

SOUTH WEBER CITY YOUTH COUNCIL

CHARTER

Purposes:

1. To provide an opportunity for the youth of this community to acquire a greater knowledge of and appreciation for the American political system through active participation in that system.
2. To help the South Weber City Mayor and City Council solve the problems and accomplish the goals of this community by working directly with the representatives of this youth city council.
3. To serve the youth of this community by:
 - a. Informing the city government of the needs and wishes of the youth.
 - b. Planning and implementing social, educational, cultural, athletic and recreational activities for the youth.
 - c. Working with the Mayor, City Council, Schools, Chamber of Commerce or any other organization that has a need for youth involvement.
 - d. Working with Police and other law enforcement officials, eliminating those forces in the community that would tend to foster delinquency and to aid in the acceptance and rehabilitation of those youth whose behavior has been socially and legally unacceptable in the past.

Youth City **Council**

The South Weber Youth City Council will consist of Co Mayors or Mayor and Mayor Pro-Temp and up to ten council members including a recorder and historian. Recorder and historian shall be voting members of the Youth City Council.

I. Responsibilities and Authority of the Youth City Council

1. To meet at least twice monthly or more as needed. To be determined annually.
2. To develop and adopt, by four-fifths (80%) vote a South Weber Youth City Council Charter.
3. To Modify this Charter by a Four-Fifths vote.
4. To Present to the South Weber City Council this Charter.
5. To pass a motions and resolutions as necessary by a majority vote. A majority vote is defined as one vote more than one-half of the members present.
6. To carry out the purposes of the South Weber Youth City Council as outlined in this document.
7. To plan recreation and other activities for the youth of the, coordinating all such activities with the South Weber City Council Representative.
8. To attend at least 2 South Weber City Council meetings each term of the Youth City Council.

II. Limitations of the Youth Council Authority

1. The Youth Council must have a majority of members represented in order to conduct official business.
2. All amendments to this charter are to be presented to the South Weber City Council.

3. The agenda of all Youth City Council meeting will be distributed to the members prior to the meeting.

All activities are to be coordinated with the South Weber City administration.

Responsibility and Authority of the Youth Mayor

1. To plan and conduct all Youth City Council meetings
2. To create an agenda for each meeting and ensure agenda is sent out prior to meeting.
3. To carry out the decision of the Youth City Council.
4. To propose to the Youth City Council, projects and plans designed to assist in the fulfillment of the purpose of the South Weber City Council.
5. Conducting Mayor to vote only in the event of a tie.
6. To assign each Youth City Council member areas of responsibility.
7. To give quarterly reports to the South Weber City Council.
8. Co-Mayor not conducting will act as member of the Youth City Council. Co-Mayor and/or Mayor Pro-Temp will be voted on by Youth City Council members.

IV. Responsibility and Authority of Youth City Council Members

1. To attend Youth City Council meetings and activities and to notify mayor or advisors in advance if unable to attend.
2. To carry out assignment of the Youth City Council.
3. To plan, with the help of a committee, such activities to support the Youth of South Weber City.
4. To propose to the Youth City Council, projects and plans designed to assist in the fulfillment of the purpose of the South Weber City Council.
5. To supervise the Youth City Council Committee.
6. Youth City Councils must adopt rules for current session.
7. Youth City Council must adopt a mission statement for current session.

V. Responsibilities and Authority of the Recorder

1. To attend all Youth City Council meetings. In the event of an absence, recorder must delegate role of recording of minutes to the secretary or another council member of their choice.
2. To attend all activities.
3. To carry out assignment of the Youth City Council.
4. To carry out secretarial duties as needed by the council.
5. To carry out recording of all meeting minutes, including recording motions, seconds and votes, and to submit said minutes to the mayor and council for approval before the next meeting.
6. The recorder shall also act as a voting member of the Youth City Council.

VI. Responsibilities and Authority of the secretary:

1. To attend all Youth City Council meetings.
2. To assist and help the recorder with any roles.
3. To ensure and carry out all communications to the mayor and council, including but not limited to, reminders of upcoming meetings, change of times/venues, communications from the mayor or advisors and any other needed duties as decided by the Council, the Mayor or the advisors.

VII. Responsibilities and authority of the historian:

1. To attend all Youth City Council meetings and activities.
2. To assist and help document the activities and events put on and completed by the Youth City Council. This documentation shall include photographs, video and interviews when and where applicable.
3. Documentation shall be collected at a place that can be handed down to future Youth City Councils. This can be in the format of a blog, social media, scrapbooks and other ideas as presented by the Youth City Council. Ideally this will be kept as part of city records.

VIII. Role of Youth City Council Advisors

The South Weber Youth City Council will have a minimum of two advisors. In order to ensure safety of both the youth and the advisors, 2 deep leadership must always be maintained. In the event 2 advisors are unable to attend, another adult must be present with the youth and advisors at all times. These advisors will attend the Youth City Council Meetings and activities and become involved in all council projects. The advisors will be approved by the South Weber City Council, preferably at the time of the swearing in of the Youth City Council or at the time of approving this charter.

IX. Vacancies

Any vacancy on the Youth City Council, either by removal or resignation, shall be filled by application and come before the Youth City Council for a two-minute interview and be approved by the Youth City Council.

IX. Swearing In

Swearing in of the newly appointed officers shall take place in the City Council Room of the South Weber City Office Building and shall be performed by the South Weber City Recorder. The swearing in shall take place the first available South Weber City Council meeting following the appointment.

X. Appointment of New Officers

Applicants picked to serve on the Youth City Council will be notified within forty-eight hours following the interview. The terms of office shall be from September to August of the following year. The deadline for applications to serve on the Youth City Council is the first Monday following South Weber Country Fair Days.

XI. Requirements to Serve on the South Weber Youth City Council

1. Must be a resident of South Weber for at least one year.
2. Must be between 14 and 18 years of age in order to apply.
3. Must be at least 16 years old, or turn 16 within the term of office, to serve as Youth mayor plus one year previous Youth City Council experience.
4. The mayor may only serve for one term during their time in Youth City Council unless extenuating circumstances arise.

XII. Requirements to remain on the South Weber Youth City Council

1. Remain a student at a local school and a resident of South Weber.

2. Attend at least 75% of its meetings and activities.
3. If unable to attend must notify an advisor or the Youth City Council Mayor.
4. Should maintain at least a current 2.0 GPA.
5. Fulfill the responsibilities held.
6. Set proper example for the youth of the community.

A member of the South Weber Youth City Council may be removed from office upon violation of any of the above criteria.

XII. Amendments to Charter

Amended on January 16, 1997

Voted and Approved by:

1996 South Weber Youth City Council

Melanie Petersen Mayor Pro-Temp
 Brooke Petersen
 Chris Jones Erin
 Hamp Deserae West
 Becky Waters

Amended on November 5, 1998

Voted and Approved by:

1998 South Weber City Youth Council

Megan Miller Mayor
 Becky Waters Deserae
 West Anne
 Bowerbank Justine
 Fessler

Amended on January 2, 2003

Voted and Approved by:

2002-2003 South Weber City Youth Council

Maegan Hunt Co Mayor
 Allyson Stone Co
 Mayor Denise Waters
 Christina
 Tucker Derek
 Tolman Nicole
 Crossley Erik
 Taylor Cody
 Dayton
 Jennifer Jacobson
 Emily Garner
 Jaydrienne Bradshaw Recorder

Amended on Oct 1st 2020

Voted and Approved by

2020-2021 South Weber Youth City Council

Emily Poff, Mayor
 Ryker Alvey, Mayor Pro-Temp
 Alexa George, Recorder
 Lillyanne Livingston, Historian
 Maggie Hyer, Secretary
 Alexia Alberts
 Jennah Johnson
 Susanna Johnson
 Kennedy Whitaker

