CITY
CITY COUNCIL MEETING**

MEETING DATE: 25 February 2025

TIME COMMENCED: 6:00 p.m.

LOCATION: South Weber City Office 1600 East South Weber Drive, South Weber, UT

PRESENT: MAYOR:

Rod Westbrook

COUNCIL MEMBERS:

**Jeremy Davis
Joel Dills
Blair Halverson
Angie Petty
Wayne Winsor**

CITY MANAGER:

David Larson

CITY ATTORNEY:

Jayne Blakesley

COMMUNITY DEV MGR:

Lance Evans

FINANCE DIRECTOR:

Brett Baltazar

CITY ENGINEER:

Brandon Jones

CITY RECORDER:

Lisa Smith

PARKS MANAGER:

Chay Olson

Minutes: Michelle Clark

ATTENDEES: Michael Grant, Paul Sturm, Paul Strazz, Vick Woodland, Beth Holbrook, and Chandler Bather.

OPEN

- 1. Pledge of Allegiance: Mayor Westbrook**
- 2. Prayer: Councilman Dills**
- 3. Public Comment: Please respectfully follow these guidelines.**
 - a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.**
 - b. State your name & city and direct comments to the entire Council (They will not respond).**

PRESENTATIONS**4. Utah Transit Authority Five-Year Service Plan and Davis-SLC Connector by Trustee Beth Holbrook**

Trustee for Utah Transit Authority Beth Holbrook discussed the five-year service plan. She discussed modified routes and proposed changes. A new express route is in the plan and will provide all-day 15-minute serves between Farmington Frontrunner Station and Research Park at the University of Utah. She expressed for every \$1 invested in UTA generates \$5.11 in economic returns for the state of Utah. The City Council and Mayor thanked Ms. Holbrook for her report.

5. Annual Comprehensive Financial Report

Councilman Winsor reported each fiscal year South Weber City is required to have an independent audit of the city's financial statements. The city contracted with K & C to perform the year-end financial closing processes and Gilbert & Stewart to perform the audit. The Audit Committee consisting of Mayor Westbrook, Council Member Wayne Winsor, City Recorder Lisa Smith, City Treasurer Tia Jensen, City Manager David Larson, and Gilbert & Stewart representative Ron Stewart, met on Tuesday, 2/18/2025 to review and discuss the report. Councilman Winsor expressed the audit came in with no findings. Ron Stewart discussed the auditors' review process and what they are looking for. He affirmed that through testing and evaluation, the numbers in front of the council meet accounting standards. The city is also in compliance with state auditor standards. Councilman Winsor thanked those involved with the audit.

Councilman Winsor moved to accept the audit. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

ACTION ITEMS

- 6. Consent Agenda**
 - a. December 10, 2024 Minutes Amended**
 - b. January 28, 2025 Minutes**
 - c. February 8, 2025 Minutes**
 - d. January Checks**
 - e. December Budget to Actual**

Councilman Halverson moved to approve the consent agenda as written. Councilman Winsor seconded the motion. Mayor Westbrook called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

7. Resolution 25-05: Franchise Agreement with Strata Networks

Strata Networks, a broadband network provider, approached South Weber City about entering into a franchise agreement that would allow them entrance into the city so they could provide services for the homes in Riverwood Subdivision. The non-exclusive franchise agreement allows Strata to provide telecommunication services within city rights of way. The agreement term is 10 years, with potential for an additional 5 years. Franchise fees would be paid as per the State Municipal Telecommunication License Tax (UCA 10-1-401 to 10-4-410). Councilwoman Petty questioned Nick Woodland of Strata if there is intent to continue throughout the city. Mr. Woodland explained current plans are only with Nilson Homes specifically for the Riverwood Subdivision.

Councilwoman Petty moved to approve Resolution 25-05: Franchise Agreement with Strata Networks. Councilman Winsor seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

Councilman Winsor moved to open the public hearing for Fiscal Year 2025 Budget Amendment. Councilman Halverson seconded the motion. Mayor Westbrook called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

----- PUBLIC HEARING OPENED -----

8. Public Hearing on Fiscal Year 2025 Budget Amendment

It is proposed the Fiscal Year 2024-2025 Budget shall be amended as follows:

Account	Account Name	Amount	Description	Transfers
20-31-309	RAP Tax Recreation	(7,500)	Purchase of Scoreboard & Install	Transfer from Gen. Fund RAP Tax Revenues
20-71-740	Equipment	7,500	Purchase of Scoreboard & Install	
45-39-470	Fund Bal. to be Approp.	(120,000)	Cherry Farms playground equipment	Transfer from Gen. Fund RAP Tax balance
45-70-730	Parks- Improv other than bldgs	120,000	Cherry Farms playground equipment	
10-39-900	Transfer from Gen Fund	(46,000)	Purchase 2 mowers	Transfer from Gen. Fund Balance
10-70-740	Parks Equipment	46,000	Purchase 2 mowers	
60-38-210	Fund Bal. to be Approp.	(91,000)	Prior Year Contribution for Large Apparatus	Transfer from Capital Projects Fund Balance
60-60-990	Contribution to Fund Balance	91,000	Prior Year Contribution for Large Apparatus	

Mayor Westbroek asked if there was any public comment. There was none.

Councilman Halverson moved to close the public hearing for Fiscal Year 2025 Budget Amendment. Councilman Winsor seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

----- PUBLIC HEARING CLOSED -----

9. Resolution 25-06: Fiscal Year 2025 Budget Amendment

Councilman Winsor moved to approve Resolution 25-06: Fiscal Year 2025 Budget Amendment. Councilman Halverson seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

10. Purchase of Forklift and Pallet Jack

The Public Works Department is requesting the purchase of a forklift and pallet jack for the new shop to put items on the mezzanine, and to unload trucks. The total purchase price for both is \$35,711.34.

Councilwoman Petty moved to approve the purchase of forklift and pallet jack in the amount of \$35,711.34 to Arnold Machinery. Councilman Halverson seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

Councilman Halverson moved to open the public hearing on declaring park playground equipment as surplus. Councilwoman Petty seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

----- PUBLIC HEARING OPENED -----

11. Public Hearing on Declaring Park Playground Equipment as Surplus

Trust representative Jason Watterson and Parks Manager Chay Olson did a risk assessment of all the parks in December 2023. Several high-risk problems were found at Cherry Farms Park. Chay took the findings to the Parks Committee, and they were assessed to be a high priority.

Mayor Westbroek asked if there was any public comment. There was none.

Councilman Davis moved to close the public hearing on declaring park playground equipment as surplus. Councilman Winsor seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

----- PUBLIC HEARING CLOSED -----

12. Resolution 25-07: Declaring Cherry Farms Playground Equipment as Surplus

Discussion took place regarding citizen interest in purchasing the old equipment. City Attorney Jayme Blakesley conveyed if the city has knowledge the equipment is unsafe, then there would be a risk with someone taking any of the equipment. It can also be sold “as is” and have the buyer sign an agreement releasing the city of any liability. City Manager David Larson discussed equal opportunities for individuals interested and the logistics of removal may be difficult.

Councilman Halverson moved to approve Resolution 25-07: Declaring Cherry Farms Playground Equipment as Surplus. Councilman Winsor seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

13. Purchase of Cherry Farms Park Playground Equipment

Councilwoman Petty moved to approve the purchase of Cherry Farms Park playground equipment in the amount of \$114,374.00. Councilman Davis seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

14. Purchase of Two Public Works Lawnmowers

Mower #1:

- Hustler Super 104”
- Original Price: \$27,416.61
- Trade-in Allowance: (\$7,500.00)
- Purchase Price: \$19,916.61

Mower #2:

- Grasshopper 61”
- Original Price: \$31,096.45 (Trade-in of \$3,500 included already)
- Accessories Removed: (\$6,022.25)
- Purchase Price: \$25,074.20

Total \$44,990.81

Councilman Winsor moved to approve the purchase of two Public Works Department lawnmowers in the amount of \$44,990.81. Councilman Halverson seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

Councilman Davis moved to open the public hearing for the declaring of multiple vehicles as surplus. Councilman Winsor seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

----- PUBLIC HEARING OPENED-----

15. Public Hearing on Declaring Multiple Vehicles as Surplus

Under the direction of Unified Fleet Services, city staff established a 3-year rotation schedule for most of the fleet vehicles. For the fiscal year 2025, 7 from the Public Works Department and the Fire Department will be replaced with new vehicles. The proceeds received will be put back into the fleet management fund.

Mayor Westbroek asked if there was any public comment. There was none.

Councilman Halverson moved to close the public hearing for the declaring of multiple vehicles as surplus. Councilwoman Petty seconded the motion. Mayor Westbrook called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

----- **PUBLIC HEARING CLOSED** -----

16. Resolution 25-08: Declaring Seven Vehicles as Surplus

Councilman Halverson stated it was his understanding the brush trucks were not going to be included in the surplus. Councilman Halverson discussed the brush trucks being identified as an “apparatus” and should not be on the lease rotation.

Councilwoman Petty moved to approve Resolution 25-08: Declaring Seven Vehicles as Surplus with the amendment of removing 2022 Ford F-550 (Fire Brush-1) 1FD0W5HT5NED55861 and 2022 Ford F-550 (Fire Brush-2) 1FD0W5HT3NED55860. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

DISCUSSION ITEMS

17. Legislative Review

City Manager David Larson reported there has been a lot of discussion concerning HB 355 – concerning mining and critical infrastructure materials operation of gravel pits. It will most likely pass the House but there is a question as to whether it will pass the Senate. He reported on SB 310 dealing with a municipality's or county's ability to impose a transportation utility fee, and HB 454 which modifies and enacts provisions related to municipal and county fees.

Utah Leagues of Cities and Towns supports HB 542 amending provisions of the Governor's Office of Economic Opportunity, and SB 277 creating the Government Records Office within the Division of Archives and Records Service and replaces the State Records Committee with the director of the office, who is an attorney with knowledge and experience relating to government records law and makes other changes relating to government records.

18. Public Works Facility Update

South Weber City is currently constructing a new Public Works Facility at 104 East South Weber Drive that will include a main building, vehicle storage building, and material storage building. The facility is being constructed by Valley Design and Construction, Inc. (VDC).

Recent Project Activities

- Insulation for the vehicle storage building is 100% completed
- The metal section of the material storage is currently under construction
- The following items are scheduled within the next 3 weeks:
 - Floor drain in the vehicle storage
 - Next 4 feet of masonry on the main building
 - Rain gutter storage system

The project is scheduled to be completed in August 2025. Bond amount paid to date - \$2,113,969.54 of \$9,000,000 (23%)

BOARD MEETINGS

19. Suspend Council Meeting and Convene South Weber Community Redevelopment Agency (RDA) Board Meeting

Councilman Winsor moved to suspend Council Meeting and convene South Weber Community Redevelopment (RDA) Board Meeting at 7:20 p.m. Councilman Halverson seconded the motion. Mayor Westbrook called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

REPORTS Due to the length of the meeting, Mayor Westbrook chose to omit reports.

20. New Business (None)

21. Council & Staff (None)

CLOSED SESSION held pursuant to the provision of UCA section 52-4-205 (1)(f) to discuss deployment of security personnel, devices, or systems

Councilman Davis moved to go into a City Council closed session at 7:25 pm held pursuant to the provision of UCA section 52-4-205 (1)(f) to discuss deployment of security personnel, devices, or systems. Councilwoman Petty seconded the motion. Mayor Westbrook called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

22. Discuss deployment of security personnel, devices, or systems

23. Adjourn

Councilwoman Petty moved to adjourn the meeting at 7:50 p.m. Councilman Davis seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

APPROVED: Angie Petty Date 03-25-2025
Mayor Pro Tem: Angie Petty

Michelle Clark
Transcriber: Michelle Clark

Lisa Smith
Attest: City Recorder: Lisa Smith

